

THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS

BY-LAW NO. 2025-161

BEING A BY-LAW TO ESTABLISH FEES AND CHARGES ON PERSONS FOR PAYMENT OF MUNICIPAL SERVICES, ACTIVITIES AND USE OF MUNICIPAL PROPERTY AND TO REPEAL BY-LAW 2024-197, BY-LAW 2025-028, BY-LAW 2025-051, and BY-LAW 2025-119.

WHEREAS pursuant to Section 391(1) of the Municipal Act, c. 25, S.O. 2001, as amended, a municipality is authorized to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and for the use of its property including property under its control;

AND WHEREAS pursuant to Section 391(3) of the Municipal Act, c. 25, S.O. 2001, as amended, a municipality is authorized to impose fees or charges on persons for costs incurred by the municipality related to administration, enforcement and the establishment, acquisition and replacement of capital assets;

AND WHEREAS Section 69(1) of the *Planning Act*, R.S.O. 1990 provides that the Council of a municipality, by By-law, may establish a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment or land division committee constituted by the council of the municipality in respect of the processing of each type of application provided for in the tariff;

AND WHEREAS pursuant to Section 7(1)(c) of the Building Code Act, c. 23, S.O. 1992, as amended, a municipality is authorized to require the payment of fees on applications for and on the issuance of permits, requiring the payments of fees for maintenance inspections, and prescribing the amounts of the fees;

AND WHEREAS Section 33 of the Funeral, Burial and Cremation Services Act, 2002, S.O. 2002, c.33, as amended, provides that every operator under the Act shall maintain a price list of the licensed supplies and services that are provided by the operator in accordance with the regulations;

AND WHEREAS pursuant to Section 45 (1) of the Municipal Freedom of Information and Protection of Privacy Act, c. M.56, R.S.O., 1990, as amended, a municipality is authorized to imposed fees for the costs incurred in fulfilling a request for access to a record as prescribed by the regulations;

AND WHEREAS unpaid fees or charges imposed pursuant to this By-law are subject to an interest rate of one and one-quarter per cent (1.5 %) per month;

AND WHEREAS pursuant to Sections 398 of the Municipal Act, c. 25, S.O. 2001, as amended, the fees or charges imposed pursuant to this By-law constitute a debt owed to the Corporation of the Township of Lake of Bays for which the Treasurer may add the outstanding fees or charges, including interest on the unpaid balance, to the tax roll for the property owned by the persons responsible for paying the fees and charges, and the amount shall be collected in the same manner as municipal taxes;

NOW THEREFORE, be it enacted that the Council of the Corporation of the Township of Lake of Bays hereby enacts as follows;

1. That the Corporation of the Township of Lake of Bays adopts the attached schedules, being schedules of departmental user fees, hereto and forming a part hereof:
 - Schedule A – Administration Department
 - Schedule B – By-law Department
 - Schedule C – Roads Department
 - Schedule D – Building Department
 - Schedule E – Fire Department
 - Schedule F – Recreation Department
 - Schedule G – Planning Department
 - Schedule H – Cemetery
2. If any provision or part of a provision of this by-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative

in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

3. In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail *with the exception of By-law 2025—061 which stands on its own* (amended by Clerk, December 22, 2025)
4. That By-law 2024-197 and all other applicable by-laws are hereby repealed.
5. This by-law shall come into force and effect January 1st, 2026.

READ and PASSED this 9th day of **December, 2025**.

