

THE CORPORATION OF THE TOWNSHIP OF SEVERN  
BY-LAW NO. 2025-21

BEING A BY-LAW TO ADOPT USER FEES AND SERVICE CHARGES FOR THE  
TOWNSHIP OF SEVERN

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WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25, Section 391., authorizes a Municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board and for the use of its property, including property under its control;

AND WHEREAS the *Building Code Act*, S.O. 1992, Section 7, authorizes a Municipal Council to pass By-laws concerning the issuance of permits and related matters;

AND WHEREAS the *Planning Act*, R.S.O. 1990, Chapter P.13, Section 69.(1) provides that a municipality may establish a tariff of fees for the processing of applications made in respect to planning matters;

AND WHEREAS it is deemed expedient to establish a tariff of fees for the provision of services;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SEVERN HEREBY ENACTS AS FOLLOWS:

1. That Schedule ‘A’ attached hereto forms part of this by-law being the Schedule of User Fees & Service Charges.
2. That Schedule “A” of this By-law may be amended from time to time by resolution of Council.
3. That the provisions of this By-law are severable such that if any provision of this By-law is struck down or found to be unenforceable, all other provisions of the by-law shall continue in full force and effect.
4. That where there is any conflict between the provisions of this by-law and those of any other by-law, resolution or motions than the provisions of this by-law shall prevail.
5. That the User Fees & Service Charges detailed in Schedule ‘A’ be adjusted annually based on the Consumer Price Index (CPI) unless otherwise stated.
6. That By-law No. 2023-35, as amended, is hereby repealed.
7. That this by-law shall come into force and effect on the final passage thereof.

By-law read a first, second and third time and finally passed this 2<sup>nd</sup> day of April, 2025

CORPORATION OF THE TOWNSHIP OF SEVERN

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MAYOR

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CLERK

Schedule A to By-law No. 2025-21, as amended

Township of Severn User Fees & Service Charges

Administration

| Service                                                                                             | Fees                                                                          |
|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| Certified Copy of Documents ( <i>not related to municipal business</i> )                            | \$25.65 + HST/per document                                                    |
|                                                                                                     |                                                                               |
| Commissioning of Documents ( <i>not related to municipal business</i> )                             | \$25.65 + HST/5 documents per visit                                           |
|                                                                                                     |                                                                               |
| <b>Land Acquisition / Sale</b>                                                                      | Actual Costs + HST                                                            |
| Application                                                                                         | \$359.10 non-refundable + HST                                                 |
| Deposit                                                                                             | \$6,500.00                                                                    |
|                                                                                                     |                                                                               |
| <b>Legal Fees</b> (any matter)                                                                      | Actual Costs (Incl. HST)                                                      |
|                                                                                                     |                                                                               |
| <b>License of Occupation/ Encroachment/ Private Road Agreement</b>                                  |                                                                               |
| Application                                                                                         | \$513 + HST                                                                   |
| Deposit                                                                                             | \$3,000                                                                       |
| Road Improvement Deposit                                                                            | To be determined by Public Works                                              |
|                                                                                                     |                                                                               |
| Ontario Provincial Police False Alarms - after 3 false alarms to same location in one calendar year | \$102.60 + HST                                                                |
|                                                                                                     |                                                                               |
| Bailiff Fees for Unpaid Fees/Taxes                                                                  | Actual Cost (Incl. HST)                                                       |
|                                                                                                     |                                                                               |
| Non-Sufficient Funds (NSF)/Returned Payments                                                        | \$10.26 plus actual costs                                                     |
|                                                                                                     |                                                                               |
| EDI Processing due to incomplete account information                                                | Letter to be sent for updated information, \$10.26 per any additional request |
|                                                                                                     |                                                                               |
| Tax Certificate/Confirmation of Realty /Commercial Taxes                                            | \$51.30 (1 week)                                                              |
|                                                                                                     | \$102.60 Rush (2 business days)                                               |
|                                                                                                     |                                                                               |
| Tax Bill / Utility Bill Reprint                                                                     | \$10.26 + HST                                                                 |
|                                                                                                     |                                                                               |
| Tax Registrations/Tax Arrears                                                                       | \$256.50 upon registration of tax arrears certificate plus Legal Fees         |
|                                                                                                     |                                                                               |
| Tax Sale Tender Package (hardcopy only)                                                             | \$10.26 + HST plus applicable photocopy fees                                  |

