VULCAN COUNTY

Vulcan - Alberta

BYLAW 2026-002

(Office Consolidation to June 3, 2026)

Being a Bylaw of Vulcan County in the Province of Alberta to establish fees for services and information in the possession of Vulcan County.

WHEREAS pursuant to section 7(f) of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto, whereby a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality;

AND WHEREAS pursuant to section 8(c) of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto, whereby a municipality may by bylaw provide for a system of licenses, permits and approvals by establishing fees;

AND WHEREAS pursuant to section 630.1 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto, whereby a council may establish and charge fees for matters of planning;

AND WHEREAS the Council of Vulcan County deems it appropriate to establish a schedule of fees for services and information;

NOW THEREFORE the Council of Vulcan County, in the Province of Alberta, duly assembled enacts as follows:

Part 1 Fees for Administrative and General Purposes

a) THAT fees shall be charged for the provision of services and information in the possession of Vulcan County as set out in Part 1 of Schedule "A", attached to and forming a part of this bylaw

Part 2 Planning and Development Fee Schedule

a) THAT fees shall be charged for the provision of services for matters dealing with planning, subdivision and rezoning as set out in Part 2 of Schedule "A", attached to and forming a part of this bylaw.

Part 3 Public Works Fee Schedule

a) THAT fees shall be charged for the provision of services for matters dealing with public works as set out in Part 3 of Schedule "A", attached to and forming part of this bylaw.

Part 4 Agricultural Services Fees and Charges

a) THAT fees shall be charged for the provision of services and equipment for matters dealing with agricultural services as set out in Part 4 of Schedule "A", attached to and forming part of this bylaw.

Part 5 Protective Services Fees and Charges

a) THAT fees shall be charged for the provision of services and equipment for matters dealing with protective services as set out in Part 5 of Schedule "A", attached to and forming part of this bylaw.

Part 6 Public Utilities

a) THAT fees shall be charged for the provision of services and equipment for matters dealing with public utilities as set out in Part 6 of Schedule "A", attached to and forming part of this bylaw.

Part 7 Definitions

a) "Ratepayer" shall mean a registered property owner within the Vulcan County, and be limited to one person per property, regardless of the number of properties.

Part 8 Transition

a) If a portion of this bylaw is found to be invalid, the invalid portion will be voided and the rest of the bylaw remains valid and effective.

b) This bylaw comes into effect on January 1, 2026.

c) Bylaw 2025-002, 2025-012, and 2025-025 are hereby rescinded.

READ a first time on this 3rd day of December, 2025.

READ a second time on this 3rd day of December, 2025

READ a third time and passed on this 3rd day of December, 2025

[original signed]

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Jason Schneider, Reeve

[original signed]

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Nels Petersen, CAO

SCHEDULE "A"

FEES FOR SERVICES

Part 1: Fees for Administrative and General Purposes

Credit Card Convenience Fee on payment of taxes	1.75% of tax payment (or credit card service cost rate, whichever is the lesser)	
Assessment Information (no charges for titled landowners on their specific properties)	Assessment Summary	$10.00
	Detailed Assessment Statements (distribution subject to FOIP)	$20.00
	Copy of Assessment Record	$20.00
Assessment Appeal Fee (refundable upon successful appeal)		$50.00 - $650.00
Tax Certificate		$30.00
Tax Notification on properties that have fallen into tax arrears	Registration fee	$87.50
	Tax notification to third parties	$5.00/each
	Advertising (Alberta Gazette listing & local media ad)	Cost recovery
Compliance Letter	Residential / Farmland	$75.00
	Non-residential	$100.00
NSF or Returned Items Fee		$50.00
Documents/maps	Municipal Development Plan	$20.00
	Area Structure Plan	$15.00
	Land Use Bylaw	$40.00
	Fold-up map: At counter Wall map: At counter Fold-up map: mailed Wall map: mailed Prior years fold-up maps (if available)	$15.00 $20.00 $17.00 $20.00 + cost of shipping $7.50
General Information		$1.00/page, $0.50/page over 100 pages
Access to Information Request – *Access to Information Act*	Initial fee $25.00, $50.00 if continuing request. If cost of producing copies and providing services exceeds $150, applicant pays that cost also. Clerical services estimated at $6.75/1/4 hr., actual cost calculated upon inquiry. If applicant is applying for own personal information, fee is only cost of producing copy, if amount exceeds $10. Variations may occur, and fees will be charged in accordance with the *Access to Information Act*, as amended from time to time or any successor Regulation that sets fees for requests from the Province.	