Mayor – Terry Glover

Clerk – Carrie Sykes

SCHEDULE “A” – ADMINISTRATION DEPARTMENT

GENERAL	FEE
Commissioning (non-municipal documents)	\$10.00
Certification of Documents	\$15.00 (per visit)
If Township has to prepare document	\$25.00
Photocopies	
Per page (maximum 10 pages)	\$0.50
Per page additional	\$0.25
Administrative Time	\$100.00 per hour
<i>Subject to but not limited to the following:</i>	
<ul style="list-style-type: none"> • Research of Corporate Records • Request for staff comment • Photocopying • Public requiring assessment, tax, general information (beyond 1997) 	
Request for Letters	\$25.00
<i>Subject to but not limited to:</i>	
<ul style="list-style-type: none"> • LCBO ‘no objection’ Letters • Travel Letters 	
Civil Marriages	\$350.00 + mileage
Freedom of Information Requests (as per MFIPPA - Municipal Freedom of Information and Protection of Privacy Act.)	
• Application Fee	\$5.00
• Photocopies/Computer Printouts	\$0.20/page
• Searching a Record	\$7.50/15 minutes
• Preparing a Record for Disclosure	\$7.50/15 minutes
Rental of Council Chambers (excludes associations with municipal affiliation)	\$30.00 per hour (minimum charge)
Facsimile Fees	
1 to 5 pages	\$5.00
Each additional page	\$2.00
NSF Cheques	\$50.00
Tax Certificates	\$50.00
Statement of Account	
Summary	\$5.00
Detailed	\$10.00
Arrears Notice - per roll number	\$5.00
Tax Sale	At cost
Receipt for Taxation – Revenue Canada	\$10.00
Invoice/ Bill Reprint	\$10.00
Receipt Reprint	\$5.00
Service Charge – Interest	1.25%
Credit Card Processing Fee	3%

APPLICATIONS	FEE
Original Shore / Road Allowance (OSRA/ORR) Closing	
Application fee (Applicant is responsible for all legal and survey costs)	\$900.00
If other administrative action is required exceeding the initial fee, an additional fee will be applied	\$100.00 per hour
Land Acquisition Fees - OSRA	
Category 3 Lakes (small)	\$0.75 per sq.ft.
Category 2 Lakes (medium)	\$1.15 per sq.ft.
Category 1 Lakes (large)	\$1.50 per sq.ft.
<i>*as per Development Permit By-law 04-180 Appendix 1 – Lake Categories</i>	

APPLICATIONS		FEE
Land Acquisition Fees - ORA		\$1.00 per sq.ft.
Road Allowances and all roads		
Land Acquisition Fees Option		
<i>*In conjunction with Section 2.03(f) of the SRA & RA Policy - A property owner having an excess of 1,000 feet of shoreline frontage may purchase 33,000 square feet (500 feet in length x 66 feet in width) at the current land acquisition fee and the remaining balance of that property's OSRA at a reduced rate of 50%</i>		<ul style="list-style-type: none"> First 33,000 sq.ft. will be purchased at the current land acquisition fee Balance will be purchased at 50% of current land acquisition fee
Licence of Occupation		
Application		\$700.00
(Applicant is responsible for all legal and survey costs)		
Annual Renewal Fee		\$500.00
<i>**maximum of 50% applied to the purchase price of shore/road allowance</i>		
If other administrative action is required exceeding the initial fee, an additional fee will be applied		\$100.00 per hour
Site Visit, if required		\$100.00
Sale and Other Disposition of Land		
Application Fee		\$900.00
(Applicant is responsible for all legal, survey and appraisal costs)		
If other administrative action is required exceeding the initial fee, an additional fee will be applied		\$100.00/hour
Special Event (Municipal Land /Facility)		
Application fee		\$50.00
Vendors License		
<ul style="list-style-type: none"> Food & Merchandise Registered Charities 	<ul style="list-style-type: none"> \$10.00 per vendor (up to a max of \$500) No charge 	
Advertising		
<ul style="list-style-type: none"> Temporary Road Closure Noise Exemption 		\$100.00 \$100.00
Community Event Designation Application		
Application Fee - 1,000 Attendees or less		\$200.00
Application Fee – 1,001 Attendees or more		\$350.00
<ul style="list-style-type: none"> <i>Designated by Council as an Annual Event hosted by Community Group or Organization that enhances tourism, civic pride & provides economic benefit to the community</i> <i>Includes:</i> <ul style="list-style-type: none"> <i>Application fee;</i> <i>Advertising;</i> <i>Vendors license(s);</i> <i>Temporary signage fees;</i> <i>One-day community centre rental (for event fundraising activity without alcohol); and</i> <i>Liability insurance for the event</i> <i>Does <u>not</u> include:</i> <ul style="list-style-type: none"> <i>Liability insurance for vendors, rides and events with alcohol; and</i> <i>One-day community centre rental for events with alcohol.</i> <i>The following are current approved Community Event Designations as per Resolution #8(a)/01/20/15:</i> <ul style="list-style-type: none"> <i>Baysville Arts & Crafts Festival</i> <i>Baysville Santa Claus Parade</i> (as per Resolution TC/40/2022) <i>Baysville Walkabout</i> 		

