

THE CORPORATION OF THE TOWNSHIP OF TINY

BY-LAW NUMBER 26-018

Being a by-law to establish fees or charges for services or activities provided or done by or on behalf of The Corporation of the Township of Tiny

WHEREAS, Section 8 of the Municipal Act, S.O. 2001, c.25, as amended (the "Act") provides that the powers of a municipality under the Municipal Act or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the Act provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

AND WHEREAS Section 11 of the Act provides that a lower-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction set out therein including, inter alia, financial management of the municipality and its local boards;

AND WHEREAS Section 390 to 400 of the Act gives authority for a municipality to impose fees and charges;

AND WHEREAS more specifically, subsection 391(1) provides that without limiting sections 9, 10 and 11, those sections authorize a municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board, and for the use of its property including property under its control;

AND WHEREAS the Council for The Corporation of the Township of Tiny deems it expedient to have a comprehensive user fee by-law;

NOW THEREFORE BE IT ENACTED as a by-law of this Corporation as follows:

That the fees set out in Appendix 1, attached hereto and forming part of this by-law, shall be paid for the services or activities listed. All fees are per occasion or request unless denoted with an asterisk (*) which indicates a fee payable annually.

1. That Schedules A, B, C, D, E, F, G, H, I, J and K, forming Appendix 1 outline the fees for services or activities for each municipal department.
2. Fees itemized in 'Schedule D - Building Permit and Miscellaneous Fees' are subject to an automatic increase, effective January 1st of each year, by 2% with the fee being rounded up to the nearest dollar. Such adjustment to the fees shall not require an amendment to this By-Law nor require a Public Meeting.
3. Fees itemized in 'Schedule H - Sewage System Services Fees' that form part of the current Agreement between the Township of Tiny and Tatham Engineering Limited, will increase on April 1st of each year by the published 3rd Quarter Consumer Price Index percentage in Ontario to a minimum of 0% and a maximum of 4%.
4. That interest charges shall be added to all past due fees and charges at the rate of 1.25% per month.
5. Services paid for by Credit Card will be subject to a 5% Administration Fee and/or additional fees as charged by the third-party service provider.
6. An Accounts Receivable Invoice Processing Fee, as noted in Schedule A, will be applicable to all Schedules attached hereto.
7. That applicable taxes will be added to the fees or charges where required.
8. That fees and charges imposed by the municipality may be added to the tax roll and collect them in the same manner as municipal taxes.

9. That this By-law shall be known and may be cited as the "Township Fee Schedule By-law."
10. That By-laws 25-013, 25-038 and 25-060 are hereby repealed.
11. That this By-law shall come into force and take effect upon its final passage.

BY-LAW PASSED AND ENACTED THIS 22nd DAY OF APRIL 2026.

THE CORPORATION OF THE TOWNSHIP OF TINY



MAYOR, David Evans



CLERK, Tina Arbuckle

**Schedule A
General Administration**

Service	Fee
Commissioner of Oaths Not including commissioning of Township applications	\$25
Municipal Compliance Letter	\$350
Duplicate Tax Receipt / Tax Statement of Account / Duplicate Utility Receipt / Utility Statement No charge with Pre-Authorized Payment Plan or E-bills	\$15
Admin Letter Taxes for Previous Owner	\$40
Tax Bill Reprint / Utility Bill Reprint	\$15
Tax Certificates	\$50 \$100 for 48-hour rush
Reminder Notice Past Due Taxes No Charge E-Billing Notice	\$5.00/notice
Penalty Charge on Overdue Account Receivable	1.25% per month
Tax Penalty/Interest Under Section 345(1) of the <i>Municipal Act, 2001</i> , the Municipality may pass a by-law imposing late payment charges, which includes penalty and interest. There is no provision for the waiving or reduction of any interest and penalties for property taxes owing. Council may waive the by-law to impose interest for a period on all rate payers, but not on an individual basis	
Outstanding Balances Transferred to Tax Account	\$40
Mortgage Company Admin Fee per Account	\$15
Insufficient Funds or Returned Cheques	\$45
Payment to Incorrect Account Transfer Second Offence	\$40
Accounts Receivable Invoice Processing Fee	\$15
Tax Sale Administration Fee	Actual Cost + 25%
Tax Sale Extension Agreement	\$350
Tax Sale Tender Package Paper copy only, will not email	\$25
Garbage Tags	As per fee set by County of Simcoe
Photocopies	\$0.50/page/side
911 Signage Post Blade	\$80 \$40 \$40
Fence Viewers Request	\$200
Maps Township Street Maps Registered Plans of Subdivision	\$25 \$10
Miscellaneous Third-Party Cost Recovery The Township may charge actual costs for labour, overhead, vehicle/equipment and materials plus an admin fee to recover costs for goods and services provided	Actual Direct or Indirect Cost + Admin Fee of \$15
Administration Letter Letters requested not otherwise described in this by-law	\$40/each
Marriage Commissioner/Ceremony During Normal Office Hours Outside of Normal Office Hours	\$225 \$275
Municipally Significant Event Designation	\$50
Non-Compliant Waste Service Fee	\$180
Temporary Beach Encroachment Removal Fee	\$150
Heritage Publications & Other Recollections: Township of Tiny, Second Edition (2014) including Natural History of the Township of Tiny The Natural History of the Township of Tiny (2006) The North Simcoe Railway (2003) The Four Jewels of Georgian Bay DVD (2014) Post Cards (circa 1879-1965) Heritage Registry Plaques	\$25 \$10 \$5 \$20 \$1 \$220

