

BY-LAW 72-25

OF THE CORPORATION OF THE TOWN OF AYLMER

Being a By-Law to Establish Fees and Charges for the Corporation of the Town
of Aylmer

WHEREAS section 391 of the Municipal Act, 2001 authorizes a municipality to impose fees or charges on persons for services or activities, for costs payable for services or activities and for the use of property including property under its control; and,

WHEREAS section 398 of the Municipal Act, 2001 provides that fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality; and,

WHEREAS subsection 398 (2) of the Municipal Act, 2001 provides that the treasurer of a municipality may add fees or charges imposed by a municipality to the tax roll and collect them in the same manner as municipal taxes; and,

WHEREAS section 69 of the Planning Act, 1990 provides that a municipality may prescribe a tariff or fees for the processing of applications made in respect of planning matters; and,

WHEREAS section 7 of the Building Code Act, 1992 provides that a municipality may require the payment of fees on applications for and issuance of building permits and prescribing the amounts thereof;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AYLMER HEREBY ENACTS AS FOLLOWS:

Part I. Preamble and Defined

Terms

Short Title

1. This By-Law may be referred to as the “Fees and Charges By-Law.”

Headings

2. The division of this By-Law into parts and the insertion of headings

are for convenient reference only and shall not affect interpretation of the By-Law.

Interpretation

3. For the purposes of this By-Law:
“Town” means the Corporation of the Town of Aylmer;
“Municipal Act, 2001” means the Municipal Act, 2001, S.O. 2001 c. 25

Part II. Fees and Charges

Fees and Charges set out in Schedules

4. The Fees and Charges for Town services and activities and for the use of Town property set out in the following Schedules of this By-Law are hereby approved and deemed to form part of this By-Law:
 - a. Schedule A – Legislative Services/ Administrative Services
 - b. Schedule B – Parking and By-Law Enforcement
 - c. Schedule C – Finance and Tax
 - d. Schedule D – Building
 - e. Schedule E – Planning and Development Charges
 - f. Schedule F – Fire and Emergency Services
 - g. Schedule G – Recreation
 - h. Schedule H – Facilities and Parks Rental
 - i. Schedule I – Operations (Roads and Water)
 - j. Other Fees

Fees Subject to Change

5. The Fees and Charges approved under Section 4 of this By-Law are subject to any adjustment authorized by a statute, regulation, or By-Law.
6. Subject to Section 5 of this By-Law, the fees and charges set out in this By-Law shall continue in force until amended, repealed, or

replaced, and for greater certainty, where fees are listed for multiple years:

- a. The fee for any year shall continue to be in effect until the next year in which a new fee is listed; and,
- b. Where there is no fee listed for a year, the fee for that year shall be the latest fee listed in a preceding year.

Applicable Taxes

7. All fees and charges are subject to all applicable taxes required by any Act or Regulation.

Late Payment

8. Late payment charges may be added to all or any portion of any fees and charged imposed by this By-Law that are due and payable, at the “Penalty on Late Payment” rate set out in Schedule C of this By-Law, on the 30th day of the default, and every month thereafter and such late payment charges shall form part of the fees or charges owing.

Dishonoured Cheques and Returned Payments

9. Payment for any fee or charge listed herein or otherwise charged by the Town that is returned by a financial institution for any reason will be subject to the “NSF – Returned Cheque Fee” set out in Schedule C of this By-Law which shall form part of the fees and charges owing.

Applications to Council

10. Any person or group may apply in writing to Council to request that fees or charges be waived or reduced. At its discretion, Council may, by resolution or By-Law, waive or reduce an applicant’s fees or charges on a one time or continuing basis.

Additional Fees and Charges

11. This By-Law does not exempt a person from being subject to:
 - a. Any additional fees or charges resulting from costs incurred by the

Town to provide services or activities, or,

- b. Fees or charges levied under the Provincial Offenses Act or any other Federal or Provincial Act or regulation.

Unpaid Fees or Charges

- 12. All unpaid fees or charges imposed by the By-Law constitute a debt due to the Town and the Town may take such action as it considers necessary and as permitted by law to collect the debt.
- 13. Without limiting Section 12 of this By-Law, where all or part of a fee or charge imposed by this By-Law remains unpaid, such fee or charge may be added to the tax roll for the property, which is owned, in whole or in part by the person upon whom the fee or charge is imposed and shall be collected in a like manner as municipal taxes.