Signage	Signs on County property (1 plate + 1 post)	Traffic control signs and installation at cost Signs are only sold to Vulcan County ratepayers
	New Rural Addressing sign (2 plates + 1 post + installation)	$180.00 + GST
	New Unit Address sign (1 plate + 1 post)	$65.00 + GST (+$100.00 installation if needed)
	Name Plates (2 plates)	$39.50 + GST
	Sub-Surface Facility Signs	Cost recovery
GIS/GPS	Equipment and Labour Rate	$95.00/hr
	Travel Rate	As per CRA's prescribed rate
	Aerial Photo/Posters	$2.00/page up to size 11x17 /$15.00/page up to size 36x42 $25.00/page for all larger prints
Application Fee Non-Residential Tax Exemption Incentive (Bylaw 2021-027)	Class "A" Properties – Non-Residential	$1,000.00
	Class "1" Properties – Non-Residential	$200.00
Application Fee Linear Tax Stability (Bylaw 2022-031)	Eligible Linear Properties	$1,000.00
Land Title and Associated Documents	Cost Recovery	
Appeal of Remedial Order (Bylaw 2019-022)		$400.00
Vulcan County Promotional Items **		Cost Recovery

*** Amended by Bylaw 2026-020***

Part 2: Planning and Development Fee Schedule

		Permitted	Discretionary (Admin)	Discretionary (MPC)
Development Permits	Residential	$150.00	$225.00	$300.00
	Non-residential: Up to 5,000 sq.	$250.00	$375.00	$500.00
	5,001 – 20,000 sq.	$350.00	$525.00	$700.00
	20,001 – 50,000 sq.	$550.00	$825.00	$1,100.00
	Over 50,000 sq.	$1,000.00	$1,500.00	$2,000.00

		Permitted	Discretionary (Admin)	Discretionary (MPC)
Development Permits- ***For those who commence Development prior to obtaining permits***	Residential	$500.00	$750.00	$1,000.00
	Non-residential: Up to 5,000 sq.	$500.00	$750.00	$1,000.00
	5,001 – 20,000 sq.	$700.00	$1,050.00	$1,400.00
	20,001 – 50,000 sq.	$1,100.00	$1,600.00	$2,200.00
	Over 50,000 sq.	$2,000.00	$3,000.00	$4,000.00
Development Permit Extensions		Half of the cost of the issued development permit		
Statutory Plan Amendments / Land Use Bylaw (rezoning, text amendments, and other)		$1,000.00		
Subdivision Appeals		$600.00 (Refundable upon successful appeal)		
Development Appeals		$600.00 (Refundable upon successful appeal)		
Road Closure Application		$1,000.00		
Road Closure – Land Sale Fees (surveying, legal, etc.)		Cost recovery		
Municipal Reserve Purchase Application		$1,000.00 (75% Refundable if refused by Council)		

Municipal Reserve – Land Sale Fees (surveying, legal, etc.)	Cost recovery
Securities and Deposits	As outlined in the Land Use Bylaw (refundable upon successful completion of conditions)

Part 3: Public Works Fee Schedule

Sub-Surface Facilities	$7,500.00 bond or letter of credit to be kept for one year if open trenching $450.00 + GST for Pipeline Crossing Agreement (Developed Road) $350.00 + GST for Pipeline Crossing Agreement (Undeveloped Road) Penalties for non-compliance will be double the original fee.	
Undeveloped Road Allowance Licensing – Utility Access	Commercial - $4,250.00 + GST per mile per annum Landowner / Ratepayer - $425.00 + GST per mile per annum	
Road Approach Construction Agreement (Landowner - New) Road Approach Construction Agreement (Resource - existing or new)	$350.00 + GST $350.00 + GST Penalties for non-compliance will be double the original fee.	
Driveway Maintenance (snow ploughing or blading)	$89.00 per ½ hour	
Dust Abatement	As per Material Cost Recovery for current year + 20% for labour and equipment costs	
Crushed Asphalt	$16.50/tonne	
Crushed Concrete	$18.50/tonne	
Gravel	Crushed Gravel – All Other Gravel Pits	$10.00/tonne for ratepayers, up to a maximum of 500 tonnes/ratepayer/yr.
		$13.50/tonne for additional purchases by ratepayers
		$13.50/tonne for commercial purposes
	Crushed Gravel – Ingraham Gravel Pit	$12.00/tonne for ratepayers, up to a maximum of 500 tonnes/ratepayer/yr.
		$15.50/tonne for additional purchases by ratepayers
		$15.50/tonne for commercial purposes
	Pit Run	$3.90/tonne

