

# VILLAGE OF MCBRIDE

FEES AND CHARGES BYLAW NO. 805,2022



**“A TOWN ON TRACK”**

**THE CORPORATION OF THE VILLAGE OF MCBRIDE  
BYLAW NO. 805, 2022**

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**VILLAGE OF MCBRIDE FEES AND CHARGES BYLAW**

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**LIST OF AMENDMENTS**

<b>BYLAW NO.</b>	<b>ADOPTION DATE</b>	<b>CONTENT</b>

# THE CORPORATION OF THE VILLAGE OF MCBRIDE

## FEES AND CHARGES BYLAW NO. 805, 2022

**A Bylaw of the Corporation of the Village of McBride to impose fees and charges.**

**WHEREAS**, pursuant to the *Community Charter* and *Local Government Act* Council may, by bylaw impose a fee or charge;

**AND WHEREAS** Council deems it desirable to consolidate fees and charges within a single bylaw for convenience;

**NOW THEREFORE** the Council of the Corporation of the Village of McBride, in open meeting assembled, **ENACTS AS FOLLOWS:**

### **Section 1 - Introduction**

#### **1.1 Title**

This Bylaw may be cited as the “Village of McBride Fees and Charges Bylaw No. 805, 2022”.

#### **1.2 Definitions**

Unless otherwise defined herein, all words and phrases in this Bylaw shall have the meaning given to them in the *Local Government Act* and the *Community Charter*. In this Bylaw:

“**Village**” means the Corporation of the Village of McBride.

#### **1.3 Severability**

If any section, subsection, clause, sub-clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any Court of competent jurisdiction, that section, subsection, clause, sub-clause or phrase shall be struck from the Bylaw and any decision shall not affect the validity of the remaining portions of this Bylaw.

## Section 2 – Fees and Charges

2.1 Fees and charges imposed by the Village shall be in accordance with the following Schedules, which are attached to and form part of this Bylaw.

<b>Schedule</b>	<b>Description</b>
A	Water Service
B	Sanitary Sewer Service
C	Solid Waste Collection Service
D	Stormwater Service
E	Administrative/Corporate Services
F	Development, Subdivision & Servicing Applications
G	Freedom of Information and Protection of Privacy
H	Sign Applications
I	Building Bylaw
J	Business Licence Bylaw
K	Animal/Livestock Bylaw

**Section 3 – Repeal**

3.1 Bylaw 768.2017 and all its schedules, fees and amendments are repealed.

READ A FIRST TIME THIS	8 <sup>th</sup>	DAY OF	MARCH	2022
READ A SECOND TIME THIS	8 <sup>th</sup>	DAY OF	MARCH	2022
READ A THIRD TIME THIS	22 <sup>nd</sup>	DAY OF	MARCH	2022

All three readings passed by a unanimous decision of Members of Village Council present and eligible to vote.

ADOPTED THIS THE **24th** DAY OF **March 2022** BY UNANIMOUS DECISION OF ALL MEMBERS OF COUNCIL PRESENT AND ELIGIBLE TO VOTE.

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Corporate Officer

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Mayor

*Certified a true copy of  
"Village of McBride Fees and Charges Bylaw No. 805, 2022"  
as adopted by Council*

