

VILLAGE OF RADIUM HOT SPRINGS

FEES AND CHARGES BYLAW NO. 530, 2026

A bylaw to establish Fees and Charges for Municipal Services and Regulatory Schemes.

WHEREAS a Council may, by bylaw, impose fees and charges payable in respect of all or part of a service or regulatory scheme of the municipality; and

WHEREAS such fees and/or charges must relate to the identified costs of administering said services or regulatory schemes.

NOW THEREFORE the Council of the Village of Radium Hot Springs, in open meeting assembled *enacts*, as follows:

1. APPLICATION OF BYLAW

- 1.1 The fees and charges for specific administrative services or regulatory schemes shall be set as per Schedules “A” to “I” attached to and forming a part of this bylaw.
- 1.2 All fees within this Bylaw shall be charged applicable taxes unless otherwise indicated.
- 1.3 Wherever this Bylaw sets out fees and charges with respect to other Village bylaws and such other bylaws contain similar fees and charges, this Bylaw is deemed to prevail.

2. FREEDOM OF INFORMATION

- 2.1 Fees charged for Freedom of Information services shall be set out under the Freedom of Information and Protection of Privacy Act and British Columbia Regulation 155/2012 Schedule of Maximum Fees, as amended from time to time.

3. PAYMENT OF FEES

- 3.1 A person may obtain administrative work or service from the Village of Radium Hot Springs upon payment of the appropriate fee as laid out in the Schedules.

4. **SEVERABILITY**

- 4.1. If any part of this Bylaw is for any reason held invalid by any court of competent jurisdiction, the invalid portion shall be severed and the severance shall not affect the validity of the remainder of this Bylaw.

5. **REPEAL BYLAW**

- 5.1 *Village of Radium Hot Springs Bylaw No. 515, 2025 Fees and Charges* is hereby repealed.

6. **FORCE AND EFFECT**

- 6.1 This bylaw shall come into force and effect upon adoption.

7. **CITATION**

- 7.1 This bylaw may be cited for all purposes as "*Village of Radium Hot Springs Bylaw No. 530, 2026 Fees and Charges*".

READ A FIRST TIME THIS 23rd DAY OF FEBRUARY, 2026.

READ A SECOND TIME THIS 23rd DAY OF FEBRUARY, 2026.

READ A THIRD TIME THIS 23rd DAY OF FEBRUARY, 2026.

RECONSIDERED AND ADOPTED BY COUNCIL THIS 9th DAY OF MARCH, 2026.

Mayor Mike Gray

Corporate Officer Jill Logan

Hereby certified as a true copy of Bylaw No. 530, 2026.

Corporate Officer

**SCHEDULE A - ADMINISTRATIVE AND FINANCIAL SERVICES
FEES**

	FEES
Print or photocopy	
a) Black and White	\$0.50/page
b) Colour	\$1.00/page
Documents	
a) Scanned and sent via email	\$0.10/page
b) Sent via fax	\$1.00/page
Request for Information (not including FOI requests)	
Includes information requiring more than 15 minutes of staff time, historical property information search, financial, utility or tax information requests	\$100.00/hour 1/2 hour minimum
Mailing Dog Tags	
Postage and handling	\$5.00
Mortgage Holder Listing	
Per roll	\$10.00
Tax Certificate	
Per parcel/PID (statement of tax account provided to homeowner at no charge)	\$40.00
Refunds Payments	
Per account (eg. Property tax overpayments); transfers free between accounts	\$30.00
Insufficient funds or rejected payments including PADs	
Insufficient funds, rejected payments	\$30.00
EV Charging Fees	
Per hour	\$2.00
Overdue Accounts Receivable	
(Tax Certificates, Building Permit and DCC invoices exempt)	1.5% per month compounded to an annual rate of 19.56%