| Service                                                                                                       | Fee                                                                                                   |
|---------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| Tax Roll Title Change                                                                                         | \$25.65                                                                                               |
|                                                                                                               |                                                                                                       |
| <b>Photocopying</b> (letter, legal or 11x17)<br>includes maps                                                 | Black & White - \$0.50/page (plus HST)                                                                |
|                                                                                                               | Colour - \$1.00/page (plus HST)                                                                       |
|                                                                                                               |                                                                                                       |
| <b>Large Print/Plotter Photocopies</b><br>includes maps                                                       | Black & White \$15.00/page (plus HST)                                                                 |
|                                                                                                               | Colour - \$25.00/page (plus. HST)                                                                     |
|                                                                                                               |                                                                                                       |
| Records Preparation / Search (includes<br>records under Routine Disclosure)                                   | \$ 8.72 / ¼ hour + HST **<br>** MFIPPA/Freedom of Information<br>Request fees established by Province |
|                                                                                                               |                                                                                                       |
| Municipal Freedom of Information<br>Requests                                                                  | As per MFIPPA, R.R. 1990, Regulation<br>823                                                           |
|                                                                                                               |                                                                                                       |
| Township Flags                                                                                                | Actual Cost (Incl. HST)                                                                               |
|                                                                                                               |                                                                                                       |
| Line Fences Act Appeal                                                                                        | As set out by the Province\$376 – 2023<br>Rate                                                        |
|                                                                                                               |                                                                                                       |
| Township Poll / Ward Maps ( <i>one map<br/>provided to each municipal election<br/>candidate at no cost</i> ) | \$25.65 + HST                                                                                         |
|                                                                                                               |                                                                                                       |
| <b>Licensing</b>                                                                                              |                                                                                                       |
| Refreshment Vehicles/Chip Trucks<br>(includes fire & building review)                                         | \$461.70                                                                                              |
| Refreshment Vehicles/Chip Trucks –<br>Special Events                                                          | \$51.30                                                                                               |
| Transient Traders                                                                                             | \$359.10                                                                                              |
| Salvage Yards                                                                                                 | \$666.90                                                                                              |
|                                                                                                               |                                                                                                       |
| Copy of Livestreamed Meeting (on USB<br>stick)                                                                | \$10.26/per meeting                                                                                   |
|                                                                                                               |                                                                                                       |
| <b>Noise By-law Exemption</b>                                                                                 |                                                                                                       |
| Business/Commercial                                                                                           | \$205.20/ <u>six-month</u> exemption                                                                  |
| Resident/One-time Special Event<br>(example - wedding, anniversary, etc.)                                     | \$51.30/per event                                                                                     |
|                                                                                                               |                                                                                                       |
| Municipal Consent Forms for Liquor<br>Licence Applications                                                    | \$20.52 per form                                                                                      |

| Film Rental Rates                                                                                                                                                                                                                                                                                                            |                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| Location                                                                                                                                                                                                                                                                                                                     | Cost (per day rental 6 a.m. to 10 p.m.) |
| Boat Launch <ul style="list-style-type: none"><li>3337 Albany Street, Washago</li><li>3420 Quetton Street, Washago</li><li>1557 Port Stanton Parkway</li><li>1730 Earl Haid Avenue</li><li>Doug Smith Drive</li><li>74 River Street</li><li>1914 Henrys Landing</li><li>Hedgemere Landing</li><li>2720 Kellys Road</li></ul> | \$579.69 per day + HST                  |
| Rural Road Closure                                                                                                                                                                                                                                                                                                           | \$1,333.80 per day + HST                |
| Urban Road Closure                                                                                                                                                                                                                                                                                                           | \$1,539.00 per day + HST                |
| Coldwater Road Closure - Between 49 Coldwater Street to 2 Harriet Street, Coldwater)                                                                                                                                                                                                                                         | \$1,333.80 per day + HST                |
| Muskoka Street, Washago - 3405 to 3315 Muskoka Street                                                                                                                                                                                                                                                                        | \$1,333.80 per day + HST                |
| Washago Community Centre (indoor) - 4361 Hamilton Street, Washago                                                                                                                                                                                                                                                            | \$869.54 per day + HST                  |
| Washago Community Centre (outdoor) - 4361 Hamilton Street, Washago                                                                                                                                                                                                                                                           | \$579.69 per day + HST                  |
| Township Administration Centre - 1024 Hurlwood Lane, Severn                                                                                                                                                                                                                                                                  | \$869.54 per day + HST                  |
| Ardtree Park - 2375 Couchiching Avenue                                                                                                                                                                                                                                                                                       | \$579.69 per day + HST                  |
| Bass Lake Woodlands Park - 1956 Pine Avenue                                                                                                                                                                                                                                                                                  | \$579.69 per day + HST                  |
| Coldwater Fairground - 11 Michael Anne Drive                                                                                                                                                                                                                                                                                 | \$1,333.80 per day + HST                |
| Ian Crichton Memorial Park - 2055 Berkshire Woods Lane                                                                                                                                                                                                                                                                       | \$579.69 per day + HST                  |
| Marchmont Community Park - 2049 Avery Lane                                                                                                                                                                                                                                                                                   | \$579.69 per day + HST                  |
| Mill Street Parkette - Mill Street/Coldwater Road                                                                                                                                                                                                                                                                            | \$579.69 per day + HST                  |
| Shoreview Park - 3183 Shoreview Drive                                                                                                                                                                                                                                                                                        | \$579.69 per day + HST                  |
| Timberline Creek Park - 3581 Timberline Avenue                                                                                                                                                                                                                                                                               | \$579.69 per day + HST                  |
| Village Green Parkette - 3 River Street                                                                                                                                                                                                                                                                                      | \$579.69 per day + HST                  |
| Washago Centennial Park - 3398 Quetton Street                                                                                                                                                                                                                                                                                | \$1,333.80 per day + HST                |
| Municipal Parking Lots - Multiple Locations Across Township                                                                                                                                                                                                                                                                  | \$35.91 per parking stall per day + HST |
| Municipal-Owned Trails/Parking Lot - Multiple Locations Across Township                                                                                                                                                                                                                                                      | \$579.69per day + HST                   |
| Municipal-owned road ends (waterfront access)                                                                                                                                                                                                                                                                                | \$359.10 per day + HST                  |
|                                                                                                                                                                                                                                                                                                                              |                                         |
| Film Permit Fee                                                                                                                                                                                                                                                                                                              | \$256.50 + HST                          |

