

POLICY TITLE: CAPITAL ASSET POLICY

POLICY NUMBER: 2026-02

APPROVAL DATE:

January 12, 2026

Policy Statement

This capital asset policy is established to give directives/guidelines on the life cycle and amortization of capital assets belonging to the Rural Municipality of Victoria.

Criteria and Conditions Guidelines

1. All expenditures of a capital nature with an expected useful life of 3 years and greater with a cost of \$1,000 or greater will be recorded as a capital asset.
2. All capital assets will be amortized on the straight line basis over their expected useful lives using the following guidelines:
 - Buildings — 40 years
 - Land Improvements (incl. new parks) — 20 years
 - Fire trucks and heavy equipment — 15 years
 - Fire and general equipment — 10 years
 - Park and Playground equipment — 15 years
 - Office and computer equipment — 5 years
 - Motor vehicles — 10 years
 - Water & Sewer Systems (as outlined in Island Regulatory & Appeals Commission guidelines)
3. The costs and accumulated amortization will be deducted from balance as follows:
 - For fire trucks, heavy equipment, motor vehicles, land and buildings when sold or disposed of.
 - For all other equipment after 15 years.
 - This capital asset policy replaces policy #2018-03, dated April 9, 2018 replaces any existing capital asset policy on file with the Rural Municipality of Victoria.