



## FIRE SERVICES BYLAW 18-26

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A Bylaw of the Rural Municipality of Corman Park No. 344 in the Province of Saskatchewan to provide for fire protection services, the regulation and control of fires, and the recovery of fire protection charges.

The purpose of this Bylaw is to:

- a) provide Fire Protection Services within the Municipality through external Fire Protection Organizations;
- b) regulate and control the lighting of fires within the Municipality; and
- c) establish the recovery of Fire Protection Charges.

This Bylaw further aligns with *The Fire Safety Act* and *The Wildfire Act*.

### **SECTION 1. TITLE**

1.1 This Bylaw may be cited as the "Fire Services Bylaw".

### **SECTION 2. DEFINITIONS**

2.1 In this Bylaw:

- (a) "**Administrator**" means the administrator of the Municipality or designate;
- (b) "**Apparatus**" means any vehicle provided with machinery, or equipment for firefighting operated by or for Fire Protection Services whether that vehicle operates on land, in the air, or on water;
- (c) "**Burning Barrel Fire**" means a fire confined to a non-combustible structure or container which is lit for the purpose of burning household refuse;
- (d) "**Bylaw Enforcement Officer**" means a bylaw enforcement officer appointed by the Municipality pursuant to *The Municipalities Act*;
- (e) "**Controlled Burn**" means a fire that is lit for the purpose of burning organic material including, without limitation, trees or stubble but does not include a Burning Barrel Fire, a Recreational Fire or a Smudge Fire;
- (f) "**Council**" means the municipal council of the Municipality;
- (g) "**Equipment**" means any tools, devices, materials or supplies used by or for Fire Protection Services to respond to an Incident;
- (h) "**Fire Ban**" means an order issued under *The Wildfire Act*, or an order issued pursuant to this Bylaw, prohibiting the lighting of, and requiring the extinguishment of all fires within the Municipality;
- (i) "**Fire Protection Services**" means any and all of the services enumerated in Section 3.1 and includes any other service delivered by or for Fire Protection Organizations that is authorized by Council;
- (j) "**Fire Protection Charges**" means all costs or charges incurred for Fire Protection Services as per current fire service agreements entered into by the Municipality with Fire Protection Organizations;
- (k) "**Fire Protection Organizations**" means the organizations that provide Fire Protection Services under contract with the Municipality;
- (l) "**Incident**" means a fire or a situation where a fire or explosion is imminent or any



- (m) other emergency where there is a danger or possible danger to life or property;
- (m) **"Incident Command"** means the highest ranking member of the Fire Services Organization who first arrives at the scene of an Incident;
- (n) **"Municipality"** means the Rural Municipality of Corman Park No. 344;
- (o) **"Outdoor Fire"** means any fire in the Municipality started or caused by any person, including without limitation a Controlled Burn, a Burning Barrel Fire, a Recreational Fire and a Smudge Fire;
- (p) **"Prohibited Debris"** means any combustible hazardous waste as defined in *The Environmental Management and Protection Act, 2010* and any amendments thereto;
- (q) **"Recreational Fire"** means a fire confined within a non-combustible structure or container, which is lit for the purpose of cooking, obtaining warmth or viewing for pleasure and is fueled solely by dry wood, charcoal, natural gas, or propane;
- (r) **"Smudge Fire"** means a fire which is lit for the purpose of protecting livestock from insects or for protecting garden plants from frost;
- (s) **"Violation Ticket"** means a violation ticket issued for an offence committed against any of the provisions of this Bylaw.

### **SECTION 3. FIRE PROTECTION**

- 3.1 Council pursuant to this Bylaw will contract Fire Protection Services in the Municipality with Fire Protection Organizations for the purpose of:
- (a) preventing and extinguishing fires;
  - (b) preserving life and property and protecting persons and property from injury or destruction by fire;
  - (c) enforcing the requirements of the Municipality under *The Wildfire Act*;
  - (d) preventing, combating and controlling Incidents;
  - (e) carrying out preventable controls;
  - (f) maintaining and operating Apparatus and Equipment for extinguishing fires and preserving life and property;
  - (g) providing rescue services for motor vehicles collisions, not including water or ice rescue;
  - (h) providing other emergency services as requested such as support for medical calls as requested by EMT's
  - (i) dealing with Hazardous materials
  - (j) conduction fire inspections
- in accordance with the policies and guidelines established by the Municipality from time to time and all applicable legislation.

