



Sun Peaks Mountain Resort Municipality

“Water Services and Rates Bylaw No. 0136”

CONSOLIDATED FOR CONVENIENCE ONLY

This document is an office consolidation of this Bylaw. It is intended for information and reference purposes only. This document is not the official version of the Bylaw. Where accuracy is critical, please consult official sources.

Bylaw No.	Adoption Date	Purpose
0136	June 18, 2019	<ul style="list-style-type: none"> • Original Bylaw
0136-002	January 28, 2020	<ul style="list-style-type: none"> • Amend the bylaw as follows: a. Insert the following definitions: (ll) “Tier 1” means the monthly water flow metered to the property up to 3.5 cubic meters per assigned Bed Unit • (mm) “Tier 2” means the monthly water flow metered to the property above 3.5 and up to 4.5 cubic meters per assigned Bed Unit • (nn) “Tier 3” means the monthly water flow metered to the property above 4.5 cubic meters per assigned Bed Unit • Delete point (b) under ‘Level III Water Restrictions’. • Replace Schedules ‘B’, ‘C’ and ‘E’ of the Water Services and Rates Bylaw No. 0136, 2019 with the attached schedule which will be attached to and form part of Bylaw No. 0136, 2019.
0136-003	December 22, 2022	<ul style="list-style-type: none"> • Replace Schedules ‘B’, and ‘E’ of the Water Services and Rates Bylaw No. 0136, 2019 with the attached schedule which will be attached to and form part of Bylaw No. 0136, 2019.
0136-004	February 6, 2024	<ul style="list-style-type: none"> • Replace Schedules 'B', and 'E' of the Water Services and Rates Bylaw No. 0136, 2019 with the attached schedule which will be attached to and form part of Bylaw No. 0136, 2019.

0136-005	February 4, 2025	<ul style="list-style-type: none"> • Replace Schedules 'B' and 'E' of the Water Services and Rates Bylaw No. 0136, 2019 with the attached schedule which will be attached to and form part of Bylaw No. 0136, 2019.
0136-006	February 12, 2026	<ul style="list-style-type: none"> • Replace Schedules 'B' and 'E' of the Water Services and Rates Bylaw No. 0136, 2019 with the attached schedule which will be attached to and form part of Bylaw No. 0136, 2019.

SUN PEAKS MOUNTAIN RESORT MUNICIPALITY

BYLAW NO. 0136, 2019

A Bylaw to regulate Water Services

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SUN PEAKS MOUNTAIN RESORT MUNICIPALITY
BYLAW NO. 0136, 2019
A Bylaw to regulate Water Services

The Council of Sun Peaks Mountain Municipality, in open meeting assembled, enacts as follows:

PART 1

CITATION

1. This Bylaw may be cited for all purposes as “Sun Peaks Water Service and Rates Bylaw No. 0136, 2019”.

PART 2

DEFINITIONS

2. In this bylaw, unless the context otherwise requires, the following words and terms shall have the meaning hereafter assigned to them:
 - (a) “Application” means an Application pursuant to Part 6
 - (b) “Approved Backflow Preventer” means a mechanical device, assembly, or piping arrangement that when subject to backpressure or back siphonage will prevent Backflow, and is approved for use by the Municipality
 - (c) “At Municipal Cost” means the actual cost to the Municipality to supply the particular service described
 - (d) “Auxiliary Residential Dwelling Unit” means a dwelling unit that is contained within a single-family dwelling; or is a dwelling unit which is ancillary to the principle use being made of the site upon which the auxiliary residential dwelling unit is located.
 - (e) “Backflow” means the flow of water or other substances back into any plumbing system connected to the Waterworks. See “Cross Connection”
 - (f) “Backflow Prevention Assembly Tester” means a person who is approved by the Engineer and holds a current certification from the British Columbia Water and Wastewater Association, or other agency approved by the Engineer to test and certify Approved Backflow Preventers
 - (g) “Basic Rate” means those charges set out in Schedule “B” under the heading “Base Rate”
 - (h) “Bed Unit” means the floor area (or equivalent) required to provide overnight accommodation for one person. Each single-family home is assigned 6 Bed Units and all others use 25 square meters of floor area to calculate the equivalent of 1 Bed Unit for the purposes of this Bylaw.
 - (i) “Collector” means the Collector of the Municipality

- (j) “Complex” means a structure containing more than one Dwelling Unit which receives service from a connection to the Waterworks, and without restricting the generality of the foregoing, includes multi-family dwellings, apartments, condominiums, commercial properties, mobile home parks, campgrounds, recreation centres, golf courses, cemeteries, hospitals and farms
- (k) “Consumer” means any person(s), who is the registered owner(s) of any Dwelling Unit to which water is supplied or made available from the Waterworks, or for which a Water Service Application has been made
- (l) “Cross Connection” means an actual or potential connection whereby the Waterworks are connected, directly or indirectly to any device resource which may result in Backflow that may allow contaminants entering into any plumbing connected to the Waterworks including bypass arrangements, jumper connections, removable sections, swivel or changeover devices, or any other temporary or permanent connecting arrangements
- (m) “Curb Stop” means the portion of a service connection consisting of a shut off valve with a protective housing (approved service box) level with the finished grade
- (n) “Design Criteria Guidelines” means the document that has been approved by the Engineer to assist the community in the design of engineering facilities and systems in the Municipality. It is intended to provide the minimum design criteria and standards for proposed Municipal works. The Engineer remains fully responsible to ensure that designs meet the minimum design criteria, accepted engineering principles, and are adequate for the site conditions and anticipated use.
- (o) “Dwelling Unit” means a unit of accommodation occupied or to be occupied for personal use by an owner or tenant which either separately or jointly with other units, receives Water Service from a connection to the Waterworks and, without restricting in the generality of the foregoing, includes all uses of property
- (p) “Engineer” means the Engineer of the Municipality, his or her deputy or an authorized representative
- (q) “Fire Service” means any installation that is intended solely for the purpose of providing a supply of water for fire protection purposes
- (r) “Flat Rate” means those charges for non-metered Water Service set out in Schedule “B”
- (s) “Hydrant Use Permit” means a permit issued for the use of a fire hydrant or standpipe for purposes other than fire protection and suppression
- (t) “Inspector” means the person appointed as Municipality’s Building Inspector by Council and included deputies to the Municipality’s Building Inspector and any other employee of the Municipality authorized to carry out inspections for the purposes set out in this Bylaw
- (u) “MaP Testing” means the Maximum Performance Testing of Popular Toilet Models as conducted by the Canadian Water and Wastewater Association, Alliance for Water Efficiency and the California Urban Water Conservation Council