Part III. Conflict and Transition

Town By-Laws

- 14. If any fee or charge set out in this By-Law conflicts with any fee or charge set out in another Town By-Law, the fee or charge set out in this By-Law shall prevail.

Conflict

- 15. In the event the provisions of this By-Law are inconsistent with the provisions of the Municipal Act, 2001, its Regulations or any other Act, the provisions of the Act or Regulation shall prevail.

Terms Severable

- 16. The terms and provisions of this By-Law shall be severable, and should any term or provision be found by a court of competent jurisdiction to be legally unenforceable, inoperative or invalid, the remainder of the By-Law shall continue to be in full force and effect.

Repeal

- 17. By-Law No. 68-21 and any of its amendments is hereby repealed.

Enactment

18. This By-Law shall come into full force and effect upon January 1,
2026

READ A First, Second and Third time and finally passed this 3rd day of December
2025.

MAYOR, Jack Couckuyt

By signing this by-law on this 3rd day of December, 2025, Mayor Couckuyt will not exercise the power to veto this by-law and Mayor Couckuyt is providing written approval of the by-law as the head of Council to the municipality.

CLERK, Owen Jaggard

Authority: Council, Resolution No. 229-25
Staff Report Number: CLRK 30-25
Staff Report Date: October 1, 2025
Public Notice Date: November 19, 2025

User Fees

Schedule "A"

Marriage

Fee Description	Unit	Fee	Applicable Taxes
Marriage Licence	Each	\$120.00	Exempt
Civil Ceremony (Council Chambers)	Each	\$300.00	+ HST
Civil Ceremony (Offsite)	Each	\$350.00	+ HST
Witness (Provided by Town)	Each	\$50.00	+ HST
Vow Renewal Ceremony	Each	\$132.74	+ HST
Ceremony Cancellation Fee	Each	\$50.00	Exempt

Document Commissioning

Fee Description	Unit	Fee	Applicable Taxes
Commissioner for Taking Affidavits Signature	Each document	\$25.00 non-residents \$15.00 residents Proof of Life document for seniors - free	+ HST
Certified True Copy	Each document	\$15.00	+ HST

Lottery

Fee Description	Unit	Fee	Applicable Taxes
Raffle Licence	Of prize value	3%	Exempt

Miscellaneous Permits/Licences

Fee Description	Unit	Fee	Applicable Taxes
Burial Permit	Each	\$20.00	Exempt

Kennel License (By-Law 09-06)	Each	\$200.00	Exempt
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Freedom Of Information (FOI) Request

Fee Description	Unit	Fee	Applicable Taxes
Municipal Freedom of Information Application	Each	\$5.00	Exempt
Other costs associated with a request under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)	Each	In accordance with fees set by MFIPPA.	Exempt

Town Branded Materials

Fee Description	Unit	Fee	Applicable Taxes
Heritage Poster	Each	\$20.00	+ HST
Where Memories Begin – Poster	Each	\$7.00	+ HST

Aylmer-Malahide Map Poster	Each	\$30.00	Tax Included
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Property Inquiry Requests

Fee Description	Unit	Fee	Applicable Taxes
Tax Certificate	Each	\$65.00	Exempt
Zoning Certificate	Each	\$100.00	Exempt

Administrative/Processing Fees

Fee Description	Unit	Fee	Applicable Taxes
Administrative/Processing Fee for Applications to the Elgin Election Joint Compliance Audit Committee	Each	\$25.00	Exempt
Photocopies	Per page	\$0.75/page	+ HST

Schedule “B”

Parking Pass Fees

Fee Description	Unit	Fee	Applicable Taxes
Parking Permit – Daily	Each	\$6.00	Included
Parking Permit – Monthly	Each	\$80.00	Included
Parking Permit – 6 Months	Each	\$250.00	Included
Parking Permit – Annual	Each	\$460.00	Included

Traffic & Parking – Set Fines

Fee Description	Unit	Fee	Applicable Taxes
<u>Set fines established by By-Law 72-23 – Schedule (Q) (R)</u>		Established by By-law 72-23	

Property Standards

Fee Description	Unit	Fee	Applicable Taxes
Certificate of Compliance	Each	\$45.00	Exempt

Property Standards – Set Fines

Fee Description	Unit	Fee	Applicable Taxes
<u>Set fines established by By-Law 60-19 – Schedule (A)</u>		Established by By-law 60-19	

Schedule "C"

