

THE CORPORATION OF THE TOWN OF BRUCE MINES

BYLAW #2025-29

BEING A BYLAW TO ESTABLISH USER FEES AND SERVICE CHARGES

WHEREAS Section 391(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that despite any Act, a municipality and local board may pass bylaws imposing fees or charges on any class of persons, for services or activities provided or done by on behalf of it, and, for the use of its property including property under its control.

AND WHEREAS it is deemed necessary to charge user fees and service charges.

NOW THEREFORE the Council of The Corporation of the Town of Bruce Mines hereby pursuant to Section 391(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended ENACTS as follows:

1. **USER FEES ADOPTED**

That Council does confirm and ratify the user fees and service charges described in Schedules "A" to "H" attached to and forming part of the Bylaw and are outlined as follows:

Schedule A - Administration
Schedule B - Recreation
Schedule C - Community Hall & Gazebo
Schedule D - Roads
Schedule E - Cemetery
Schedule F - Planning & Building
Schedule G - Tourism
Schedule H - Provincial Offences Act

2. That any schedule of this By-law can be amended by resolution or By-law of Council and that the amended schedule shall form part of and be included in the Fees and Charges By-law.
3. This bylaw rescinds Bylaw 2025-12 in its entirety.
4. This bylaw takes effect on the date of its final passing.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY ENACTED AND PASSED THIS 8TH DAY OF SEPTEMBER 2025.

MAYOR - Lory Patteri

MUNICIPAL ADMINISTRATOR - Judy Davis

ADMINISTRATION

THE CORPORATION OF THE TOWN OF BRUCE MINES

USER FEES & SERVICE CHARGES

Bylaw 2025-29 Schedule "A"

Services offered	Current fee	HST	Total
Tax Certificate	\$50.00	No	\$50.00
Zoning/Work Order Certificate	\$30.00	No	\$30.00
NSF Charge	\$50.00	No	\$50.00
Licences			
Marriage Licence	\$100.00	No	\$100.00
Lottery Licence		No	3% of Prize Value
Dog Tags			
spayed/neutered	\$5.00	No	\$5.00
unaltered	\$25.00	No	\$25.00
Fire			
Fire Permits	\$10.00	No	\$10.00
Fire Inspection	\$100.00	No	\$100.00
Photocopies rates apply per sheet			
Black			
Letter/legal	\$0.22	\$0.03	\$0.25
11x17	\$0.44	\$0.06	\$0.50
Provides own paper	\$0.13	\$0.02	\$0.15
Colour			
Letter/legal	\$0.44	\$0.06	\$0.50
11x17	\$0.66	\$0.09	\$0.75
Provides own paper	\$0.22	\$0.03	\$0.25
Faxes rates apply per sheet			
Incoming	\$0.44	\$0.06	\$0.50
Outgoing (local)	\$0.44	\$0.06	\$0.50
Outgoing (long distance – first page)	\$1.77	\$0.23	\$2.00
Outgoing (long distance- additional pages)	\$0.88	\$0.12	\$1.00

Registered Letter Charge			Canada Post, current rates + HST
Freedom of Information – (to initiate request)	\$5.00	No	\$5.00
Search Time	\$7.50/15 minutes	\$0.98	\$8.48/15 minutes
Record Preparation	\$7.50/15 minutes	\$0.98	\$8.48/15 minutes
Commissioner of Oath Services			
Resident			No charge
Non-resident	\$10.00	\$1.30	\$11.30
Administrative Services/Staff Time	\$7.50/15 minutes	\$0.98	\$8.48/15 minutes
Clerical support, document preparation, research, and other staff-led services rendered upon request or in fulfillment of municipal functions			
Sign Permit	\$25.00	No	\$25.00 + Annual Fee of \$25.00
Annual Hydrant Fee			
Plummer Add'l Water Users	\$20.00	No	\$20.00
Bruce Mines (all tax roll numbers)	\$20.00	No	\$20.00
Penalties and Interest - Taxes			
On the first day after the due date	1.25%	No	1.25%
Penalties and Interest - Water/Sewer			
On the first day after the due date	3%	No	3%
Water Fees (Res. #2025-155)			
Water Flat Rate (monthly)	\$55.00	No	\$55.00
Sewer Flat Rate (monthly)	\$23.33	No	\$23.33
User Request Turn On/Off	\$50.00	No	\$50.00
Non-Payment Turn Off			
1 st Offence	\$50.00	No	\$50.00
Subsequent Offences	\$100.00	No	\$100.00
Waste Disposal			
Tipping fees at Tri-Neighbours Site (per Tri-Neighbours Bylaw 2023-02 Schedule 6)			