**Schedule B
Licences, Permits and Agreements Fees**

* Indicates Fee Paid Annually	
Service	Fee
Lottery Licences Including but not limited to bingos, nevasdas and raffles	3% of Prize Board
Marriage Licences	\$150
Short-Term Rentals	
New Application Fee (not expired licence) *	\$2,000
Renewal Application Fee*	\$1,750
Appeal Fee	\$500
Waitlist Fee*	\$150
Busking Licence	
Local Busker*	\$35
Non-Local Busker*	\$55
Business Licence	
Campground *	\$180
Exhibition/Festival *	\$140
Hawker & Peddler *	\$130
Public Hall *	\$130
Recreational Establishment *	\$130
Refreshment Vehicle *	\$130
Restaurant *	\$120
Taxi Plate Owner *	\$110
Taxicab Driver *	\$90
Replacement Plate Owner	\$40
Replacement Driver's Card	\$30
Change of Cab	\$80
Dog Licence *	
Obtained on or before March 31st of each year	\$20
Obtained after March 31st of each year	\$30
Obtained within 6 weeks of owning new dog	\$20
Replacement Tag	\$15
Kennel Licence *	
Obtained on or before March 31st of each year	\$50
Obtained after March 31st of each year	\$75
Poundkeeper Impound Fee	\$40
Poundkeeper Boarding Fee	
First three days	\$5/day
After three days	\$10/day
Encroachment Agreement & Annual Fee	
Encroachment Agreement	\$1,000
Minor Encroachment Annual Fee	\$500
Major Encroachment Annual Fee	Min: \$500
Calculated based on assessment, value and sq. ft.	
Application for Sale of Municipal Property As per Policy Governing the Sale of Real Property	\$5,000 retainer, to be replenished in amount determined by Township. \$1,500 non-refundable
Entrance Permit	\$150
Secondary Entrance	\$500
Fill Permit	\$3,000 + \$2,000 Deposit
Commercial Filming on Municipal Property Permit	\$500
Fire Permits	
Class A	\$30
Class B including inspection	\$75
Class C	\$100
Parking Permit *	
Residents/Ratepayers (1st Permit)	Free
Residents/Ratepayers (2nd Permit)	\$30
Non-Residents (Midland, Tay, Penetanguishene and Springwater)	\$150/6-month
Special Occasion Parking Permit (General)	Per Day/Per Vehicle
Ratepayers only	
1-15 permits	\$15
16-50 permits	\$5

Service	Fee
Special Occasion Parking Permit (Wedding/Funeral) Ratepayers only 1-50 permits	Per Day/Per Vehicle \$4.50
Special Occasion Parking Permit (Contractor) * Township of Tiny certain specified business types	\$100
Special Occasion Parking Permit (Guest Permit) Ratepayers only	Free Per Day/Per Vehicle
Parking Fees (Pay & Display Parking Machines) Rate #1: Jackson Park Parking Lot (Jackson Park Area) Parent Park Parking Lot (Balm Beach Park Area) Concession Road 2 West (Woodland Beach Park Area) Lafontaine Park Parking Lot (Lafontaine Beach Area) Rue Lafontaine Road West (Lafontaine Beach Area) Rate #2: 18 Tiny Beaches Road North (Balm Beach Park Area) Tiny Beaches Road North (Balm Beach Park Area) Balm Beach Road West (Balm Beach Park Area) Oliver Drive (Balm Beach Park Area) 5 Parkside Drive (Balm Beach Park Area) Rate #3: Jackson Park Parking Lot (Vehicle and Trailer spaces)	 \$3.13/hr Min: \$6.25 Max: \$25/day \$3.13/hr Min: 0.25¢ Max: \$25/day \$5.00/hr Min: \$18.00 Max: \$45 /day