- (v) “Meter Set” means the equipment owned by the Municipality and used for metering or measuring water consumption including but not limited to remote meter reading device
- (w) “Metered Rate” means those charges for Water Service set out in Schedule “B”
- (x) “Metered Service” made a service having a Meter Set or other flow volume measuring device attached thereto
- (y) “Municipal Waterworks” means the water mains, water valves, water service connections, water meter sets and other works used for the Municipal Waterworks, or any part of such works, but does not include plumbing or other works to which the BC Building Code applies.
- (z) “Owner” means the registered owner(s) of a Parcel or Dwelling Unit
- (aa) “Parcel” means any lot, block or other area into which real property is subdivided, and includes strata lots as defined in the *Strata Property Act* (BC)
- (bb) “Permit” is an official document issued by the Municipality giving authorization to amend certain sections of this Bylaw
- (cc) “Plumbing System” means an assembly of pipes, fittings, fixtures, traps, water service pipes and appurtenances that is used to convey Water to a building or Parcel or Dwelling Unit, lying within the limits of the Parcel or Dwelling Unit and leading from a Service Connection and the Municipal Waterworks.
- (dd) “Pre-Approved Community Events” means those events that have applied for a Hydrant Use Permit in writing and have been approved at least 15 days prior to the event by the Engineer.
- (ee) “Rate” means the price or sum of money per unit of water to be paid for Metered Rate supplied from the Waterworks set out in Schedule “B”
- (ff) “Rent Charge Agreement” means one or more agreements registered on certain Parcels in favour of Sun Peaks Utilities Co. Ltd. or the Municipality to provide future water services to those Parcels as set out in Schedule E.
- (gg) “Municipality” means Sun Peaks Mountain Resort Municipality
- (hh) “Service Connection” means the connecting pipe between any water main and the property line of the Parcel served by the Waterworks and shall include the necessary appurtenant fittings
- (i) “Single Family Equivalent Unit” is the unit of Service calculation for all Parcels that are not Single-Family Properties and equals 6 Bed Units. For a Complex, the number of Bed Units within that Complex divided by 6 results in the number of Single-Family Equivalent Units charged for service under this Bylaw.
- (j) “Single Family Property” means a Parcel whose zoning designation is “Dwelling, Single Family” under *Zoning Bylaw No 1400*, as amended from time to time. Parcels containing a “Side by Side Duplex” will be considered 2 Single Family Properties for the purposes of the Schedules in this Bylaw.
- (kk) “Temporary Service” means the provision of the Service for what the Engineer determines will be a limited period of time

- (ll) “Tier 1” means the monthly water flow metered to the property up to 3.5 cubic meters per assigned Bed Unit
- (mm) “Tier 2” means the monthly water flow metered to the property above 3.5 and up to 4.5 cubic meters per assigned Bed Unit
- (nn) “Tier 3” means the monthly water flow metered to the property above 4.5 cubic meters per assigned Bed Unit
- (oo) “Water Service” means the Municipality’s provision of water pursuant to this Bylaw
- (pp) “Waterworks” means all of the Municipality’s property, works, equipment and physical facilities and components thereof for providing the Water Service
- (qq) “Vacant Parcel Annual Service Charges” are charged to those parcels that the Municipality considers to be connected to the Waterworks but has not yet been accepted by the Municipality for the provision of water services as set out in attached Schedules.

PART 3

SCOPE OF THE MUNICIPAL WATERWORKS

- 3. The Municipality hereby establishes the service of supplying water to the Municipality through the Water Service and operating, constructing, maintaining and regulating the Waterworks. The Municipality may provide the service of water supplied directly to its Consumers or indirectly through another public authority, person or organization.
- 4. This Bylaw shall apply to the Municipality’s Water Service and Waterworks.
- 5. The Engineer shall administer this Bylaw except Parts 12 and 14, which shall be administered by the Collector.

PART 4

PROHIBITIONS

- 6. No person shall:
 - (a) damage, injure, interfere with, alter, connect to, modify, install, undertake any work in respect of, maintaining, operating or turning on or off the Waterworks or any component thereof;
 - (b) obstruct or impede or impair free, clear and easy access to any hydrant, standpipe, valve or other fixture or appurtenance forming part of the Waterworks;
 - (c) allow any substance including water to enter or contaminate the Waterworks;
 - (d) offer for sale or sell any water from the Waterworks or transport or permit to be transported by any means of conveyance water from the Waterworks from one Parcel to another within the Municipality or from the Waterworks to outside the Municipality unless otherwise permitted by the Municipality by means of a Permit;

- (e) No Consumer shall consume more than 35 cubic meters per 6 Bed Units or Single-Family Equivalent over any consecutive 30- day period. On application, a Consumer must apply to the Engineer for a Water Usage Permit to use in excess of 35 cubic meters per 6 Bed Units or Single-Family Equivalent of Water. The Water Usage Permit may be granted at the sole discretion of the Engineer but will not be unreasonably withheld.

Where a swimming pool is connected to the Municipal Wastewater System, the maximum daily water supplied for pool water is limited to 10 cubic meters per day unless a Water Usage Permit is granted at the sole discretion of the Engineer;

- (f) make a false statement on an Application;
- (g) tap into or make a connection to the Waterworks except by authorized employees of the Municipality;
- (h) cause or permit water to be discharged from the Waterworks for no useful purpose including but not limited to leaks from pipes and fixtures;
- (i) demolish, remove, or substantially alter any building connected to the Waterworks, without first applying to the Municipality to discontinue the water service to that Parcel and paying the applicable fee set out in Schedule “A”; and
- (j) use water in contravention of Schedule “D”.

7. Despite section 6, a person may, pursuant to Part 6 apply to the Engineer in writing for approval to undertake work in or in respect of the Waterworks and such approval may be given by the Engineer in writing subject to conditions at the discretion of the Engineer as follows:

- (a) the deposit of security in the form of cash or clean unconditional and irrevocable letter of credit to guarantee that the work is carried out in conformance with all applicable laws of any authority having jurisdiction, in compliance with this bylaw, and in conformance with the approval given, all to standards and specifications satisfactory of the Engineer;
- (b) the Municipality being entitled to convert, draw down and expend the deposit to complete any work not done to repair any damage caused to the Waterworks or the property of third persons, and to pay any fees and charges (including costs of inspection) owing by the depositor in relation to the Waterworks; and
- (c) the provision of plans showing the extent and timing of the works to be undertaken and the standards to which they must be carried out and completed.

8. Despite this Part, the Municipality’s Fire Department and employees of the Municipality may in the execution of their duties operate the Waterworks or any component thereof or undertake work in respect of the Waterworks.

9. The Engineer may at such times and for such length of time as is considered necessary or advisable by him or her, restrict or prohibit irrigation, yard and garden watering, car washing, hot tub filling and other forms of water use in order to reduce water usage when the Engineer considers water to be in short supply, and every person shall abide by such restriction or prohibition.

10. Except by permission of the Engineer, no person shall excavate any portion of a street for the purpose of connecting a Plumbing System to the Municipal Waterworks or to a Service Connection, or for the purpose of unstopping a Plumbing System or a Service Connection.
11. In addition to the above, the following regulations will apply to all Consumers:
All Commercial and Residential Consumers who receive their water supply from Municipality's Utility System are required to comply with the following sprinkling and irrigation regulations

**Level I – Water Restrictions – May 1st to Sept 30th
unless further levels of water restrictions are implemented by the Engineer**

- (a) Properties with even numbered addresses are allowed to sprinkle or irrigate only on even numbered days.
- (b) Properties with odd numbered addresses are allowed to sprinkle or irrigate only on odd numbered days.
- (c) Sprinkling and irrigating activities are not allowed between the hours of 11:00 am and 6:00 pm in each and every day.
- (d) Sprinkling and irrigating activities between the hours of midnight and 6:00 am are restricted to automatic irrigation systems or sprinklers controlled by a timer and must comply with the following:
 - i. properties with even numbered addresses are allowed to sprinkle or irrigate only on even numbered days; and
 - ii. properties with odd numbered addresses are allowed to sprinkle or irrigate only on odd numbered days.
- (e) Where a complex uses internal addresses or other identifying numbers, the internal numbers will be used to establish the appropriate watering day.
- (f) Commercial Consumers may apply to the Engineer or delegate for a variance to the water restrictions; an appeal from the Engineer's decision may be made to the Chief Administration Officer.
- (g) All outdoor hand use of hoses for other than filling swimming pools and/or hot tubs shall be equipped with a working spring-loaded shut-off nozzle.
- (h) Hand watering of plants using a hose with a working spring-loaded shutoff nozzle or a hand-held container is allowed at any time.

Level II – Water Restrictions – As designated by the Engineer

- (a) All Properties with even numbered address are allowed to sprinkle or irrigate only on Wednesdays.
- (b) All Properties with odd numbered address are allowed to sprinkle or irrigate only on Tuesdays.
- (c) Sprinkling and irrigating are not allowed between the hours of 11:00 am and 6:00 pm in each and every day.
- (d) Where a complex uses internal addresses or other identifying numbers, the internal numbers will be used to establish the appropriate watering day.

