

# Business License and Regulation Bylaw 2006, No. 272

Current to May 7, 2025



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The title page, table of amendments, table of contents, page numbers, and headings included in this consolidated bylaw are for convenience only and do not form part of the bylaw and shall not be used to interpret, define, or limit the scope or intent of the bylaw, schedules, or appendices.

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Administrative Note, added February 5, 2026 by Deputy Corporate Officer: Schedule A which describes business licence fees, while not having been formally repealed yet, is practically superseded by the current Fees and Charges Bylaw which states in section 3.1: "Wherever this Bylaw sets out fees & charges with respect to other District bylaws and such other bylaws contain similar fees and charges, the Fees & Charges Bylaw shall prevail." A future update to this bylaw will remove Schedule A to reduce confusion.

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## Amendments Included in this Consolidation

<b>Bylaw No.</b>	<b>Citation</b>	<b>Adopted</b>
2014-387	Business Licence and Regulation Bylaw 2006, No. 272, Amendment Bylaw 2014, No. 387	July 7, 2014
2020-022	Business License and Regulation Bylaw 2006, No. 272, Amendment Bylaw No. 2020-022	August 10, 2020
2025-024	Business License and Regulation Bylaw 2006, No. 272, Amendment Bylaw No. 2025-024	May 6, 2025

# Business Licence and Regulation Bylaw 2006, No. 272

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*A Bylaw to provide for the Licensing, Regulation, and Fixing of Fees for all Businesses  
within the District of Lillooet.*

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WHEREAS the Council of the District of Lillooet deems it necessary to regulate businesses operating within the municipality and establish licensing procedures for businesses to protect the public and prevent or minimize nuisances and deceptive business practices;

AND WHEREAS the Council deems it necessary to establish and impose application and licensing fees;

AND WHEREAS the Council deems it necessary to establish fines and penalties for businesses in contravention of this bylaw;

NOW THEREFORE, under the authority of the Community Charter, the Council of the District of Lillooet, in open meeting assembled, enacts the following;

1. This Bylaw may be cited as "Business Licence and Regulation Bylaw 2006, No. 272"
2. "Business Licence Bylaw No. 665, No. 1995", and all amendments thereto are hereby repealed.

## Interpretation

3. For the purpose of this bylaw, unless the context otherwise requires:

**Agent** means a person or persons who act(s) on behalf of another person or persons by authority from him/them to do business within the Municipality and who charges or receives a commission or other payment for so doing;

**Apartment** means any building or premise not being a hotel, motel, hostel, guesthouse, vacation rental or bed and breakfast and which is divided into three or more dwelling units with shared entrances, occupied or equipped to be occupied as permanent rental accommodation;

**Artisan Seasonal Vendor** means a person(s) who offers for sale materials that are made from hand by local and regional artisans. Materials may include jewelry, handmade crafts, baked goods, paintings, or other artistic presentations as per the Artisan Vendor Policy. Presentation of materials for sale is limited to carts, tables and wagons. Operations are limited to Monday through Saturday, 8:30 AM to 5 PM from May 15 to September 15.

**Bed and Breakfast** means the accessory use of up to a maximum of three bedrooms in a single-family dwelling for tourist accommodation on a nightly basis at a time

when the long term tenant, lessee or owner or an adult member of that person's family is present and residing in the dwelling on a full time basis. Such use may include breakfasts served in a single-family dwelling, but must not include cooking facilities in the bedrooms;

**Bedroom** means a room used or designated for use for sleeping purposes in which there is no kitchen or cooking facility;

**Business** means the carrying on of a commercial or industrial undertaking of any kind or nature, or the providing of professional, personal, or other services for the purpose of gain or profit, but does not include an activity carried on by the government, its agencies, or government owned corporations;

**Campground** means a properly zoned site operated for temporary accommodation and occupied, or equipped to be occupied, by people in tents and recreational vehicles;

**Chief Administrative Officer** means the Chief Administrative Officer for the District of Lillooet;

**Clerk** shall mean the Corporate Officer of the Municipality or their deputy;

**Commercial Outdoor Patio** means a use directly associated with an Eating and Drinking Establishment extending the services provided to an unenclosed uncovered area adjacent to the exterior of the structure within the same property boundary as the primary structure;

**Condominiums** shall mean a multiple family residential strata title development consisting of individual dwelling units;

**Council** means the Council of the District of Lillooet;

**Dance Hall** means any building, room or place where public or private dances are held or permitted for hire or profit;

**Eating and Drinking Establishment** means a commercial establishment where prepared foods and beverages are offered for sale to the public, for consumption on or off premises, and includes neighbourhood pubs, licensed restaurants, liquor primary establishments, Food and Beverage Service Lounges, cafes, delicatessens, tea rooms, dining rooms, drive-in food services, refreshment stands, and take-out restaurants but excludes mobile catering food services;

**Food and Beverage Service Lounge** means an establishment serving alcohol products on the premises, in addition to food, that has a "lounge endorsement" to the license issued under the Liquor Control and Licensing Act, and does not include a sampling room within the premises set aside for tastings;

**Games Room** means any room, building, store or other place open to the public and containing three or more amusement machines;

**Home Occupation** shall mean a business which may be conducted in accordance with this bylaw and the District of Lillooet Zoning Bylaw, and which is clearly

incidental both to the use of the dwelling unit for residential purposes and to the residential use of the lot occupied by the dwelling.

**Hostel** means any building or premise used to provide tourist accommodation, generally dormitory or bunk-style sleeping accommodations with shared bathroom and kitchen facilities;

**Hotel** means a building or group of buildings, each of which are comprised of more than three rooms or suites with separate entrances to a common interior hallway. Hotel rooms or suites are used or intended to be used on a nightly or weekly basis for temporary accommodation of the traveling public;

**Itinerant** means any person who travels from place to place to carry on, maintain, own or operate, within the District, any of the following: auctions, carnivals, circuses, dog&/or cat shows, exhibitions, horse or pony shows, promoters of entertainment or sporting events, scenic/tourist attractions, theatrical shows, merchandise retailers or liquidators and all other forms of itinerant shows, entertainment, amusement or exhibitions or sales;

**License** shall mean a license to carry on a business in the District issued under the provisions of this Bylaw;

**License Inspector** shall mean the person appointed from time to time by Council to act in such capacity such as the Building Inspector or the Bylaw Enforcement Officer, except when no person has been appointed by Council, the License Inspector shall be the Chief Administrative Officer, or any person lawfully acting on his behalf;

**Liquor Primary Establishment** means premises licensed as such under the Liquor Control and Licensing Act where the primary purpose of the business carried on in the establishment is beverage service, entertainment, or hospitality;

**Motel** means a building or group of buildings, each of which are comprised of three or more rooms or suites with exterior entrances. Motel rooms are used or intended to be used on a nightly or weekly basis for temporary accommodation of the traveling public.

