
*TOWN OF BRIDGEWATER
POLICY*

***BRIDGEWATER HERITAGE PROPERTY
INCENTIVE***

Policy No.	111
Approved:	March 27, 2023
Resolution #:	23-070

PURPOSE

1. It shall be the policy of the Town of Bridgewater to provide grants to improve the exterior façades of registered heritage properties in the Town and to have clear terms and conditions for the administration and distribution of funding for all program grants.

POLICY DETAILS

2. This policy provides the opportunity to assist registered heritage property owners with improvements to their exterior premises within the Town of Bridgewater, as identified in the Town’s Registry of Heritage Properties.
3. Each year, the Town shall advertise of funding for heritage property improvements, under the provisions of this policy.
4. Application deadlines and maximum eligibility amount shall be clearly stated on all advertising and program materials.

ELIGIBILITY

5. All registered heritage properties within the Town of Bridgewater are eligible for 50% cost-shared assistance for external façade improvements aligned with the architectural style, including any character defining elements that have been identified in the process of designation as identified in the Registry of Heritage Properties, up to a maximum amount of \$2,500.
6. Each year, the Town may review its current Heritage Property Incentive Policy to determine if the eligible maximum amount needs to be revised.
7. All rates and taxes from the previous years, on any eligible property, must be paid in full before an application for assistance can be considered.

8. Eligible upgrades may include, but are not limited to, window and door replacement, cladding and trim, lighting, painting, and structural improvements integral to the maintenance and preservation of the historical integrity of the property.
9. The Registry of Heritage Properties, along with the Bridgewater Built Heritage Guide and Standards and Guidelines for the conservation of Historic Places in Canada, provide guidance for program administration. The applicability of these documents may be reviewed annually by Council or its Heritage Advisory Committee.
10. Applications are limited to one per Property (PID) per fiscal year.

APPLICATIONS

11. In order to be considered, applications must contain the required information including full budget and requested funding amount.
12. Applications will be reviewed by staff and the Heritage Advisory Committee. Funding decisions are made by Town Council.

PROGRAM BUDGET

13. The budget allowance for this program will be reviewed annually during the Town's budget process and will be subject to the limitations of the overall operating budget.
14. If the total value of applications received exceeds the available funding amount for this program, preference will be given to those projects demonstrating the most impact on heritage preservation in the Community, as determined by Council.
15. Once approved, the Town may work with the property owner(s), or designate, to ensure the timely execution of all eligible work. Work must be completed by the end of the fiscal year in which it was approved, unless otherwise authorized by a decision of Council.