- (e) All outdoor hand use of hoses for other than filling swimming pools and/or hot tubs shall be equipped with a working spring-loaded shut-off nozzle.
- (f) Filling swimming pools and/or hot tubs shall be allowed
- (g) Hand watering of plants using a hose with a working spring-loaded shutoff nozzle or a hand-held container is allowed at any time.
- (h) Commercial Consumers may apply to the Engineer or delegate for a variance to the water restrictions; an appeal from the Engineer's decision may be made to Chief Administration Officer.

Level III – Water Restrictions – As designated by the Engineer

- a) No outside irrigation system including outdoor hand use of hoses shall be operated.
- b) ~~Hand watering of plants using a hand-held container is allowed at any time.~~
- c) No filling swimming pools and/or hot tubs shall be allowed with the exception of make-up water which will be allowed. No outside vehicle washing will be allowed.
- d) Hand watering of plants using a hose with a working spring-loaded shutoff nozzle or a hand-held container is allowed at any time.
- e) Commercial Consumers may apply to the Engineer or delegate for a variance to the water restrictions; an appeal from the Engineer's decision may be made to Chief Administration Officer.

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Level IV – Water Restrictions – As designated by the Engineer

- a) No irrigation, yard and garden watering, vehicle washing, swimming pool and/or hot tub filling and other forms of non-essential water use shall be permitted.
 - b) No hand watering of plants is allowed at any time.
12. The Municipality may at such times and for such length of time as is considered necessary or advisable by the Engineer, restrict or prohibit water uses when it considers water to be in short supply and every person shall abide by such restriction or prohibition.

PART 5

CONDITIONS OF SERVICE

13. It is a condition of approval of an Application for Water Service in the Municipality that:
- (a) Nothing in this Bylaw shall obligate the Municipality to provide Service to any Parcel or person when, in the opinion of Council, the Municipal Water System is insufficient to provide the Service;
 - (b) the Municipality is not liable for any damage or injury to person or property or for economic loss or other consequential damage arising directly or indirectly out of the provision of Water Service and the operation of the Waterworks, including without limiting the foregoing damage, injury, or economic or other loss from excessive or inadequate water pressure, water stoppage, sediment in or corrosion of pipes or equipment, and foreign substances in the water, or inadequate volume of water; whether the failure arises from the negligence of any person in the employ of the Municipality or any other person or through natural deterioration or obsolescence of the Municipal Water System;

- (c) the Municipality gives no assurance and does not represent or warrant the quality, pressure, volume or continuance of water supply from the Waterworks;
- (d) the Municipality does not guarantee Service. The Municipality reserves the right at any and all times, without notice, to change operating conditions of the Municipal Water System, for the purposes of making repairs, extensions, alterations or improvements, or for any other reason. Neither the Municipality, its officers, employees nor agents shall incur any liability of any kind whatever by reason of the cessation in whole or in part of the Municipal Water System or changes in operating conditions.
- (e) the Municipality may reduce or discontinue in whole or in part temporarily or permanently the water supply or Water Service where it is in the public interest as determined by Council to do so;
- (f) the Engineer may reduce or discontinue Water Service to any Consumer who has violated any provision of this Bylaw, or any conditions imposed by or pursuant to this Bylaw;
- (g) the Engineer may at any time if necessary, in his opinion, order into force, in whole or in part, the prohibitions and restrictions set out in Schedule “D”;
- (h) every Consumer must comply with the provisions of this Bylaw, the conditions of Water Service and conditions of any approval given under this Bylaw, and all orders made pursuant to this Bylaw;
- (i) all of the Waterworks including all fittings, valves, pipes, fixtures, pumps, equipment and other appurtenances, control valve(s) situated on roadways and/or highways, within the Municipality’s statutory rights of way and easements, and within license areas of which the Municipality is a licensee are the sole and exclusive property of the Municipality;
- (j) all authorized Meter Sets situated on private property are the sole and exclusive property of the Municipality;
- (k) the Engineer may order any Consumer to undertake and complete within a specified time the repair and replacement of any leaking or faulty pipe, pipe fitting, meter chamber, meter support or related fixtures located on the Consumer’s Parcel; and
- (l) the Engineer, Collector, or any employee of the Municipality authorized by them, may at all reasonable times enter upon any Parcel serviced by the Waterworks for the purpose of inspecting the lands and improvements and all parts of the Waterworks thereon, and for the purpose of testing, repairing, replacing, maintaining and of doing such work as necessary to ensure the proper functioning of the Waterworks including without limitation all pipes, valves, Meter Sets and appurtenances situated on the Parcel.

PART 6

APPLICATIONS FOR SERVICE AND FOR APPROVALS

14. An Application for Water Service or for approval to undertake any work in respect of Waterworks, or for discontinuance of Water Service must be in the form prescribed for that purpose by the Municipality and shall not be complete unless it is provided to the Engineer together with all advance fees and charges as required by Schedule “A”, “B” and “C” and any security deposit and plans required by this Bylaw.
15. If an Owner requires Temporary Service to a Parcel, that Owner shall make an application for a Temporary Service Permit and shall, subject to approval of the Engineer:
 - (a) in the event the Temporary Service requires a Service Connection and a temporary meter, as determined by the Engineer, the Owner shall deposit with the Municipality a sum equal to the estimated cost of providing the temporary Service Connection and temporary meter, and if there should be a difference between the actual cost and the estimated cost, such difference shall be the responsibility of the Owner;
 - (b) keep a record of the amount of Water used, and shall report to the Engineer the amount of Water disposed of at intervals directed by the Engineer, or upon completion of the construction or expansion for which the Temporary Service is required; and
 - (c) pay each invoice generated by the Municipality for the Water used through the Temporary Service, based on the fee shown in Schedules attached in this Bylaw.
16. The Owner may, in writing, consent to an application for Service being made on the Owner’s behalf by the Owner’s authorized agent, and in that case all directions, orders and other communications made by the Engineer to that authorized agent are deemed to have been made to the Owner.
17. If an Owner meets all requirements of this Bylaw for the installation of Service Connection to his or her Parcel, the Engineer may issue a permit for Service Connection. Upon receipt of an application for Service Connection under Section 13 and receipt of the charges and fees set out in Schedule “A”, the Municipality shall construct the Service Connection, following which the Owner shall connect the Plumbing System to the Service Connection.
18. Where there is an existing Service Connection to any Parcel and:
 - (a) the Owner applies to the Municipality for an additional Service Connection of the same type; or
 - (b) the Owner requires more than one Service Connection to the Municipal Wastewater System;
 - (c) the Owner shall, subject to the approval of the Engineer, deposit with the Municipality a sum equal to the estimated cost of providing such service and should there be a difference between the actual cost of providing such service.
19. An Application will not be processed until complete, and all Applications to discontinue service must be made a minimum of five (5) business days prior to the proposed date of discontinuance.

PART 7

SERVICE CONNECTIONS

20. No person shall connect any Plumbing System with any Service Connection without first obtaining approval to do so from the Engineer and paying the applicable connection charge set out in Schedule “A”.
21. When a Water Service connection may be provided from two or more mains, the Engineer shall determine the main from which or both the service connection shall be made, or may agree to have the Parcel continue to use the two connections to ensure water quality or adequate fire flows on a case-by-case basis.
22. The Owner will maintain the portion of the Service Connection owned by the Owner. Should the Municipality be required or requested by the Owner to repair the Service Connection, the Municipality will charge the Owner with the cost of repairing the Service Connection in the event the damage is caused other than by negligence of the Municipality.
23. An Owner shall not construct, or permit the construction of, any permanent structure over a Service Connection.
24. Where any part of the Municipal Water System is located in or on a privately- owned Parcel in respect of which the Municipality holds an easement, right of way, or statutory right of way, no person shall connect to or disturb any part of the Municipal Water System except by permission and under the direction of the Engineer.
25. A service connection must be of a size, type and capacity and be made of such material and have appurtenant to it such equipment and parts as set out in Schedule “F” and meets or exceeds the Municipality’s Design Criterial Guidelines and at a minimum the *British Columbia Plumbing Code* and the *Canadian Standards Association’s national standard CAN/CSA B-481*.