By-law Enforcement

| Service                                                                                                                                                                        | Fees                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <b>Fees required for lifetime license (4 dog limit)</b>                                                                                                                        |                                                                             |
| Per Dog                                                                                                                                                                        | \$76.95                                                                     |
| Lost Tag                                                                                                                                                                       | \$15.39                                                                     |
| <b>Dangerous Dog</b>                                                                                                                                                           | \$307.80                                                                    |
|                                                                                                                                                                                |                                                                             |
| <b>Kennel License Fees</b>                                                                                                                                                     |                                                                             |
| Annual Kennel Fee                                                                                                                                                              | \$164.16                                                                    |
|                                                                                                                                                                                |                                                                             |
| Daily Pound Fees                                                                                                                                                               | As per Township of Ramara or 3 <sup>rd</sup> party contactor fees & charges |
|                                                                                                                                                                                |                                                                             |
| Property Standards Committee Appeal                                                                                                                                            | \$307.80                                                                    |
|                                                                                                                                                                                |                                                                             |
| 2 <sup>nd</sup> and additional re-inspections of property subject to Property Standards or Clean & Clear orders or re-occurrence within one year of prior complaint resolution | \$102.60/per inspection                                                     |
|                                                                                                                                                                                |                                                                             |
| Nuisance/Unwarranted Complaints (subsequent visits on same issue, no issue found or civil matter/not our jurisdiction – billed to complainant)                                 | \$76.95/per site visit and Full cost of Fire Apparatus                      |
|                                                                                                                                                                                |                                                                             |
| OPP paid duty officer attendance                                                                                                                                               | Full cost recovery + 15% admin fee                                          |
|                                                                                                                                                                                |                                                                             |
| Property Remediation or Actions undertaken to bring property into compliance with Order or Prohibited Actions                                                                  | Full cost + 15% admin fee                                                   |

Planning & Development

| Service                                                                                    | Fees                                          |
|--------------------------------------------------------------------------------------------|-----------------------------------------------|
| <b>Committee of Adjustment</b>                                                             |                                               |
| Pre-Consultation                                                                           | \$289.33                                      |
| Minor Variance Application                                                                 | \$1,205.55                                    |
| Amendment/Change to Minor Variance Application (after Notice of Public Hearing)            | \$605.34                                      |
| Consent Application                                                                        | \$1,805.76 per lot                            |
| Amendment to Consent Application                                                           | \$861.84                                      |
| Validation of Title & Certificate of Cancellation                                          | \$605.34                                      |
| Additional Certificate of Consent                                                          | \$289.33 per Certificate                      |
| Applicant Requested: Recirculation / Deferral / Change Conditions                          | \$305.75                                      |
| Initial Peer Review / Legal Deposit                                                        | \$4,500                                       |
| Peer Reviews / Legal Charges                                                               | Cost (Charged to Peer Review/Legal Deposit)   |
|                                                                                            |                                               |
| <b>Committee of Adjustment Development Agreement</b>                                       |                                               |
| Application Fee                                                                            | \$1,205.55                                    |
| Amendment to Committee of Adjustment Agreement                                             | \$605.34                                      |
| Initial Peer Review / Legal Deposit                                                        | \$1,250.00                                    |
| Peer Reviews / Legal Charges                                                               | Cost (Charged to Peer Review / Legal Deposit) |
|                                                                                            |                                               |
| <b>Compliance Letters</b>                                                                  |                                               |
| Full Compliance Letter (includes zoning, building, fire & septic)                          | \$126.20                                      |
| Full RUSH Compliance Letter (one business day from payment delivery)                       | \$185.71                                      |
| Subdivision & Site Plan Agreement Compliance                                               | \$246.24                                      |
| Zoning Review / Search of Records (including Permitted Use Letter and Agency Comment Form) | \$76.95                                       |
|                                                                                            |                                               |
| <b>Deeming By-law Application</b>                                                          | \$785.92                                      |
| Initial Legal Deposit                                                                      | \$1,250.00                                    |
| Legal Charges                                                                              | Cost (Charged to Legal Deposit)               |
|                                                                                            |                                               |