Tri-Neighbours Municipal Residential Waste			
Up to 3 bags per week per household - curbside pickup:			No Extra Charge
Excess of 3 bags per week per household- curbside (tags available at municipal office)		No	\$2.50 per bag
Bags-direct or self-haul – Tri-Neighbours Landfill Site Only		No	\$2.50 per bag
Mattresses, Chesterfields/Chairs – Landfill Site Only		No	\$5.00 per item
Major Household Appliances – Non-Freon:			no charge
Tagged Freon Appliances			no charge
Commercial/Industrial/Institutional - Tri-Neighbours Landfill Site Only			
General /Usual Waste			
Containers used by resident ICI		No	\$10.00 per lift
Hauled by contractor or self-hauled, apportioned accordingly by:			
- ½ Half Ton		No	\$15.00 per ½ Half Ton
- Half Ton		No	\$30.00 per Half Ton
- Single Axle (1 ton)		No	\$75.00 per Ton
- Double Axle (15 cu. yds. and larger)		No	\$20.00 per Cubic Yard
Non- Residents and Provincial Ministries – Landfill Site			
- Up to 3 bags per week of permitted waste		No	\$400.00
- Excess of maximum of 3 bags per week		No	\$2.50 per bag
Construction Debris – Tri – Neighbours Landfill Site Only			
General/Usual Solid Waste			
E.g. Asphalt, shingles, mixed material, building blocks, bricks, concrete slabs, aggregate, apportioned accordingly by:			
- Half Ton		No	\$15.00 per load ½ Half Ton
- Half Ton		No	\$30.00 per load
- Single Axle Truck (1 Ton)		No	\$100.00 per load
		No	\$20.00 per Cubic Yard

- - Double Axle (15 cu. yds. and larger)			
Scrap Metal – All Sites All scrap metal including metal furniture			No charge
Tires- Passenger and Light Truck in designated areas at Landfill Site (tires with rims not accepted)			No charge
Special Waste – in designated areas at Tri-Neighbours Landfill Site Only - Asbestos - Contaminated Soil/Waste – with MOE approval and appropriate manifest		No	\$20.00 per Cubic Yard To be negotiated
Callout Fee Loads delivered to Waste Management outside of normal hours		No	\$30.00 per load
GFL Special Callouts	\$150.00	\$19.50	\$169.50
Annual Curbside Garbage Fee - Residential	\$200.00	No	\$200.00
Annual Curbside Garbage/Recycling Fee- Business	\$536.00	No	\$536.00
Health Centre Rent (updated 2024)		Yes	\$1.50 per square foot + HST
Library			
Overdue Book Fees			As per Library Board
Library meeting room rental			As per Library Board

RECREATION

THE CORPORATION OF THE TOWN OF BRUCE MINES

USER FEES & SERVICE CHARGES

Bylaw 2025-29 Schedule "B"

Services offered	Current fee	HST	Total
Recreational Programs			Minimum cost recovery fee per event.
Special Promotion Events			Rates to be determined.
50 + Game Club Entry Fee	\$2.00	No	\$2.00
<i>Note: if partnering with a neighbouring municipality; rates as prescribed by hosting municipality.</i>			

COMMUNITY HALL AND GAZEBO

THE CORPORATION OF THE TOWN OF BRUCE MINES

USER FEES & SERVICE CHARGES

Bylaw 2025-29 Schedule "C"

Services offered	Current fee	HST	Total
Community Hall			
Hall with Kitchen	\$150.00	\$19.50	\$169.50
Hall no Kitchen	\$100.00	\$13.00	\$113.00
Kitchen	\$50.00	\$6.50	\$56.50
Meetings (no kitchen)			
Half day	\$50.00	\$6.50	\$56.50
Full day	\$100.00	\$13.00	\$113.00
Cleaning Fee	\$30.00	\$3.90	\$33.90
Stage Removal	\$100.00	\$13.00	\$113.00
Gazebo			
Wedding/Pictures/Etc.	\$22.12	\$2.88	\$25.00
Full Day Rental (Includes power)	\$44.25	\$5.75	\$50.00