**Municipality** shall mean the District of Lillooet;

**Non-Resident Business** means a business, other than a resident business, carried on in the municipality, or with respect to which any work or service is performed within the municipality;

**Online Short Term Rentals** or **Online STRs** means the rental of residential units or portions of them for less than 90 days through various online platforms including but not limited to VRBO, Airbnb, or Facebook. According to provincial regulations, hosts are required to register in the provincial registry and must display their registration number on each listing to ensure compliance and transparency. May be comprised of up to one self-contained secondary suite or carriage home and up to three bedrooms in the principal dwelling.

**Person** where the context requires, means any individual, firm or corporation, or association of individuals, firms or corporations, whether acting by themselves or by an agent, servant or employee, and shall include a body politic or corporate. The singular shall include the plural, and the masculine shall include the feminine;

**Resident Business** means a business carried on, in or from premises within the Municipality;

**Retail Floor Area** means the area actually used for retail sales and display of goods for sale, but does not include storage areas not normally accessible to customers;

**Rooming House** means a dwelling unit that is used for the business of renting three or more rooms, with or without board, on a permanent monthly basis.

**Seasonal** means a use or activity in a facility or area for less than 12 months of the year;

**Separate License** means for the purpose of this bylaw:

- (a) where a business is carried on, in or from more than one premises or property in the District, the business carried on, from or in each premises or property shall be deemed a separate and distinct business;
- (b) where the nature or particulars of multiple businesses operating from the same premises or property vary materially, each shall be deemed a separate and distinct business.

**Street Market** means a seasonal market held on property zoned for that purpose as regulated by the District of Lillooet Zoning Bylaw, at which Vendors may display and sell wares and services with a valid Business License or Vendor License issued by the District of Lillooet;

**Treasurer** means the Director of Finance or his/her assistants appointed from time to time by Council;

**Vendor** means a person(s) who offers for sale merchandise or services, whether on foot, bicycle, vehicle or any other means of transportation or with any type of receptacle, including but not limited to carts, tables, and wagons, other than a delivery vehicle owned and operated by a licensed retailer or wholesaler within the municipality. Vendor also includes hawkers, hucksters and peddlers who carry on business by offering for sale goods, wares, or other merchandise directly to or from the public.

## Prohibition

4. No person shall:

- (1) carry on a business within the municipality unless he or she is the holder of a valid and subsisting license issued to him or her under this bylaw by the License Inspector;

- (2) carry on a business within the municipality without approval from the License Inspector or Corporate Officer confirming that the property on which the business is located or operated from, meets all applicable regulations of the District of Lillooet Zoning Bylaw, as determined by the License Inspector or Corporate Officer;
- (3) operate more than one store, branch, premise, unit or place of business in respect of any business, trade, profession or other occupation , without taking out a separate license in respect of each such separate store, branch, premise, unit, or place business;
- (4) change a licensed business' location without first obtaining a transfer of his or her license in respect thereto from the License Inspector;
- (5) change or alter the activities of a licensed business without notification to the License Inspector;
- (6) place, allow, or keep on the premises other than a licensed amusement arcade or games room more than two(2) AMUSEMENT MACHINES.

## Application for Business License

5. The application for a license for the first time shall be:
  - (1) signed by the owner of the business or his duly authorized agent, provided that in the case of partnerships or multiple owners, any one of such owners or partners may apply and such owner or partner applying shall be deemed to be the duly authorized agent of all the owners or partners;
  - (2) accompanied by the non-refundable license process fee prescribed in Schedule "A";
  - (3) accompanied by the license fee prescribed in Schedule "A";
  - (4) accompanied by all approvals, as deemed necessary by the License Inspector;
  - (5) delivered to the License Inspector.

## Fees

6. All new applications for business licenses shall be accompanied by a non-refundable application fee prescribed in "Schedule "A", Section 1, attached hereto and forming part of this bylaw;
7. All new applications and renewals shall be accompanied by the applicable license fee in Schedule "A", Section 2, attached hereto and forming part of this bylaw;
8. A business license shall be deemed to be a renewal if the renewal is completed by March 1st of the year in which the business license is valid.

9. Business licenses renewed on or after March 2nd of the year in which the license is valid shall be considered new applications and the business will be required to provide a completed application form accompanied by a non-refundable application fee and the applicable license fee;
10. Businesses with outstanding business license accounts or any other unpaid fines, fees or unsatisfied requirements of any District of Lillooet Bylaw, Policy or specific directive, may be refused a Business License, or existing licenses may be suspended or cancelled, until such time as payments have been received;
11. All fees collected under this bylaw shall be paid forthwith to the Municipality and the Director of Finance shall deal with the said fees in the manner provided by the Community Charter or Local Government Act.

## Licenses

12. It shall be incumbent upon each person carrying on a business within the municipality to renew such license at the beginning of each licensing period, as set out in Sections 7 through 9 herein.
13. Business License fees for all businesses, with the exception of Itinerants and Vendors and Seasonal Artisan Vendors classifications and transfer of an existing license, are subject to a \$25.00 discount if application is made and approval is granted by the License Inspector, on or before January 31st in the year for which the license is valid;
14. The issuance of a license shall not be deemed to be a representation by the municipality to the licensee that the business or proposed business complies with any or all applicable bylaws or enactments. The business owner remains responsible to ensure compliance with all bylaws and enactments.
15. Every person granted a business license under this Bylaw shall or shall cause such license to be posted in a conspicuous place on the premises or on the article or on the vehicle at the location in respect of which the license was issued;
16. Community events, sponsored through the District of Lillooet, that utilize municipal property or facilities or the Elementary and Secondary Schools, shall be exempt from the licensing requirements of the bylaw;
17. A business may only operate on municipal property, including but not limited to wharf facilities, boulevards, streets and roads, with written approval from the District of Lillooet. Any person or business, with the exception of Vendors operating in a Street Market, seeking a license to conduct business on municipal property must obtain liability insurance in the amount of Two Million Dollars (\$2,000,000.00) for personal injury, death and property damage; as well as (if applicable) vehicle insurance. The liability insurance must contain a clause indemnifying the District from liability in the event of injury or damage being done to any person or property as a result of any activity of the business, and contain a clause that the insurance cannot be terminated without a thirty day notification of such to the District of Lillooet. Proof

of such insurance must be submitted to the satisfaction of the Director of Finance or License Inspector prior to the granting of a license.

18. Applications that are refused by the License Inspector will be forwarded to Council for reconsideration if written request is received in the Corporate Officer's office within ten (10) days of refusal of the license.