SCHEDULE B - BUILDING PERMIT FEES

	FEES
BUILDING SERVICES	
Permit Application Fee, value less than or equal to \$50,000 - (non-refundable fee must be applied against the permit fee, when the permit is issued)	\$100.00
Permit Application Fee, value greater than \$50,000 (non-refundable fee must be applied against the permit fee, when the permit is issued)	10% of building permit fee
Building Permit	\$100.00
	Plus \$7 per \$1,000 or portion thereof
Building Permit Renewal (determined on the value of the work to be completed)	\$100.00
	Plus \$7 per \$1,000 or portion thereof
Plumbing Permit	Base \$50.00
	Plus \$10.00 per fixture
Fire Sprinkler System	Minimum \$100.00
	Plus \$5.00 per head
Additional inspections (no charge for first inspection)	\$100.00
Inspections outside of business hours	\$150.00 per hour
Compliance inspection of existing buildings - residential	\$110.00
Compliance inspection of existing buildings – industrial, commercial, multi-family dwelling	\$400.00
Building occupant load calculations for Liquor and Cannabis Regulation Branch	\$250.00
Transfer of Building Permit to new owner	\$100.00
Modification review (for major changes after issuance of permit)	\$150.00 per hour
Installation of solid fuel-burning appliance	\$100.00
Demolition of a building	\$150.00
Siting of a manufactured building	\$150.00
Moving of a building	\$500.00
Municipal property protection security deposit	\$1,000.00
Penalty for work started prior to the issuance of a Building Permit	Equal to the Building Permit up to a Maximum of \$500.00

VALUATION SCHEDULE	
Single Family and Two-Family dwellings	\$3,229.17/ sq. m. (\$300.00/ sq. ft.)
Single storey with unfinished basement	
Finished Basements	\$1,614.59/ sq. m. (\$150.00/ sq. ft.)
Finished 2 nd or 3 rd storey	\$2,152.78/ sq. m. (\$200.00/ sq. ft.)
Decks/Sheds	\$538.20/ sq. m. (\$50.00/ sq. ft.)
Carports	\$538.20/ sq. m. (\$50.00/ sq. ft.)

Garages/Shops	\$861.11/ sq. m. (\$80.00/ sq. ft.)
Manufactured Home Additions	\$861.11/ sq. m. (\$80.00/ sq. ft.)
The value of construction for multiple dwellings, commercial, industrial, institutional and all other categories shall be the contract price together with a reasonable allowance for extras. Where there is no contract price, the cost estimated by the building official of construction of the building according to the plans and specifications submitted in support of the application for a Permit and compared to Canadian Cost Guides available for reasonableness.	

SCHEDULE C - BUSINESS LICENCE FEES

The business licence is issued for one year from January 1 to December 31 and is not prorated.

ANNUAL FEE	
BUSINESS CATEGORY	
Accommodation - Commercial	\$150.00
Accommodation - Residential (Apts, etc)	\$100.00
Automotive Services	\$150.00
Food & Beverage Services with seating	\$150.00
Food & Beverage Services take-out, catering	\$100.00
Circus/Carnival	\$100.00
Communication Services	\$100.00
Contractors	\$100.00
Door-to-Door & Direct Sales	\$100.00
Home Occupation	\$100.00
Industrial and Manufacturer	\$150.00
Liquor & Cannabis	\$150.00
Mobile Vendor	\$100.00
Professional Offices	\$100.00
Professional Services	\$100.00
Recreation - Outdoor	\$100.00
Recreation - Indoor	\$150.00
Retail/Wholesale Sales	\$100.00
Tourist Campground/RV Park	\$150.00
Transportation & Delivery	\$100.00
Vending & Amusement Machines	\$100.00
Warehouse	\$150.00
Miscellaneous - initial inspection only	\$100.00
Miscellaneous - regular inspections	\$150.00
SHORT-TERM RENTAL	
Application Review (non-refundable, non-transferable)	\$400.00
STR Permit, following approval of the application	\$200.00
Transfer/Assignment Fee	\$100.00