Taxation & Other Payment

Fee Description	Unit	Fee	Applicable Taxes
Interest – Outstanding Taxes	Principle amount outstanding	1.25% on overdue principle on the first day of default and first day every month thereafter	Exempt
Interest – Unpaid Accounts	Principle amount outstanding	2% on overdue principle on the first day of default and first day every month thereafter	Exempt
NSF – Returned Cheque Fee	Each	\$35.00	Exempt
Tax Notice Reprint (Previous Years)	Each	\$10.00	Exempt
Tax Arrears – Tax Sale Process	Each	Full Cost Recovery	Exempt

Schedule “D”

Building Fees

Fee Description	Unit	Fee	Applicable Taxes
Group ‘C’ – Low Density Residential (By-law 72-12 – Statutory Process Required to amend)	\$1.00 / ft ² for buildings with a floor area over 1,500 ft ² or \$10.00 / \$1,000.00 value of construction equivalent. \$1,500.00 minimum fee.	\$1,500.00 / dwelling unit up to 1,500 Charge+ 25% Stabilization Reserve Charge	Exempt
Group ‘C’ – Multiple Residential (By-law 72-12 – Statutory Process Required to amend)	\$1.00 / ft ² for buildings with a floor area over 1,500 ft ² or \$10.00 / \$1,000.00 value of construction equivalent. \$1,500.00 minimum fee.	\$1,500.00 / dwelling unit up to 1,500 ft ² + 25% Stabilization Reserve Charge	Exempt
Group ‘C’ – Residential – Major Alterations, Additions (By-law 72-12 – Statutory Process Required to amend)	\$0.333 / ft ² for buildings with a floor area over 1,500 ft ² or \$3.33 / \$1,000.00 value of construction equivalent.	\$500.00 up to 1,500 ft ² + 25% Stabilization Reserve Charge	Exempt

Fee Description	Unit	Fee	Applicable Taxes
Group 'C'- garage, carport, accessory building, deck, minor alterations, demolition & other permits i.e. change of use, conditional, transfer, moving sign (By-law 72-12 – Statutory Process Required to amend)	\$0.666 / ft ² for buildings with a floor area over 300 ft ² or (\$16.00/\$1,000 value of construction equivalent) + 25% Stabilization Reserve Charge	\$200.00 up to 300 ft ² or \$200.00/ permits for other types of permits + 25% Stabilization Reserve Charge	Exempt
Group 'A', 'B', 'C', 'D', 'E', 'F' – New Construction (By-law 72-12 – Statutory Process Required to amend)	\$0.720 / ft ² for buildings with a floor area over 2,500 ft ² or \$5.14 / \$1,000 value of construction equivalent.	\$1,800.00 up to 2,500 ft ² + 25% Stabilization Reserve Charge	Exempt
Group 'A', 'B', 'C', 'D', 'E', 'F'- Major Additions or Alterations (By-law 72-12 – Statutory Process Required to amend)	\$0.320 / ft ² for floor area over 2,500 ft ² or \$2.28 / \$1,000.00 value of construction equivalent.	\$800.00 up to 2,500 ft ² + 25% Stabilization Reserve Charge	Exempt
Non-Residential Minor Additions, Alternations, Demolitions, Transfer, Moving (By-law 72-12 – Statutory Process Required to amend)	N/A	\$200.00 + 25% Stabilization Reserve Charge	Exempt

Fee Description	Unit	Fee	Applicable Taxes
Sewage System Building Permit – Small Systems (New or Replacement Construction) Class 1,2,3,4 & 5 (By-law 72-12 – Statutory Process Required to amend)	N/A	With combined occupant loads <150 persons. With <5 bedrooms, <6,000 ft², 45 FU's (residential buildings). Total Daily Design Sanitary Sewage Flow >3,000L/day. *Current rate set by administering agency.	Exempt
Sewage System Building Permit – Large Systems (New or Replacement Construction) Class 1,2,3,4 & 5	N/A	With combined occupant loads >150 persons. With >5 bedrooms, >6,000 ft², .45 FU's (residential buildings). Total Daily Design Sanitary Sewage Flow >3,000L/day.	Exempt
Sewage System Building Permit (Minor repair to the system) Class 1,2,3,4 & 5	N/A	*Current rate set by administering agency.	Exempt
Lot Grading Plan Deposit (By-law 72-12 – Statutory Process Required to amend)	N/A	\$1,000.00 deposit. The Applicant will be refunded the full amount of deposit upon the Town Building	Exempt