Schedule C
Planning and Related Application Fees

Note: All Planning and Related Application Fees are non-refundable. The applicant shall reimburse the Township of Tiny on demand for all costs incurred in the processing of a planning application/approval, including but not limited to external professional services (planning, engineering, environmental, legal, etc.). A deposit may be required to be submitted with an application as noted below. The Township may require the deposit to be increased or waived depending on the nature of the application. The amount of the deposit will be determined by the Township at the time of pre-consultation or application submission.	
Service/Applications	Fee
Official Plan Amendment	\$8,000 + \$2,000 Deposit
Zoning By-law Amendment	\$4,000 + \$1,000 Deposit
Temporary Use By-law	\$2,000 + \$1,000 Deposit
Temporary Use By-law (Garden Suite)	\$1,000 + \$1,000 Deposit
Removal of Holding Symbol/Provision	\$1,000 + \$1,000 Deposit
Site Plan Approval New	\$4,000 + \$1,000 Deposit
Amendment	\$2,000 + \$1,000 Deposit
Draft Plan Approval for Subdivisions/Condominiums	\$8,000 + \$2,000 Deposit
Subdivision/Condominium Draft Plan Extension/red line revision/change of conditions	\$2,000 + \$1,000 Deposit
Preparation of Subdivision/Condominium Agreement	\$3,000 + \$6,000 Deposit
Subdivision/Condominium Amending Agreement Amendments to Existing Subdivision Agreement	\$3,000 + \$6,000 Deposit
Lot Deeming	\$750 + \$750 Deposit
Consent/Severance: Creation of a Lot	\$2,000
Additional Lot	\$1,500
Boundary Adjustment/Technical Severance/Easement	\$1,500
Proposal to Change Condition(s) to a Provisional Consent	\$500
Validation of Title/Power of Sale/	\$1,500
Certificate of Cancellation	\$750 + \$750 Deposit
Consent Agreement	\$1,000 + \$1,500 Deposit
Minor Variance	\$1,500
Minor Variance Agreement	\$1,000 + \$1,500 Deposit
Re-circulation of Committee of Adjustment Application	\$500
Telecommunications Tower Letter of Concurrence	\$4,000
Pre-consultation	\$750
Pre-consultation (Consent)	\$350
Agreement to Construct a New Dwelling While Occupying an Existing Dwelling	\$2,000
Ontario Land Tribunal Administrative Referral Processing	\$300
Copy of Zoning By-law/Official Plan Text	\$50/each
Maps for Zoning By-law	\$100
Maps for Official Plan (Colour) Tabloid Size	\$25
Full Size	\$100
Class 1 Permit Review	\$100
Class 1 (Planning/Building Code Act) Permit Review	\$0
Service/Applications	Fee

Class 2 Permit Review	\$500
Class 3 Permit Review	\$1,500 (+\$1,000 deposit)
Preparation of Development Agreement	\$1,500 (+\$2,000 deposit)
Pre-Consultation (non-mandatory)	\$200

Schedule D
Building Permit and Miscellaneous Fees

Item	Type of Building Permit	Fee	Adjusted Fee
Group A Major Occupancy (Assembly)			
A1	Assembly Building (finished)	\$ 4,372	Base Fee + \$0.90/ft. ² for buildings with a floor area over 2,500 ft. ² .
A2	Assembly Building (shell only)	\$ 4,372	
A3	Interior Finish (from shell)	\$ 3,030	
A4	Interior Renovation (interior demolition and renovation)	\$ 3,030	
A5	Outdoor Patio	\$ 3,030	
A6	Outdoor Public Pool	\$ 3,030	
A7	Major renovations, additions or alterations (\$25,000+)	\$ 3,945	Base Fee + \$0.90/ft. ² for buildings with a floor area over 2,500 ft. ² .
A8	Minor additions or alterations (less than \$25,000)	\$ 3,031	
A9	Minor renovations (one inspection only)	\$ 1,968	

Item	Type of Building Permit	Fee	Adjusted Fee
Group B Major Occupancy (Care or Detention)			
B1	Institutional Building (finished)	\$ 4,372	Base Fee + \$0.90/ft. ² for buildings with a floor area over 2,500 ft. ² .
B2	Institutional Building (shell only)	\$ 4,372	
B3	Interior Finish (from shell)	\$ 3,030	
B4	Interior Renovation (interior demolition and renovation)	\$ 3,030	
B5	Major renovations, additions or alterations (\$25,000+)	\$ 3,030	Base Fee + \$0.90/ft. ² for buildings with a floor area over 2,500 ft. ² .
B6	Minor additions or alterations (less than \$25,000)	\$ 3,030	
B7	Minor renovations (one inspection only)	\$ 1,968	