| Service                                                                                                                                    | Fees                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| <b>Draft Plan of Subdivision/Condominium</b>                                                                                               |                                             |
| Stage 1 Pre-Consultation (per meeting)                                                                                                     | \$1,146.04                                  |
| Stage 2 Pre-Consultation (per meeting following a completed Stage 1 within the last 12 months)                                             | \$4,754.48                                  |
| Pre-Consultation Initial Peer Review Deposit                                                                                               | \$15,000.00                                 |
| Application for Draft Plan Approval (with Stage 1 Pre-Consultation completed within the last 12 months)                                    | \$10,481.62                                 |
| Application for Draft Plan Approval (with Stage 2 Pre-Consultation completed within the last 12 months)                                    | \$5,726.11                                  |
| Application for Draft Plan Approval (without full Two-Stage Pre-Consultation)                                                              | \$11,626.63                                 |
| Further Peer Review & Legal Deposit (submitted with application)                                                                           | \$25,000.00                                 |
| Peer Reviews/Legal Charges                                                                                                                 | Cost (Charged to Peer Review/Legal Deposit) |
| <b>Files Pre &amp; Post Draft Plan Approval (before Step 2 – Final Approval)</b>                                                           |                                             |
| Each Resubmission / Revision After 1 <sup>st</sup> Submission (i.e. for the 2 <sup>nd</sup> and subsequent submissions and / or revisions) | \$4,755.51                                  |
|                                                                                                                                            |                                             |
| <b>Security Reduction or Release Request</b>                                                                                               | \$289.33                                    |
|                                                                                                                                            |                                             |
| <b>Draft Extension</b>                                                                                                                     | \$605.34                                    |
| Step 2 - Subdivision Agreement Final Approval (i.e. clearing conditions, steps of drafting Agreement, etc. excludes securities)            | \$5,415.23                                  |
| <b>Amend Subdivision Agreement</b>                                                                                                         | \$1,205.55                                  |
|                                                                                                                                            |                                             |
| <b>Minister's Zoning Order Request</b>                                                                                                     |                                             |
| Application Fee                                                                                                                            | \$7,443.63                                  |
| Initial Peer Reviews/Legal Deposit                                                                                                         | \$25,000.00                                 |
|                                                                                                                                            |                                             |
| <b>Garden Suite Agreement</b>                                                                                                              | \$1,205.55                                  |
| Peer Review / Legal Deposit                                                                                                                | \$630.00                                    |
| Peer Reviews/Legal Charges                                                                                                                 | Cost (charged to Peer Review/Legal Deposit) |
|                                                                                                                                            |                                             |
| <b>Pre-Servicing Agreement</b>                                                                                                             | \$3,610.49                                  |
| Initial Peer Review / Legal Deposit (excludes securities)                                                                                  | \$5,000.00                                  |

| Service                                                                                                 | Fees              |
|---------------------------------------------------------------------------------------------------------|-------------------|
| <b>Model Home Agreement</b>                                                                             | \$2,404.94        |
| Initial Peer Review / Legal Deposit<br>(excludes securities)                                            | \$5,000.00        |
|                                                                                                         |                   |
| <b>Parking Agreement Application Fee</b>                                                                | \$1,205.55        |
| Amendment to Agreement                                                                                  | \$605.34          |
| Initial Peer Review/Legal Deposit                                                                       | \$1,250.00        |
|                                                                                                         |                   |
| <b>Municipal Address Change (Applicant Initiated)</b>                                                   | \$246.24 per lot  |
|                                                                                                         |                   |
| <b>Naming of Roads</b>                                                                                  |                   |
| Naming or Name Change of Private Roads                                                                  | \$605.34          |
| Re-Naming Public Roads                                                                                  | \$605.34          |
|                                                                                                         |                   |
| Official Plan Books                                                                                     | Actual Cost + HST |
|                                                                                                         |                   |
| <b>Official Plan Amendments</b>                                                                         |                   |
| Stage 1 Pre-Consultation (per meeting)                                                                  | \$1,146.04        |
| Stage 2 Pre-Consultation (per meeting following a completed Stage 1 within the last 12 months)          | \$2,863.57        |
| Pre-Consultation Initial Peer Review Deposit                                                            | \$5,000.00        |
| Official Plan Amendment Application (with Stage 1 pre-Consultation completed within the last 12 months) | \$6,871.12        |
| Official Plan Amendment Application (with Stage 2 pre-Consultation completed within the last 12 months) | \$4,008.58        |
| Official Plan Amendment Application (without full Two-Stage Pre-Consultation)                           | \$8,017.16        |
| Each Resubmission/Revision After 1 <sup>st</sup> Submission                                             | \$2,863.57        |
| Peer Review/ Legal Deposit (submitted with application)                                                 | \$10,000.00       |
| Municipal Review of Privately Initiated County OPA                                                      | \$1,205.55        |
|                                                                                                         |                   |
| <b>Part Lot Control</b>                                                                                 | \$845.42          |
| <b>Extension to Part Lot Control</b>                                                                    | \$605.34          |
|                                                                                                         |                   |
| <b>Release of Agreement Request</b>                                                                     |                   |
| Administrative Fee                                                                                      | \$1,146.04        |
| Initial Legal Deposit                                                                                   | \$1,250.00        |
|                                                                                                         |                   |

| Service                                                                             | Fees        |
|-------------------------------------------------------------------------------------|-------------|
| <b>Section 118 Land Titles Restriction Consent/Comment from Township</b>            | \$230.85    |
|                                                                                     |             |
| <b>Site Plan Agreement / Application</b>                                            |             |
| <b>Minor Applications (i.e. Home Industry, On-Farm Diversified, etc.)</b>           |             |
| Stage 1 Pre-Consultation (per meeting)                                              | \$573.53    |
| Stage 2 Pre-Consultation (per meeting)                                              | \$1,146.04  |
| Pre-Consultation Initial Peer Review Deposit                                        | \$5,000.00  |
| Application Fee (with Stage 1 Pre-Consultation completed within the last 12 months) | \$2,864.59  |
| Application Fee (with Stage 2 Pre-Consultation completed within the last 12 months) | \$1,719.58  |
| Application Fee (without full Two-Stage Pre-Consultation)                           | \$3,437.10  |
| Peer Review Deposit (submitted with application)                                    | \$5,000.00  |
| Each Resubmission / Revision After 1 <sup>st</sup> Submission                       | \$1,146.04  |
| Amendment to Site Plan Agreement (minor)                                            | \$605.34    |
|                                                                                     |             |
| <b>Major Applications (Commercial / Industrial / Institutional, etc.)*</b>          |             |
| Stage 1 Pre-Consultation (per meeting)                                              | \$1,146.04  |
| Stage 2 Pre-Consultation (per meeting)                                              | \$4,156.33  |
| Stage 2 Initial Peer Review Deposit                                                 | \$10,000    |
| Application Fee (with Stage 1 Pre-Consultation completed within the last 12 months) | \$7,592.40  |
| Application Fee (with Stage 2 Pre-Consultation completed within the last 12 months) | \$3,437.10  |
| Application Fee (without full Two-Stage Pre-Consultation)                           | \$8,737.42  |
| Peer Review Deposit (submitted with application)                                    | \$10,000.00 |
| Each Resubmission / Revision after 1 <sup>st</sup> Submission                       | \$4,156.33  |
| Amendment to Site Plan Agreement (major)                                            | \$1,205.55  |
|                                                                                     |             |
| <b>Major Site Plan Security Reduction or Release Request</b>                        | \$289.33    |
|                                                                                     |             |
| Telecommunications Tower Review                                                     | \$1,205.55  |