SCHEDULE D - COLUMBARIUM & MEMORIAL WALL

FEES

COLUMBARIUM	
Columbarium single niche, upper 2 rows	\$1,700.00
Columbarium single niche, middle 2 rows	\$1,500.00
Columbarium single niche, lower 2 rows	\$1,200.00
Columbarium companion niche, upper 2 rows	\$2,000.00
Columbarium companion niche, middle 2 rows	\$1,750.00
Columbarium companion niche, lower 2 rows	\$1,500.00
OPEN CLOSE SERVICES, PER URN	
Weekdays (9:00am to 3:30pm)	\$200.00
After hours, weekends, statutory holidays	\$300.00
DISINTERMENT	
Weekdays (9:00am to 3:30pm)	\$200.00
After hours, weekends, statutory holidays	\$300.00
NICHE FACE PLATE ENGRAVING	
First interment	cost plus 15% administrative fee
Second interment	cost plus 15% administrative fee
MEMORIAL WALL	
Memorial wall space	\$200.00
Memorial plaque - 3"x5" bronze	cost plus 15% administrative fee

SCHEDULE E - DEVELOPMENT SERVICES

	FEES
Development Permit Application	
Per each application for projects > 50m2 (Except Wildfire Development Permit Applications - no charge)	\$700.00
Per each application for projects < 50m2 (Except Wildfire Development Permit Applications - no charge)	\$420.00
For review services provided by a qualified professional as incurred by the Municipality	Actual
Development Variance Permit Application	
Per application	\$450.00
For review services provided by a qualified professional as incurred by the Municipality	Actual
Board of Variance Application	
Per application	\$300.00
Temporary Use Permit Application	
Per application	\$1,250.00
Per renewal of application	\$625.00
Zoning Bylaw Amendment Application (including advertising)	
Per application	\$1,250.00
For review services provided by a qualified professional as incurred by the Municipality	Actual
OCP Bylaw Amendment Application (including advertising)	
Per application	\$1,250.00
For review services provided by a qualified professional as incurred by the Municipality	Actual
Zoning and OCP Amendment Application (at same time for same parcel)	
Per application	\$2,000.00
For review services provided by a qualified professional as incurred by the Municipality	Actual
Zoning – Cash-in-Lieu-of Parking	
Per parking space	\$6,500.00
Subdivision Application - 1-3 lots created	
For first parcel created	\$1,500.00
For each additional parcel created thereafter	\$100.00
For review services provided by a qualified professional as incurred by the Municipality	Actual
Subdivision Application - 4 or more lots created	
For first parcel created	\$2,000.00
For each additional parcel created thereafter	\$100.00
For review services provided by a qualified professional as incurred by the Municipality	Actual
Amendments to Original Subdivision/Strata Plan Applications	
Per each amendment application (form P)	\$300.00

For review services provided by a qualified professional as incurred by the Municipality	Actual
Strata Conversion Application	
Per application	\$400.00
For review services provided by a qualified professional as incurred by the Municipality	Actual
Advertising	Actual
Signage Permit (free standing)	
Per application	\$100.00
For review services provided by a qualified professional as incurred by the Municipality	Actual
Encroachment & Right-of-Way Agreements	
Per each incident	\$300.00
For review services provided by a qualified professional as incurred by the Municipality	Actual
For survey costs incurred for the agreement	Actual
For advertising	Actual
Comfort Letter & Letter of Compliance	
Each parcel or request (minimum fee of one hour)	\$100.00/hr + 15% Admin Fee
For review services provided by a qualified professional as incurred by the Municipality	Actual
On site Inspection Request	
Each parcel or request	\$100.00/hr + 15% Admin Fee
Information Requiring Research	
Including tax and assessment copies, building plans, development applications	\$100.00/hr + 15% Admin Fee

SCHEDULE F – ANIMAL CARE AND CONTROL

FEEES		
DOG LICENCES		
Female Dog - not spayed	\$40.00	
Female Dog - spayed	\$15.00	
Male Dog - not neutered	\$40.00	
Male Dog - neutered	\$15.00	
Licence transfer to new owner	\$3.00	
Replacement of lost licence	\$15.00	
IMPOUNDMENT	LICENSED	UNLICENSED
Dogs - spayed or neutered		
1st offence	\$25.00	\$50.00
2nd offence/yr	\$50.00	\$75.00
3rd offence/yr	\$100.00	\$125.00
each subsequent offence in one year	\$150.00	\$175.00
Dogs - not spayed or neutered		
1st offence	\$40.00	\$65.00
2nd offence/yr	\$65.00	\$90.00
3rd offence/yr	\$115.00	\$140.00
each subsequent offence in one year	\$165.00	\$190.00
BOARD FEES		
Per day		\$30.00
DISPOSAL FEES		
Dog turned over to the pound for destruction	Actual cost + 15% Admin fee	
Pickup, destruction and disposal	Actual cost + 15% Admin fee	
Pickup and disposal of carcass on request	Actual cost + 15% Admin fee	