## Transfer / Changes in Business Licenses

19. Every license granted under this Bylaw shall be deemed to be a personal license to the licensee therein named and shall not be transferable to any other person.
20. Every person granted a business license under the Bylaw shall notify the License Inspector, in writing, of any change in the mailing and/or business address, the classification of the business, or the premises in which the business is being carried out, and shall notify the License Inspector when the license is no longer required.
21. Where a person proposes to relocate a licensed business from the premises authorized by the business license to new premises, the person shall not commence operation of the business at the new premises unless he has obtained the approval of the License Inspector for a transfer of the license to the new premises. Notification of transfer shall be delivered to the License Inspector and shall be accompanied by the fee prescribed in Schedule "A", attached hereto and forming part of this Bylaw.

## Periods for Licenses

22. Licenses shall be issued for the period from January 1 to December 31, provided that the annual license fee prescribed shall be reduced by one-half with respect of a person who becomes liable to be licensed after the thirty-first (31st) day of August in any one year;
23. Subject to the provisions of the Community Charter, the period for a license with respect to a circus, horse show, dog or pony show, exhibition, or other itinerant show or entertainment, when held elsewhere than in a licensed theatre or other licensed place, shall be for one day;
24. Vendor licenses are valid for the street market season in the in which the license is issued and are not subject to a half-year fee if purchased after August 31st in any one year.

## Powers of License Inspector

25. The License Inspector shall have the power to grant, issue, or transfer a license, as set out in this bylaw and subject to the provisions of the Community Charter and Local Government Act.
26. The License Inspector or his designate or a Bylaw Enforcement Officer may enter at all reasonable times on any property to ascertain whether the bylaw requirements are being met.

27. The License Inspector may grant a license where satisfied that the applicant has complied with the bylaws of the municipality and any other regulations, bylaws or acts as deemed applicable by the License Inspector, and may suspend any license for the period he decides if the Licence holder:
- (1) Is convicted on an offence indictable in Canada;
  - (2) Is convicted of any offence under any municipal bylaw or statute of the Province in respect of the business for which he is licensed, or with respect to the premises named in the license;
  - (3) Has, in the opinion of the License Inspector, been guilty of such gross misconduct in respect of the business or in or with respect to the premises named in his license, that it warrants the suspension of the license;
  - (4) Is deemed, under the Community Charter, Local Government Act or Offence Act, to have pleaded guilty to an offence referred to in Subsection 27(2);
  - (5) Has ceased to comply with a bylaw or has otherwise ceased to meet the lawful requirements to carry on the business for which he is licensed, or with respect to the premises named in the license;
  - (6) In the opinion of Council, has engaged in misconduct that warrants the suspension or cancellation of the license:
    - (a) If the misconduct is in respect of the business,
    - (b) In or with respect to the premises named in the license, or
    - (c) In respect of that business or another business, or in or with respect to the premises of that business or other business, carried on by the holder inside or outside the municipality.

## License Suspensions / Revocations and Appeals

28. Any person whose license has been suspended, revoked or denied by the License Inspector and who proposes to appeal such suspension to Council shall within ten (10) days from the date of suspension/revocation, give to the Corporate Officer notice of his intention to appeal the said suspension.
29. The notice of intention to appeal shall state in concise fashion the grounds upon which the appeal is based.
30. The Corporate Officer shall thereupon refer the matter to Council in order to appoint a time and place for the hearing of the appeal.

## Accommodation Classifications

31. All business licenses issued under an Accommodation classification must, upon application for a business license, provide to the License Inspector a site plan detailing the placement of the available sites, rooms, units, cabins, beds and/or

pads and the total number available. Upon renewal of a business license under any Accommodation classification, it is incumbent upon the licensee to inform the License Inspector of any changes in the total number of available spaces.

32. Bed & Breakfast accommodations – those designated for bed & breakfast use, including any common room provided outside of the tenant's personal area, shall not contain:
  - (1) Cooking facilities with the exception of a kettle, coffee maker, toaster (excluding a toaster oven), microwave (excluding convection/microwave combination);
  - (2) 220 volt electrical supply;
  - (3) Refrigerators in excess of 6.0 cubic foot capacity.
33. Online Short-Term Rentals may be comprised of up to one self-contained secondary suite or carriage home and up to three bedrooms in the principal dwelling. According to provincial regulations, hosts are required to register in the provincial registry and must display their registration number on each listing to ensure compliance and transparency. For the purposes of this bylaw, an Online Short-Term Rental business on one property is considered one business, and therefore only requires one business license. The District reserves the right to require the following additional information before issuing a license: (a) Short Term Rental Application Form, (b) Parking Plan, (c) Good Neighbour Agreement, (d) Short-Term Rental Fire Safety Self-Assessment Checklist and Attestation Form, (e) Strata Permission, (f) Owner Permission.
34. Online Short-Term Rental accommodations must meet all the requirements of the District of Lillooet Zoning Bylaw.

## Commercial Outdoor Patios

35. Commercial Outdoor Patios shall observe hours of operation that do not extend past 10:00 PM regardless of the hours of operation of the Eating and Drinking Establishment to which it is associated or the hours of operation permitted on a licence issued under the Liquor Control and Licensing Act.
36. Commercial Outdoor Patios shall not be occupied after 10:00 PM until not before 9:00 AM the succeeding day except by employees or contractors of the Eating and Drinking Establishment acting in the normal operation of the business.
37. Notwithstanding Section 35 and 36 of this bylaw, and subject to restrictions imposed by the Liquor and Cannabis Regulation Branch, a Commercial Outdoor Patio may remain open past 10:00PM on the following dates as stipulated, or by application to Council in the form prescribed by the Chief Administrative Officer:
  - (1) July 1 (Until 1:00 AM on July 2)
  - (2) March 17 (Until 12:00 AM on March 18)

- (3) December 31 (Until 1:00 AM on January 1)
- (4) Friday and Saturday of the Apricot Festival (Until 12:00 AM)
- (5) Conditional upon application to Council, during the final series of a sporting event involving a Canadian team. (Until 12:00 AM the following morning when the broadcast extends past 10:00 PM)
  - (a) Council delegates authority for approval of 37(5) to the Chief Administrative Officer.

## Charters

38. Marine charter businesses must comply with all District of Lillooet bylaws and policies concerning live aboard vessels;
39. Operators of Marine Charter Businesses must pay wharfage fees at the District of Lillooet District Office prior to the moorage and operation of business at any of the District of Lillooet moorage facilities;
40. Marine Charter Businesses electing to pay a daily wharfage fee must submit to the District of Lillooet a yearly accounting of the number of scheduled charters prepared by a certified accountant or a professional of equivalent status, for the previous year's charters conducted from the District of Lillooet moorage facilities in every year an application is made for a charter business license.
41. All Charter Operators must supply proof of \$2,000,000.00 (two million) liability insurance to the District Office prior to approval or renewal of the business license.