| Service                                                                                   | Fees                                        |
|-------------------------------------------------------------------------------------------|---------------------------------------------|
| <b>Zoning By-law Amendment</b>                                                            |                                             |
| Stage 1 Pre-Consultation                                                                  | \$1,146.04                                  |
| Stage 2 Pre-Consultation                                                                  | \$2,291.06                                  |
| Stage 2 Initial Peer Review Deposit                                                       | \$5,000.00                                  |
| Application to Rezone (with Stage 1 Pre-Consultation completed within the last 12 months) | \$5,900.53                                  |
| Application to Rezone (with Stage 2 Pre-Consultation completed within the last 12 months) | \$3,610.49                                  |
| Application to Rezone (without full Two-Stage Pre-Consultation)                           | \$7,045.54                                  |
| Application to Rezone (as a condition of provisionally approved Consent)                  | \$4,754.48                                  |
| Each Resubmission / Revision After 1 <sup>st</sup> Submission                             | \$2,291.06                                  |
| Temporary Use By-law Application                                                          | \$1,205.55                                  |
| Interim Control By-law Application                                                        | \$1,205.55                                  |
| Removal of Holding Zone Request                                                           | \$1,205.55                                  |
| Peer Review/Legal Deposit (submitted with application)                                    | \$5,000.00                                  |
| Peer Reviews / Legal Charges                                                              | Cost (charged to Peer Review/Legal Deposit) |
|                                                                                           |                                             |
| <b>Zoning By-law Books</b>                                                                | Actual Cost + HST                           |
|                                                                                           |                                             |
| <b>Demolition Agreement</b>                                                               | \$1,205.55                                  |
| Legal Deposit (excludes securities)                                                       | \$1,250.00                                  |
|                                                                                           |                                             |
| <b>Public Notice Circulation</b>                                                          | \$5.64 per address                          |

Building Permit Fees & Types are set out and defined in The Building Permit By-law.

| Septic Inspection Program                                                                            | Fees                     |
|------------------------------------------------------------------------------------------------------|--------------------------|
| Mandatory Program Inspection                                                                         | \$370 (after inspection) |
| Initial Discretionary Sewage System Maintenance Inspection                                           | \$370 (after inspection) |
| Subsequent inspections after any second inspection due to failure to comply with initial inspection. | \$370 (after inspection) |

Public Works

| Service                                             | Fees                                                                                  |
|-----------------------------------------------------|---------------------------------------------------------------------------------------|
| Hydrant Use by Bulk Users                           |                                                                                       |
| Water Use Consumption                               | Actual usage per cubic metre, as per current rates                                    |
| Set Up of Hydrant                                   | \$410.40 (+ 50% increase for after-hours) + HST                                       |
| Tear Down of Hydrant                                | \$410.40 (+ 50% increase for after-hours) + HST                                       |
| Water Curb Stop ON/OFF                              | \$51.30 each event (+ 50% increase for after-hours)                                   |
|                                                     |                                                                                       |
| Water Meter Assembly                                | Actual Cost + 15% Administration Fee (Currently \$590 + HST plus 15% fee)             |
|                                                     |                                                                                       |
| Service Connection Inspection                       | \$128.25                                                                              |
| Re-inspection                                       | \$128.25                                                                              |
|                                                     |                                                                                       |
| Service Connection Agreement Work                   | Actual Costs with deposit (to be determined by Public Works) + 10% Administration Fee |
|                                                     |                                                                                       |
| Tile Drainage Inspections                           | \$307.80 + HST                                                                        |
|                                                     |                                                                                       |
| Winter Control – Unassumed Subdivision              | \$4,206.60/km of 2 Lane Roadway + HST                                                 |
|                                                     |                                                                                       |
| Moving Permit (Annual & Single/Oversized Load)      |                                                                                       |
| Annual Permit Fee                                   | \$153.90 + HST                                                                        |
| Single/Oversized Load Permit Fee                    | \$153.90 + HST                                                                        |
| Single/Oversized Load Deposit                       | to be determined by Public Works based on load                                        |
|                                                     |                                                                                       |
| Road Entrance Permits                               |                                                                                       |
| Permit Fee (Non-Refundable)                         | \$128.25 (includes pre-inspection)                                                    |
| Additional Inspections                              | \$102.60 per Inspection                                                               |
| Work Performed by Township – Failure to Comply      | Actual Cost + 15% Administration Fee                                                  |
|                                                     |                                                                                       |
| Utility Municipal Consent – Review of Plan Drawings | \$256.50 + HST                                                                        |