Rock Compensation	Category I: Few rocks being mostly small in size	$40.00-$70.00 / acre
	Category II: Somewhat significant number of rocks, some larger rocks present.	$71.00-$100.00 / acre
	Category III: Very significant number of rocks, mixture of large and medium rocks or high numbers of small rocks.	$101.00-$200.00 / acre
	Category IV: Extensive numbers of rocks, significant numbers of large rocks, or very large number of small rocks.	$201.00-$400.00 / acre
Used Culvert	25% of Public Works new cost	

Part 4: Agricultural Services Fees and Charges

Compensation for crop damages (one-time payment which covers two years of loss of use)	Cultivated Dryland	$1,325.00/acre
	Cultivated Irrigation	$2,200.00/acre
Private Land Spraying – Spray Truck/ATV & Operator		$136.00hr+ herbicide at county cost plus 10%
Roadside Spraying – Spray Truck & Operator		$136.00hr + herbicide at county cost plus 10%
Sale of Mustard Foam (gopher control)		At cost + 10%
Sale of 2% Liquid Strychnine (gopher control) **		Cost of product + $30.00 Administration Fee

*** Amended by Bylaw 2026-019***

Agricultural Equipment Rental Charges (including GST):

Equipment	Per Day	Other Charges	Deposit
Aerator 12ft c/w Grass Seeder Attachment	$420.00	Delivery Inc.	$500.00
Pipe Laying Plow	$200.00	Delivery Inc.	$500.00
Brillion Grass Seeder	$200.00	Delivery Inc.	$500.00
Tree Planter	No Charge	2 day maximum	$100.00
RFID Tag Reader	No Charge	2 day maximum	$250.00
Bale Wrap Roller Unit	$75.00		$500.00
Portable Cattle Loading Chute	$75.00		$200.00
Skunk and Raccoon Traps		$20.00/month	$100.00
Tree & Insect Skid Sprayer	$75.00		$100.00
Mustard Foam Units	$75.00		$100.00
Cattle Scale	$75.00	4H Clubs Free	$200.00
John Deer 10ft No-Till Seeder (grass & forage seeding)	$500.00	Over 80 Acres an additional $10/Acre	$500.00
John Deer 10ft No-Till Seeder (cereal, pulse, or oilseed seeding)	$500.00	Plus $10/acre up to a maximum of 80 acres	$500.00
20ft Pro-Till High Speed Disc	$1,500.00	Over 160 Acres an additional $11/Acre	$1,500.00

All of the daily rates, as stated above, can have a ½ day rate (50% of the "Per Day" Rate) applied, if the equipment is picked up and returned by 2:30pm MST on the same day. This excludes any rentals that are delivered by the County.

An additional charge of up to $500.00 may be applied (at the discretion of the agricultural service board staff) if any agricultural services rental equipment is not properly cleaned or damaged when returned.

Weed Notices:

Inspectors Notice as per the *Weed Control Act*	First Offence - No fee for first issuance within an 18 consecutive month period

	Subsequent Offence - $500.00 for each subsequent issuance within 18 consecutive months

Part 5: Protective Services Fees and Charges

Department Fees and Charges:		
Training Tower Rental	Per Day Rental Rate	$850.00
	Consumables	Cost plus 25%
Engine Operator for tower	Per Hour	$25.00
Road Use Agreements	Bond kept for one year: $20,000.00/mile oiled or paved and $5,000.00/mile graveled.	
Road Permit Fixed Municipal Fee	All permits required by carriers as per legislation	As per TRAVIS and Central Source
Road Permit Cancellation Fee	All permits cancelled by carrier	As per TRAVIS and Central Source
Fire Plan Review	$300.00 + GST	
All fees and charges invoiced to Alberta Transportation for the recovery of costs for highway response services is based on the policies established and in effect by Alberta Transportation at the time of the incident.		
All fees and charges invoiced for non-highway incidents and non-permitted burning are based on the fee structure as per Alberta Transportation's policies for response services at the time of the incident.		
All fees and charges invoiced for forestry call outs are based on the manpower and equipment rates as per at the Alberta Structure Protection Program and/or the rates as set in the Mutual Aid Agreements.		