## Taxicabs and Limousines

42. Prior to the issuance of a licence, an applicant for a taxicab or limousine licence shall produce proof of:
  - (1) a Motor Carrier Licence prior to the issuance of a business licence;
  - (2) National Safety Commission Number;
  - (3) Motor Vehicle Inspection Certificate.
43. The granting of a licence is conditional upon the strict observance of this and other bylaws of the District and the Motor Carrier Act.
44. 41. Taxicab and Limousine business licences will be issued on the basis of one licence for each vehicle. The licence is specific to the vehicle and the transferring of a vehicle is subject to the provisions of Section 21
45. The operation of a taxicab or limousine service must be conducted within a Commercial area as defined by the District of Lillooet Zoning Bylaw, in force from time to time.

46. Every applicant shall furnish proof in his application that he has sufficient off street parking facilities to accommodate all of his taxicabs or limousines while not in use.
47. No person shall operate a taxicab or limousine unless that person is in receipt of a Chauffeur's Permit issued to him by the Senior Police Officer of the Municipality.
48. No person shall operate a taxicab or limousine that is, in the opinion of the Licence Inspector, not in a fit and proper condition for the use intended and is equipped and complies in all respects with Highway Act and the Motor Vehicle Act of the Province of B.C.
49. No owner of any taxicab or limousine, nor any person acting on his behalf shall charge, demand, collect or receive any rate for any service within the municipality except in accordance with the schedule of rates authorized by the Public Utilities Commission of British Columbia.
50. Every driver of a taxicab shall keep a daily record in a form approved by the Licence Inspector of all trips made by him. The form shall be deposited at the taxicab's licenced place of business at the end of each shift. The record must contain the following information:
  - (1) The date, time, origin and destination of each trip;
  - (2) The drivers name and address;
  - (3) The Motor Carrier Licence for the taxicab;
  - (4) The speedometer or other meter reading at the start and finish of the driver's shift.

## Agents

51. Booking or Ticket Agents must provide to the License Inspector a list of businesses for which they are acting as an agent. The list must be provided, in writing, at the time of renewal or prior to approval of a business license. It is incumbent upon the Booking or Ticket Agent to deliver an updated list to the License Inspector as the list of businesses change. The License Inspector may request, at any time, a current list of businesses for which the Booking or Ticket Agent is providing services.

## Campground Businesses

52. Every person who carries on a campground business shall maintain a register showing:
  - (1) The make, model, year, and vehicle license plate number of any vehicle registered at the campground;
  - (2) The campsite or location assigned to the vehicle;
  - (3) The name and home address of the person who brought the vehicle to the campground; and

(4) The date on which the vehicle first entered the campground, and every date thereafter during which the vehicle was located within the campground.

53. The register required by Section 40 shall be kept on the site of the campground business and updated daily, and shall be made available to the License Inspector for inspection forthwith upon request.

## Home Occupations

54. All Home Occupations must provide the total area in the dwelling (square foot/metre and percentage of total area) that is being used for the Home Occupation.

55. At the discretion of the License Inspector, all Home Occupation may require signatures from the Building Inspector, Health Inspector, Fire Chief, Electrical Inspector and Bylaw Enforcement Officer prior to the issuance of a business license.

56. All Home Occupation requirements of the District of Lillooet Zoning Bylaw shall apply.

## Itinerants

57. All Itinerant businesses shall deposit a cash bond of One Thousand Dollars (\$1,000.00) with the Treasurer and such bond, or part thereof, shall be forfeited to the District to pay for any damages or the cost of any clean up required during or after the term of the license. The Treasurer, upon notification by the License Inspector that all conditions regarding damages and clean-up are satisfactory, shall return such bond or part thereof.

## Carnival or Circus – Insurance and Inspections Required

58. Any person seeking a license to hold a carnival or circus must obtain insurance in the amount of Five Million Dollars (\$5,000,000.00) for personal injury, death and property damage. The insurance must contain a clause indemnifying the District from liability in the event of injury or damage being done to any person or property as a result of any activity or street parade of the carnival or circus. Proof of such insurance must be submitted to the satisfaction of the Treasurer or License Inspector prior to the granting of a license.

59. An inspection certificate from an accredited professional engineer shall be submitted to the License Inspector before a license shall be granted. The inspection certificate shall state in precise terms that all machines, rides or equipment used by the public conform to the acceptable standards and such certificates shall be submitted every seven (7) days during the term of the license, or as directed by the License Inspector.

## Itinerants – Exemptions from Licensing:

60. For a performance, concert, exhibition or entertainment, the entire proceeds of which, above expenses, are devoted to a charitable purpose, the license fee will be

reimbursed upon evidence, at the Treasurer's discretion, that all proceeds have been turned over to a charitable purpose.

## Vendors

61. Vendor businesses shall operate only in a street market during the market's normal business hours and must comply with the District of Lillooet Zoning Bylaw as well as any requirements of the Fire Chief, Public Health Inspector and Bylaw Enforcement Officer.
62. Vendor businesses must meet all Provincial food handling requirements, provide proof to the License Inspector of such approval and shall be in possession of a valid permit issued by the Provincial authority having jurisdiction.
63. Every vehicle used in the carrying on of a mobile vendor shall be in good mechanical condition and shall have a dust-tight, well-lighted sanitary interior from which the business is to be carried out.

## Artisan Seasonal Vendors

64. Seasonal vendor business shall operate only in the designated area as permitted in the Seasonal Artisan Vendor Licence Map of Operation (Schedule "C") during the market's business hours which are Monday through Saturday, 8:30 AM to 5 PM from May 15 to September 15.
65. Seasonal vendor businesses must meet all Provincial food handling requirements, provide proof to the Licence Inspector of such approval and shall be in possession of a valid permit issued by the Provincial authority having jurisdiction.

## Pest Control Businesses

66. The License Inspector shall not grant or renew a business license to any person who by himself/herself or by his/her employees, assistants or agents, provides a service involving the use or application of pesticides until the License Inspector is satisfied that the person is the holder of a valid and subsisting Pest Control Service License issued by the Province of British Columbia.

## Municipal Ticket Information Provisions

67. The District's Chief Administrative Officer or his/her designate; License Inspector; Bylaw Enforcement Officer; Building Inspector, and members of the RCMP, are designated to enforce this bylaw by means of a ticket pursuant to Section 264 of the Community Charter.
68. The words or expressions listed in Schedule "B" of this bylaw in the "Offence" column are authorized to be used on a ticket pursuant to section 264(1)(c) of the Community Charter to designate an offence against the respective section of this bylaw appearing opposite in the "Section" column. The amounts appearing in the

“Fine” column are the fines set pursuant to section 265 of the Community Charter for contravention of the respective section of this Bylaw appearing opposite in the section column.