Schedule D
Building Permit and Miscellaneous Fees

Item	Type of Building Permit	Fee	Adjusted Fee
Group C Major Occupancy (Residential)			
C1	Single Detached, Semi-Detached, Townhouse, Duplex, Triplex	\$ 3,393	Base Fee + \$0.90/ft. ² for buildings with a floor area over 2,000 ft. ² .
C2A	Garage / Carport (less than or equal to 500 sq. feet)	\$ 587	
C2B	Garage / Carport (over 500 sq. feet)	\$ 587	Base Fee + \$2.92/ft. ² over 500 sq. ft to max. \$2,769
C3	Shed/Gazebo (max 300 sq. feet)	\$ 292	
C4	Deck/Covered Porch/Landing/Stairs/ Dock	\$ 292	
C5	Pool / Hot Tub	\$ 292	
C6	Finished Basement (including renovation)	\$ 292	
C7A	Minor renovations or alterations (max 300 sq. ft.)	\$ 292	
C7B	Major renovations or alterations (over 300 sq. ft.)	\$ 587	Base Fee + \$2.12/ft. ² for buildings with a floor area over 300 ft. ² to max \$2,769
C8A	Minor additions (max 300 sq. ft.)	\$ 587	
C8B	Major additions (over 300 sq. ft.)	\$ 689	Base Fee + \$2.92/ft. ² for buildings with a floor area over 300 ft. ² to max \$2,769
C9	Solid Fuel Appliance (e.g. fireplace, wood stove)	\$ 292	
C10	Garden Suite/ Park Model Trailer	\$ 2,825	
C11	Minor Repair (only one inspection)	\$ 199	
C12	Retaining Wall	\$ 292	
C13	Additional Dwelling Unit (Interior of existing building)	\$ 2,825	
C14	Additional Dwelling Unit (New building)	\$ 3,393	
C15	Apartment Building	\$ 3,586	Base Fee + \$0.90/ft. ² for buildings with a floor area over 2,500 ft. ² .
C16	Hotel / Motel (or similar)	\$ 3,393	Base Fee + \$0.88/ft. ² for buildings with a floor area over 2,500 ft. ² .
C17	Residential Care Facility	\$ 3,393/unit	
C18	Interior Finish (from shell)	\$ 2,825	
C19	Interior Renovation (interior demolition and renovation)	\$ 2,825	

Schedule D
Building Permit and Miscellaneous Fees

Item	Type of Building Permit	Fee	Adjusted Fee
Group D Major Occupancy (Business & Personal Service)			
D1	Business Personal Service Building (finished)	\$ 4,372	Base Fee + \$0.90/ft. ² for buildings with a floor area over 2,500 ft. ² .
D2	Business Personal Service Building (shell only)	\$ 3,030	
D3	Interior Finish (from shell)	\$ 3,030	
D4	Interior Renovation (interior demolition and renovation)	\$ 3,030	
D5	Major renovations, additions or alterations (\$25,000+)	\$ 2,882	Base Fee +\$0.90/ft. ² for buildings with a floor area over 2,500 ft. ² .
D6	Minor additions or alterations (less than \$25,000)	\$ 3,030	
D7	Minor renovations (one inspection only)	\$ 1,958	

Item	Type of Building Permit	Fee	Adjusted Fee
Group E Major Occupancy (Mercantile)			
E1	Mercantile Building (finished)	\$ 4,372	Base Fee + \$0.90/ft. ² for buildings with a floor area over 2,500 ft. ² .
E2	Mercantile Building (shell only)	\$ 3,030	
E3	Interior Finish (from shell)	\$ 3,030	
E4	Interior Renovation (interior demolition and renovation)	\$ 3,030	
E5	Major renovations, additions or alterations (\$25,000+)	\$ 3,943	Base Fee + \$0.90/ft. ² for buildings with a floor area over 2,500 ft. ² .
E6	Minor additions or alterations (less than \$25,000)	\$ 3,030	
E7	Minor renovations (one inspection only)	\$ 1,968	

Item	Type of Building Permit	Fee	Adjusted Fee
Group F Major Occupancy (Industrial)			
F1	Industrial Building (finished)	\$ 4,091	Base Fee + \$0.90/ft. ² for buildings with a floor area over 2,500 ft. ² .
F2	Industrial Building (shell only)	\$ 3,934	
F3	Interior Finish (from shell)	\$ 3,030	
F4	Interior Renovation (interior demolition and renovation)	\$ 3,030	
F5	Major renovations, additions or alterations (\$25,000+)	\$ 3,943	
F6	Minor additions or alterations (less than \$25,000)	\$ 3,030	
F7	Minor renovations (one inspection only)	\$ 1,968	

