

**THE RURAL MUNICIPALITY OF WEST ST. PAUL**

**BY-LAW NO. 2016-08**

**BEING A BY-LAW OF THE RURAL MUNICIPALITY OF WEST ST. PAUL TO  
PRESCRIBE FEES AND CHARGES FOR MUNICIPAL SERVICES AND TO REPEAL  
BY-LAW NO. 9/2001.**

**WHEREAS** in accordance with Section 232(2)(d) of *The Municipal Act*, a municipality may, in a by-law, establish fees or other charges for services, activities or things provided or done by the municipality;

**AND WHEREAS** the Rural Municipality of West St. Paul deems it advisable to include in one by-law the fees and charges payable to the Municipality for certain services rendered by officers and employees of the Municipality;

**AND WHEREAS** the Rural Municipality of West St. Paul deems it necessary and expedient to keep current the schedule of fees for the services provided by the Municipality;

**NOW THEREFORE** The Council of The Rural Municipality of West St. Paul, in Council duly assembled, enacts as follows:

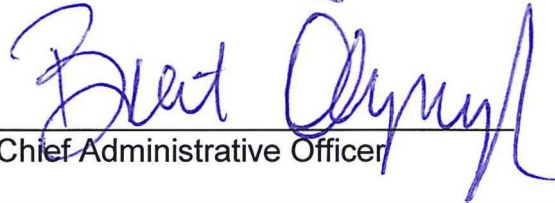
1. **THAT** this By-Law shall be known as “The Fees and Charges By-Law”.
2. That the fees and charges payable to the Rural Municipality of West St. Paul for services rendered by officers and employees of the Municipality shall be as set out in Schedule “A” attached hereto and replace any other fees charged in any Municipal by-laws.
3. **THAT** Council may from time to time, by resolution, amend each and every schedule attached to this by-law as necessary.
4. **THAT** the fees and charges set out in the schedule attached to this by-law shall take precedence over any other previous related by-law.
5. **THAT** any unpaid fees for charges owed to the Municipality by any tax payer, including penalties related thereto as well as any fines imposed on the taxpayer by the court for contravention of the Municipal by-laws, may be added to taxes of the said tax payer and may be collected or enforced in the same manner as a tax as defined by *The Municipal Act*.
6. **THAT** By-Law 9/2001 be hereby repealed.
7. **THAT** this by-law shall come into force and effect upon third reading.

**DONE AND PASSED** by the Council of The Rural Municipality of West St. Paul in regular session assembled this 10<sup>th</sup> day of March, A.D. 2016.

RURAL MUNICIPALITY OF WEST ST. PAUL



\_\_\_\_\_  
Mayor



\_\_\_\_\_  
Chief Administrative Officer

Read a first time this 23<sup>rd</sup> day of February, A.D. 2016.  
Read a second time this 10<sup>th</sup> day of March, A.D. 2016.  
Read a third time this 10<sup>th</sup> day of March, A.D. 2016.

**THE RURAL MUNICIPALITY OF WEST ST. PAUL**  
**BY-LAW NO. 2016-08**  
**SCHEDULE "A" (as amended April 27, 2023 and January 1, 2026)**

**General Office**

	<b>Admin Fee</b>
Lottery License	1% of value of prizes or a minimum of \$5.00
Printed Council Minutes	\$5.00 per set of Minutes
Photocopies/faxes	\$0.20 per page
Colour Photocopies	\$0.25 per page
RM Pins	\$2.00 plus postage
Record Search	\$30.00/hour, plus copying and printing charges (after two free hours)
Returned Cheque Policy	\$45.00
Tax Statement	\$5.00
Statement of Tax Account	\$5.00
Tax Certificates	\$50.00
Property Search	\$20.00
Tax Penalty - Monthly	1.25%
Tax Sale Notification Administration Fee	\$50.00 plus actual costs
Copy of Sewer and/or Water Bill	\$5.00
Electors List - must be certified in writing that the provided list is for a political purpose Section 31 (15) of the LAEA	\$30.00

**Dog Licensing**

	<b>Spayed/ Neutered</b>	<b>Unaltered</b>
Dog License	\$15.00	\$30.00

**THAT** the licence of any dog which becomes six months of age after the 31st day of March in any license year or which is over the age of six months and is brought into The Rural Municipality of West St. Paul after the 31st day of March in any license year, shall obtain a license for the remainder of that license year upon payment of the following:

	<b>Spayed/ Neutered</b>	<b>Unaltered</b>
Dog Licence	\$15.00	\$30.00

**THAT** the annual license fee for every dangerous dog shall be \$150.00.

**THAT** for replacement of a lost license tag shall be \$5.00.

**THAT** the license fee schedule for a dog kennel shall be \$60.00.

**THAT** Impounding fees for all dogs found running at large contrary to the provisions of the Dog By-law shall be as follows:

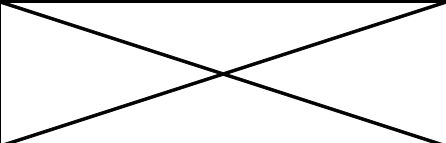
Penalty for First Impounding within any 12 month period	\$35.00
Penalty for Second Impounding within any 12 month period	\$70.00
Penalty for the Third Impounding within any 12 month period	\$140.00
Penalty for the Fourth & Subsequent Impounding within any 12 month period	\$280.00

**THAT** the harbouring fees for dogs kept at the pound shall be as follows:

First 24 hours or part thereof	\$30.00
For each further day of impounding or part thereof	\$30.00 per day

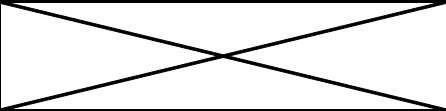
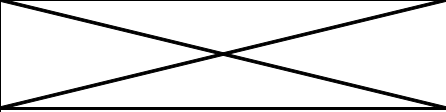
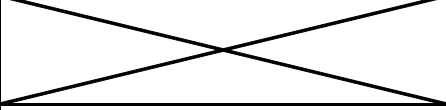
**THE RURAL MUNICIPALITY OF WEST ST. PAUL**  
**BY-LAW NO. 2016-08**  
**SCHEDULE "A" (as amended May 9, 2024 and April 10, 2025)**

**Access Centre**

<b>Event/Area of Facility</b>	<b>Rental Rate - Residents of West St. Paul</b>	<b>Rental Rate - Non-Residents of West St. Paul</b>
SOCIAL Event Rentals	\$3200.00+GST	\$4000.00+GST
Event Rentals with Liquor	\$1600.00+GST	\$2000.00+GST
Wedding Rentals	\$3400.00+GST	\$4200.00+GST
Event Rentals NO Liquor	\$1000.00+GST	\$1200.00+GST
Hourly Event Rentals (Within Regular Centre Hours) - Max. 6hr	\$65.00/Hour+GST	\$85.00/Hour+GST
Evening Event Rentals (Outside of Regular Centre Hours) - Max. 6hr	\$300.00+GST for 1st 3HRS, \$100/Additional Hour+GST	\$400.00+GST for 1st 3HRS, \$120/Additional Hour+GST
Mezzanine	No charge to Local Groups (for Community-Based Meetings) RENTALS: \$35.00/Hour+GST	\$45.00/Hour+GST
Gym Rental - Day Events - Max. 12hrs	\$500.00/Day+GST	\$600.00/Day+GST
Gym Rental - Day Events - Max. 8hr	\$300.00/Day+GST	\$450.00/Day+GST
Basic Gym Rental (Within Regular Centre Hours)	\$50.00/Hour+GST	\$65.00/Hour+GST
Basic Gym Rental Curtain Down, Large Side of Gym (Within Regular Centre Hours)	\$40.00/Hour+GST	\$55.00/Hour+GST
Basic Gym Rental Curtain Down, Small Side of Gym (Within Regular Centre Hours)	No Change	\$45/Hour+GST
Basic Gym Rental - WSP Youth Sports	1HR/Week - No charge, pending availability 2nd Hour/Week - \$45.00/Hour+GST	

**THE RURAL MUNICIPALITY OF WEST ST. PAUL**  
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**SCHEDULE "A" (as amended May 9, 2024 and April 10, 2025)**