Fee Description		Unit	Fee	Applicable Taxes
			Department receiving a Certificate of Compliance with approved Grading Plan. This shall occur no later than six (6) months after occupancy has been granted for the permit. After this time the deposit will be forfeit and the Town shall place orders to comply of the property.	
Occupancy Certificate (By-law 72-12 – Statutory Process Required to amend)		N/A	\$30.00	Exempt
Additional Inspections (By-law 72-12 – Statutory Process Required to amend)		Per hour	\$80.00/hour	Exempt
Fee Description	Type	Estimated Value		
Residential Construction	Main Level	\$110.00 / ft ²		
Residential Construction	Second	\$50.00 / ft ²		

Fee Description	Type	Estimated Value
Residential Construction	Finished Basement	\$40.00 / ft ²
Renovation	Residential Minor	\$30.00 / ft ²
Renovation	Residential Major	\$60.00 / ft ²
Renovation	I.C.I. Minor	\$40.00 / ft ²
Renovation	I.C.I. Major	\$80.00 / ft ²
Industrial, Commercial, Institutional	Main Level	\$80.00 / ft ²
Industrial, Commercial, Institutional	Additional Levels	\$40.00 / ft ²
Accessory Buildings	Garages	\$50.00 / ft ²

Fee Description	Type	Estimated Value
Accessory Buildings	Minor (Utility Structures)	\$25.00 / ft ²

Schedule "E"

Planning

Fee Description	Unit	Fee	Applicable Taxes
Official Plan Amendment	Each	\$2,000.00	Exempt
Zoning By-Law Amendment	Each	\$1,750.00	Exempt
Removal of Holding Provision	Each	\$500.00	Exempt
Temporary Use By-law (Section 39 and 39.1 of the Planning Act)	Each	\$1,000.00	Exempt

Fee Description	Unit	Fee	Applicable Taxes
Temporary Use By-law – Refundable Deposit	Each	\$5,000 fully refundable upon compliance	Exempt
Temporary Use By-Law – Extension Requests	Each	\$500	Exempt
Minor Variance	Each	\$800.00	Exempt
Extension or Alteration to a Non-conforming Use	Each	\$750.00	Exempt
Consent	Each	\$800.00	Exempt
Change in Conditions to Consent Request	Each	\$300.00	Exempt
Part Lot Control Exemption By-Law	Each	\$800.00	Exempt
Part Lot Control Exemption By-Law – Extension or Repeal Requests	Each	\$400.00	Exempt

Fee Description	Unit	Fee	Applicable Taxes
Site Plan Application	Each	\$2,000.00	Exempt
Site Plan Application – Engineering Review	Each	\$3,500.00 to cover engineering review costs has been separated into a separate line fee and is now non-refundable	Exempt
Site Plan Amendment	Each	\$1,000.00	Exempt
Plans of Subdivision/Plans of Condominium (plus engineering, consultant and/or legal costs)	Each	\$3,000.00	Exempt
Development Pre-Consultation	Per hour	Initial consultation: no charge Subsequent consultation: \$100/hour	Exempt

Concurrent Applications

Fee Description	Unit	Fee	Applicable Taxes
OPA + ZBA	Each	\$3,500.00	Exempt
ZBA + Consent	Each	\$2,300.00	Exempt
MV + Consent	Each	\$1,600.00	Exempt
MV + SPC	Each	\$2,600.00	Exempt

General Planning Fees

Fee Description	Unit	Fee	Applicable Taxes
Application Form to Establish Legal Non-Conforming Use	Each	\$200.00	Exempt

Fee Description	Unit	Fee	Applicable Taxes
Cash-in-lieu of Parkland Dedication for Residential Consents	Each lot creation	\$1,000.00	Exempt
Cash-in-lieu of Parkland Dedication – All Subdivision of Land Except for Residential Severances	% of land value as specified in Section 51.1 of the Planning Act	As per Section 51.1 of the Planning Act	Exempt
Deeming By-law	Each	\$1,000.00	Exempt
Agreement Processing/Registration Fee	Each	\$1,000.00	Exempt
Subdivision Engineering Review and Inspection – Subdivision Agreement	Each	1.5% of the total servicing costs required to construct the subdivision	Exempt
Telecommunication Tower Application	Each	\$500.00	Exempt

Schedule "F"