| Service                                                      | Fees                                 |
|--------------------------------------------------------------|--------------------------------------|
| <b>Road Occupancy Permits</b>                                |                                      |
| Application Fee                                              | \$128.25 + HST (includes inspection) |
| Road Cut Fee                                                 | \$256.50 +HST                        |
| Additional Inspections                                       | \$102.60 + HST per inspection        |
| Pavement Degradation Fees                                    |                                      |
| Pavement Age: 0–15 years                                     | \$41.04 + HST per m <sup>2</sup>     |
| Pavement Age: 16-30 years                                    | \$25.65 + HST per m <sup>2</sup>     |
| Pavement Age: > 30 years                                     | \$0.00 +HST per m <sup>2</sup>       |
| Work Performed by Township – Failure to Comply               | Actual Cost + 15% Administration Fee |
|                                                              |                                      |
| <b>Site Alteration / Fill</b>                                |                                      |
| Fill/Alteration of Grade Application - Residential Property  | \$400.14 + HST                       |
| Fill/Alteration of Grade Application - Commercial/Industrial | \$851.58 + HST                       |
| Renewal of Permit                                            | \$61.56                              |
| Transfer of Permit                                           | \$61.56                              |
| Minimum Deposit                                              | \$4,000.00                           |

| Source Water Protection Plan                    | Fees                                       |
|-------------------------------------------------|--------------------------------------------|
| Residential Use or Home-Based Occupation        | \$102.60/hour, + HST<br>\$240.00 deposit   |
| Other Than Residential or Home-Based Occupation | \$123.12/hour, + HST<br>\$1,200.00 deposit |

Recreation

| Coldwater Arena                                 | Fees                                   |
|-------------------------------------------------|----------------------------------------|
| Ice Prime Time                                  | 7% annual increase effective May 1     |
| Adults                                          | \$193.95/hour + HST                    |
| Youth/Minor                                     | \$137.67/hour + HST                    |
| School Board                                    | \$101.21/hour + HST                    |
|                                                 |                                        |
| Ice Non-Prime Time                              | 7% annual increase effective May 1     |
| Adults                                          | \$154.91/hour + HST                    |
| Youth/Minor                                     | \$83.77/hour + HST                     |
| School Board                                    | \$62.86/hour + HST                     |
|                                                 |                                        |
| Ice Tournament/Special Events                   | 10% annual increase effective May 1    |
| Adults                                          | \$214.58/hour + HST                    |
| Youth/Minor                                     | \$153.47/hour + HST                    |
| School Board                                    | \$112.16/hour + HST                    |
|                                                 |                                        |
| Statutory Holiday Surcharge (Ice, Hall & Floor) | Fee + \$11.00/hour + HST               |
|                                                 |                                        |
| Arena Floor                                     | 3% annual increase effective January 1 |
| Set Up + Take Down (each)                       | \$182.31 + HST                         |
| Non Profit                                      | \$273.45 + HST                         |
| Special Event (Business)                        | \$410.18 + HST                         |
|                                                 |                                        |
| Arena Floor (1 Hour)                            | 3% annual increase effective January 1 |
| Adults                                          | \$53.52 + HST                          |
| Youth                                           | \$37.55 + HST                          |
| Adult Floor Tournament                          | \$54.59/hour + HST                     |
| Youth Floor Tournament                          | \$38.31/hour + HST                     |
|                                                 |                                        |
| Public Use – Ice Time & Arena Floor             | 3% annual increase effective January 1 |
| Adults                                          | \$2.29 + HST                           |
| Family                                          | \$5.47 + HST                           |
| Moms, Pops & Tots                               | \$.92 each + HST                       |
| Puck & Stick Program                            | \$1.82 each + HST                      |
| Seniors Skate                                   | \$1.82 each + HST                      |
| Seniors Shinny                                  | \$1.82 each + HST                      |
| Shinny                                          | \$1.82 each + HST                      |
| Youth                                           | \$1.60 + HST                           |
|                                                 |                                        |
| Ad Board Rentals (Oct. to Sept.)                |                                        |
| 4' x 8' (each)                                  | \$395.81 + HST                         |
| 4' x 6' (each)                                  | \$289.33 + HST                         |

|                                              |                  |
|----------------------------------------------|------------------|
| 3' x 8' (each)                               | \$289.33 + HST   |
| Lobby – 6' x 1.5' (each)                     | \$108.50 + HST   |
| Olympia Front Panels (each)                  | \$513.00 + HST   |
| Olympia Whole                                | \$1,231.20 + HST |
|                                              |                  |
| Ice Logo Advertising (Commercial)            | \$615.60 + HST   |
| Ice Logo Advertising (Ice Minor Sport Group) | No Charge        |
| Centre Ice Logo Advertising                  | \$1,539.00 + HST |