69. Council hereby delegates its authority to refer a disputed ticket to the Provincial Court to its Bylaw Enforcement Officers.

## Violations and Penalty

70. Any person who violates any of the provisions of this bylaw, or who suffers or permits any act or thing to be done in contravention of this bylaw, or who neglects to do or refrains from doing any act or thing which is required to be done by any of the provisions of this bylaw, shall be deemed to have violated the provisions of this bylaw and shall be liable to the penalties hereby imposed. Each day that such violation is permitted to continue shall be a separate offense.

71. Every person who violates any of the provisions of this bylaw shall, upon summary conviction thereof, be liable to a penalty of not less than \$100.00 (one hundred dollars) nor more than \$10,000.00 (ten thousand dollars), as provided under the Offence Act.

## Effective Date

72. This Bylaw shall come into force and effect upon its adoption by Council

73. If action is taken pursuant to this bylaw, expenses may be recovered, together with costs and interest, in the same manner as municipal taxes.

## Severability

74. If any provision of this Bylaw is determined by a court of competent jurisdiction to be unlawful or unenforceable, that provision shall be severed from this Bylaw and shall not affect the validity of any remaining provision of this Bylaw.

READ A FIRST TIME on the 5th day of September, 2006.

READ A SECOND TIME on the 5th day of September, 2006.

READ A THIRD TIME, as amended, on the 6th day of November, 2006.

NOTICE given under Section 59(2) of the Community Charter by publication in the Bridge

River-Lillooet News on the 15th day of November, 2006.

OPPORTUNITY FOR PUBLIC REPRESENTATION on the 20th day of November, 2006.

FINALLY PASSED AND ADOPTED on the 20th day of November, 2006.

"C. Roshard"

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Mayor

"G. Loyer"

---

Corporate Officer

Business Licence and Regulation Bylaw 2006, No. 272  
Schedule "A"

Business Licence and Regulation Bylaw 2006, No.	Code	Nature of Business	Particulars	2007 Fee Per Annum (Unless Otherwise Stated)	2008 Fee Per Annum (Unless Otherwise Stated)	2009 Fee Per Annum (Unless Otherwise Stated)	2010 Fee Per Annum (Unless Otherwise Stated)	2011 Fee Per Annum (Unless Otherwise Stated)	2012-2014 Fee Per Annum (Unless Otherwise Stated)
		<b>ACCOMMODATION (1000)</b>							
	1010	Apartment	From any person carrying on the business of renting apartments on a monthly or lease basis	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	1015	Bed & Breakfast	From any person carrying on the business of offering bed and breakfast accommodation	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	1025	Campground	From any person carrying on the business of renting campground spaces to transient travelers or vacationers	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	1040	Guesthouse	From any person carrying on the business offering Guesthouse Accommodations	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	1045	Hostel	From any person carrying on the business of offering Hostel accommodations	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	1046	Hotel	From any person carrying on the business of offering hotel accommodation	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	1055	Motel	From any person carrying on the business of offering motel accommodation	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	1075	Rooming House	From any person carrying on the business of offering for rent three or more rooms in a dwelling unit	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	1080	Trailer Park & Mobile Home Court	From any person carrying on the business of renting permanent spaces for trailers or mobile homes	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	1090	Vacation Rentals	From any person carrying on the business of offering vacation rentals to transient travelers or vacationers	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00

Increased funds to be used for enforcement, marketing and tourism promotion.

Business Licence and Regulation Bylaw 2006, No. 272  
Schedule "A"

Business Licence and Regulation Bylaw 2006, No.

Code	Nature of Business	Particulars	2007 Fee Per Annum (Unless Otherwise Stated)	2008 Fee Per Annum (Unless Otherwise Stated)	2009 Fee Per Annum (Unless Otherwise Stated)	2010 Fee Per Annum (Unless Otherwise Stated)	2011 Fee Per Annum (Unless Otherwise Stated)	2012-2014 Fee Per Annum (Unless Otherwise Stated)
<b>CHARTERS, TOURS, RENTALS (2000)</b>								
2030	Boat, Kayak, Bicycle Rentals	From any person carrying on the business of rental agency for boats, kayaks, bicycles and any other form of land or water transportation, excepting motor vehicles	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
2050	Charters	From any person carrying on the business of boat charters, scenic, nature or adventure tours/charters whether by boat or other form of transportation, and all like businesses not hereinbefore listed.	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
<b>FINANCIAL (3000)</b>								
3020	Bank or Credit Union	From any person carrying on the business of a banker	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
3050	Other Financial Institution	From any person carrying on the business of Load, Mortgage, Investment, Finance or Collection Agency or Stockbroker	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
<b>INSURANCE, TRAVEL, REAL ESTATE (4000)</b>								

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Increased funds to be used for enforcement, marketing and tourism promotion.

Business Licence and Regulation Bylaw 2006, No. 272  
Schedule "A"

Business Licence and Regulation Bylaw 2006, No. 272	Code	Nature of Business	Particulars	2007 Fee Per Annum (Unless Otherwise Stated)	2008 Fee Per Annum (Unless Otherwise Stated)	2009 Fee Per Annum (Unless Otherwise Stated)	2010 Fee Per Annum (Unless Otherwise Stated)	2011 Fee Per Annum (Unless Otherwise Stated)	2012-2014 Fee Per Annum (Unless Otherwise Stated)
	020	Insurance Agency	From any person carrying on the business of an insurance agency, including general, life, property or vehicle insurance	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	4040	Property Management	From any person carrying on the business of property management services	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	4060	Real Estate Agency	From any person carrying on the business of real estate agency	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	4080	Travel Agency or Booking Agency	From any person carrying on the business of a travel agency or booking or ticket agency	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
<b>MOTOR VEHICLES, EQUIPMENT &amp; ASSOCIATED BUSINESS (5000)</b>									\$0.00
	5010	Auto Body & Painting Shops	From any person carrying on the business of an auto body and/or auto painting shop	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	5020	Car Wash	From any person carrying on the business of motor vehicle washing	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	5050	Repair Garage	From any person carrying on the business of a garage for the purpose of repairs and service to motor vehicles	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	5060	Service Stations	From any person carrying on the business of vehicle fuel sales and the sale of vehicle accessories	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	5083	Vehicle Rentals	From any person carrying on the business of renting new or used vehicles	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
	5085	Vehicle Sales	From any person carrying on the business of new or used vehicle sales	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00

Increased funds to be used for enforcement, marketing and tourism promotion.