PART 8

CONSUMER RESPONSIBILITIES

26. A Consumer must:
 - (a) comply with this Bylaw, the terms and conditions of an Application for Water Service, all conditions attached to an approval to do work or for discontinuance, and all orders made under this Bylaw;
 - (b) maintain all pipes, pipe fittings, meter chambers, meter support related fixtures, and Curb Stop situated on the Parcel served in proper working order and free from leakage and wastage and protect them from frost and other damage;
 - (c) give immediate notice to the Engineer of any failure or problem with the Water Service or the Waterworks of which the Consumer is aware;
 - (d) pay the Metered Rate charges or Flat Rate charges pursuant to Part 10 or Part 11 as applicable, and to pay all other fees and charges as provided by this Bylaw;
 - (e) trim and keep tidy vegetation on the Parcel so as to allow and permit easy access to the Municipality’s Waterworks facilities including service connection, meter sets on or near the Parcel.

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27. If an extension of the Curb Stop is necessary due to grade changes, the Consumer shall apply to extend the Curb Stop and receive written permission from the Municipality prior to performing any work. Once approval is given, the Consumer may proceed to extend the Curb Stop with an approved metal extension to bring it level with the finished grade. If the Municipality finds the Curb Stop to be inaccessible or inoperable, then the Municipality may complete any necessary repairs on the Curb Stop at the Consumer's sole expense. The Consumer is responsible to repair damages as required by the Municipality.
28. Where a Complex has been permitted to connect to the Waterworks without separate Curb Stops for each individual Dwelling Unit, all owners in the Complex are jointly and severally liable to the Municipality for payment of all fees and charges related to the Complex. In the event a Consumer, at their cost, subsequently requests the Municipality that a separate water connection is installed for an individual Dwelling Unit, upon payment made to the Municipality in full for the work performed and the disconnection of such Dwelling Unit from the original service of the Complex, the Dwelling Unit will no longer be subject to joint and several liability for further Water Service to the portion of the Complex remaining on the original service connection.
29. The Municipality at its discretion may require the installation of a protection chamber at the property line of a Parcel or other acceptable location specified in writing by the Engineer, at the Owner's expense, with the make and model of protection chamber approved by the Engineer. Upon inspection by the Municipality to confirm compliance and acceptance of the installation of the metal protection around the Curb Stop. The protection shall become property of the Municipality and be considered part of the Municipal Waterworks. The Owner shall ensure the Curb Stop protection chamber at the Owner's property line is protected from damage at all times
30. A Consumer shall provide two shut-off valves (stopcock) inside each of the Consumer's buildings in which water is used, for the use of the Consumer in case of any defective pipes or fixtures, or in case the Parcel is vacated, the two shut-off valves must be installed both before and after the Meter Set in the water line to allow future removal/replacement of the Meter Set. No taps or other water supply lines and connections will be connected prior to the Meter Set.
31. All Water Service piping materials installed on a Parcel shall be installed to meet or exceed the manufacturer's standards as well as *British Columbia Plumbing Code*.
32. Each Consumer is wholly responsible for clearing any frozen pipelines, fixtures or other Plumbing System located on or within the boundary of their Parcel receiving Water Service. If an Owner requests that the Municipality clear a frozen Service line connection, and it is found that the affected pipeline or fixture is not located within the portion of the Waterworks owned and maintained solely by the Municipality, the Consumer who requested assistance shall pay an hourly service charge to cover costs associated with examining and/or clearing any pipes or fixtures, as set out in Schedule "C". If the Meter Set becomes frozen and is located within the Consumer's Parcel, then the Municipality will repair or replace the Meter Set at the Consumer's expense.

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33. No person shall connect, cause to be connected or allowed to remain connected, any piping, fixture, fitting, container or appliance in a manner which under any circumstances may allow any Cross Connection. If the Engineer determines that a connection or Cross Connection is an immediate risk to the Waterworks or any person, or if a Consumer fails to correct any connection or Cross Connection as required by this Bylaw:
- (a) the Engineer may give written notice to the Consumer to correct the connection or Cross Connection or install an Approved Backflow Preventer at the expense of the Consumer within a specified time period;
 - (b) the Engineer may immediately discontinue any Water Service until such time as the Consumer corrects the condition or Cross Connection;
 - (c) the Municipality may require having a reduced pressure Backflow assembly installed on the service line on Municipality property, at the cost of the Consumer, and/or
 - (d) the Engineer may order and undertake at the expense of the Consumer the disconnection of the Waterworks to the Parcel without notice until such time as the connection or Cross Connection is corrected.
34. Every Parcel that is connected to the Waterworks that is required under this Bylaw to have an Approved Backflow Preventer installed shall have the Approved Backflow Preventer installed in accordance with the *British Columbia Building Code*.
35. Every Consumer shall:
- (a) upon the installation of an Approved Backflow Preventer and annually thereafter have the Approved Backflow Preventer inspected and tested by a Backflow Prevention Assembly Tester;
 - (b) submit the results of all inspections and testing to the Engineer within 30 days of the inspection by the Backflow Prevention Assembly Tester, along with the fee for filing reports listed in Schedule "C"; and
 - (c) submit the results of all inspections and testing to the Engineer within 30 days of the Engineer requesting the Consumer to do so.
36. If any irregularity or malfunction in an Approved Backflow Preventer is observed by a Consumer, the Consumer shall repair or replace the Approved Backflow Preventer immediately. The Consumer must also notify the Municipality as soon as practical or not longer than 24 hours after the incident.
37. The Municipality will not activate the Water Service to a Parcel until the plumbing system and fixtures on the Parcel have been inspected by the Municipality for connections and Cross Connections prohibited by this Bylaw and the plumbing system and fixtures on the Parcel are found to be in compliance with this Bylaw.
38. Nothing contained in this Bylaw shall be construed to impose any liability on the Municipality to provide water to any person or property or to provide a continuous supply of water or water of any particular quantity or quality. This Bylaw does not impose any greater duty or higher standard on the Municipality than it is subject to under the common and statutory law.

PART 9

INSPECTIONS

39. The Inspector is hereby authorized to enter onto and into any Parcel, Dwelling Unit or building at any reasonable time in order to ascertain whether there is compliance with this Bylaw.
40. No person shall hinder or prevent the Inspector from entering and making reasonable inspection of any Parcel or building.
41. No person shall place or permit an obstruction, including fencing, garbage, landscaping or other materials or things, which hinders or prevents the inspection of any Parcel, building or on-site works, including any maintenance hold, ditch, Watercourse, Inspection Chamber, or other Fixture.
42. The Engineer may order an Owner to remove an obstruction on his or her Parcel or Dwelling Unit at the expense of the Owner.
43. The Engineer may require that an Owner of a Parcel or Dwelling Unit causing any material or substance prohibited or restricted by the Bylaw is being discharge into the Municipal Waterworks System to undertake, at that Owner's expense:
 - (a) the installation of a control maintenance hole;
 - (b) the measurement, sampling and analysis of the material or substance discharged and provide the data to the Municipality;
 - (c) All measuring, sampling and analysis required by the Engineer must be carried out in accordance with methods and procedures specified in the Standard Methods, unless otherwise authorized by the Engineer;
 - (d) Samples which have been collected must be analyzed by a qualified, independent agency, unless other prior arrangements have been authorized in writing by the Engineer.

For the purposes of provision of a control maintenance hole to comply with section 46, the Engineer may accept the point of discharge into the Municipal Waterworks as an alternative for the purposes of measuring, observing or sampling the prohibited material or substance.