ROADS

THE CORPORATION OF THE TOWN OF BRUCE MINES

USER FEES & SERVICE CHARGES

Bylaw 2025-29 Schedule "D"

Services offered	Current fee	HST	Total
Town Equipment Rental Costs <i>Note: Per hour for all equipment - includes operator and overhead cost</i>			
Plow Truck with sander/plow wing (no sand)	\$184.82	\$24.03	\$208.85
Truck and sand	\$204.82	\$26.63	\$231.45
Half ton, 4-wheel drive	\$89.65	\$11.65	\$101.30
Riding mower	\$65.00	\$8.45	\$73.45
Packer rental (per hour)	\$45.00	\$5.85	\$50.85
Tractor, blower (no sand)	\$83.85	10.90	\$94.75
Tractor, blower with sand	\$88.27	\$11.48	\$99.75
Tractor, grass cutting	\$83.85	\$10.90	\$94.75
Labour	\$45.00	\$5.85	\$50.85
Culvert Replacement			Cost recovery
Entrance Permit			No charge - \$50 if no permit is applied for

CEMETERY – Taylor Street and Trunk Road Cemeteries

THE CORPORATION OF THE TOWN OF BRUCE MINES

USER FEES & SERVICE CHARGES

Bylaw 2025-29 Schedule “E”

Services offered	Current fee	HST	Total
Full Size Burial Lots			
Land	\$100.00	\$13.00	\$113.00
Care and Maintenance: (Perpetual Care)	\$250.00	\$32.50	\$282.50
Transfer	\$10.00	\$1.30	\$11.30
Open and Closing			
Cremation Site	\$100.00	\$13.00	\$113.00
Traditional Site	\$500.00	\$65.00	\$565.00
Installation of Markers			
Flat markers less than 173 inches squared			NIL
Flat marker larger than 173 inches squared	\$100.00	\$13.00	\$113.00
Upright markers less than 4’x 4’	\$200.00	\$26.00	\$226.00
Upright markers measuring four (4) feet or more in height or length, including base	\$400.00	\$52.00	\$452.00
<i>No contribution if the marker is installed to replace a marker that has been damaged and cannot be repaired.</i>			
<i>100% allocated to care and maintenance fund for all marker fees as set out in O/Regulation 130/11.</i>			
Disinterment Charges			
All disinterments will be done in accordance with the <i>Funeral, Burial and Cremation Services Act</i> .			
Disinterment of burial	\$2,000.00	\$226.00	\$2,260.00
Disinterment of cremated remains	\$350.00	\$45.50	\$395.50

PLANNING AND BUILDING

THE CORPORATION OF THE TOWN OF BRUCE MINES

USER FEES & SERVICE CHARGES

Bylaw 2025-29 Schedule "F"

Building Permit Fees

Category or Type of Fee	Fee Schedule (Effective October 10, 2023)
Group 'C' – Low Density Residential	\$850.00 up to 1,200 ft ² . \$0.70833/ ft ² for buildings with a floor area over 1,200 ft ² .
Group 'C' – Multiple Residential	\$825.00 up to 1,200 ft ² . \$0.6875/ ft ² for buildings with a floor area over 1,200 ft ² .
Group 'C' – Residential – Major Alterations, additions	\$750.00 up to 1,200 ft ² . \$0.625/ ft ² for buildings with a floor area over 1,200 ft ² .
Group 'C' – Residential – Garage, carport, accessory building,	\$200.00
Group 'C' – decks, docks, minor alterations, demolition	\$175.00
Group 'A', 'B', 'D', 'E', 'F' – new construction and major additions or alterations	\$880.00 up to 2,500 ft ² . \$0.348/ ft ² for buildings with a floor area over 2,500 ft ² .
Group 'A', 'B', 'D', 'E', 'F' – demolition	\$175.00
Farm Buildings	\$750.00 up to 2,500 ft ² . \$0.300/ ft ² buildings with a floor area over 2,500 ft ² .
Farm Buildings – Additions	\$670.00 up to 2,500 ft ² . \$0.268/ ft ² for buildings with a floor area over 2,500 ft ² .
Other Permits <ul style="list-style-type: none"> - Conditional - Change of Use - Permit Renewal - Moving Building - Signs - Temporary Structures - Woodstoves/Fireplaces 	\$200.00
Plumbing	\$30.00 + \$12/fixture over 5 fixtures
Permits are Not Required for the Following Renovations/Construction: <ul style="list-style-type: none"> - Line Fences (must comply with Zoning-Bylaw) - Landscaping - Eves Troughs - Painting - Demolition of a detached accessory building of 15 m² or less (161.459 ft²) - Air Conditioning Units 	No Permit Required