**Access Centre**

<b>Event/Area of Facility</b>	<b>Rental Rate - Residents of West St. Paul</b>	<b>Rental Rate - Non-Residents of West St. Paul</b>
Ball Diamonds - WSP Youth Sports	No charge to WSP Youth Teams during scheduled practices & games	
Ball Diamonds - Other User Groups	\$30.00/Game max 2 hrs/Diamond+GST \$70.00/2+ hrs/Diamond+GST	\$40.00/Game max 2 hrs/Diamond+GST \$100.00/2+ hrs/Diamond+GST
Soccer Fields - WSP Youth Sports	No charge to WSP Youth Teams during scheduled practices & games	
Soccer Fields - Other User Groups	\$30.00/Game max 2 hrs/Field+GST \$70.00/2+ hrs/Field+GST	\$40.00/Game Max 2 hrs/Field+GST \$100.00/2+ hrs/Field+GST
Outdoor Rink - WSP Youth Sports	No charge to WSP Youth Teams during scheduled practices & games	
Outdoor Rink - Other User Groups	\$30.00/Hour+GST \$70.00/3 Hours+GST	\$40.00/Hour+GST \$100.00/3 Hours+GST
Boardroom	No charge to Local Groups (for Community-Based Meetings) RENTALS: \$40.00/Hour+GST	\$60.00/Hour+GST
Kitchen Rental	\$60/4hrs+GST \$110/4+hrs(max 10hrs)+GST	\$80/4hrs+GST \$130/4+hrs(max 10hrs)+GST

**THE RURAL MUNICIPALITY OF WEST ST. PAUL**  
**BY-LAW NO. 2016-08**  
**SCHEDULE "A" (as amended May 9, 2024, December 1, 2025 and January 1, 2026)**

**Access Centre Program Fees**

Program	Resident	Non- Resident
Summer Camp		
Daily Rate	\$25.00	\$30.00
4 Days a Week	\$110.00	\$135.00
5 Days a Week	\$130.00	\$160.00
Pickle Ball (includes GST)		
Day Rate per Session	\$5.50	\$7.00
Evening Rate per Session	\$7.00	\$9.00
Full Program Rate	\$80.00	\$100.00
Program Fees (includes GST)		
1 Class	\$35.00	\$45.00
2 Classes	\$40.00	\$50.00
3 Classes	\$45.00	\$55.00
4 Classes	\$50.00	\$65.00
5 Classes	\$55.00	\$70.00
6 Classes	\$60.00	\$75.00
7 Classes	\$65.00	\$80.00
8 Classes	\$70.00	\$90.00
9 Classes	\$75.00	\$95.00
10 Classes	\$80.00	\$100.00
11 Classes	\$85.00	\$105.00
12 Classes	\$90.00	\$115.00

**THE RURAL MUNICIPALITY OF WEST ST. PAUL**  
**BY-LAW NO. 2016-08**  
**SCHEDULE "A" (as amended April 10, 2025 and March 1, 2026)**

**Access Centre Festival Rates**

<b>Area of Facility</b>	<b>Rental Rate - Residents of the Rural Municipality of West St. Paul</b>	<b>Rental Rate - Non-Residents</b>
Ball Diamonds (4) - Max 12hrs	\$1,680.00/Day+GST	\$2,240.00/Day+GST
Soccer Field - Full (2) - Max 12hrs	\$840.00/Day+GST	\$1,120.00/Day+GST
Soccer Field - 3/4 (1) - Max 12hrs	\$420.00/Day+GST	\$560.00/Day+GST
Soccer Field - Mini (2) - Max 12hrs	\$840.00/Day+GST	\$1,120.00/Day+GST
Rink - Max 12hrs	\$420.00/Day+GST	\$560.00/Day+GST

**THE RURAL MUNICIPALITY OF WEST ST. PAUL**  
**BY-LAW NO. 2016-08**  
**SCHEDULE "A"**  
(as amended January 1, 2024, January 1, 2026 and March 1, 2026)