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Corporate Officer

## Schedule A – Water Service

A.1 Yearly Fees for Water Service January 1, 2022 to December 31, 2026

*Water Bylaw No. 737, 2013, Part 11, 11.1*

<b>Service Classification</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Basic Rate	272.67	297.67	322.67	347.67	372.67
Basic Commercial Rate	306.46	331.46	356.46	381.46	406.46
Vacant lot Basic Rate	148.83	173.83	198.83	223.83	248.83
Vacant lot Basic Commercial Rate	165.73	190.73	215.73	240.73	265.73
Light Industrial	1632.73	1657.73	1682.73	1707.73	1732.73
Heavy Industrial	3240.46	3265.46	3290.46	3315.46	3340.46
Trailer Court – per trailer	272.67	297.67	322.67	347.67	372.67
Barber Shops and Beauty Parlours	306.46	331.46	356.46	381.46	406.46
Dental Parlours Basic Commercial	306.46	331.46	356.46	381.46	406.46
+\$34.00 per work station	37.17	37.91	38.67	39.44	40.23
Garages & Gasoline Stations	587.89	612.89	637.89	662.89	687.89
Coin Operated Laundry – Commercial rate Plus per washing machine	306.46 59.99	331.46 61.19	356.46 62.41	381.46 63.66	406.46 64.93
Restaurants (20 seats & over)	536.70	561.70	586.70	611.70	636.70
Restaurants (under 20 seats)	377.90	402.90	427.90	452.90	477.90
RCMP Station & Jail	587.89	612.89	637.89	662.89	687.89
Hospital/Long Term Care – per bed (25 beds)	306.46	331.46	356.46	381.46	406.46
Clinic	587.89	612.89	637.89	662.89	687.89
Liquor Primary	536.70	561.70	586.70	611.70	636.70
Liquor Primary + Kitchen	641.50	666.50	691.50	716.50	741.50
Rooming/Bunk House – Flat Rate Plus, per toilet	306.46 73.98	331.46 75.46	356.46 46.97	381.46 78.51	406.46 80.08
Hotels/Motels/Cabins – Flat Rate Plus, per room/cabin	306.46 73.98	331.46 75.46	356.46 46.97	381.46 78.51	406.46 80.08
Schools – per classroom/office/staff room/kitchen	306.46	331.46	356.46	381.46	406.46
Coin Car Wash per unit	706.90	731.90	756.90	7891.90	806.90
Drive Through Car Wash	1217.97	1242.97	1267.97	1292.97	1317.97
Recreation Centre	1794.10	1819.10	1844.10	1869.10	1894.10
Rural Residential (outside Village boundaries)	459.81	484.81	509.81	534.81	559.81
Ambulance Station	587.89	612.89	637.89	662.89	687.89
Rural Commercial Cabins – Flat Rate (Outside Village Boundaries) Plus, per Cabin	494.73 82.82	519.73 84.48	544.73 86.17	569.73 87.89	594.73 86.65
Metered Water Fee Per Unit (hydrant use/stand pipe use as requested) <i>Definition of 1 Unit equals: 2831.6 litres - 2.83168466 cubic metres - 623 Imp gallons 100 cubic feet</i>	2.70/unit	2.76/unit	2.81/unit	2.87/unit	2.93/unit
Community Hall /Hall/Library/Churches/Museum Plus, per toilet	306.46 73.98	331.46 75.46	356.46 76.97	381.46 78.51	406.46 80.08

**A.2 Water Connection Fees January 1, 2022 to December 31, 2026**

<b>Connection Size</b>	<b>Fee (\$)</b>	<i>Water Bylaw No. 737,2013 Section 6</i>
Standard 3/4-inch connection	\$3000.00	
Connections over 3/4 -inch	Actual Cost	
Application Processing Fee	\$75.00	

- A.2.1 A refund for water connection fees may be provided where the applicant requests a refund in writing, prior to any works being initiated, less a \$100.00 administrative fee. For clarity, no refund is payable after works have been initiated.
- A.2.2 Connections over 3/4-inch – connection charge shall be an amount equal to the cost of the water connection including all materials, labour, equipment and overhead. Estimate will be provided and tendered with the connection application.  
*Water Bylaw No. 737, 2013 Part 6, 6.1.2*
- A.3 Temporary/vacation water service disconnection fee- \$50.00  
*Water Bylaw No. 737, 2013, Part 8, 8.3*
- A.4 Reconnection fee for a temporarily disconnected water service - \$50.00  
*Water Bylaw No. 737, 2013 Part 8, 8.3*
- A.5 Service Connection Inspection fee - \$50.00
- A.6 Private Hydrant Maintenance - \$50.00/hour plus materials  
*Water Bylaw 737, 2013 Part 9, 9.2*
- A.7 Failure to allow Access to Meter - \$50.00  
*Water Bylaw 737, 2013 Part 10, 10.3*
- A.8 Water Connection Abandonment Fee - \$500.00  
*Water Bylaw No. 737, 2013 Part 8, 8.4*
- A.9 All applicants must complete and sign a Works and Services Agreement with the Village of McBride.  
*Water bylaw No. 737, 2013 Part 6*
- A.10 Processing fee, per application, for water service connection. Payable at the time of application for connection to a Village of McBride water main, or, at the time of building permit issuance  
*Subdivision and Servicing Bylaw No. 704, 2010 Schedule G Part 3.*
- A.11 If the water service is turned off for the entire billing period the vacant lot rate will apply. If the water service is turned off or on for any portion of the billing period the full usage portion will be applied
- A.12 Water service fees will be billed annually and all fees are to be paid by December 31 of each year. Any unpaid amounts at December 31 are subject to a 10% penalty.  
*Water Bylaw No. 737, 2013 Part 11, 11.2*