Fire Code Inspections

Fee Description	Unit	Fee	Applicable Taxes
Industrial/ Commercial Inspection – Single Tenant or Occupancy	Per hour	\$200.00	+ HST
Commercial – Multiple Occupancy Inspection	Per hour	\$200.00	+ HST
Single Residential	Each	\$150.00	Exempt
Duplex Residential	Each	\$200.00	Exempt
Multi-residential or Condo Building Inspection	Per hour Per unit	\$200.00/hour plus \$35.00/unit	+ HST
Tent	Each	\$100.00	Exempt
Home Daycare Inspection	Each	\$150.00	Exempt

Fee Description	Unit	Fee	Applicable Taxes
Daycare Inspection – License	Each	\$200.00	+ HST
Other Business, Commercial or Residential Inspection	Per hour	\$150.00/hour	+ HST
Fire Safety Plan Review	Each	\$125.00	Exempt
Bed & Breakfast (B&B)	Each	\$150.00	Exempt
Trade Shows and Special Functions	Each	\$150.00	Exempt
Food Trucks and Refreshment Vehicles	Each	\$75.00	Exempt

Fire Incident Report Letters/Property Search File Requests

Fee Description	Unit	Fee	Applicable Taxes
Fire Investigation Reports	Each	\$200.00	+ HST
Fire Incident Report Letters	Each	\$120.00	+ HST
Property File Search Requests	Each	\$120.00	+ HST

Fire False Alarm Calls

Fee Description	Unit	Fee	Applicable Taxes
Third False Alarm	Each	\$250.00	Exempt
Fourth False Alarm	Each	\$350.00	Exempt

Fee Description	Unit	Fee	Applicable Taxes
Subsequent False Alarms after Fourth Alarm	Each	\$500.00	Exempt

Fees for Extraordinary Fire Services

Fee Description	Unit	Fee	Applicable Taxes
Any additional equipment required for fire fighting, fire investigation, security, public safety, overhaul operations or any reasonable operations or services deemed necessary by Aylmer Fire Department Fire Chief Official	Each	Full Cost Recovery	Exempt
Firefighting or other staff member	Per hour	\$50.00/hour	Exempt
Auto Accident – Non-Resident	Each	MTO Current Rates	Exempt
Car Fire – Non-County Resident	Each	MTO Current Rates	Exempt
Fire Investigations	Per hour	\$100.00/hour	Exempt

Fee Description	Unit	Fee	Applicable Taxes
Firefighting equipment lost or damaged by firefighting activities	Each	Full Cost Recovery	Exempt
Firefighting foam or other fire suppression supplies	Each	Full Cost Recovery	Exempt

Schedule "G"

Aylmer Pool

Fee Description	Unit	Fee	Applicable Taxes
<u>See YWCA St. Thomas-Elgin Program Schedule</u>			
Non-Resident User Fee	Each	50% of admission and registered swim programs	

Baseball

Fee Description	Unit	Fee	Applicable Taxes
Team – Once Weekly	Each	\$212.30	+ HST
Team – Twice Weekly	Each	\$424.60	+ HST
Youth – regular season, includes one tournament (3 days)	Per registrant	\$7.00	+ HST

Fee Description	Unit	Fee	Applicable Taxes
Daily/Tournament – per Diamond	Per diamond, per day	\$45.76	+ HST
Extra Diamond Dragging	Each	\$50.00	+ HST

Child & Youth Recreation Programs

Fee Description	Unit	Fee	Applicable Taxes
PA Day – full day (8am – 5pm)	Full Day	\$40.00	Exempt
PA Day – half day	Half Day	\$20.00	Exempt
Day Camp (5 day week)	5 Days	\$200.00	Exempt
Day Camp (4 day week)	4 Days	\$160.00	Exempt

Fee Description	Unit	Fee	Applicable Taxes
Day Camp Trip Fee	Day	\$25.00	Exempt
Babysitting Course	Course	\$85.00 + materials	Exempt
Home Alone Course	Course	\$40.00 + materials	Exempt
Workshops – 1 hour	Each	\$15.00 + materials	Exempt
Workshops – 4 hours	Each	\$60.00 + materials	Exempt
Birthday Party – hosted (10 participants, cupcakes, chips, and balloons included; 2.5 hours)	Each	\$150.00	Exempt
Child/Youth Programs – 1 hour	Each	\$5.00	Exempt
Child/Youth Drop In Sport Fee	Each	\$5.00	Exempt

Fee Description	Unit	Fee	Applicable Taxes
Leadership Course (6-week course includes SFA CPRC certification)	Each	\$250.00	Exempt
Caregiver/Support Person	Each	\$0	Exempt

