

	<h1 style="color: red; margin: 0;">POLICY</h1>	Department: Infrastructure & Public Works
	<h2 style="margin: 0;">STREET LIGHT POLICY</h2>	
Effective Date: April 9, 2024		Last Reviewed Date: April 2, 2024

1. POLICY OBJECTIVE

To establish a consistent approach to installing new street lighting in the Town of Salisbury and ensure that all views of street lighting are taken into consideration, such as light pollution, while also taking into consideration the wishes of residents.

2. POLICY STATEMENT

The Town of Salisbury recognizes that residents have separate views on street lighting. Consideration must be given to balancing the needs of traffic travel, pedestrian safety, and vehicle safety, as examples.

3. DEFINITIONS

- **“Outside Areas”** means former Local Service Districts (LSDs) prior to the Local Government Reform process, being namely the Town’s Ward 1, 2, and 4 (and any subsequent amendments to these boundaries at the time of implementing this Policy);
- **“Property Owner”** means a registered owner(s) of a Property, as registered with Service New Brunswick, and excludes tenants such as, but not limited to, renters;
- **“Serviceable Boundary”** means the boundary as defined in the Town of Salisbury’s Zoning By-law, namely referring to the Town’s Ward 3 (and any subsequent amendments to these boundaries at the time of implementing this Policy).

4. PROCEDURE

Street Light Management and Ownership

The Town is responsible for paying monthly fees, determined by NB Power, for street lights installed within the Municipality.

Existing Street Lights

Existing street lighting locations at the time of implementing this Policy will remain unchanged. Request(s) to remove street lights must be made, in writing, to the Town's Department of Infrastructure and Public Works, who has the authority to determine whether or not a street light shall be removed.

New Street Lights – Serviceable Boundary

The standard level of service for street lights within the serviceable boundary, as depicted in Schedule A, is to have one (1) street light per two (2) power poles. New street lights are added, at the expense of the Town, as part of the Subdivision/Developer Agreement process for any and all new streets within the jurisdiction of the Municipality.

The street lights within the serviceable boundary, as well as future street lights in the serviceable boundary, are to remain a sub-unit specific event that is paid for by the Salisbury (V) sub-unit.

New Street Lights – Outside Areas

In instances of public safety, the Town reserves the right to install street lights in consultation with municipal Councillor(s) for the applicable Ward, at their discretion. Criteria for public safety generally includes (but is not necessarily limited to) the following location(s):

- Near areas that have a demonstrated history of safety concerns;
- Near intersections;
- Near Canada Post Community Mailboxes.

To recognize that some residences may desire street lights in residential areas (subdivisions) in Outside Areas, the Town of Salisbury will consider requests for new street lighting in the form of a signed petition by at least five (5) households for the street or area of impact for the lighting change. The Petition must have only one (1) signature per household and must be signed by the property owner. The Petition must be signed by property owners within a reasonable distance, at the discretion of the Town, of the property where the street light(s) is being requested. Requests will be reviewed by staff and a recommendation will be made to Salisbury Town Council in the "Consent Agenda" section of Regular Council Meetings. The Town reserves the right to decline requests pursuant to this project both before being brought forward to Council, as well as during the Consent Agenda adoption process.

Street Lights in outside areas are shared amongst outside area sub-units. Town Staff are responsible for calculating the street lights by outside wards which are shared equally amongst all outside area sub-units, regardless of how many are in each respective ward. For new street lights, existing utility poles (power poles) must be on-site in order to consider a street light request. In the event of a location not having a power pole, approval of the funds for its installation is subject to a resolution of all of Council, given the additional fee(s) involved.

5. RESPONSIBILITIES

The roles and responsibilities of the council and municipal staff related to the Street Light Policy are described below:

Municipal Council:

- Approve the annual budget, including allocations made under this Policy for street lights;
- At the request of Town Staff, through the Consent Agenda, approve or decline requests for additional street lights and provide input when requested.

Manager of Infrastructure and Public Works:

- In collaboration with the Chief Administrative Officer (CAO), seek input from Municipal Council, as required, pursuant to this Policy, for new street lights;
- Serve as a liaison with NB Power for the management of all Street Lights, including new street light requests.