PART 10

WATERWORKS MAIN EXTENSIONS

44. The Owner of a new development requiring Service shall provide the Municipality with one month of notice and the following information in respect of the proposed development:
 - (a) the location and legal address of the proposed development all information required by the Municipality for an application for Service;
 - (b) One set of drawings indicating the footprint and height of the proposed structures, as well as the area and number of residential and commercial Dwelling Units proposed in each structure;

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- (c) anticipated Water demand including peak hourly water demand requirements, including compliance methods;
 - (d) contact name, telephone number, email and other contact information;
 - (e) advance notice advising the schedule for construction, and at least 72 hours' notice for any Temporary Service and inspections required by the Municipality.
45. Without limiting section 43, if an Owner wishes to apply for an extension of wastewater main as part of the Municipal Wastewater Works to provide Service to one or more Parcels:
- (a) the Owner shall make application to the Municipality in writing for that extension;
 - (b) the Engineer shall determine the size, type, quality of materials, and their location, and the actual construction shall be performed by the Municipality or by a construction agency acceptable to the Municipality;
 - (c) the Owner shall deposit with the Municipality a sum equal to the estimated cost of providing such main extension and should there be a difference between the actual cost of providing such service and the estimated cost, such difference shall be the responsibility of the Owner within 60 days of the actual costs of the installation have been ascertained by the Municipality, in addition to any other fees applicable to the Parcel as identified in Schedules attached to this Bylaw.

PART 11

METERS

46. The cost of installing any Meter Set shall be borne by the Consumer. All Meter Sets and meter installations shall be of a type and specification approved by the Engineer. in a location specified by the Engineer. Meter Sets on private property shall be installed by the Consumer and shall be subject to inspection prior to the Water Service being turned on. Meter Sets within the Municipality's rights of way shall be installed by the Municipality. The cost of Meter Set installations by the Municipality shall be set out in Schedule "A" of this bylaw.
47. No one shall break a bypass seal except under the direction of the Municipality. In the event that a bypass valve seal is broken, the Consumer shall contact the Municipality within 48 hours of such breakage. At the Engineer's discretion, the Municipality may permit a subsidiary meter on the bypass be installed at the Consumer's expense.
48. A Consumer who wishes to install a fire suppression system must apply in writing to the Municipality for permission to install an automated water meter bypass system in order to ensure that fire suppression water flows can be supplied. The Engineer may require a Consumer to install a fire flow meter on fire suppression systems for the purposes of monitoring fire flows. There is no usage charge for this type of metering, as described in section 54, unless the Engineer determines that there is abuse, no or inadequate protection from damage (freezing, vehicles, etc.) or lack of appropriate maintenance of the fire suppression system.

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49. Where a Parcel receives one main Water Service and contains multiple Dwelling Units, the Consumer shall install one main Meter Set at its expense, to the satisfaction of the Engineer. The main Meter Set will be the Municipality's authorized Meter Set. If the Consumer retains or chooses to install additional meters downstream of the authorized Meter Set, the Municipality may read these meters at the request of the Consumer subject to the fee set out in Schedule "C".

For those properties provided with Water Service prior to January 1, 2001 and who have Water Service with one Curb Stop and multiple Meter Sets, the Municipality will continue to read all water meters until such time as the Municipality or the affected Consumers choose to install one main water meter. Supply and installation of the main Meter Set installed at the Consumer's request shall be at the Consumer's cost.

50. The Municipality shall maintain and repair all Meter Sets when rendered unserviceable through reasonable wear and tear, provided, however, that where replacement or repair of any Meter Set is rendered necessary by the act, neglect or carelessness of the Consumer or occupant of such premises (including without limitation lack of protection from cold temperatures or fire), any expense caused to the Municipality shall be charged against and collected from the Consumer.
51. When any Consumer whose Water Service is metered, makes a complaint that his or her account for service has been excessive, the Municipality will, upon written request, have the Meter Set re-read. If the Consumer desires that the Meter Set be tested, he or she shall pay the fee prescribed in Schedule "C" and the Engineer shall arrange to have the Meter Set removed and tested. If the test shows an error in registering the quantity of water passing through the Meter Set of over 5% (five percent), in favour of the Municipality, the test deposit shall be refunded to the Consumer and the Meter Set shall be replaced. If the test shows an accurate measurement of water, or shows an error in favour of the Consumer, the amount deposited shall be retained by the Municipality.
52. If any Meter Set stops, sticks or fails to indicate correctly the quantity of water which is passing or which has passed through it, the Municipality shall be entitled to charge for such water according to:
- (a) the average consumption of the twelve (12) months immediately preceding the date upon which such Meter Set was last found to be in good order, or
 - (b) the consumption during the same period of the previous year, or
 - (c) be based on the consumption during the same period of the previous year of a similar Customer, or
 - (d) estimation or calculation by the Engineer.

PART 12

RATE CHARGES

53. All Water Services provided to Parcels with Meter Sets shall be charged the metered rates and charges identified on Schedules attached to this Bylaw.
54. All Water Services provided to Parcels without Meter Sets shall be charged the non-metered rates attached to this Bylaw.

55. Those parcels subject to Vacant Parcel Annual Fees shall be charged the Service Charge attached to this Bylaw.

PART 13

FIRE SERVICES

56. All Water Services installed for the purpose of providing fire protection shall be subject to the following provisions:
- (a) such services shall be so installed at the discretion of the Engineer that water used, or which could be used for other than fire purposes shall be metered;
 - (b) such service directly connected with an automatic sprinkling system may be connected directly to the Waterworks without having a Meter Set installed, providing however, the Engineer may require the installation of a detector check valve;
 - (c) if, in the opinion of the Engineer, the water from any fire service could be used for other than firefighting, he or she may seal the outlets from such fire service connection, in which event such seal shall not be broken, except in case of fire. The Engineer shall have the right to enter in and upon any premise in respect of which a fire service connection has been provided for the purpose of inspecting same and sealing or resealing the same. When the seal on any fire service has been broken, in cases of fire or otherwise, the Consumer or occupant of the premises shall so report to the Engineer within 24 hours after the breaking of such seal and the Engineer shall thereupon have the same resealed;
 - (d) if it is found that water is being used for other than fire-fighting purposes on any fire service, the Engineer may turn off such service until a Meter Set has been installed on the fire service; and
 - (e) the cost of installing each fire service connection, including the cost of the Meter Sets, gate valves, and detector check valves, shall be borne by the Consumer.

PART 14

HYDRANT USE

57. Any hydrant or standpipe used for purposes other than fire protection or suppression shall require a Hydrant Use Permit in the form prescribed for that purpose and a fee paid in the amount set out in Schedule "B".
58. The Engineer may issue a Hydrant Use Permit for the purposes of:
- (a) construction;
 - (b) road compaction;
 - (c) construction dust control;
 - (d) construction water main testing;
 - (e) utility line flushing;

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- (f) road sweeping;
 - (g) tanker truck filling; or
 - (h) pre-approved community event.
59. The Engineer may refuse to issue a Hydrant Use Permit where the issuance of a Hydrant Use Permit may result in a risk to the Waterworks or when water restrictions or conservation measures are in place.
60. The Engineer in issuing a Hydrant Use Permit may impose terms and conditions regarding the use of the hydrant or standpipe, unless the hydrant meter and Backflow Prevention provided by the Municipality, as follows:
- (a) the location of the fire hydrant or standpipe that may be used;
 - (b) the type of fire hydrant or standpipe that may be used;
 - (c) the dates and time when the fire hydrant or standpipe may be used;
 - (d) the type of hydrant meter required;
 - (e) the type of Approved Backflow Preventer required; and
 - (f) precautions to be taken in connecting to and using the firehydrant.
61. An Approved Backflow Preventer must be approved and installed, or authorized to be installed, by the Municipality prior to any connection to a hydrant pursuant to a Hydrant Use Permit. The Consumer must pay the charge set out in Schedule “C” and ensure yearly testing of the Approved Backflow Preventer by a Backflow Prevention Assembly Tester. A copy of the yearly testing results must be filed with the Municipality.
62. No person shall operate any hydrant or use water drawn from any hydrant without a Hydrant Use Permit, in accordance with the terms and conditions of the Hydrant Use Permit.
63. At any time, the Engineer may cancel or suspend a Hydrant Use Permit issued pursuant to this Bylaw:
- (a) if the Engineer considers that the use of the hydrant may result in a risk to the Waterworks;
 - (b) water conservation or restriction measures under section 12 are in place; or
 - (c) if the Hydrant Use Permit holder fails to comply with the provisions of this Bylaw or the terms and conditions of the Hydrant Use Permit.