Adult & Senior Recreation Programs

Fee Description	Unit	Fee	Applicable Taxes
Drop In Sport Court – 2 hours	Each	\$5.00	+ HST
Adult Fitness (14+) – 1 hour	Each	\$10.00	+ HST
Adult general recreation program – 1 hour	Each	Full Cost Recovery	+ HST

Fee Description	Unit	Fee	Applicable Taxes
Workshops – 1 hour	Each	\$15.00 + materials (*based on cost recovery)	+ HST
Workshops – 4 hours	Each	\$60.00 + materials	+ HST
Seniors Drop In Programs (55+)	Each	\$2.00	+ HST
Caregiver/Support Person	Each	\$0	Exempt

Special Events

Fee Description	Unit	Fee	Applicable Taxes
Various events	Each	Based on full-cost recovery (\$5-\$85)	+ HST
Day Trips	Each	Based on full-cost recovery (\$50-\$150)	+ HST

Schedule "H"

Pavilions

Fee Description	Unit	Fee	Applicable Taxes
Kinsmen / Optimist Pavilion	Per day	\$40.00	+ HST
Lions Pavilion	Per day	\$40.00	+ HST

Bandshell

Fee Description	Unit	Fee	Applicable Taxes
Bandshell	Per day	\$40.00	+ HST
Bandshell Committee Room	Per hour	\$30.00	+ HST

Facility Rental Waiver

Fee Description	Unit	Fee	Applicable Taxes
Base Fee Waiver Administration Fee (Pavilions, Sports Fields, Palmer Park – Bandshell/Meeting Room)	Per application	\$25.00	+ HST

Old Town Hall

Fee Description	Unit	Fee	Applicable Taxes
Old Town Hall Facility	Per hour (up to 6 hours)	\$50.00 (min. 3 hr booking)	+ HST
Old Town Hall Facility	Per day	\$280.00	+ HST
Old Town Hall Facility	2 days	\$495.00	+ HST
Old Town Hall Facility	3 days	\$720.00	+ HST

Fee Description	Unit	Fee	Applicable Taxes
Old Town Hall Facility	Per day (4 days or more)	\$230.00	+ HST
Light / Sound Equipment Set Up	Per event	\$65.00	+ HST
Light/Sound Equipment Operation - Daily	Per hour	As set by Operator	+ HST
Piano	Per day	\$50.00	+ HST

Schedule "I"

Water Services Fees

Fee Description	Unit	Fee	Applicable Taxes
New Water Service & Meter	Each	New Water Service: \$66.00 Meter & Appurtenances: Full cost recovery	New Water Service: Exempt Meter & Appurtenances: +HST

Fee Description	Unit	Fee	Applicable Taxes
Permanent Disconnection of Water Meter	Each	\$82.50	Exempt
Permanent Disconnection of Water Service	Each	\$55.00	Exempt
Temporary Removal and Reinstallation of Water Meter	Each	\$110.00	Exempt
Temporary Shut-off & Restoration of Water Supply	Each	\$55.00 (during work hours) \$150.00 (for after hours)	Exempt
Reconnection of Water Service (non-payment or non- compliance) – Regular Business Hours	Each	\$75.00 (during work hours) *ERTH rates	Exempt
Reconnection of Water Service (non-payment or non- compliance) – Non-regular Business Hours	Each	Full cost recovery (4 hours minimum)	Exempt
Arrears Certificate	Per property	\$49.50	Exempt

Fee Description	Unit	Fee	Applicable Taxes
Change of Occupancy	Each	\$15.00	Exempt
Meter Testing Charge	Deposit Plus Costs	\$82.50	Exempt
Misc. Service Responses	Each	Full Cost Recovery if issue is determined not to be Town's responsibility	Exempt
Bulk Water	Cubic meter	Large Water User Rate + \$0.50 (As per the Water/Wastewater Rates & Charges By-Law for the current year)	Exempt
Bulk Water Key Fob	Each	\$35.00	Exempt

Other Fees

Fee Description	Unit	Fee	Applicable Taxes
Composter	Each	\$46.56	Exempt
Garbage Bag Tag	Each	\$2.00	Exempt
Road Occupancy Permit	Each	\$165.00 (plus deposit) (Exemptions may be granted at the discretion of the Director of Operations for permits associated with Subdivision, Condo, or Site Plan Agreements or Special Event Applications given that securities or other fees are provided)	Exempt
Multi-Residential Waste Collection Application Processing Fee	Each	\$150.00	Exempt
Transaction fees for online credit card payments	Per transaction	Full cost recovery	