**Planning & Development**

<b>Lot Grades (By-Law 4/2005)</b>			<b>Total</b>
Lot Grades (Foundation, Landscape & Final Inspection)			\$1,150.00
Additional Grade Setting			varies
<b>Principal Unit/Building</b>			<b>Security Deposit</b>
1,001 ft or larger			\$4,700.00
			<b>Admin Fee</b>
			\$300.00
			<b>Total</b>
			\$5,000.00
<b>Principal Building Addition (By-Law 4/2005)</b>			<b>Security Deposit</b>
200ft or larger			\$1,000.00
			<b>Admin Fee</b>
			\$100.00
			<b>Total</b>
			\$1,100.00
<b>Accessory Building (By-Law 4/2005)</b>			<b>Security Deposit</b>
200ft or larger			\$1,000.00
			<b>Admin Fee</b>
			\$100.00
			<b>Total</b>
			\$1,100.00

<b>Additional Building Inspection</b>		<b>Total</b>
Accessory Building		\$50.00
SFD/Commercial or Additions		\$250.00
Driveway Access Permit (includes setting culvert elevation and inspection)		\$625.00
2nd Inspection for Asphalt, concrete, paving stone approach requirement as per DA		\$250.00
Additional inspection		\$250.00

<b>Development Agreement Copies</b>		<b>Total</b>
Development Agreement Copies		\$20 / copy

<b>Subdivision Fees and Levies</b>		<b>Total</b>
Development Agreement, Servicing Agreement, Zoning Agreement and other related documents, Developers Deposit		Min. \$1,000.00 *Admin Fee TBD*
Third Party Administrative Cost		10%
Staff Charges		Varies
Capital Lot Levy (By-Law 2012-1)	Residential, Commercial, Industrial, Agricultural	\$4,900.00 / lot
	Multi-Family Residential	\$3,000.00 /unit
Recreation & Greenspace Levy (By-Law 2012-1)	Residential, Commercial, Industrial, Agricultural, Multi-Family Residential	\$1,200.00 / lot or unit
Administrative Levy		\$400.00 /new lot
		\$200.00 /multi family unit

**THE RURAL MUNICIPALITY OF WEST ST. PAUL**  
**BY-LAW NO. 2016-08**  
**SCHEDULE "A"**  
**(as amended January 1, 2026)**

**Planning & Development**

<b><i>Subdivision Fees and Levies (Continued)</i></b>		<b><i>Total</i></b>
Sewer Reserve Fund (By-Law 2014-16)	Residential	\$2500.00 per new lot and or unit
	Commercial, Industrial or Agricultural	\$2,500 for each \$500,000 of value on the permit to a maximum of \$12,500
Water Levy By-Law (By-Law 2023-03)		\$6,000 per ERU
Public Reserve Levy (By-Law 2014-02)		Max. 10% of value of land
Dedication Fees		As per Development Agreement

**THE RURAL MUNICIPALITY OF WEST ST. PAUL**

**BY-LAW NO. 2016-08**

**SCHEDULE "A" (as amended April 27, 2023, May 9, 2024, April 10, 2025, January 1, 2026, and May 14, 2026 )**

**Sewer/Water Permits**

Sewer/Water Permit		\$300.00
Water Meter		Varies (Cost of Meter plus 15% for Fittings + PST)
Sewer/Water Administration Fee		\$150.00
Additional Inspection		\$250.00
<b>Winnipeg Utility Buy-In Charge (one-Time)</b>  *This calculation shall be annually approved by City of Winnipeg Council Commencing with the Utilities Buy-In Charges to be paid by the RM to the City	5/8 inch water meter	\$3,600.00
	3/4 inch water meter	\$5,200.00
	1 inch water meter	\$8,700.00
	1 1/2 inch water meter	\$17,700.00
	2 inch water meter	\$28,400.00
	3 inch water meter	\$53,300.00
	4 inch water meter	\$82,300.00
<b>Winnipeg Up-Front Charge</b>  *Up-Front charges will be adjusted annually commencing in 2014, by the same percentage as the percentage increase in the Consumer Price Index for such year an rounded to the nearest ten (10) dollars.	Residential Property, per dwelling unit	\$4,050.00
	Commercial, industrial & other non-residential property, per \$500,000 of assessment	\$4,050.00
<b>Participation Fee</b>  *Participation fees will be adjusted annually commencing in 2014, by the greater of 4% or the same percentage as the percentage increase in the Consumer Price Index for such year	Residential Property, per dwelling unit	\$332.00
	Commercial, industrial & other non-residential property, per \$500,000 of assessment	\$332.00