PART 15

RATE CHARGES, BILLING AND COLLECTION

64. Every Consumer shall pay to the Municipality the applicable rates and charges set out in the Schedules to this Bylaw for the supply of water from the Water Service. The rates and charges in the Schedules are hereby imposed and levied by the Municipality, will be billed monthly, quarterly or annually as determined by the Collector and will be due and payable within 30 days of the date of the bill.

CONSOLIDATED VERSION FOR CONVENIENCE ONLY

Those parcels subject to Vacant Lot Charges or Rent Charge Agreements shall be charged the Service Charge set out in Schedule “D”.

65. The Municipality will calculate Usage Charges based on the quantity of water used by a Parcel using the Meter Set readings using industry- approved apparatus. The amount of water registered by each Parcel’s Meter Set during the billing period will be converted to cubic metres and rounded to the nearest cubic metre.
66. If for any reason the Municipality is required to estimate the water consumption of a Consumer for any given period, the following procedure will be followed:
 - (a) the estimate will be based on the Owner’s historical use on the Parcel for which a water consumption estimate is required;
 - (b) in the event that insufficient history exists to produce a reasonable estimate, the estimate will be calculated on the basis of an average of the water consumption for similar Parcels in the same area, and at the least would be the Municipality’s minimum monthly charge for the Parcel; and
 - (c) in the event that the Meter Set is working but the remote is broken or inaccessible, the Municipality may bill using one of the above methods and include any necessary adjustments on the first invoice after a proper reading is taken.
 - (d) A Consumer installing a fire suppression system on his or her Parcel must apply in writing to the Engineer for permission to install an automated water meter bypass system in order to ensure that fire suppression flows can be supplied. In the event of a fire, the Owner will notify the Engineer, and the Engineer will estimate the amount of water used expressly for fires suppression for the reduction of Usage Charges appropriately.
 - (e) Owners are solely responsible for the satisfactory operation of Plumbing System and Service Connections within the boundaries of the Parcel being served. The Municipality shall not be required to perform any work on pipes or Fixtures that are not the property of the Municipality unless there is a concern for the safety or performance of the Municipal Wastewater System. If the Consumer calls the Municipality for assistance, that Consumer shall pay an hourly service charge to cover the Municipality’s costs associated with the call or subsequent repair of the Plumbing System, as set out in this Bylaw.
67. Service connection charges must be paid pursuant to Schedule “C” and all charges listed on Schedule “D” must be paid in accordance with the Schedules attached to this Bylaw.
68. The rates, fees and charges required to be paid by this Bylaw shall form a charge against the lands serviced and if such rates, fees and charges are unpaid on December 31st of the year in which they become payable, they shall be treated as taxes and transferred to the tax roll in the next succeeding year as arrears as taxes against the Parcel from which they arose.
69. Water used for fighting fires shall not be charged for. If fire services are connected through regular distribution service and Meter Set, the amount to be paid by the Consumer shall be determined by taking the average reading for the Meter Set for the twelve months immediately preceding which average quantity shall be paid for at the rate fixed for such service by this Bylaw.

CONSOLIDATED VERSION FOR CONVENIENCE ONLY

70. No rebate, refund or credit whatsoever of any monies paid or payable for Water Service shall be made save as hereinafter provided.
71. No prepayment for any service shall prevent the amount of any increase being charged to and collected from any service.
72. Subject to section 46, the Engineer may disconnect any Parcel from the Municipal Wastewater System through disconnection of the water service in response to:
 - (a) a contravention of any of the provisions of this Bylaw; or
 - (b) for non-payment of fees or other charges when due;
 - (c) if the Consumer or Owner of the Parcel fails to remedy the contravention or non-payment after receiving 30 days written notice from the Engineer.
73. Nothing in section 45 prevents the Municipality from temporarily disconnecting a Parcel without notice in reasonable response to an emergency situation.
74. The Engineer shall not disconnect the private Waterworks until:
 - (a) the Engineer has imposed a notice period that coincides with at least one meeting of Council schedule at least 3 days from the date of delivery of the notice;
 - (b) the Engineer has advised the Consumer or Owner that he or she may, by written request delivered to the Municipality Clerk at least two days before the Council meeting, appear before the Council at its next regular meeting; and
 - (c) the Consumer or Owner has failed to appear before Council during the notice period; or
 - (d) Council, after hearing the submissions of the Consumer or Owner, affirms the disconnection of the Service.
75. Notice under sections 45 may be given by one or more of the following:
 - (a) posting notice on the Parcel;
 - (b) providing notice on an invoice for the relevant Consumer Service Account;
 - (c) mailing notice to the address supplied by the Consumer or the address of the parcel;
 - (d) telephoning the Consumer which may include speaking directly with the Consumer or leaving a message at the telephone number supplied by the Consumer; or
 - (e) communicate via electronic method.
76. The Municipality is not responsible for any notice failing to reach a property owner or other Consumer of water prior to the shut off of water.
77. When any service has been disconnected from any Parcel for non-payment of rates or charges or violations of any of the provisions of this Bylaw, the Municipality may, before reconnection is made to the Parcel, require payment of a fee as specified in Schedule "C" together with all arrears of charges owing by such Consumer under this Bylaw, as well as the annual Flat Rate service fee prescribed by Schedule "B" hereof.
78. All accounts for Water Service shall be due and payable at the office of the Collector on or before the due date shown on the billing notice. All accounts not paid by the due date shall be subject to a 1.5% per month (19.56% per annum) on outstanding balance as a late payment penalty calculated from the date on which the money was owing.

79. The Collector may promote, sell, rent, lease or finance water saving appliances and related accessories and services on a cash or finance plan basis and make reasonable charges for the same. The Collector may finance the cost of connecting Consumers to the Waterworks on a cash or finance plan basis, at the Collector's discretion, and make reasonable charges for those services.

PART 16

OFFENCES AND PENALTIES

80. Every person commits an offence against this Bylaw who:
- (a) violates any provision of this Bylaw;
 - (b) neglects or refrains from doing anything required to be done by this Bylaw;
 - (c) breaches a condition of Service or approval; or
 - (d) fails to comply with any order made under this Bylaw: or
 - (e) provide to the Municipality false information: or
 - (f) knowingly makes inaccurate or untrue statements to the Municipality.
81. Each day that a violation is permitted to continue shall constitute a separate offence.
82. Every person who commits an offence against this Bylaw is liable to a fine of not more than \$10,000 and all costs incurred by the Municipality related to the offence.
83. The Engineer may issue a written notice to an Owner that the Owner is in contravention of this Bylaw and direct the Owner to comply
84. Wherever in this Bylaw a person is required to take an action or remedy a condition and the person defaults on that obligation, the Municipality may take that action or remedy that condition at the cost of the owner of the Parcel on which the work is conducted and may, in accordance with Division 14 of Part 7 of the Community Charter, recover its costs of providing such work to land or improvements in the same manner and with the same remedies as property taxes and if such costs are due and payable on December 31st of any year and unpaid on that date such costs shall be deemed taxes in arrears.