Schedule D
Building Permit and Miscellaneous Fees

Item	Type of Building Permit	Fee	Adjusted Fee
Other Occupancies and Permits			
G1	Farm Building (2500 sq. feet +)	\$ 2,422	
G1B	Farm Building new, repair, renovation, addition or alteration (less than or equal to 2500 sq. feet)	\$ 1,060	
G2	Farm Building repair, renovation, addition or alteration (over 2500 sq. feet)	\$ 2,157	
G3	Fire Hall	\$ 2,157	
G4	Funeral Home	\$ 2,157	
MS1	Seasonal Use Open-air structure (e.g. garden centre), Air Supported Structure	\$ 292	
MS2	Tent or other Temporary Structure	\$ 292	
MS3	Re-locate portable classroom	\$ 292	
MS4a	Demolitions less than 10,000 ft. ²	\$ 292	
MS4b	Demolitions 10,000 ft. ² to 20,000 ft. ²	\$ 769	
MS4c	Demolitions greater than 20,000 ft. ²	\$ 769	
S1	Solar panels – building mounted, per face of building or roof	\$ 292	
S1a	Solar panels – ground mounted, per 40 sq. metres of coverage	\$ 292	
S2	Sign (regulated by Building Code)	\$ 292	
S3	Communication Facility, commercial tower	\$ 292	
S4	Plumbing (residential) (stand alone)	\$ 292	
S5	Plumbing (non-residential) (stand alone)	\$ 292	
S6	Mechanical (stand alone)	\$ 292	
S7	HVAC (stand alone)	\$ 292	
S8	Wind Turbine (Class 1 or 2)	\$292	
S9	Wind Turbine (Class 3, 4 or 5)	\$ 15,768	

Schedule D
Building Permit and Miscellaneous Fees

Item	Type of Building Permit	Fee	Adjusted Fee
Administrative Permits and Fees			
	Additional Inspection. Payable to the Municipality prior to the next inspection being performed. Payable under the following circumstances: a) If an inspection was called for and access to perform the inspection was not available or access was not safe (as determined by the Building Official) b) If an inspection was called for and the approved plans and/or copies of previous inspections and/or any required documentation was not on site and legible c) If the building permit is not posted on site d) If a re-inspection is required for any required stage of construction e) If a partial inspection is requested	\$84	
	Alternative Solution Examination Fee	\$ 387	
	Change of Use Permit (No construction)	\$ 292	
	Conditional Permit		50% of cost of Base Fee
	Municipal Search	\$84	
	Overtime per hour		\$ 84
	Revision to Application or Permit (per page of revisions, max. 3 pages		\$ 95
	Revision to Drawings (after received by the Building Department), per page of revisions, max 3 pages		\$ 95
	Partial Permit	\$ 292	
	Spatial Separation Agreement	\$ 292	
	Transfer of Permit (required when property changes ownership)	\$ 292	
	Construction without a permit		Additional 100% of Base Fee

Schedule D
Building Permit and Miscellaneous Fees

Item	Type of Building Permit	Fee	Adjusted Fee
Administrative Permits and Fees			
	Building permit review letter. Sent at Chief Building Official's discretion	\$ 31	
	Building permit review custom letter. Sent at Chief Building Official's discretion	\$ 84	
	Liquor licence application	\$ 84	
	Any correspondence requested requiring the signature (electronic or otherwise) of a Building Official		\$ 84 per correspondence
	Any consultation by a Building Official	\$ 84 for the first hour or part thereof	\$ 84 for each additional hour or part thereof
	Issuance of an "Order" under the Building Code Act	\$ 338	
	Register an order on or off title		Cost recovery + 10% each
	Revoke a building permit if initiated by the Municipality	\$ 176	
	Submission of an Incomplete Building Permit Application/Inadequate Building plans	\$ 84	
	Issue a summons	\$ 292	
	Re-activate or review an archived building permit	\$ 84	
	Lay a charge under the Provincial Offences Act	\$ 338	
	Lot grading review	\$ 214	

Notes:

- For any construction not covered by any class of permit listed above that requires a building permit as determined by the Chief Building Official the fee for the building permit shall be based on the construction value of the project (materials and labour). The rate shall be \$ 116 for the first \$1,000 of construction value plus \$ 20 for each additional \$1,000 of construction value. Minimum permit in any case shall be \$ 292. This fee shall be applied at the sole discretion of the Chief Building Official.
- For lots requiring the submission of a lot grading plan, a lot grading deposit as per the lot grading procedure must be provided with all Building Permit applications to ensure the Township receives a satisfactory Final Lot Grading Certificate indicating satisfactory completion of the grading and drainage works. Upon receipt of the Final Lot Grading Certificate by the Township, the Owner/Applicant may apply in writing for the release of the Lot Grading Deposit, without interest. The Grading Deposit will only be released to the person who paid the deposit.
- HST, if applicable, will be applied to any fees listed if applicable.
- Unless stated otherwise, an administrative surcharge as per "outstanding balance transferred to tax account" section of this by-law will be added to any fee not paid within 30 days of the service provided and such fees shall be added to the tax bill of the property to which the fee applies.
- The building permit fees in this Schedule to the By-law are subject to an automatic increase, effective January 1st of each year, by 2% with the fee being rounded up to the nearest dollar. Such adjustment to the fees shall not