SCHEDULE G - FACILITY RENTAL FEES

	1/2 day (4 hours max)	Full day	Security Deposit *(2)	Non- Refundable Cleaning Fee
RADIUM HOT SPRINGS CENTRE - MAIN HALL				
a) Non-profit organizations, fundraising activities	\$125.00	\$200.00	\$500.00	
b) For profit organizations, private and commercial use	\$225.00	\$450.00	\$500.00	
RADIUM HOT SPRINGS CENTRE - STAGE				
a) Non-profit organizations, fundraising activities	\$50.00	\$75.00	\$200.00	
b) For profit organizations, private and commercial use	\$100.00	\$150.00	\$200.00	
RADIUM HOT SPRINGS CENTRE - KITCHEN				
a) Non-profit organizations, fundraising activities	\$100.00	\$125.00	\$200.00	
b) For profit organizations, private and commercial use	\$200.00	\$250.00	\$200.00	
BRENT'S SHACK				
a) Non-profit organizations, fundraising activities	\$100.00	\$125.00	\$200.00	\$100.00
b) For profit organizations, private and commercial use	\$200.00	\$250.00	\$200.00	\$100.00
COUNCIL CHAMBERS				
a) Non-profit organizations, fundraising activities	\$50.00	\$75.00	\$200.00	\$50.00
b) For profit organizations, private and commercial use	\$100.00	\$150.00	\$200.00	\$50.00
FIREHALL TRAINING ROOM				
Municipal, provincial, federal or other authorities only	\$125.00	\$200.00	\$200.00	\$100.00
RADIUM GYMNASIUM				
a) Non-profit organizations, fundraising activities	\$50.00	\$75.00	\$200.00	\$50.00
b) For profit organizations, private and commercial use	\$100.00	\$150.00	\$200.00	\$50.00
c) Continuous use defined as a minimum one (1) month relationship in which the facility is used at least once per week. Cleaning fees will be determined by staff based upon discussions with the renter.				
i) Non-profit organizations, fundraising activities - PER EVENT	\$25.00	\$50.00	\$200.00	*(1)

ii) For profit organizations, private and commercial use	\$50.00	\$100.00	\$200.00	*(1)
Security Deposit when 2 or more areas are rented			\$500.00	
After hours non-emergency callouts for each venue - \$150.00 per callout				

*(1) Cleaning fees will be determined by staff based upon discussions with the renter.

*(2) any damages will be charged at actual cost plus 15% admin fee

SCHEDULE H - FIRE SERVICES

	FEES
FIRE ALARM STANDBY RATE	
Per hour, per apparatus with a one hour minimum charge	\$600.00
THIRD FALSE ALARM FEE (1)	
Per occurrence	\$250.00
FOURTH FALSE ALARM FEE (1)	
Per occurrence	\$500.00
FIFTH AND EACH SUBSEQUENT FALSE ALARM FEE (1)	
Per occurrence	\$1,000.00
REVIEW OF FIRE SAFETY PLAN	
Per review	\$200.00
NUISANCE INCIDENTS	
Per hour, per apparatus with a one hour minimum charge	\$600.00
Investigation fee, if required	\$250.00
FIRE INSPECTION (1)	
Per Inspection - first inspection	\$0.00
RE-INSPECTION FEE	
Per inspection, 50% for every hour or portion thereof after the first hour	\$200.00

(1) within any 12-month period

Bylaw No. 530, 2026 - Fees & Charges

SCHEDULE I - PUBLIC WORKS' FEES

	FEES
Emergency/After Hours/Weekend	
Includes operator and required tools	\$150/hr + 15% Admin Fee
Equipment Rates	
Includes operator & vehicle/equipment (ie. Bobcat, Arial Truck or Sweeper)	Gov't Blue Book Rate + 15% Admin Fee