Business Licence and Regulation Bylaw 2006, No. 272  
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Business Licence and Regulation Bylaw 2006, No. Code	Nature of Business	Particulars	2007 Fee Per Annum (Unless Otherwise Stated)	2008 Fee Per Annum (Unless Otherwise Stated)	2009 Fee Per Annum (Unless Otherwise Stated)	2010 Fee Per Annum (Unless Otherwise Stated)	2011 Fee Per Annum (Unless Otherwise Stated)	2012-2014 Fee Per Annum (Unless Otherwise Stated)
090	Taxi or Limousine Service	From any person carrying on a taxi or limousine service - for first licence	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
		From any person licensing more than one taxi or limousine, for each additional licence	\$26.00	\$31.00	\$36.00	\$41.00	\$46.00	\$46.00
<b>HOME OCCUPATIONS (6000)</b>								
6010	Catering or Food and/or Beverage Preparation Services - Home Occupation	From any person carrying on the business of Catering or Food or Beverage Preparation Services and all like classifications not hereinbefore listed, providing services as a Home Occupation	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
6020	Day Care or Child Care - Home Occupation	From any person carrying on the business of a day care or child care as a Home Occupation - up to eight children	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
6045	Hairdresser/Health Services - Home Occupation	From any person carrying on the business of hairdresser, aesthetician, barber or beautician, and all like classifications not hereinbefore listed, providing services as a Home Occupation	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
6050	Home Occupations	From any person carrying on a business or a Home Occupation no specifically provided for herein	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00

Increased funds to be used for enforcement, marketing and tourism promotion.

Business Licence and Regulation Bylaw 2006, No. 272  
Schedule "A"

Regulation Bylaw 2006, No.

Business Code	Nature of Business	Particulars	2007 Fee Per Annum (Unless Otherwise Stated)	2008 Fee Per Annum (Unless Otherwise Stated)	2009 Fee Per Annum (Unless Otherwise Stated)	2010 Fee Per Annum (Unless Otherwise Stated)	2011 Fee Per Annum (Unless Otherwise Stated)	2012-2014 Fee Per Annum (Unless Otherwise Stated)
<b>SALES OR PROFESSIONAL SERVICES (7000)</b>								
7025	Retail and/or wholesale sales 500 sq. ft. or less	From any business that sells, rents, or offers for sale, whether as a retailer of wholesaler, any goods, wares, merchandise or service not otherwise specifically provided for herein.	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
7040	Retail and/or wholesale sales over 500 sq. ft. but less than 2500 sq.ft.		\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
7050	Retail and/or Wholesale Sales over 2500 sq. ft. but less than 3500 sq.ft.		\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
7075	Retail and/or wholesale Sales over 3500 sq.ft.		\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
7030	Consultants or Professionals	From any person carrying on, maintaining, owning or operating any business, trade, occupation, profession, calling, undertaking or things and all like classification not listed below: Accountant Architect Barrister Chiropractor Dental Technician Dentist/Dental Surgeon Engineer Medical Practitioner Optometrist Orthodontist Surveyor Veterinary Practitioner Professional Services Consulting Services Unclassified	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00

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Increased funds to be used for enforcement, marketing and tourism promotion.

Business Licence and Regulation Bylaw 2006, No. 272  
Schedule "A"

Business Licence Code	Nature of Business	Particulars	2007 Fee Per Annum (Unless Otherwise Stated)	2008 Fee Per Annum (Unless Otherwise Stated)	2009 Fee Per Annum (Unless Otherwise Stated)	2010 Fee Per Annum (Unless Otherwise Stated)	2011 Fee Per Annum (Unless Otherwise Stated)	2012-2014 Fee Per Annum (Unless Otherwise Stated)
<b>FOOD/BEVERAGE SERVICES (8000)</b>								
8020	Catering or Food and/or Beverage Preparation Services	From any person carrying on the business of Catering or Food or Beverage Preparation Services and all like classifications not hereinbefore listed.	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
8040	Dance Hall, Cabaret	From any person carrying on the business of a Dance hall or Cabaret, and who is the possessor of a license issued pursuant to the Liquor Control and Licensing Act	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
8050	Licensed Restaurant, Bistro, Café	From any person carrying on the business of a restaurant, bistro, or café and all like classifications not hereinbefore listed, who is the possessor of a license issued pursuant to the Liquor Control and Licensing Act.	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
8070	Neighbourhood Pub, Marine Pub, Brew Pub, Lounge	From any person carrying on the business of a Lounge, Neighbourhood Pub, Marine Pub, Brew Pub and all like classifications not hereinbefore listed, who is the possessor of a license issued pursuant to the Liquor Control and Licensing Act.	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
8080	Unlicensed Restaurant, Bistro, Café	From any person carrying on the business of a restaurant, bistro, or café and all like classifications not hereinbefore listed, who does not possess a license issued pursuant to the Liquor Control and Licensing Act.	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
8090	U-Brews, U-Vin, Licensed Private Liquor Store	From any person carrying on the business of a U-Brew, U-Vin or licensed private liquor store.	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00

Regulation Bylaw 2006, No.

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Increased funds to be used for enforcement, marketing and tourism promotion.

Business Licence and Regulation Bylaw 2006, No. 272  
Schedule "A"

Code	Nature of Business	Particulars	2007 Fee Per Annum (Unless Otherwise Stated)	2008 Fee Per Annum (Unless Otherwise Stated)	2009 Fee Per Annum (Unless Otherwise Stated)	2010 Fee Per Annum (Unless Otherwise Stated)	2011 Fee Per Annum (Unless Otherwise Stated)	2012-2014 Fee Per Annum (Unless Otherwise Stated)
<b>MISCELLANEOUS (9000)</b>								
9010	Hairdresser/Beauty Services	From any person carrying on the business of a hairdresser, aesthetician, barber or beautician, and all like classifications not hereinbefore listed.	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
9030	Day Care or Child Care Centre	From any person carrying on the business of a Day Care or Child Care Centre - up to 8 children - nine or more children	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
9040	Marina	From any resident business or person carrying on the business of promoting entertainment or sporting events and all like classifications not hereinbefore listed	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
9050	Promoters of Entertainment or Sporting Events	From any resident business or person carrying on the business of promoting entertainment or sporting events and all like classifications not hereinbefore listed.	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
9060	General Contractor	From any person carrying on the business of building, roofing, plumbing or electrical contracting and all like classifications not hereinbefore listed.	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00

Business Licence and  
Regulation Bylaw 2006, No.

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Increased funds to be used for enforcement, marketing and tourism promotion.

Business Licence and Regulation Bylaw 2006, No. 272  
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Business Licence and  
Regulation Bylaw 2006, No.