|                                                            |                                                     |
|------------------------------------------------------------|-----------------------------------------------------|
|                                                            | <b>Fees</b>                                         |
| <b>Coldwater Community Hall</b>                            | 3% annual increase effective January 1              |
| <b>Receptions/Dances, etc.</b>                             |                                                     |
| Sunday to Thursday – No Liquor<br>Non-Profit<br>Business   | \$10.61/hour + HST<br>\$15.91/hour + HST            |
| Sunday to Thursday – With Liquor<br>Non-Profit<br>Business | \$15.91/hour + HST<br>\$19.10/hour + HST            |
| Friday & Saturday – No Liquor<br>Non-Profit<br>Business    | \$12.73/hour + HST<br>\$15.91/hour + HST            |
| Friday & Saturday – With Liquor<br>Non-Profit<br>Business  | \$19.10/hour + HST<br>\$22.28/hour + HST            |
| Non-Profit Only – Tournament Ice & Hall                    | Total Hall Fee Only less 50%<br>(based on per hour) |
| Kitchen – Full Use                                         | \$51.50 + HST                                       |
| Kitchen – Coffee Only                                      | \$10.30 + HST                                       |
| Bar Area                                                   | \$25.75 + HST                                       |
| Set-Up / Take Down Per Occasion                            | \$41.20 + HST                                       |
| Damage Deposit                                             | \$150.00                                            |
|                                                            |                                                     |
| <b>Hall Deposit</b>                                        | \$150.00 + HST                                      |
|                                                            |                                                     |
| <b>Socan Fees (per event)</b>                              | As per SOCAN                                        |

|                                     |                                                  |
|-------------------------------------|--------------------------------------------------|
|                                     | <b>Fees</b>                                      |
| <b>Severn Outdoor Facilities</b>    | 5% annual increase effective Jan 1 <sup>st</sup> |
| <b>Sports Fields &amp; Diamonds</b> |                                                  |
| Adults                              | \$12.08/hour + HST                               |
| Youth                               | \$8.93/ hour + HST                               |
| School Board                        | \$6.41/hour + HST                                |
| Field Lights                        | Fee/hour (above) + \$16.54/hour + HST            |
|                                     |                                                  |
| <b>Tournaments/Special Events</b>   |                                                  |
| Adults & Youth                      | Fee/hour + \$26.25/day + HST                     |

|                                                      |                                       |
|------------------------------------------------------|---------------------------------------|
| School Board                                         | Fee/hour + \$26.25/day + HST          |
| Field Lights                                         | Fee/hour (above) + \$10.50/hour + HST |
|                                                      |                                       |
| Diamond Field Lining (Soccer & Ball Diamonds)        | \$14.33 Lining + HST                  |
| Statutory Holiday Surcharge                          | Fee + \$10.50/hour + HST              |
|                                                      |                                       |
| <b>Picnic/ Pavilion Shelter</b>                      |                                       |
| Casual Use                                           | No Charge                             |
| Non-Profit                                           | \$10.26/hour + HST                    |
| Business                                             | \$15.75/hour + HST                    |
|                                                      |                                       |
| <b>Park Use Fees</b>                                 |                                       |
| Small Scale – use of area within park                |                                       |
| Non-Profit Rate                                      | \$10.50/hour +HST                     |
| Business Rate                                        | \$15.75/hour +HST                     |
| Medium Scale – large group with requirements         | \$105.00/day + HST                    |
| Large Scale – Council approved exclusive use of park | \$210.00/day + HST                    |

|                                                            |                                                       |
|------------------------------------------------------------|-------------------------------------------------------|
| <b>Washago Community Centre</b>                            | <b>Fees</b><br>3% annual increase effective January 1 |
| Half Hall per Hour                                         |                                                       |
| Sunday to Thursday – No Liquor<br>Non-Profit<br>Business   | \$7.95/hour + HST<br>\$15.91/hour + HST               |
| Sunday to Thursday – With Liquor<br>Non-Profit<br>Business | \$11.94/hour + HST<br>\$19.10/hour + HST              |
| Friday & Saturday – No Liquor<br>Non-Profit<br>Business    | \$9.55/hour + HST<br>\$15.91/hour + HST               |
| Friday & Saturday – With Liquor<br>Non-Profit<br>Business  | \$14.32/hour + HST<br>\$22.28/hour + HST              |
|                                                            |                                                       |
| Full Hall per Hour                                         |                                                       |
| Sunday to Thursday – No Liquor<br>Non-Profit<br>Business   | \$10.61/hour + HST<br>\$15.91/hour + HST              |
| Sunday to Thursday – With Liquor<br>Non-Profit<br>Business | \$15.91/hour + HST<br>\$19.10/hour + HST              |
| Friday & Saturday – No Liquor<br>Non-Profit<br>Business    | \$12.73/hour + HST<br>\$15.91/hour + HST              |
| Friday & Saturday – With Liquor<br>Non-Profit<br>Business  | \$19.10/hour + HST<br>\$22.28/hour + HST              |
|                                                            |                                                       |
| Meeting Room                                               |                                                       |

|                   |                   |
|-------------------|-------------------|
| Sunday – Thursday | \$8.17/hour + HST |
| Friday & Saturday | \$9.55/hour + HST |
|                   |                   |

