

MUNICIPALITY OF LOUISE
POLICY & PROCEDURES MANUAL

<i>Reference</i> General Government	<i>Classification</i> Policy
<i>Subject</i> Council Member Service Recognition	<i>Pages</i> 1
<i>Authority</i> Council	<i>Effective Date</i> 27 March 2019
<i>Approved</i> Resolution 2019-03-19	<i>Index</i>

PURPOSE

The purpose of this policy is to provide formal recognition of the service of Council members upon resignation, retirement or completion of service.

POLICY STATEMENT

The policy applies to all Council members who have served on the Municipality of Louise council for a minimum of 1 (one) term.

PROCEDURE

The Municipality of Louise Council will issue the following:

1. A gift bearing the municipal crest indicating the dates of service.
2. A certificate of service will be issued to Council members who have served as Reeve of the Municipality of Louise including the dates of service as Reeve.
3. In general, the Municipality of Louise will issue a certificate of service which includes date of service to eligible former Council members upon request.