PART 17

GENERAL

If any provision of this Bylaw is declared invalid or unenforceable, or set aside by a court of competent jurisdiction it shall be severed, and the remainder of this Bylaw shall remain in force and effect.

This bylaw hereby repeals:

Sun Peaks Water Service Establishment Bylaw No. 0110, 2018 and all amending bylaws thereto.

INTRODUCED AND READ A FIRST TIME this 4th day of June, 2019.

READ A SECOND TIME this 4th day of June, 2019.

READ A THIRD TIME this 4th day of June, 2019.

FINALLY ADOPTED this 18th day of June, 2019.

Al Raine
Mayor

Nicky Braithwaite
Director of Corporate Services

I HEREBY CERTIFY that this is
a true copy of "Bylaw No. 0136, 2019"

Nicky Braithwaite
Director of Corporate Services

SCHEDULE “A” – APPLICATION FEES

APPLICATION FEES

- (a) An Application Fee is charged for all new consumers connecting to the Waterworks for the first time and is calculated based on the number of bed units or equivalent bed units and covers the actual cost of materials, labour, external equipment, and internal equipment (based on the current BC Blue Book Equipment Rate Guide) plus an administration fee of 10% on each item required.
- If additional work will be required, such as but not limited to changes, replacement or relocation to the Water or Wastewater Infrastructure, Asphalt Road Replacement, Traffic Control, Water Pumping, changes to any part of the Waterworks, Trench Dewatering, Boulevard Restoration and Landscaping Restoration or any combination of these, as determined by the Engineer, the actual cost to the Municipality of providing the work is added to the fee stated in paragraph (a), plus an administration fee of 10% of that actual cost on each item required.
 - The fee shown below is collected with the Building Permit Application

For a Single-Family Property or Dwelling Unit	\$330.00
For all other properties, the fee is per Bed Unit or Equivalent	\$55.00
- b) Administrative fee for new Consumer \$25.00
 Final inspection for a new Consumer \$50.00
- (c) Transfer of Water Service (change in Consumer) \$25.00
- (d) Water Turn on Fee (requested by Consumer on an existing parcel) \$50.00
- (e) Water Turn off Fee (requested by Consumer on an existing parcel) \$50.00

Water Meter and Remote Reader Equipment Fees

- | | |
|---|----------------------------|
| (a) New Meter Set, any size | At Municipal Cost plus 25% |
| (b) New remote reader | At Municipal Cost plus 25% |
| (c) New remote reader radio transmitter | At Municipal Cost plus 25% |
| (d) Removal and replacement of an unauthorized water meter with an authorized water meter | At Municipal Cost plus 25% |

BL: 136-006

SCHEDULE “B” – USAGE CHARGES

BASIC & METERED RATES

Basic Charge ~~\$36.48~~ **\$43.80** per month per Single Family Equivalent Unit or for each six Bed Units assigned.
Plus ~~\$18.24~~ **\$21.89** per month, for each Secondary Dwelling Unit located within the Single-Family Property

Minimum Usage Fees This fee is charged to any property that has water usage lower than one half the maximum tier 1 usage. The minimum usage is the number of bed units multiplied by half the tier 1 max (1.75). This is the minimum usage is multiplied by the Tier 1 rate resulting in your minimum usage fee. Ex: 6 bed units x \$7.44 (1.75 x \$4.25) = \$44.64.

Usage Charge (metered rate) Tier 1: ~~\$3.54~~ **\$4.25** per cubic meter of water used up to 21 cubic metres per month per Single Family Equivalent or for each six Bed Units assigned.
Tier 2: ~~\$4.61~~ **\$5.53** per cubic meter of water used above 21 and up to 27 cubic metres per month per Single Family Equivalent or for each six Bed Units assigned
Tier 3: : ~~\$6.01~~ **\$7.21** per cubic meter of water used above 27 cubic metres per month per Single Family Equivalent or for each six Bed Units assigned.

NON-METERED FLAT RATES (FOR USE BY PARCELS WITHOUT A METER SET)

Basic Charge ~~\$36.48~~ **\$43.80** per month per Single Family Equivalent Unit or equivalent

Plus ~~\$18.24~~ **\$21.89** per month only for each additional Dwelling Unit located within the Single-Family Property

Usage Charge Equivalent metered rate for 60 cubic meters water per month per Single Family Equivalent Unit, in addition to the Basic Charge

HYDRANT USE PERMIT

CONSOLIDATED VERSION FOR CONVENIENCE ONLY

Minimum Charge and Base Consumption Allowance:

Hydrant Use: \$1,000.00 charge per day, includes the first 5 cubic meters or part of water thereof as well as a “B” Hydrant Inspection and \$100.00 per day for the hydrant Meter Set rental and back flow protection device, plus additional usage over the first 5 cubic meters; or

Standpipe use: \$500.00 charge per day, includes the first 5 cubic meters or part thereof of water and \$100.00 per day for the standpipe Meter Set rental and back flow protection device, plus additional usage over the first 5 cubic meters; plus

Hydrant Meter Set rental: \$25.00 per day for each day of rental

Hydrant/Standpipe Backflow Prevention Device rental: \$10.00 per day for each day of rental

Billing for additional water:

Usage rates are charged at the rates listed above as Metered Rate, charged in addition to Basic Rate

Non-metered Rate (for use without a Meter Set, including non-authorized use)

Hydrant Use \$1,500.00 per day

Standpipe Use \$750.00 per day

HYDRANT USE PERMIT BY PRE-APPROVED COMMUNITY EVENTS

Minimum Charge and Base Consumption Allowance:

Hydrant Use: \$500.00 charge per 3-day continuous use, includes the first 5 cubic meters or part of water thereof as well as a “B” Hydrant Inspection and includes hydrant Meter Set rental and back flow protection device, plus additional usage over the first 5 cubic meters.

BL 136-002

SCHEDULE “C” – OTHER CHARGES

OTHER CHARGES FOR TESTING DEVICES

- (a) Annual Approved Backflow Preventer testing At the Consumer’s cost
- (b) Processing Backflow test results (per device) \$25.00
- (c) Removal of materials preventing unimpeded access by employees
 - (i) Charge per meter for first occurrence \$50.00
 - (ii) Charge per meter for additional occurrences \$100.00
- (d) Requested Meter Set Reading/Testing
 - (i) Within 5 days (per meter) \$25.00
 - (ii) Within 24 hours (per meter) \$50.00
 - (iii) Removal and Testing of Meter Set at Consumer’s request At Municipal Cost plus 25%

OTHER SERVICE CHARGES

Water Exemption Permit (if granted by the Engineer)
 Each permit shall be valid for two (2) week period only \$35.00

Where other services are performed by the Municipality, costs shall be:

Material	At Municipal Cost plus 25%
Employee labour	Hourly rate of \$75.00 (After Hours to be charged double-time)
Backhoe Equipment	Hourly rate of \$100.00
Other Services	At Municipal Cost plus 25%

CONTRAVENTION OF WATER PROHIBITION CLAUSE – PART 4:

Every person who commits an offence against this section of the bylaw is liable to a fine of not less than Two Hundred Dollars (\$200.00), and for each subsequent offence a fine of not less than Five Hundred Dollars (\$500.00)."

SCHEDULE “D” – CONSTRUCTION REQUIREMENTS

CONSTRUCTION REQUIREMENTS

SERVICE LINES

Service Lines are subject to the following specifications:

- (a) the minimum size of pipe permissible to serve any one Parcel shall be 19 mm (3/4”) nominal internal diameter. The diameter of the pipe used on the Consumer’s Parcel should be selected to allow for pressure losses from friction. All materials must meet or exceed those listed in the Design Criteria Guidelines.
- (b) Service connection materials installed on the Parcel to be served must comply with the BC Plumbing Code. All Service Line connections must either meet or exceed American Water Works Association standards for potable Waterworks systems, unless approved by the Engineer.
- (c) The Service Line on the Parcel shall be buried below the maximum depth of frost penetration but in any event at a minimum depth of 2.5 metres below the surface ground. Subject to any exceptions agreed to by the Municipality for multi-unit complexes, each separately metered service connection must have its own Curb Stop between the water service main and the Meter Set for each Dwelling Unit served.