**2022 – 2026** – If the annual fee is paid prior to May 1<sup>st</sup> of the billing year a five (5) percent discount will be applied to the account.

## Schedule B – Sanitary Sewer Service

### B.1 Yearly Fees for Sanitary Sewer Service January 1, 2022 to December 31, 2026

*Sanitary Sewer Bylaw No. 735, 2013 Part 10, 10.1*

<b>Service Classification</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Basic Residential Rate	250.79	275.29	300.29	325.29	350.29
Basic Commercial Rate	296.05	321.05	346.05	371.05	396.05
Vacant Lot Basic Residential Rate	138.08	163.08	188.08	213.08	238.08
Vacant Lot Commercial Rate	160.53	185.53	210.53	235.53	260.53
Single Family Residence	250.29	275.29	300.29	325.29	350.29
Multi Family Dwelling – Per Unit	250.29	275.29	300.29	325.29	350.29
Apartment, Suites – Per Unit	250.29	275.29	300.29	325.29	350.29
Trailer Court – per trailer	250.29	275.29	300.29	325.29	350.29
Barber Shops and Beauty Parlours	296.05	321.05	346.05	371.05	396.05
Dental Parlours Basic commercial	296.05	321.05	346.05	371.05	396.05
Garages	296.05	321.05	346.05	371.05	396.05
Gasoline Stations	296.05	321.05	346.05	371.05	396.05
Plus, rate per toilet	87.20	88.94	90.72	92.54	94.39
Coin Operated Laundry – Basic Commercial	296.05	321.05	346.05	371.05	396.05
Plus rate per Washing Machine	104.46	106.55	108.68	110.85	113.07
Restaurants (20 seats & over)	431.85	456.85	481.85	506.85	531.85
Restaurants (under 20 seats)	348.49	373.49	398.49	432.49	448.49
RCMP Station and Jail	296.05	321.05	346.05	371.05	396.05
Plus rate per toilet	87.20	88.94	90.72	92.54	94.39
Hospital/Long Term Care – per bed (25 beds)	296.05	321.05	346.05	371.05	396.05
Clinic	296.05	321.05	346.05	371.05	396.05
Liquor Primary	431.85	456.85	481.85	506.85	531.85
Liquor Primary + Kitchen	492.88	517.88	542.88	567.88	592.88
Rooming/Bunk House – Flat Rate	296.05	321.05	346.05	371.05	396.05
Plus, rate per toilet	87.20	88.94	90.72	92.54	94.39
Hotels/Motels/Cabins – Flat Rate	296.05	321.05	346.05	371.05	396.05
Plus, rate per room/cabin	87.20	88.94	90.72	92.54	94.39
Schools– rate per classroom/office/staff room/kitchen	296.05	321.05	346.05	371.05	396.05
Coin Car Wash per unit	296.05	321.05	346.05	371.05	396.05
Drive Through Car Wash	296.05	321.05	346.05	371.05	396.05
Recreation Centre – Flat Rate	296.05	321.05	346.05	371.05	396.05
Plus, rate per toilet	87.20	88.94	90.72	92.54	94.39
Ambulance Station	296.05	321.05	346.05	371.05	396.05
Community Halls/Halls	296.05	321.05	346.05	371.05	396.05
Plus, rate per toilet	87.20	88.94	90.72	92.54	94.39
Library/Museum/Churches	296.05	321.05	346.05	371.05	396.05
Plus, rate per toilet	87.20	88.94	90.72	92.54	94.39