- require an amendment to this By-Law nor require a public meeting
6. Where the amount of a fee to be paid, as part of a permit application, is to be based upon the class of permit, floor area and/or value of the proposed construction, the Chief Building Official or a designate, shall determine the appropriate class or type or category based on Schedule 'D' and the associated fees that determination shall be final. Despite the above the Chief Building Official may place a valuation on the cost of the proposed structural work as contained in Schedule 'D' of this By-law and where disputed by the applicant, the applicant shall pay the required fee under protest and, within six months of completion of the project, shall submit an audited statement of the actual costs. Where the Chief Building Official, in their sole discretion, agrees that the audited costs are less than the valuation, the Chief Building Official may issue a partial refund that reflects the difference between the two amounts.
 7. The fees that may be refunded shall be a percentage of the fees payable under this By-law, as follows:
 - a. 80% if administrative functions have been performed,
 - b. 70% if administrative and zoning functions have been performed,
 - c. 45% if administrative, zoning and plan examination functions have been performed,
 - d. 35% if the building permit has been issued and no field inspections have been performed subsequent to the building permit issuance,
 - e. 5% shall additionally be deducted for each field inspection that has been performed after the building permit has been issued.
 - f. Notwithstanding the above, no refund shall be made of an amount less than \$50.
 - g. It is the responsibility of the building permit applicant to request a refund of fees. Such request shall be in writing to the Chief Building Official within 3 years of the date of the permit application.

Schedule E
Emergency Services Fees

Note: At the discretion of the Fire Chief, charges may not be payable for fire department response on roads, property or waterways within the Township of Tiny for incidents where no services were required, provided that the fire department response was not initiated by one or more of the parties involved and/or there was no contravention of applicable By-laws or other relevant legislation.	
Service	Fee
Inspection of Day Care, Nursery, Hotel, Rooming House, etc. Facilities Requested inspection of premises or building not including inspections resulting from building permit applications	\$75
Single Occupancy Building Under 20,000 sq. feet Over 20,000 sq. feet	\$100 \$150
Multiple Tenant Building Under 20,000 sq. feet Over 20,000 sq. feet	\$150 \$300
Inspection required by L.L.B.O. and/or Facility Usage Includes occupancy load and review of reports	\$75
Fireworks Inspections and Approvals As required under the Canada Explosives Act	\$100
Missed Inspection Fees	\$75
Re-inspection Fee Required when work not completed by due date	\$75
Apparatus Stand-by Use of Fire Department apparatus for stand-by fire protection during shows, exhibitions, demonstrations, emergencies involving utility companies, etc., unless otherwise stipulated by prior agreement	Current MTO Rate/vehicle for 1 st hour ½ Current MTO Rate/vehicle for each additional ½ hour
Non-Compliance with Open Air Burning	Current MTO Rate/vehicle for 1 st hour ½ Current MTO Rate/vehicle for each additional ½ hour
Emergency Services on Roadway, Municipal Property & Waterways: Fees for materials, equipment and services provided for emergencies involving motorized vehicles on roadways, municipal property and waterways for non-residents, at the discretion of the Fire Chief, unless otherwise stipulated by prior agreement	Current MTO Rate/vehicle for 1 st hour ½ Current MTO Rate/vehicle for each additional ½ hour
Incendiary Fire Standby	Current MTO Rate/vehicle for 1 st hour ½ Current MTO Rate/vehicle for each additional ½ hour
Fire Report	\$125
Nuisance Fire Alarms (within a 12 month period) ¹ First nuisance fire alarm Second nuisance fire alarm Third nuisance fire alarms Each instance of additional nuisance fire alarms	No Charge \$ 583.05 \$ 1,166.10 \$ 1,749.15

Notes:

1. Nuisance Fire Alarm means the activation of a fire alarm or fire detection system that results in a response by the Fire Department where no fire, hazardous condition or emergency situation is found to exist. This may include, but is not limited to, activations caused by mechanical failure, equipment malfunction, improper installation, lack of maintenance,

cooking activities, contractor work or other preventable or any other activation determined by the Fire Department to be non-emergency in nature. This definition applies to activations originating from both monitored and non-monitored (standalone devices) alarm systems.