### **SECTION 4. AUTHORITY AND RESPONSIBILITY OF INCIDENT COMMAND**

- 4.1 Incident Command at an Incident shall have control, direction and management of all Apparatus, Equipment and manpower assigned to that Incident and shall continue to act as the Incident Command until Incident Command is transferred to another person or the Incident ends.
- 4.2 Incident Command shall take action as deemed necessary for preserving life and property and protecting persons and property from injury or destruction by fire or other emergency and is authorized to:
- (a) enter, pass through or over buildings, structures or property whether adjacent or in proximity to an Incident and to cause Fire Protection Organizations or Apparatus or Equipment to enter or pass through or over the building, structure or property without permission;



- (b) establish boundaries or limits and keep persons from entering the area within the prescribed boundaries or limits unless authorized;
- (c) request Bylaw Enforcement Officers to enforce restrictions on persons entering within the boundaries or limits outlined in subsection (b);
- (d) cause a building, structure or thing to be pulled down, demolished or otherwise removed;
- (e) request Municipal manpower and equipment which is considered necessary to deal with an Incident; and
- (f) request any adult person to assist in:
  - (i) extinguishing a fire or preventing the spread thereof;
  - (ii) removing furniture, goods and merchandise from any building or structure on fire or in danger thereof and in guarding and securing same; and
  - (iii) demolishing a building or structure at or near the fire or other Incident.

#### **SECTION 5. CONTROLLED BURN**

- 5.1 Any person that lights a Controlled Burn upon land owned or occupied by such person must report the fire in advance to the controlled burn phone line designated by the Municipality on its website.
- 5.2 In the event no advance reporting of the Controlled Burn is made and should Fire Protection Services be dispatched to the site of the Controlled Burn even though the Controlled Burn is being supervised and under control, the person supervising the Controlled Burn or the owner or occupant of the parcel of land shall be responsible for Fire Protection Charges as per the most current Fire Services Fee Policy.

#### **SECTION 6. PERMITTED AND PROHIBITED FIRES**

- 6.1 Any person that lights or causes to be lit any Outdoor Fire or permits any Outdoor Fire upon land owned or occupied by such person or under such person's control within the boundaries of the Municipality shall do so as provided by this Bylaw.
- 6.2 No person shall burn or cause to be burned any Prohibited Debris within the boundaries of the Municipality.
- 6.3 No person shall, at any time of the year, light or cause to be lit an Outdoor Fire or permit any Outdoor Fire on any property less than 1 acre in size unless the fire is a Recreational Fire.
- 6.4 Subject to Section 6.3 a Controlled Burn, Burning Barrel Fire, Recreational Fire or Smudge Fire is permitted provided that:
  - (a) The fire is kept under control and supervised at all times by a responsible adult person until such time that the fire has been completely extinguished.
- 6.5 This Bylaw does not apply to:
  - (a) an Outdoor Fire lit by Fire Protection Organizations for training or preventive control purposes;
  - (b) an Outdoor Fire prescribed by regulations under *The Wildfire Act*; or
  - (c) a fire confined to an incinerator regulated under *The Environmental Management and Protection Act, 2010*.
- 6.6 In the event there is a failure to control an Outdoor Fire and Fire Protection Services are provided to the fire area, the person or persons causing or contributing to the fire or the owners or occupants of the parcel of land may be held responsible as per the guidelines of the most current Fire Services Fee Policy.

#### **SECTION 7. FIRE BAN**



- 7.1 The Administrator may, from time to time, prohibit all fires in the Municipality, when in the opinion of the Administrator, in consultation with area fire departments, the prevailing environmental conditions give rise to an increased risk of a fire running out of control.
- 7.2 A Fire Ban imposed pursuant to Section 7.1 of this Bylaw, shall remain in force until either the date provided in the notice of the Fire Ban or until such time as the Administrator provides notice to the public that the Fire Ban is no longer in effect.
- 7.3 Notice of a Fire Ban shall be provided to the public by the Municipality by any means which the Administrator determines is appropriate, including posting the existence of a Fire Ban on the Municipality's website.
- 7.4 When a Fire Ban has been issued by the Municipality, and is in effect, no person shall:
  - (a) Ignite a fire contrary to the Fire Ban order, or
  - (b) Permit a fire to burn contrary to the Fire Ban order.
- 7.5 Before igniting a fire, it is the responsibility of any person, to ensure that there is no Fire Ban in effect. It is not a defence in proceedings pursuant to this Bylaw that the accused did not know that there was a Fire Ban in effect at the time a fire was ignited.
- 7.6 An owner or person in lawful possession of a property on which a fire is burning contrary to the provisions of this Bylaw may be ordered to extinguish the fire at the direction of an agent of the Municipality, or an officer authorized to enforce the provisions of this Bylaw, or by a member of a Fire Protection Service. Failure to comply with that direction is an offence contrary to this Bylaw.