**THE RURAL MUNICIPALITY OF WEST ST. PAUL  
BY-LAW NO. 2016-08**

**SCHEDULE "A" (as amended April 27, 2023, March 21, 2024, May 9, 2024 and January 1, 2026)**

**Operations**

<b><i>Garbage and Recycling</i></b>	
First Garbage or Recycling Cart	no charge
Additional Garbage or Recycling Cart	\$125.00 per cart + GST
Contaminated Cart Fee	no charge
Damaged Cart Fee	no charge (repaired or replaced by Emterra)
Lost or Stolen Cart Fee	\$125.00 per cart + GST
Cart Repairs (plus GST)	
Wheels	\$25.00 per wheel
Lift Bar	\$15.00
Wheel Axel	\$75.00
Lid	\$45.00
Lid Pins	\$5.00 each
Body	\$125.00 per cart + GST
Set out/Set Back Non-Compliance Fee	no charge
Storage Non-Compliance Fee	no charge

***Other***

Weed Control	as invoiced plus admin fee of 10% or a minimum of \$50.00
Skunk Trap	\$150 deposit, or replacement cost
911 Address Signs Replacement	\$17.30 per post
*Cost to increase 5% annually	\$23.15 per sign
	\$1.65 hardware

**THE RURAL MUNICIPALITY OF WEST ST. PAUL**  
**BY-LAW NO. 2016-08**  
**SCHEDULE "A" (as amended March 1, 2026 and March 10, 2026)**

**Operations**

<b>Dust Control</b>	
Additional Dust Control - per 600 sq. m	\$350.00
<b>Spring Road Restrictions</b>	
Road Restriction Exemption Permit	\$100.00
<b>Labour and Equipment Rates</b>	
Equipment Rates per MHCA Rental Rates	Varies
Operations Staff - Regular Hourly Rate	\$50.00
Operations Staff - Overtime Hourly Rate	\$100.00
<b>Street Cuts</b>	
Street Cut Permit - Fee	\$100.00
Street Cut Permit - Late Application	\$400.00
Mud Cuts - Boulevard	
<i>Minimum - 4 sq. m.</i>	\$220.00
<i>Per additional sq. m.</i>	\$55.00
Latent Sinkage	
<i>Minimum - 4 sq. m.</i>	\$30.00
<i>Per additional sq. m.</i>	\$7.50
Pavement Cuts - Concrete, Asphalt, Pavers	
<i>Minimum - 2 sq. m.</i>	\$850.00
<i>Per additional sq. m.</i>	\$425.00
Sidewalk Cuts	
<i>Minimum - 3 sq. m.</i>	\$825.00
<i>Per additional sq. m.</i>	\$275.00
Curb Cuts	
<i>Minimum - 3 lin. m.</i>	\$360.00
<i>Per additional lin. m.</i>	\$120.00
Graded Roadway	
<i>Minimum - 4 sq. m.</i>	\$440.00
<i>Per additional sq. m.</i>	\$110.00

**THE RURAL MUNICIPALITY OF WEST ST. PAUL  
BY-LAW NO. 2016-08  
SCHEDULE "A"**

**Fire Department**

Space	Group	Fee
Main Floor Classroom	Community groups / organizations, Fire Departments within SIMAD or any organization or agency that can reciprocate services back to the RM	No Charge
	Emergency Services Related organizations or agencies (nonprofit) or any nonprofit organization or agency	\$30.00 per hour
	Any "for profit" organization or agency	\$75.00 per hour
Training Tower	Fire Departments within SIMAD or any organization or agency that can reciprocate services back to the RM	No Charge
	Any Emergency Services related organizations or agencies (nonprofit)	\$75.00 per hour
	Any "for profit" Emergency Services related organizations or agencies	\$75.00 per hour
Training Tower with Main Floor Classroom	Any Emergency Services related organizations or agencies (nonprofit)	\$100.00 per hour
	Any "for profit" Emergency Services related organizations or agencies	\$150.00 per hour
Space within the apparatus bays	Apparatus/equipment belonging to SIMAD	No Charge
*All other items to be evaluated on a case by case basis. Fire Chief to recommend rental rate based on amount of space required and nature of items requested to be stored		