Fees and Charges for Emergency Response:		
Engines/Pumpers (Up to five firefighters)	Fires, collisions, gas leaks, rescues, etc.	As per Alberta Transportation Table 1: Rates of Reimbursement for Fire Departments
Tenders/Tankers (Includes two firefighters)	Fires, collisions, gas leaks, rescues, etc.	As per Alberta Transportation Table 1: Rates of Reimbursement for Fire Departments
Rescue Trucks (Up to five firefighters)	For numbered highway responses	As per Alberta Transportation Table 1: Rates of Reimbursement for Fire Departments

Rescue Boats (Up to two firefighters)	$500.00 /hr.	
Response Trucks - not permanently rigged with emergency response equipment (two to five firefighters)	Personnel transport or shuttle and/or Medical or Dangerous Goods (DG) responses	$200.00 /hr.
Command Vehicles (minimum one person)	Scene support, traffic control, incident command, etc.	As per Alberta Transportation Table 1: Rates of Reimbursement for Fire Departments
Drones	Flight Operations – for external parties	$100.00 /hr
Response Trucks - not permanently rigged with emergency response equipment (two to five firefighters)	Water Recovery	$100.00 /hr
Lost broken or destroyed equipment	Damage to equipment for insurable fires or accidents.	At Cost plus 25%
Contract Equipment Consumables	Excavators, Vac Trucks, Dozers, Portable pumps, etc.	At cost plus 25%
	Foam, equipment, hoses, etc.	At cost plus 25%
Firefighter Wages	Charged when apparatus not in use	$35.00 /hr.
Chief Officer Wages	Discretionary as needed	$45.00 /hr.
Scene Security	To maintain continuity of incidents for investigation purposes	$150.00 /hr.
Administration Time	Minimum one hours charge	$75.00 /hr.
Dangerous Goods (DG) Assistance (up to five firefighters)	As required or requested	As per Alberta Transportation rates
Fire Investigation	For all fire investigations where insurance is involved.	$200.00/hr.
Initial Fire Inspection		N/A
Initial Follow up Inspection		N/A
Subsequent Fire Inspection	This is when deficiencies from the first two inspections are not corrected.	$100.00 Per inspection
First False Alarm/ Alarm Bells Call	First response to a "false alarm/alarm bells" within a 12 month consecutive period will not be charged.	N/A
Subsequent False Alarm/Alarm Bell Call	Alarms called in by alarm company and trucks respond	As per Alberta Transportation Table 1:

		Rates of Reimbursement for Fire Departments
This fee structure is also a guideline to facilitate fees and charges for our Mutual Aid Partners and recognition under our Mutual Aid Agreements. Bylaw 2017-003 states in Section 16.2 *"The fees and costs to be charged by the County for fire protection and emergency response services rendered are contained in the Fees and Services Bylaw."*		
Billing time for emergency services will commence with the initial call for a response and cease when the unit(s) that attended are put back into service.		
The Chief Administrative Officer retains the right to review all emergency events and where extraordinary circumstances exist may adjust invoicing procedures other than the dollar amount listed herein.		

Part 6: Public Utilities

Water	Bi-Monthly Billing		
	Water Consumption	Per Cubic Meter	Kirkcaldy - At Cost plus 5% Industrial Park - At Cost plus 5% Mossleigh – set at effective rate of $3.75 per M3
	Water Capital Repair Surcharge	Flat Fee Bi-Monthly (per Account)	Kirkcaldy - $37.00 Industrial Park - $37.00 Mossleigh - $37.00
	Connection Fee	Per Account Flat Rate	$50.00
	Disconnection Fee	Per Account Flat Rate	$50.00
	Equipment Testing Fee	Per Account Flat Rate	$50.00
	New Service Connection	Per Account	$100.00 (Administrative Fee) + entire cost to connect
	Damaged Water Meter Replacement	Per Water Meter	At Cost plus 5%
Bulk Water	Key Fob	Per Fob	$15.00
	Water Consumption	Per Cubic Meter	At Cost plus 5%
Sewer / Wastewater	Wastewater Usage	Per Cubic Meter of Water Consumption	$0.498 per M3
	Wastewater Capital Repair Surcharge	Per Cubic Meter of Water Consumption	$0.166 per M3

Part 7: All fees within Schedule "A" and other general accounts receivables with a balance of one hundred ($100.00) dollars or more are subject to a monthly 1.5% penalty on overdue accounts (over 30-days from original date of the invoice) unless otherwise stated in the Schedule and that this penalty may be waived at the discretion of the Chief Administrative Officer.