



Subject: *LDCC Rental Fees -
Municipal Events*

Policy No.: *RE-06-2004-ren*

Approval Date: *September 14, 2004*

By-law No.: *2004-523*

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1. POLICY STATEMENT

It is the policy of the Township of Lanark Highlands to waive the LDCC rental fee in effect from time to time for events/functions operated directly by or on behalf of the municipality.

2. SCOPE

This policy applies to, but is not necessarily limited to, municipally sanctioned events such as festivals (e.g. Art of Being Green Energy Festival) and fundraising events run by municipal employee groups (e.g. volunteer firefighters), provided that all funds raised are used for the benefit of the municipality.

3. PROCEDURE

3.01 This policy applies only to events/functions operated directly by or on behalf of the municipality. Other user groups must pay the applicable rental fees in effect from time to time unless otherwise exempted by Council.

4. RESPONSIBILITY

The Arena Manager, Treasurer, and Chief Administrative Officer are jointly responsible for ensuring compliance with this policy.