**B.2 Sanitary Sewer Connection Fees January 1, 2022 to December 31, 2026**

<b>Connection Size</b>	<b>Fee (\$)</b>	<i>Sanitary Sewer Bylaw No. 735, 2013 part 6, 6.1, 6.1.2</i>
Standard 4" Single Service Connection	\$2500.00	
Application Processing Fee	\$75.00	

B.2.1 A refund for sewer connection fees may be provided where the applicant requests a refund in writing, prior to any works being initiated, less a \$100.00 administrative fee. For clarity, no refund is payable after works have been initiated.

B.3 All applicants must complete and sign a Works and Services Agreement with the Village of McBride.

B.4 Lagoon Dumping Fees - \$90.00/load (maximum load 1650 litres)  
(For authorized septic haulers approved by the Public Works Department)

B.5 Service Connection Abandonment Fee - \$500.00  
*Sanitary Sewer Bylaw No. 735, 2013 Part 8.3*

B.6 Service Connection Inspection fee \$50.00  
*Sanitary Sewer Bylaw No. 735, 2013 Part 10, 10.1*

B.7 Processing fee, per application, for sanitary sewer service connection. Payable at the time of application for connection to a Village of McBride sanitary sewer, or, at the time of building permit issuance  
*Subdivision and Servicing Bylaw No. 704, 2010 Schedule G Part 3.*

B.8 Sanitary Sewer service fees will be billed annually and all fees are to be paid by December 31 of each year. Any unpaid amounts at December 31 are subject to a 10% penalty.  
*Sanitary Sewer Bylaw No. 735, 2013 Part 10, 10.2*

**2022 – 2026** – If the annual fee is paid prior to May 1<sup>st</sup> of the billing year a five (5) percent discount will be applied to the account.

**Schedule C – Solid Waste Collection**

**C.1 Yearly Fees for Solid Waste Collection January 1, 2022 to December 31, 2026**

<b>Service Classification</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<i>Solid Waste Collection Bylaw 736,2013 Part 10, 10.1</i>
Single Family Residence	160.51	183.72	207.39	231.54	256.17	
Commercial Building per unit	332.67	359.32	386.51	414.24	442.53	
Additional Collection Container (Per year for the first 5 years)	20.00	20.40	20.81	21.23	21.65	
Commercial Bin pickup	854.94	872.04	889.48	907.27	925.42	
Private Bins/Commercial Boxes	1082.75	1104.41	1126.49	1149.02	1172.00	

C.2 All applicants for Bin usage must complete and sign a Works and Services Agreement with the Village of McBride.

- C.3 Garbage service fees will be billed annually each year and all fees are to be paid by December 31 of each year. Any unpaid amounts at December 31 are subject to a 10% penalty.  
*Solid Waste Collection Bylaw 736, 2013 Part 10, 10.2*

**2022 – 2026** – If the annual fee is paid prior to May 1<sup>st</sup> of the billing year a five (5) percent discount will be applied to the account

### Schedule D – Stormwater Service

#### D.1 Stormwater Service Connection January 1, 2022 to December 31, 2026

Connection Fees	Fee (\$)
4" Single Service Connection	\$650.00
Application Processing Fee	\$75.00

- D.1.1 A refund for stormwater connection fees may be provided where the applicant requests a refund in writing, prior to any works being initiated, less a \$100.00 administrative fee. For clarity, no refund is payable after works have been initiated.

- D.2 Processing fee, per application, for sanitary sewer service connection. Payable at the time of application for connection to a Village of McBride sanitary sewer, or, at the time of building permit issuance  
*Subdivision and Servicing Bylaw No. 704, 2010 Schedule G Part 3.*

### Schedule E – Administrative/Corporate Services

#### E.1 Administrative/Corporate Services January 1, 2022 to December 31, 2026

Services	Fee (\$)
Photocopying	\$0.35/page
Faxing Services - First Page	\$2.00
- Each addition Page	\$0.75
Faxing Services – Toll Free Numbers	1.00
Tax Certificate	\$25.00
Mobile Home Status Certificate	\$25.00
NSF Cheques	\$45.00
Rental – Council Chambers	\$150.00/day
Tender/Bid Packages - depending on package size	\$5.00 – 50.00
Sign Fees – Gaglardi Park Kiosk	\$ 75.00/year