Schedule E
Emergency Services Fees

Service	Fee
Calling in a False Alarm Request for services without cause (prank or malicious intent). Enforceable at the discretion of the Fire Chief	Current MTO Rate/vehicle for 1 st hour ½ Current MTO Rate/vehicle for each additional ½ hour
Rate for Prevention Officer	\$75/hour
OPP False Alarms After 2 per calendar year	\$200/call
Environmental Service Calls Where the Fire Department is required to be on scene where there was a failure to obtain service locates	Current MTO Rate/vehicle for 1 st hour ½ Current MTO Rate/vehicle for each additional ½ hour
Specialized Equipment or Services If it is necessary to retain private contractors or rent equipment not normally carried on fire apparatus in order to determine origin/cause, suppress/extinguish a fire, preserve property, prevent fire spread, make safe or otherwise eliminate a hazard	Actual Cost
Technical Rescue Response Assistance	Actual Cost
Hazardous Materials Response	Actual Cost
Fire Suppression Foam and Dry Chemical Agents	Actual Cost
Indemnification Technology®: Should the insurer pay the coverage to the property owner and/or policy holder, the property owner and/or policy holder is liable to remit these funds to the municipality or its representative	Current MTO rate per hour/per vehicle + personnel costs + any additional cost for each call

Schedule F
GIS and Related Fees

Note: All requests will be made in writing and the appropriate fees paid 48 hours prior to creating the map(s).	
Service	Fee
Custom Map	
8" X 11"	\$20/each
8" X 14"	\$20/each
11" X 17"	\$20/each
Coloured Township Street Map Book (8" X 11")	\$50/each
Creating a Special Map with Specified Layer	\$50/hr. Min: \$25

Schedule G
Water Services Fees

Service	Fee
Water Turn On No fee for new connections or to turn off water supply 8:00 a.m. to 4:30 p.m. - Monday to Friday 4:30 p.m. to 8:00 a.m. - Monday to Friday Any time - Saturday Any time - Sunday and Holidays	 \$80 \$130 \$165 \$220
Allotted Water Service Deposit	\$1,000
Water Service Installation Deposit	\$1,000
Water Service Installation	Actual Cost + 10% Admin Fee
Water Connection Inspection Fee One inspection only. 'Water Turn On' Fee payable under the following circumstances: 1) If an inspection was called for and access to perform the inspection was not available or safe (as determined by the Water Department) 2) If a re-inspection is required 3) If a partial inspection is required	\$275
Lawn Watering Permit Flat Rate Properties Metered Properties	 \$75 \$50
Residential Water Rates Flat Rate – Non-metered Use Operation Water Fees Capital Water Fees Metered Rate – Billed Quarterly Quarterly Basic Service Fee 0m3 to less than 30m3 30m3 to less than 45m3 45m3 and over	 \$ 690.45 \$ 479.25 \$ 160.65 \$ 1.91/m3 \$ 2.29/m3 \$ 2.88/m3
Capital Water Fee Per connection to a water system	\$10,500
Water Meter Accuracy Check At customer's request.	\$100
Datalog Consumption Report	\$50
Inspection Fee for New Meters	\$75
Administrative Penalty Fee	\$500
Late Payment Charge	1.25% of amount charged at the start of each month

Schedule H
Sewage System Services Fees

Service	Fee
Sewage System Permit New or Replacement Class 2, 3, 4 or 5 (3 Inspections) Repair/Replacement/Lot Suitability/Severance (1 Inspection)	\$ 637 \$ 337
Sewage System Review & Letter No Permit or Inspection. Rezoning/Variance/Official Plan Amendment/Addition/ Renovation/Conversion/Revision/Renewal/Subdivision (per lot)	\$ 263/lot
Hourly Rate for Other Activities Not Requiring a Permit (Including Short Term Rental Activities) Technical Work Clerical Work	\$ 150 \$ 62
Additional Inspection Fee	\$ 187
Sewage System File Search Request With Letter Without Letter	\$ 112 \$ 32
SEWAGE SYSTEM REINSPECTION PROGRAM (Per Lot) The maximum annual billing for additional work (excluding Orders to Comply) related to the reinspection program is \$30,000. Billings will be presented with appropriate documentation to support the activities being invoiced.	\$112
Construction Without a Permit (As per Building Department policy and Fee By-law)	Additional 100% of Total Fee