APPLICATIONS		FEE
<ul style="list-style-type: none"> ○ <i>Concerts on the Dock</i> ○ <i>Dwight Farmers Market</i> ○ <i>Dwight Winter Carnival</i> ○ <i>HOLD Canada Day Celebration</i> ○ <i>Lake of Bays Antique Boat & Classic Car Show</i> ○ <i>Lake of Bays Fire Department Fireworks</i> <i>and as per Resolution #7(b)/01/19/16:</i> <ul style="list-style-type: none"> ○ <i>Baysville Family Day Winterfest</i> 		
Lottery Licence		
	Bingo	3% to a max. of \$25.00
	Raffle	3% to a max. of \$25.00
	Break-open Tickets	3% to a max. of \$25.00
	Media Bingo	3% to a max. of \$25.00

SCHEDULE “B” - BY-LAW DEPARTMENT

ADMINISTRATION		FEE
Inspections		
Non-compliance Re-inspection Fee for By-law Services		\$100.00
Administrative Monetary Penalty System By-law 2024-006		
Late fee		\$25.00
NSF fee		\$50.00
MTO Access fee		\$15.00
Request for an appeal to a Hearing Officer		\$100.00
	Refundable if penalty notice is rescinded	
Non-Appearance fee		\$100.00
Request for Screening		
Non-Appearance fee		\$250.00
Appeal to Hearing		
Short-Term Rentals – By-law 2024-065		
Administrative fee		\$100.00
Non-Appearance fee		\$300.00
Appealing an Order		
LICENSING		FEE
Auctioneer	• \$150.00	
	• Free for Registered Charities	
Refreshment Vehicle	• \$150.00 less than 30 days	
	• \$300.00 Temporary (31-60 days)	
	• \$600.00 Annual	
	• \$150.00 (Students) June to September	
Hawkers and Peddlers	• \$150.00 less than 30 days	
	• \$300.00 Temporary (31-60 days)	
	• \$600.00 Annual	
Transient Traders	• \$150.00 less than 30 days	
	• \$300.00 Temporary (31-60 days)	
	• \$450.00 Annual	
Dogs		
Lifetime (dog) license/tag		\$20.00
30 days after receiving a notice for not having a dog license		\$50.00
Kennels		
Boarding Kennel Application fee		\$200.00
Pure-bred Breeding Kennel Application fee		\$200.00
Boarding Kennel Annual Renewal fee		\$150.00
Pure-bred Breeding Kennel Annual Renewal fee		\$150.00
Short-Term Rentals (STR)		
STR Application fee		\$1000.00
STR Renewal fee		\$900.00
Refund	75% after application submitted	
	50% after circulation	
	25% after site visit	
	0% after licence issued	
Application fee		\$300.00
• Appealing an Order (refunded if Order is rescinded)		

