

**Grandview Municipality**  
**New Employees or Promoted Employees**  
Effective Date: October 28, 2015  
Resolution No 2015-423

**Purpose:**

The purpose of this policy is to outline the Municipality's procedure for the hiring, termination or promotion of employees

**Procedure:**

The hiring of new employees or the promotion of employees to a new position will be authorized by a resolution of Council.

The dismissal, suspension, or demotion of current employees will be determined by the CAO.

Newly hired employees and employees receiving a transfer or promotion are subject to a six (6) month probation period, with employment to be reviewed at the end of three (3) months and at the end of six (6) months.

The CAO may terminate a new employee during the six month probation period. In the case of a transferred employee, the CAO may return the employee to their former position during the six month probation period.