#### **SECTION 8. FIRE PROTECTION CHARGES**

- 8.1 Upon Fire Protection Services being provided on a parcel of land within the Municipality's boundaries, the Municipality may invoice Fire Protection Charges to the owner or occupant of the parcel(s) of land receiving Fire Protection Services as per the guidelines of the most current Fire Services Fee Policy. All persons charged are jointly and severally liable for payment of the Fire Protection Charges to the Municipality.
- 8.2 Notwithstanding any other provision herein, the Municipality shall be responsible for firefighting charges where a response occurs to a Controlled Burn that was properly reported under the provision of this Bylaw.
- 8.3 Excepting where contraventions of this Bylaw, or any other municipal statute, provincial statute, or federal statute have occurred, including, but not limited to burning during a Fire Ban, Fire Protection Charges may be invoiced in accordance with the most current Fire Services Fee Policy.
- 8.4 Fire Protection Charges shall be paid within sixty (60) days of receipt.
- 8.5 Collection of unpaid Fire Protection Charges may be undertaken by civil action in a court of competent jurisdiction, and any civil action does not invalidate any lien which the Municipality is entitled to on the parcel of land in respect of which the indebtedness is incurred.
- 8.6 The Municipality may add to the tax roll of the parcel of land all unpaid Fire Protection Charges in accordance with *The Municipalities Act*.

#### **SECTION 9. NOTICE**

- 9.1 Any notice required for in this Bylaw shall be in writing.
- 9.2 Service of such notice be made as follows:
  - (a) Personally upon the person to be served; or to any person receiving it on his or her behalf; or
  - (b) By mailing the copy to the person to be served to the last known post office address of the person to be served;



- (c) Where the property is not occupied, by mailing the notice by regular mail to the mailing address noted on the Municipality tax roll for the property;
  - (d) As directed by the courts.
- 9.3 Service is presumed to be effected under Section 9.2 in accordance with *The Municipalities Act*.
- 9.4 This Section shall not apply to the notice of a Fire Ban to be given by the Administrator as referenced in Section 7.3 of this Bylaw.

#### **SECTION 10. OFFENCES**

- 10.1 No person shall:
- (a) contravene any provision of this Bylaw.

#### **SECTION 11. PENALTIES**

- 11.1 A person who contravenes any provision of this Bylaw, fails to comply with any order or request directed to that person pursuant to this Bylaw is guilty of an offence and is liable, upon summary conviction, to the specified penalty for the offence set out in Schedule "A", attached to and forming part of this Bylaw.

#### **SECTION 12. VIOLATION TICKET**

- 12.1 A Bylaw Enforcement Officer is hereby authorized and empowered to immediately issue a Violation Ticket pursuant to this Bylaw to any person who the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- 12.2 If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:
- (a) specify the fine amount established by this Bylaw for the offence; or
  - (b) require a person to appear in court without the alternative of making a voluntary payment.

#### **SECTION 13. VOLUNTARY PAYMENT**

- 13.1 A violator of any of the subsections of this Bylaw, upon being served with a Notice of Violation, may during regular office hours, voluntarily pay the penalty at the municipal office of the R.M. of Corman Park No. 344, located at 111 Pinehouse Drive, Saskatoon SK, S7K 5W1, within 14 days from the date of service, and upon payment as so provided, that person shall not be liable to prosecution of the offence.
- 13.2 The Notice of Violation shall be in the form as laid out in the General Penalty Bylaw.

#### **SECTION 14. SEVERABILITY**

- 14.1 If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.

#### **SECTION 15. REPEAL**

- 15.1 Bylaw 05/21 and all amendments thereto, are hereby repealed.

**SECTION 16. EFFECTIVE DATE**

16.1 This Bylaw shall come into force and effect upon third and final reading.

  
Hon. Joe Hargrave, Reeve

  
Kerry Hilts, Chief Administrative Officer



Read a first time 28 day of April, 2026  
Read a second time this 28 day of April, 2026  
Read a third and final time this 28 day of April, 2026

**Certified true copy of the original document.**

Certified this 1 day of May, 2026



Eileen Prosser, Notary Public

My appointment expires, July 31, 2030



SCHEDULE "A" – SPECIFIED PENALTIES

OFFENCE SPECIFIC PENALTY

Contravention of any provision of this Bylaw	\$300.00
Second or subsequent offence within One (1) Year	\$500.00