MUNICIPAL USER AGREEMENTS ANNUAL		FEE
Number of Access Points		
	1 location for 1 week	\$250.00
	All locations for 1 year	\$500.00
COMMERCIAL USE OF MUNICIPAL PROPERTY		FEE
Residents		
	Application Fee – (non-refundable)	\$350.00
	Per weekday – (5 am to 11 pm)	\$100.00
	Per weekend – (5 am Fri to 11 pm Sun)	\$150.00
	Per week – (5 am Mon to 11 pm Sun)	\$275.00
	Per month – (30 days as per notice)	\$1,000.00
	Per year – (June 1 to Oct. 15 of same year)	\$3,500.00
Non-residents		
	Application Fee – (non-refundable)	\$450.00
	Per weekday – (5 am to 11 pm)	\$150.00
	Per weekend – (5 am Fri to 11 pm Sun)	\$300.00
	Per week – (5 am Mon to 11 pm Sun)	\$600.00
	Per month – (30 days as per notice)	\$1,950.00
	Per year – (June 1 to Oct. 15 of same year)	\$7,000.00
APPLICATIONS		FEE
	Boating Restrictions	\$1,250.00
Road Renaming		
	Rename a Public Road	\$2,250.00
	Rename a Private Road	\$700.00
Trailer Permit		
	Application Fee	No charge
Property Standards		
	Appeal Application Fee	\$350.00
Noise Control		
	Exemption Application Fee	\$450.00
	Includes:	
	• Advertising	
	• Circulation of application	
	Exemption of Applications requiring approval of Council (Defined under Noise Control By-law 2021-029)	\$550.00
Signs		
	Application Fee	
	• Lake of Bays Businesses (including Dorset)	\$250.00
	• Non-Lake of Bays Businesses	\$350.00
	Application fee for signs erected without a permit	
	• Lake of Bays Businesses (including Dorset)	
	• Non-Lake of Bays Businesses	\$500.00
		\$700.00
	Special Occasion Sign including Inflatable	\$200.00/7 days
	Signs requiring approval of Council	\$350.00
	(Signs that do not conform to the Sign by-law)	(in addition to application fee)
	Return of Mobile Signs	Cost of Towing per sign +25%
	Return of Signs other than Mobile Signs	Cost of Towing +25%
	Charitable Signs	\$100.00

SCHEDULE “C” – ROADS DEPARTMENT

GENERAL		FEE
Administrative Fee		\$100.00 per hour
<ul style="list-style-type: none"> If other administrative action is required exceeding the initial fee or site visit. 		
Entrance Permit		
Application Fee (includes 2 site visits)		\$200.00
Performance Bond		\$500.00
Road Occupancy Permit		
Application Fee (includes 2 site visits)		\$200.00
Performance Bond		\$350.00
Unassumed Road Improvement Agreement		
Application Fees:		
Simple Application		
<ul style="list-style-type: none"> short distances – under 30 metres and minimal impact to road allowance/typical crossing of a road allowance 		\$350.00
Complex Application (one or more of the following)		
<ul style="list-style-type: none"> Longer distances (over 30 metres, substantial tree removal, blasting, or large excavations or large fills, environmental issues/concerns (drainage, swamps, steep hills) 		\$650.00
ROAD ALLOWANCE CLOSURE (containing a Private Road/Driveway)		FEE
Application fee (Applicant is responsible for all legal and survey costs)		\$900.00
If other administrative action is required exceeding the initial fee, an additional fee will be applied		\$100.00 per hour
Land Acquisition Fees - Road Allowance containing a Private Road/Driveway		\$0.28 per sq.ft.

SCHEDULE “D” – BUILDING DEPARTMENT

PERMITS		FEE
Construction (new, addition, renovations, plumbing, heating, etc.)		
Minimum Charge Building Permit		\$200.00
The greater of \$12.00/\$1,000.00 of estimated construction value or per sq. ft.		per sq. ft.
	New or addition(s) less than 3000 sq ft in gross area as defined in OBC.	\$2.25
	New or addition(s) larger than 3000 sq ft. or log structure floor area as defined in OBC.	\$2.50
	Internal renovations	\$1.00
	Decks	\$1.00
Group C Occupancies (single family dwellings)	Garages	\$1.00
	Muskoka Screen Room	\$1.00
	Bunkie	\$1.50
	Car port and storage buildings	\$0.75
	Replacement or repair of foundation and roofs	\$500.00 flat rate
	Replacement of drainage tile around existing foundation	\$250.00 flat rate
	First stage for a Tiny Home constructed in factory	\$1,000.00 flat rate
	Second stage for a Tiny Home constructed in factory installed in the Township	\$500.00 flat rate
	Shoreline Structures Floating or post dock	\$1.00
	Crib Dock	\$1.00
	Steel Dock	\$1.25
	Boat port	\$1.00
	Boathouse	\$1.00
Group C Occupancies (other than single family dwellings)		\$2.25
All other Occupancies, New or Addition (i.e. commercial, industrial and institutional)		\$1.75
Renovation for non-residential buildings (i.e. commercial, industrial and institutional)		\$1.00
Minimum Fee		\$200.00
		Flat Fee
An additional fee for each required inspection for water access properties at the discretion of the Chief Building Official.		\$35.00
Foundation Permit		\$400.00 above the normal fees
Inspection Fee for a re-inspection		\$100.00 to \$200.00
Special inspection: fee to inspect buildings or structures where a request has been made for a final inspection or for an Occupancy/Use where the permit has been inactive for one year and/or the permit is three years or older.		\$150.00
Demolition of building or structure		
	Part 3 Buildings	\$300.00
	Part 9 Buildings	\$150.00
Outdoor swimming pools together with the required fencing		\$150.00
Tents (over 645 square feet) and temporary structures such as greenhouses or other temporary special event structures		\$150.00