<ul style="list-style-type: none"> - Drywall and interior renovations that do not change the structural integrity of the building - Accessory structures under 15m² or less (161.459 ft²) that do not hold a living quarter (must comply with Zoning Bylaw) - Replacement of windows and/or doors with no structural change - Replacement of shingles/metal roof, if replacement material is the same as the original roofing material (ex. Shingle to shingle or metal to metal replacement) - Non-structural board replacements to existing decks (replacements that do not involve joists, support beams or guarding) 	
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Zoning and Planning

Service	Fee Schedule (Effective 2023)
Official Plan Amendment	\$4,000.00
Plan of Subdivision or Plan of Condominium	\$4,000.00
Appeals to OMB	Cost recovery
Minor Variance	\$900.00
Severance	\$900.00
Zoning Bylaw amendment	\$2,000.00
Deeming Bylaw (plus applicable legal fees for registration of Bylaw)	\$500.00
Consent	\$900.00
Part-lot Control, Deeming	\$500.00
Zoning Compliance	Cost Recovery
On-Call Services (Lump Sum)	One-time fee to Town
Pre-Consultation Application	\$150.00
Site Plan Control	Application fee: \$2,000.00 plus all costs recovered as per Bylaw #2009-35
<p><i>*Planning fees are intended to cover the full cost of the planning service. Planning fees are estimates of the amount of time required to process an application. Applicants are required to pay the actual cost associated with the processing of the application.</i></p>	

TOURISM

THE CORPORATION OF THE TOWN OF BRUCE MINES

USER FEES & SERVICE CHARGES

Bylaw 2025-29 Schedule "G"

Marina

Services	Current fee	HST	Total
Dockage			
Seasonal (serviced)	\$30.00/ft	13%	
Seasonal (no service)	\$28.00/ft	13%	
Monthly	\$17.00/ft	13%	
Monthly, Weekly, Seasonal Live Aboard surcharge	+20% per electrical outlet	13%	
Weekly	\$7.00/ft	13%	
Overnight Dockage	\$1.60/ft	13%	
Overnight with Power	\$1.70/ft	13%	
Pump Out	\$10.62	\$1.38	\$12.00
Winter Storage			
At Kiosk Area (All boats)	\$150.00	\$19.50	\$169.50
Summer Storage of cribs/cradle for non-seasonal boaters (to be paid in advance at municipal office)	\$30.00	\$3.90	\$33.90
Launching (Non-Bruce Mines Residents)			
Daily (PWC included)	\$5.31	\$0.69	\$6.00
Seasonal (PWC included)	\$22.12	\$2.88	\$25.00

Campground

Services	Current fee	HST	Total
Daily	\$39.82	\$5.18	\$45.00
Weekly	\$203.54	\$26.46	\$230.00
Monthly	\$575.22	\$74.78	\$650.00
Season	\$1,446.90	\$188.10	\$1,635.00
Season with Sewer	\$1,548.67	\$201.33	\$1,750.00
Tent	\$22.12	\$2.88	\$25.00

<i>*All rates include showers and use of waste station.</i>			
Showers for Non-Registered Guests	\$7.08	\$.92	\$8.00
Transient Use of Waste Station	\$8.85	\$1.15	\$10.00
Winter Storage	\$176.99	\$23.01	\$200.00

Simpson Mine Shaft

Services	Current fee	HST	Total
Entry Fee			By donation

PROVINCIAL OFFENCES ACT

THE CORPORATION OF THE TOWN OF BRUCE MINES

USER FEES & SERVICE CHARGES

Bylaw 2025-29 Schedule "H"