Code	Nature of Business	Particulars	2007 Fee Per Annum (Unless Otherwise Stated)	2008 Fee Per Annum (Unless Otherwise Stated)	2009 Fee Per Annum (Unless Otherwise Stated)	2010 Fee Per Annum (Unless Otherwise Stated)	2011 Fee Per Annum (Unless Otherwise Stated)	2012-2014 Fee Per Annum (Unless Otherwise Stated)
9065	Itinerants	From any non-resident business or person carrying on, maintaining, owning or operating within the District any of the following: Auctioneers, Carnival, Circus, Concert Hall, Dog and/or Cat Show, Exhibitions, Horse or Pony Show, Theatrical Shows (when held in other than a duly licensed theatre) and all other forms of itinerant shows, entertainment, amusement or exhibition not hereinbefore listed.	\$206.00	\$216.00	\$226.00	\$236.00	\$246.00	\$246.00
9070	Spa, Fitness or Exercise Facility	From any person carrying on the business of a Fitness or Exercise Facility or offering Spa Services and all like classifications not hereinbefore listed.	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00
9075	Subcontractor	From any person carrying on the business of building, roofing, plumbing, electrical or carpentry subcontractor to a general contractor and all like classifications not hereinbefore listed.	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00

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Increased funds to be used for enforcement, marketing and tourism promotion.

Business Licence and Regulation Bylaw 2006, No. 272  
Schedule "A"

Code	Nature of Business	Particulars	2007 Fee Per Annum (Unless Otherwise Stated)	2008 Fee Per Annum (Unless Otherwise Stated)	2009 Fee Per Annum (Unless Otherwise Stated)	2010 Fee Per Annum (Unless Otherwise Stated)	2011 Fee Per Annum (Unless Otherwise Stated)	2012-2014 Fee Per Annum (Unless Otherwise Stated)
9999	Transfer of an existing Business License	Whereby a person relocates his existing business to a new location within the municipality. <i>NOTE: This fee is not applicable in the case of an ownership change. New Owners of an existing business must apply for a new business license and pay the applicable fees.</i>	\$25.00	\$30.00	\$35.00	\$40.00	\$45.00	\$45.00

Business Licence and Regulation Bylaw 2006, No.

Increased funds to be used for enforcement, marketing and tourism promotion.

Business Licence and Regulation Bylaw 2006, No. 272  
Schedule "A"

Business Licence and  
Regulation Bylaw 2006, No.

Code	Nature of Business	Particulars	2007 Fee Per Annum (Unless Otherwise Stated)	2008 Fee Per Annum (Unless Otherwise Stated)	2009 Fee Per Annum (Unless Otherwise Stated)	2010 Fee Per Annum (Unless Otherwise Stated)	2011 Fee Per Annum (Unless Otherwise Stated)	2012-2014 Fee Per Annum (Unless Otherwise Stated)
9080	Vendors	From any person who offers for sale merchandise or services, whether on foot, bicycle, vehicle or any other means of transportation or with any type of receptacle, including but not limited to carts, tables, and wagons, other than a delivery vehicle owned and operated by a licensed retailer or wholesaler within the municipality. Vendor also includes hawkers, hucksters and peddlers who carry on business by offering for sale goods, wares, or other merchandise directly to or from the public.	\$206.00	\$216.00	\$226.00	\$236.00	\$246.00	\$246.00
9085	Vendors (per day)		\$30.00	\$40.00	\$50.00	\$60.00	\$70.00	\$70.00
9086	Vendors (Seasonal Artisans)	from any person who offers for sale materials that are made from hand by local and regional artisans. Artisan Seasonal Vendor materials may include jewelry, handmade crafts, baked goods, paintings, or other artistic presentations as per the Artisan Vendor Policy. Presentation of materials for sale is limited to carts, tables and wagons.						\$20.00
9087	Temporary Commercial Sales (per event - up to 4 days)	Liquidators	\$250.00	\$260.00	\$270.00	\$280.00	\$290.00	\$290.00
9990	All Other Businesses	Includes all other resident and non-resident businesses, trades or services not hereinbefore described.	\$62.00	\$72.00	\$82.00	\$92.00	\$102.00	\$102.00

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Increased funds to be used for enforcement, marketing and tourism promotion.

**Schedule “B”**

**Fines and Penalties**

Fines for tickets issued pursuant to this Bylaw shall be as follows:

<b>Description of Offence</b>	<b>Section #</b>	<b>Fine 1<sup>st</sup> Offence</b>	<b>Fine – 2<sup>nd</sup> and Each Subsequent Offence</b>
No Business License	4	Fine equal to double the applicable license fee	Fine equal to triple the applicable license fee
Carrying on multiple businesses under one license	4	\$150.00	\$300.00
Operating in contravention of Business License		\$100.00	\$200.00
Failure to notify change in business activities	4	\$50.00	\$100.00
Failure to notify change in business address	4, 20	\$50.00	\$100.00
Failure to notify change in number of spaces, rooms, units, cabins	20	\$100.00	\$200.00
Operating while under a suspension/revocation order	27	\$250.00	\$500.00
Obstructing a License Inspector or Bylaw Enforcement Officer	26	\$250.00	\$500.00



Schedule "C"

Seasonal Artisan Vendor License Map of Operation



District of Lillooet  
BUSINESS LICENSE NO. \_\_\_\_\_  
(If approved)

**BUSINESS LICENSE APPLICATION**

Businesses operating in Lillooet are required to have a valid business license. The information requested in this application is necessary to fully evaluate your request for a business license. Completion of this form does not guarantee approval of a business license. Business should not be commenced prior to a license being issued.

1. License fees apply to a calendar year January 1<sup>st</sup> to December 31<sup>st</sup>.
2. License fees are pro-rated to half price after August 31<sup>st</sup>.
3. If the license is approved, license fees are not refundable.

Application date: \_\_\_\_\_

Type: New  Change of Address  Out of Town  Change of Owner

BUSINESS NAME : (Operating Name)

\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBERS:

Business: \_\_\_\_\_

Fax: \_\_\_\_\_

OWNER OF BUSINESS and Legal or registered name

\_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_

E Mail Address: \_\_\_\_\_

Primary Contacts: (Name and Phone #)

ADDRESS OF BUSINESS:

\_\_\_\_\_  
\_\_\_\_\_

No. of People Working in the Business  
(including owners)

Full Time \_\_\_ Part Time \_\_\_ Seasonal \_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

MAILING ADDRESS: (If different from business address)

\_\_\_\_\_  
\_\_\_\_\_ Postal Code: \_\_\_\_\_

Trade Qualification # (if applicable)

\_\_\_\_\_

Description of Business: Please provide a complete description of your business operations.

\_\_\_\_\_  
\_\_\_\_\_

BUSINESS PREMISES

Opening Date: \_\_\_\_\_

What was the previous use of your business premises?

\_\_\_\_\_

Are Renovations Planned?    Yes     No

Note: If there is a change in use or structural changes a Building Permit is Required.