CONSTRUCTION REQUIREMENTS

- (a) The Consumer will be responsible for all necessary site preparation to the standards established by the Municipality. The Municipality reserves the right not to install a Service Line or permit connection to the Waterworks if in the Engineer’s opinion, the finished soil grade has not been achieved or other site installation standards specified by this Bylaw are not met.
- (b) If, in the Engineer’s opinion, an installed Service Line has less than minimum groundcover, or other unsafe conditions exist, the Consumer may be directed by the Engineer to install sufficient groundcover and remedy any other conditions to meet the Engineer’s standards. This work will be performed by the Consumer at their cost or may, at the Engineer’s discretion, be performed by the Municipality at the Consumer’s cost.
- (c) The timing of installation of facilities will be determined by the Engineer.
- (d) The Consumer shall provide a minimum of three (3) business days’ notice in writing prior to connecting to the Waterworks or 72 hours verbal notice to the Municipality in advance of any excavation work to be conducted on the Parcel and shall immediately advise the Municipality of any damage occurring to the service installation.
- (e) The Engineer has the discretion to determine the timing of installation of the Service Connection. If an Applicant or Owner makes an application for Service that requires construction when, in the Engineer’s opinion, frost or other unusual conditions may exist, the Municipality may postpone the required construction until the frost or other unusual conditions no longer exist. If the Municipality carries out the construction, the Application or Owner must pay all increased costs incurred due to the frost conditions or other unusual conditions.

CONSOLIDATED VERSION FOR CONVENIENCE ONLY

- (f) No service pipe fittings shall be covered until they have been inspected and approved by the Engineer, as well as the municipal plumbing or building inspector or other appropriate authority. Builders and developers shall provide three (3) business days' notice in writing prior to connecting to the Waterworks or provide three (3) working days verbal notice to employees of the Municipality prior to requiring inspection by the Municipality.
- (g) Any change in a location of an existing Service Line shall be subject to the Municipality's approval in writing and will be at the Consumer's expense if the change is requested by the Consumer or necessitated by the actions of that Consumer.
- (h) The Engineer may require the Consumer to install pressure reducing valves to control internal water pressure depending on a Parcel's location within a specific pressure zone of the Waterworks. Any device installed for the purpose of controlling the internal pressure shall be the responsibility of the Consumer, who shall ensure that the device remains in proper working order. The Municipality accepts no responsibility for damages that may result from water pressures supplied by the Municipality.

LOW-FLOW FIXTURES:

- (a) All Consumers who connected to the Waterworks prior to August 1, 2002 must at all times maintain water conserving plumbing fixtures throughout any Parcel that were mandated at the time applicable zoning requirements, design guidelines and/or plumbing regulations of the Municipality or its predecessor.
- (b) All Consumers connecting to the Waterworks must install and at all times maintain water conserving plumbing fixtures throughout the Parcel, including ultra-low flush toilets (maximum 4.0 L or lower per flush) or dual-flush toilets (3.0/6.0 L per flush), ultra-low flow shower fixtures (1.5 US GPM or 6.0 L per minute) and ultra-low-flow taps (1.5 US GPM or 6.0 L per minute). All toilets must also meet MaP Testing or equivalent testing by successfully flushing a minimum of 600 g of solid waste in a single flush.
- (c) All Consumers must maintain the standards by not modifying or allowing maintenance work to be performed on the low-flow fixtures to allow larger flows than originally specified by the manufacturer.

BL: 136-006

SCHEDULE “E” – VACANT PARCEL CHARGES

VACANT PARCEL ANNUAL SERVICE CHARGES

This schedule applies to certain Owners of subdivided Parcels with either Rent Charge Agreements that were registered on title in favor of Sun Peaks Utilities Co., Ltd up until October 2018 or Sun Peaks Mountain Municipality who now provides Service to new Vacant Parcels.

Those Owners shall pay the following Rates during the period they are not users of the Water Service:

~~\$663.23~~ **\$795.88** per year for single-family lots

~~\$110.54~~ **\$132.65** per Bed Unit or Equivalent per year for all other properties

The above Rates are billed annually in the first quarter of each year for all Vacant Parcels.

Once a Parcel Owner subject to a Vacant Parcel Fee, has received approval to connect to the Waterworks, has passed inspection, and has been accepted as a Consumer, this rate will no longer apply to the portion of the Parcel connected to the Waterworks. A pro-rated refund of the Rent Charge will be credited to the Consumer’s account, if applicable.

SHOULD A CONSUMER CHOOSE TO DEVELOP A PARCEL, OTHER THAN A SINGLE-FAMILY LOT, IN A PHASED MANNER OVER ONE OR MORE YEARS, THEN EACH DWELLING UNIT IN EACH PHASE MUST BE INSPECTED AND ACCEPTED BY THE MUNICIPALITY PRIOR TO THE MUNICIPALITY REMOVING THIS CHARGE. A PRO-RATED REFUND OF THE RENT CHARGE WILL BE CREDITED TO THE CONSUMER’S ACCOUNT, IF APPLICABLE

SCHEDULE” F” – WATER MAIN & SERVICE EXTENSIONS

WATER MAIN EXTENSION

The Owner of a new development requiring Water Service shall provide the Municipality with one month of notice and provide the following information in respect of that proposed development:

- (a) the location and legal address of the Parcel and all information required in an Application;
- (b) one set of drawings detailing the footprint and height of the proposed development, as well as the square footage and the number of residential and commercial Dwelling Units proposed in each structure;
- (c) anticipated fire flow and water use requirements,
- (d) contact name, telephone number, email and/or fax number for any additional information required, and
- (e) advance notice advising the schedule for construction and minimum three (3) working days’ notice for any inspections required by the Municipality.

Without limiting to the above, if an Owner wishes to apply for an extension of water main as part of the Municipal Waterworks to provide Service to one or more Parcels:

- (a) the Owner shall make application to the Municipality in writing for that extension;
- (b) the Engineer shall determine the size, type, quality of materials, and their location, and the actual construction shall be performed by the Municipality or by a construction agency acceptable to the Municipality;
- (c) the Owner shall deposit with the Municipality a sum equal to the estimated cost of providing such main extension and should there be a difference between the actual cost of providing such service and the estimated cost, such difference shall be the responsibility of the Owner within 60 days of the actual costs of the installation have been ascertained by the Municipality, in addition to any other fees applicable to the Parcel as identified in Schedules listed in this Bylaw.

No mains, service pipe, fittings, hydrant, standpipe or other components of a main extension to a Parcel shall be covered until they have been inspected and approved by the Municipality. Prior to connecting to the Waterworks, a Consumer or its contractor shall provide two business days’ notice in writing and a further two business days verbal notice prior to inspection by the Municipality.

Where water main extension to service a Parcel would result in a dead end, which may result in possible water quality problems, the Consumer shall be charged the full cost associated with the looping of the water main in addition to the main extension. Any plans for looping a main shall be approved under a written permit issued in accordance with the Safe Drinking Water Regulation and the Ministry of Health, prior to the Municipality beginning any work on the project. Once a main extension has been inspected and formally accepted by the Municipality, hydrant and standpipes connected to those mains become the property of the Municipality.

SERVICE CONNECTION REQUIREMENTS

Service Connection Requirements, unless specified in writing by the Municipality in the Design Criteria Guidelines and must meet or exceed all standards as published by Master Municipal Construction Documents Association and listed in the Master Municipal Construction Documents or in the American Waterworks Association’s Standards.