| Service                                                      | Fees                                                                                        |
|--------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| <b>Flat Fees</b>                                             |                                                                                             |
| Set Up / Take Down                                           | \$30.90 + HST                                                                               |
| Use of Kitchen (coffee)                                      | \$10.30 + HST                                                                               |
| Use of Stove/Oven                                            | \$51.50 + HST                                                                               |
| Use of Bar Area                                              | \$25.75 + HST                                                                               |
| Sound System                                                 | \$36.05 + HST                                                                               |
| Projection System (screen only)                              | N/C                                                                                         |
|                                                              |                                                                                             |
| Damage Deposit (no HST)                                      | \$150.00                                                                                    |
|                                                              |                                                                                             |
| <b>Hall Deposit</b>                                          | \$150.00                                                                                    |
|                                                              |                                                                                             |
| <b>Programs</b>                                              |                                                                                             |
| Camp Programs                                                | Rates determined based on enrolment, activity cost, and market rate for similar activities. |
| Adult Fitness Programs per person                            |                                                                                             |
| Older Adults (55+) Programs per person                       |                                                                                             |
| Child and Youth Programs per program                         |                                                                                             |
| Seasonal Program & Activities per program                    |                                                                                             |
| Drop-in Programs per program                                 |                                                                                             |
| Administration fee for cancellation per program / per person | \$20.52                                                                                     |
|                                                              |                                                                                             |
| <b>Socan Fees (per event)</b>                                | As per SOCAN                                                                                |

Fire

| Fire Watch/Emergency Scene Security / Standby Fee                                                                    | Fees                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Emergency Scene Security - includes 2 firefighters & requisite equipment and/or fire apparatus                       | \$256.50 per hour per admin vehicle (i.e. pick up truck)<br><br>Otherwise MTO rates per hour if response apparatus / large crew is required |
| False Alarms - after receipt of 3 false alarms to same location in 1 year                                            | Current MTO Rates                                                                                                                           |
| Fire Watch as required by Building or Fire Department                                                                | Current MTO Rates                                                                                                                           |
| Ice/Water Rescue Service - Level One                                                                                 | Current MTO Rates                                                                                                                           |
| Standby at Public Functions (ie. Fairs, Demolition Derbies, Fire Works Displays) – includes 5 personnel and 1 pumper | Current MTO Rates (subject to discretion of the Fire Chief)                                                                                 |
| Fire Response Fees – Indemnification Technology® (Fire Marque)                                                       | Current MTO Rates plus personnel costs, plus any additional costs for each incident.<br>See Notes – 1, 2, 3.                                |

Notes:

1. *Should the insurer pay the coverage to the property owner, the property owner is liable to remit these funds to the municipality or its representative.*
2. *These cost recovery fees are HST exempt.*
3. *Where the Municipality believes and/or Indemnification Technology® indicates Fire Department Specific Response Fees are applicable but the Owner does not have, in part or in full, insurance coverage for fire department charges for the Property, the Municipality may adjust the Fire Department Specific Response Fees to the extent of insurance coverage upon provision by the Owner of evidence, to the satisfaction of the Municipality, that no such insurance coverage exists or to demonstrate the limits of such coverage.*

| Inspections                                                                              | Fees     |
|------------------------------------------------------------------------------------------|----------|
| Inspection of Single Family Dwelling/Day Care (not including wood burning appliance)     | \$102.60 |
| Re-inspection of Single Family Dwelling/Day Care (not including wood burning appliances) | \$102.60 |
|                                                                                          |          |
| Inspection of Single Commercial/ Retail Industrial Premise                               |          |
| Under 100 m2                                                                             | \$102.60 |
| 101 m2 to 1000 m2                                                                        | \$131.58 |
| > 1001 m2                                                                                | \$179.55 |
|                                                                                          |          |
| Re-inspection of any Single Retail/ Commercial Industrial Premise                        | \$102.60 |

| Services                                                                                                       | Fees                                                                               |
|----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| MTO Emergency Responses                                                                                        | Current MTO Rates                                                                  |
| Emergency Responses - County, Township & Private Roadways (Non-Residents Only)                                 | Current MTO Rates                                                                  |
| No Emergency Services Rendered                                                                                 | Current MTO Rates                                                                  |
|                                                                                                                |                                                                                    |
| <b>Permits</b>                                                                                                 |                                                                                    |
| Fire Permits                                                                                                   | \$25.65                                                                            |
| Agriculture Burn (includes site inspection)                                                                    | \$76.95                                                                            |
| Permit for Public and Display Fireworks or Special Effect Pyrotechnics                                         | \$76.95                                                                            |
| Open Air Fire Without a Permit or Contravention of Permit - Services rendered beyond what is allowed on permit | Current MTO Rates Per Piece of Equipment (subject to discretion of the Fire Chief) |
|                                                                                                                |                                                                                    |
| Additional 1/2 hour or part thereof                                                                            | Current MTO Rates Per Piece of Equipment                                           |
| Copy & Release of Fire Report                                                                                  | \$76.95                                                                            |
| File Search for Outstanding Inspection Reports                                                                 | \$76.95                                                                            |
| Review of Architectural and/or Engineering Drawings for Issuance of Building Permit                            | \$76.95/hour                                                                       |
| Review of Site Plan/Subdivision Agreement                                                                      | \$76.95/hour                                                                       |
| Remediation undertaken for incident scene remediation or Prohibited Actions                                    | Full cost + 15% admin fee                                                          |
|                                                                                                                |                                                                                    |
| <b>Risk &amp; Safety Management Plans (RSMPs)</b>                                                              | <b>Fees</b>                                                                        |
| Level 1 Review                                                                                                 | \$205.20                                                                           |
| Level 2 Review                                                                                                 | \$2,052.00 (\$500.00 non-refundable)                                               |