No. of Parking Spaces    \_\_\_\_\_

Total Floor Area of Business Premises (sq.ft.)    \_\_\_\_\_

No. of Seats (if a restaurant)    \_\_\_\_\_

No. of rental units (if a property rental business)    \_\_\_\_\_

No. of Employees    \_\_\_\_\_

No. of Vehicles    \_\_\_\_\_

No. of Machines (if a Laundromat, arcade, or vending machine business) \_\_\_\_\_

**APPLICANTS’S ACKNOWLEDGEMENT**

I, \_\_\_\_\_, hereby make application for license in accordance with the particulars as stated in this application, and declare the information in this application to be true and correct. I undertake to supply to the Bylaw Officer all documents, paper or certificates, both requested by this division and required by other Federal, Provincial, Local Government Act or Community Charter and Regulations. I undertake to comply with all Bylaws of the District of Lillooet and all other laws now in force or which may hereafter come into force. I also understand, payment of the Business License fee in advance does not guarantee approval of the license and I cannot commence business until such time as a Business License has been approved and issued.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**ECONOMIC DEVELOPMENT SECTION**

The Economic Development Office collects data about the local economy. The information that you provide is summarized and analyzed by the Economic Development Office to measure trends in the local economy and market and promote the municipality.

**OWNERSHIP STRUCTURE:** (Check one only)

- Proprietorship (single owner, not incorporated)
- Partnership (multiple owners, not incorporated)
- Limited Company (incorporated)
- Other: \_\_\_\_\_

YEARS IN BUSINESS: \_\_\_\_\_

What year was the business established in Lillooet?

\_\_\_\_\_

**TYPE OF BUSINESS:** (check one only)

- Locally owned and operated (independent)
- Franchise
- Branch (if head office outside Lillooet)
- Other: \_\_\_\_\_
- Business not located in Lillooet

**PRINCIPAL MARKETS:**

What are the current principal markets for your products/services? (check all that apply)

- Local - Lillooet Area
- Regional - SLRD, TNRD
- Provincial
- National
- International

**BUSINESS PREMISES:**

Do you lease/rent or own you business Premises?

- Lease/Rent
- Own

FOR OFFICE USE ONLY

BUSINESS LICENSE # \_\_\_\_\_ ZONING: \_\_\_\_\_

CLASS CODE: \_\_\_\_\_ SIC # \_\_\_\_\_

ANNUAL FEE: \_\_\_\_\_ FEE PAID: \_\_\_\_\_

DATE PAID: \_\_\_\_\_ CHEQUE\_\_ CASH\_\_ DEBIT\_\_

RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bylaw Enforcement Officer  
District of Lillooet

APPROVALS:

Planning

Signature: \_\_\_\_\_

Building

Signature: \_\_\_\_\_

Fire

Signature: \_\_\_\_\_

Health

Signature: \_\_\_\_\_

The information on this form is collected under the authority of the *Community Charter, Local Government Act* and District Bylaws. The information provided will be used to process your application. If you have questions about the use of this information, contact the Bylaw Enforcement Officer at the District of Lillooet Office at:

MAILING ADDRESS: DISTRICT OF LILLOOET  
615 MAIN STREET  
P.O. BOX 610,  
LILLOOET, B.C.  
VOK 1V0

TEL: 250-256-4289  
FAX: 250-256-4288

VISIT THE DISTRICT’S WEBSITE AT: [www.lillooetbc.com](http://www.lillooetbc.com)

Referred to Utilities Department on \_\_\_\_\_  
DATE

District of Lillooet

BUSINESS LICENSE NO. \_\_\_\_\_

CLASS CODE NO. \_\_\_\_\_

(If approved)

Seasonal Artisan Vendor Application

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

---

Merchandise to be sold (Check one that applies):

Baked goods: \_\_\_\_

Paintings: \_\_\_\_

Crafts: \_\_\_\_

Personal Music: \_\_\_\_

Other (please specify): \_\_\_\_\_

By completing this application I am aware of the District of Lillooet's *Seasonal Artisan Vendors Policy* and by signing this application, I agree to adhere to the policy. As well, by completing this application, I am aware of the location(s) designated by the District of Lillooet that are applicable to this license agreement (map attached).

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Approving Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## Attachment # 2: Artisan Vendor Policy

### Purpose:

The purpose of this policy is to regulate and support seasonal Artisan Vendors in the district of Lillooet.

### Part 1: License holder Requirement(s)

1. Maximum licenses issued by the District of Lillooet will be 10 in any given year;
2. Seasonal Artisan Vendors must apply for a business license and complete registration form provided by District Staff before license is issued;
3. Seasonal Artisan Vendor business licenses will be valid from June to September inclusive of any given year;
4. Licenses are not renewable and those wishing licenses will be required to apply each year;
5. Holders of a Season Artisan Business license will be required to operate in area(s) designated by the District of Lillooet. This license is not valid in any area outside the designated area(s);
6. Seasonal Artisan Business licenses are non-transferrable and are only valid for the signatory of the license;
7. **All license holders will be required to practice proper business etiquette and not impede person(s) from their daily activities or movement; and**
8. Licenses will be reviewed by the Chief Administrative Officer, or designate, before approval is given to ensure that goods sold are within the allowable guidelines (see Part 2: Allowable Seasonal Artisan merchandise).
9. Hours of Operation will be permitted from 8:30am until 5:00pm Monday to Saturday from the months of June to September inclusive.

### Part 2: Allowable Seasonal Artisan merchandise

1. The following will be considered allowable Seasonal Artisan merchandise:
  - a. Artwork created by the license holder;
  - b. Baked goods created by the license holder;
  - c. Crafts created by the license holder; or
  - d. Personal music (cds, etc) made by the license holder.



### Part 3: Enforcement

Violations of this policy, including but not limited to the following:

- a. Failure to obtain licensing;
- b. Failure to adhere to allowable area of the Seasonal Artisan Vendors license; or
- c. Selling materials or goods outside the license agreement (see Part 2: Allowable Artisan merchandise).

May be subject to their Seasonal Artisan Business license being suspended as per the discretion of the Chief Administrative Officer or designate and may impact further requests for licensing.

Brad McRae  
Chief Administrative Officer  
District of Lillooet



**Attachment #3: Seasonal Artisan Vendor Application**

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

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Merchandise to be sold (Check one that applies):

Baked goods: \_\_\_\_

Paintings: \_\_\_\_

Crafts: \_\_\_\_

Personal Music: \_\_\_\_

Other (please specify): \_\_\_\_\_

By completing this application I am aware of the District of Lillooet's *Seasonal Artisan Vendors Policy* and by signing this application, I agree to adhere to the policy. As well, by completing this application, I am aware of the location(s) designated by the District of Lillooet that are applicable to this license agreement (map attached).

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Approving Signature: \_\_\_\_\_

Date: \_\_\_\_\_