Provincial Offences	Set Fine	HST	Total
Skateboards (as per Bylaw 2005-28) Use skateboards on town property	\$25.00	No	\$25.00
Noise (as per Bylaw 2006-03)			
Unlawfully permit the emission of noise from racing a motor vehicle.	\$125.00	No	\$125.00
Unlawfully cause the emission of noise by operating a motor vehicle such that the tires squeal.	\$125.00	No	\$125.00
Unlawfully permit noise by operating any combustion engine without an effective intake muffling device.	\$125.00	No	\$125.00
Unlawfully permit noise from sounding a horn or warning device.	\$125.00	No	\$125.00
Unlawfully permit noise by operating construction equipment without an effective intake muffling device.	\$125.00	No	\$125.00
Unlawfully permit noise from the detonation of fireworks or explosive devices not used in construction.	\$125.00	No	\$125.00
Operate any electronic device for the amplification of sound, such to disturb the peace of a person	\$125.00	No	\$125.00
Permit noise from the keeping of any animal.	\$125.00	No	\$125.00
Unlawfully permit the emission of noise from racing a motor vehicle.	\$125.00	No	\$125.00
Unlawfully cause the emission of noise by operating a motor vehicle such that the tires squeal.	\$125.00	No	\$125.00
Unlawfully permit noise by operating any combustion engine without an effective intake muffling device.	\$125.00	No	\$125.00

Unlawfully permit noise from sounding a horn or warning device.	\$125.00	No	\$125.00
Unlawfully permit noise by operating construction equipment without an effective intake muffling device.	\$125.00	No	\$125.00
Unlawfully permit noise from the detonation of fireworks or explosive devices not used in construction.	\$125.00	No	\$125.00
Operate any electronic device for the amplification of sound, such to disturb the peace of a person	\$125.00	No	\$125.00
Permit noise from the keeping of any animal.	\$125.00	No	\$125.00
Yard (Clean and Clear) (as per Bylaw 2010-37)			
Failure to keep land clean	\$105.00	No	\$105.00
Unauthorized disposal of waste material on municipal government lands	\$105.00	No	\$105.00
Failure to cover over or remove waste material as directed	\$105.00	No	\$105.00
Failure to permit inspection of lands	\$105.00	No	\$105.00
Animal/Dogs (as per Bylaw 2024)			
Failure to provide care for animal as may be required.	\$150.00	No	\$150.00
Failure to provide weatherproofed/insulated and appropriate size of shelter for animal if customarily kept out of doors.	\$150.00	No	\$150.00
Keep animal on a tether of less than (3) metres in length.	\$150.00	No	\$150.00
Failure by person to ensure at all times the animal has unrestricted movement within range of tether.	\$150.00	No	\$150.00
Keep animal in Unsanitary Condition	\$150.00	No	\$150.00
Keep an Exotic Animal	\$150.00	No	\$150.00
Failure by Owner to obtain dog license before April 1 of current year or within 6 days of ownership	\$150.00	No	\$150.00
Failure to file a complete application form and pay set fee as set by Town Clerk	\$150.00	No	\$150.00

Failure by owner to comply with Section 4.1.1 and not pay processing fee as set by Town Clerk	\$150.00	No	\$150.00
Failure by Owner to keep tag fixed on dog at all times.	\$150.00	No	\$150.00
Failure by owner to replace lost tag.	\$150.00	No	\$150.00
Owner allowing dog to run at large.	\$150.00	No	\$150.00
Owner allowing dog to howl or bark excessively.	\$150.00	No	\$150.00
Owner/tenant/occupant owning or harbouring more than three dogs in any dwelling unit.	\$150.00	No	\$150.00
Failure to remove dog excrement	\$150.00	No	\$150.00
Failure by owner to restrain vicious dog while on owner's property.	\$150.00	No	\$150.00
Failure by owner to restrain vicious dog while off owner's property from chasing person or domestic animal	\$150.00	No	\$150.00
Failure by owner to fasten Muzzle securely to vicious dog to prevent biting of person or domestic animal.	\$150.00	No	\$150.00
Failure by owner to ensure vicious dog is under control of person over age 16.	\$150.00	No	\$150.00
Failure by owner 30 days after Notice to Muzzle to implant vicious dog with microchip.	\$150.00	No	\$150.00
Failure by dog owner to notify a change of residency of vicious dog.	\$150.00	No	\$150.00
Failure by vicious dog owner to notify within 48 hours of change of ownership of dog.	\$150.00	No	\$150.00
Failure by owner to notify within 10 days that the vicious dog has died.	\$150.00	No	\$150.00