## Schedule F – Development Applications

### F.1 Development Applications January 1, 2022 to December 31, 2026

Development Application	Fee (\$)
Official Community Plan Amendment	\$500.00
Zoning Amendment	\$500.00
Development Variance Permit	\$350.00
Temporary Use Permit	\$500.00
Development Permit	\$150.00
McBride Housing Incentive Program Application	\$300.00
Administrative Fee for Cancelled Development Applications	See F.2 below

F.1.2 If the application is withdrawn before any required public notice is given under the *Local Government Act*, the applicant shall be entitled to a refund of 25% of the application fee.  
*Development Procedures Bylaw 743.2014 part 6.2*

### F.2 Subdivision Applications January 1, 2022 to December 31, 2026

Subdivision Applications	Fee (\$)
Base Fee – Simple, Bare Land Strata, and phased Strata subdivision and Strata Conversion.	\$500.00
Processing Fee for each additional lot resulting from subdivision.	\$75.00
Approving Officer Fee as per <i>Land Title Act</i> .	\$50.00
Subdivision Inspection Administration Fee – June 1, 2013 and beyond.	2.0% of construction value
Street Signs – per sign for the fabrication and installation, by the Village of McBride, of street signs required for a subdivision or a development, including regulatory signs and street name signs.	\$200.00
Latecomer Agreement – Processing fee for the preparation of a latecomer agreement.	\$250.00
Works and Services Agreement – Processing Fee for the preparation of a works and services agreement	\$250.00
Development Works Agreement – Processing Fee for the preparation of a development works agreement and Bylaw	\$2000.00

## Schedule G – Freedom of Information and Protection of Privacy Act

### G.1 FOIPPA Requests January 1, 2022 to December 31, 2026

Services	Fee (\$)
For applicants other than commercial applicants:	
For locating and retrieving a record	\$7.50 per ¼ hour after the first 3 hours
For producing a record manually	\$7.50 per ¼ hour
For producing a record from a machine-readable record from a server or computer	\$7.50 per ¼ hour for developing a computer program to produce the record
For preparing a record for disclosure and handling a record	\$7.50 per hour

For shipping copies	Actual costs of shipping method chosen by applicant
For copying records:	
Floppy disks	\$2 per disk
CDs and DVDs, recordable or rewritable	\$4 per disk
Computer Tapes	40\$ per tape, up to 2,400 feet
Microfiche	3\$ per fiche
Microfilm duplication	\$25 per roll for 16mm microfilm \$40 per roll for 35mm microfilm
Microfiche or microfilm to paper duplication	\$0.50 per page (8.5" x 11")
Photographs, colour or black and white	\$5 to produce a negative \$12 each for 16" x 20" photograph \$9 each for 11" x 14" photograph \$4 each for 8" x 11" photograph \$3 each for 5" x 7" photograph
Photographic print of textual, graphic or cartographic record, black and white	\$12.50 each (8" x 10")
Dot matrix, ink jet, laser print or photocopy, black and white	\$0.35 per page (8.5" x 11", 8.5" x 14" or 11" x 14")
Dot matrix, ink jet, laser print or photocopy, colour	\$2.00 per page (8.5" x 11", 8.5" x 14" or 11" x 14")
Scanned electronic copy of a paper record	\$0.10 per page
Photomechanical reproduction of a 105 mm cartographic record/plan	\$3 each
Slide duplication	\$0.95 each
Audio cassette tape (90 minutes or fewer) duplication	\$5 per cassette plus \$7 per ¼ hour of recording
Video cassette recorder (VHS) tape (120 minutes or fewer) duplication	\$5 per cassette plus \$7 per ¼ hour of recording
As per the <i>Freedom of Information and Protection of Privacy Act Regulations</i> , for commercial applicants for each service listed	The fee will be the actual cost to the public body of providing that service