Schedule I
Parks and Related Fees

Note: Community based service organizations that support youth, seniors and/or special interest groups may have meeting room fees waived by contributing directly to a Township-sanctioned project/program. Waiving of fees is at the discretion of the CAO or designate.		
Seniors not-for-profit fees apply to any group submitting written proof that 75% or more of their members/participants are 55 years of age or older.		
Third Party Rentals will not be accepted.		
Proof of liability insurance required for all rentals in the amount of \$2 Million.		
Cost Recovery Percentage		
1) Not-for-Profits (ie: Minor Sports, Youth/Seniors Groups, Schools, etc.) 50%		
2) Private/Commercial 100%		
Service	Fee	
Security Deposit – Parks and Facilities		
Alcohol Events	\$500	
Non-Alcohol Events	\$100	
Key Deposit	\$75/key	
Celebration of Life Reception	\$150	
Maximum of 6 hours		
Lafontaine Hall (LACC)	1) \$160	
Calendar Day Rate	2) \$320	
Wyebridge Community Centre (WCC)/Township of Tiny Community Centre (TTCC)	1) \$210	
Party rental with alcohol	2) \$420	
Calendar Day Rate		
Hall Rental – Hourly Rate (LACC)	1) \$17.50	
Maximum of 8 hours	2) \$35.00	
Hall Rental - Hourly Rate (WCC/TTCC)	1) \$22.50	
Maximum of 8 hours	2) \$45.00	
Meeting Room Only	Per Meeting	Per Day
Maximum 3 hours for meeting rate	1) \$15.00	1) \$45.00
	2) \$30.00	2) \$90.00
Pavilion - Summer Rate	Per Hour	Per Day
Maximum 10 Picnic Tables Included	1) \$17.50	1) \$92.50
	2) \$35.00	2) \$185.00
Extra Picnic Tables per 10		\$100
Natural Ice Rink Rental (as conditions permit)	1) \$37.50	
Per 50 minutes	2) \$75.00	
Lafontaine and Perkinsfield		
Outdoor Special Event	Per Day	
Not including hall	1) \$187.50	
	2) \$375.00	
Ball Diamonds	Per Diamond/Per Game	
Lining and Base Setting not included	Without Lights	With Lights
	1) \$13.25	1) \$17.50
	2) \$26.25	2) \$35.00
Ball Diamonds (Tournament)	Per Diamond/Per Day	
Lining and Base Setting not included	Without Lights	With Lights
	1) \$65.00	1) \$70.00
	2) \$130.00	2) \$140.00
Wyevale Soccer Pitch	Per Pitch/Per Game	
Includes lining	Without Lights	With Lights
	1) \$17.50	1) \$22.50
	2) \$35.00	2) \$45.00
Wyevale Soccer Pitch	Per Pitch/Per Tournament	
Includes lining	Without Lights	With Lights
	1) \$60.00	1) \$65.00
	2) \$120.00	2) \$130.00
Horseshoe Leagues	Per Person/Per Season	
	\$20	
Concession Stand	Per Game	
	1) \$15.00	
	2) \$30.00	

Service	Fee
Third-Party Special Event Application Up to 99 in attendance	1) \$25 2) \$50
100 to 699 in attendance	1) \$37 2) \$75
Over 700 in attendance	1) \$100 2) \$200
Event Fencing Per linear foot	1) \$1.25 2) \$2.50
Staging 4'x4' platform. Engineering approval is required if over 3' high	1) \$9 2) \$18
Barrel Cones Per cone	1) \$2.50 2) \$5.00
Event Tent 10'x10'	1) \$12.50 2) \$25.00
10'x20'	1) \$22.50 2) \$45.00
Speaker System JBL 1000 with two microphones	1) \$100 2) \$200
Plastic Chairs Per chair	1) \$1.50 2) \$3.00
Tables Up to 10	1) \$50 2) \$100
Picnic Tables Up to 10	1) \$75 2) \$150
Wooden Barricades Up to 10	1) \$32.50 2) \$65.00
Jersey Barrier Up to 8	1) \$225 2) \$450
Garbage/Recycling Bins Up to 4 sets	1) \$32.50 2) \$65.00
Food and Beverage Trucks Township-approved events only Special Event Food Truck Special Event Beverage Truck Annual Special Event Food Truck Annual Special Event Beverage Truck	\$100 \$65 TBD TBD
Vendors	\$35/day

Schedule J
Recreation and Related Fees

Note: Advertising requests of a political or religious nature will not be published, priority for advertising will be given to recreation and leisure, private or public businesses/organizations. The Township reserves the right to approve or reject materials being submitted for publication. All art production, media and installation are to be supplied by purchasers.	
Service	Fee
Recreation Programming	
Programs	Market Value
Cancellation Administration	5%
Non-Sufficient Funds	\$45
Recreation Advertising (12 Months)	
Dog Park Fencing 3'x6'	\$150
Outdoor Rink Board 3'x6'	\$250
Double Outdoor Rink Board 3'x6'	\$475
Baseball Diamond Signage	\$150
Single Recreation Guide Advertising	
¼ Page	\$200
½ Page	\$275
Full Page	\$550
Full Page – Inside Front/Back Cover	\$750
Full Page – Outside Back Cover	\$950
Spring/Fall Recreation Guide Advertising	
¼ Page	\$375
½ Page	\$525
Full Page	\$1,075
Full Page – Inside Front/Back Cover	\$1,475
Full Page – Outside Back Cover	\$1,875

Schedule K
Source Water Protection Plan Enforcement and Related Fees

Service	Fee
Note: A larger deposit can be requested depending on the nature of the development proposal. Additional deposit amounts will be required once the initial deposit is depleted.	
Duties of the Risk Management Official/Risk Management Inspector pursuant to the Clean Water Act	\$120.00/hour + \$240 deposit