## Schedule H – Sign Applications

### H.1 Sign Applications January 1, 2022 to December 31, 2026

Services	Fee (\$)
Service and Attraction Signs:	
Initial Fee	\$525.00 plus taxes (for 2 signs)
Annual Fee	\$75.00 (for 2 signs)
Commercial sign Application Fee	\$50.00
Community Event Banner Sign Fee Removal	\$50.00

## Schedule I – Building Bylaw

### I.1 Building Bylaw Fees January 1, 2022 to December 31, 2026

<b>Permit Fees</b>	<b>Fee (\$)</b>
Building Permit for Construction, Alteration or Repair of a Building	\$100 plus \$6.00 for every \$1000 of part thereof by which the true value of such work exceeds \$1000.
Renewal of an Expired Permit Cancellation of a Permit	10% of original permit fee, but no less than \$100
Solid Fuel Burning Appliance	\$130
Permit to Move a Building	\$100
Demolition Permit	\$100
Occupancy or Final Occupancy without a valid building permit	\$100
Temporary Building Permit	\$130
<b>Plumbing Permits</b>	
a) New installation, including additional fixtures or relocations	\$100 for up to 10 fixtures - \$8.00 for each additional fixture over 10
b) Alteration or remodelling of existing plumbing not including additional fixtures or relocation	\$100
c) Sprinkler heads	\$15 for one sprinkler head \$15 plus \$0.75 for each sprinkler head up to 100 \$89.25 plus \$0.75 for each sprinkler head over 100
d) Installation of fire hose outlets	\$4 for each outlet
e) Installation of 2 ½" standpipes	\$4 for each standpipe
f) Installation of Fire Department connection standpipes	\$4 for each standpipe
Call back inspections for building or plumbing where work was incomplete or improperly done	\$100 for each inspection
Any inspection not listed above	\$100

I.2 For a Building or portion thereof under Section 9.14 of the Village of McBride Building Bylaw, if a Registered Professional is to provide a sealed design drawing and on-site supervision to confirm construction meets the said design, the Building Permit fee may be reduced as follows.

STRUCTURAL: 33%

MECHANICAL: 67%

## Schedule J – Business Licence Bylaw

### J.1 Business Licence Bylaw Fees – January 1, 2022 to December 31, 2026

<b>Licence Fees</b>	<b>Fee (\$)</b>
Commercial	\$100
Farmers Market	\$100
General Contractor	\$100
Home Business	\$50
Carnival	\$250
Mobile Vendor	\$100
One Time Only Mobile Vendor per event	\$25
Licence Transfer/Assignment Fee	\$20
Application Fee	\$0

## Schedule K – Animal/Livestock Bylaw

### K.1 Schedule of License Fees January 1, 2022 to December 31, 2026

Female or Male Dog	\$0.00
Female or Male Cat	\$0.00
Duplicate license	\$10.00

*Every person owning a guide dog raised by the Canadian National Institute for the Blind or a dog trained by the Western Canada Handicap and Hearing Ear Society or a dog utilized by the "Police Service Dog Section" of the Royal Canadian Mounted Police, shall be exempt from the licensing provisions of this Bylaw.*

### K.2 Schedule of Pound Fees January 1, 2022 to December 31, 2026

<b>Impoundment:</b>	
For seizing and impounding a licensed dog	\$50.00
For seizing and impounding an unlicensed dog	\$100.00
For seizing and impounding a dangerous dog	\$350.00
For seizing and impounding an unlicensed dangerous dog	\$500.00
Maintenance fee for each 24-hour period	\$50.00 day or any part of day
For seizing and impounding of Livestock	\$200.00
Maintenance fee for each 24-hour period	\$100.00 day
For seizing and impounding of Poultry / Rabbits	\$50.00
Maintenance fee for each 24-hour period	\$10.00 / day

An owner may reclaim their impounded animal upon proving ownership and paying to the Village of McBride the impoundment and maintenance fees.

### K.3 Schedule of other fees January 1, 2022 to December 31, 2026

Harbouring a dangerous dog	\$500.00
Possessing or harbouring a habitually noisy dog	\$100.00
Failure to comply with manure and feces disposal	\$25.00