PERMITS		FEE
Solar Panels on building	Part 9 of OBC	\$250.00
	Part 3 of OBC	\$500.00
Change of Use Permits (Non-Refundable)	Part 9 of OBC	\$150.00
	Part 3 of OBC	\$200.00
Transfer of Active Permit		\$150.00
Completion permit		Double the above fees Min. \$400.00
Conditional permit		Double the above fees Min. \$270.00 Plus legal fees
Demolition Permit for a dwelling or cottage which will remain until the replacement new structure is habitable.		Signed agreement, letter of credit and a fee of \$400.00
Remedy Unsafe permit		Double the above fees Min. \$400.00
Review fee for permits which are denied or submitted incomplete		50% of permit fee max of \$1,000.00

ADMINISTRATION		FEE
Refundable Deposit for Dwellings and/or Construction Value between:		
	\$50,000 to \$149,999	\$1,000.00
	\$150,000 to \$299,999	\$2,000.00
	\$300,000 to \$499,999	\$2,500.00
	Over \$500,000	\$3,500.00
Permits over Three Years Old – Permit Maintenance Fee		\$200.00 <i>(approved by Resolution #5(d)(i)/11/15/16 on Nov. 15/16)</i>
Permits over Five Years Old – Permit Maintenance Fee		\$500.00 <i>(approved by Resolution TC/40/2022 on Dec 13/22)</i>
<ul style="list-style-type: none"> As long as the Township receives a request for and grants a final or occupancy within three years of issuing the permit the deposit will be returned. If the building is used or occupied before the three years and a final or occupancy has not been granted only 50% of the deposit will be returned. 		
Application for alternative design		\$1,000.00
Review revised plans or application		\$50.00 per page or \$100.00 per page if required after an inspection
Liquor licence (2 inspections) and completion of form		\$300.00
Building, septic and zoning information reports (for non property owners)		\$150.00
Faxed reply requested		\$10.00
General inquiry letter		\$150.00
Non compliance with the Building Code Act administration fee, plus any funds spent by the municipality for its investigation		\$500.00 Plus any funds spent by the municipality for its investigation
If other administrative action is required exceeding the initial fee, an additional hourly fee will be applied (per hour).		\$100.00
Abatement for septic systems (per hour)		\$100.00

SEPTIC SYSTEM PERMITS		FEE
New or Replacement – Class 1 System (Privy) Div B Section 8.3 OBC (no permit required)		No Charge
New or Replacement – Class 2 System (Greywater System) Code Section 8.4 (2 inspections)		\$250.00

SEPTIC SYSTEM PERMITS		FEE
New System – Class 4 System (3 inspections)		\$450.00
Existing System Repairs – Class 4 System		
Tank Replacement (min. tank size 3600 L) 800 Gal		
(2 inspections)		\$250.00
Bed Replacement (3 inspections)		\$400.00
Extension of Bed (2 inspections)		\$350.00
Lot Suitability		\$200.00
New or Replacement – Class 5 System		
Pre-Inspection per lot		\$50.00
Water and sewage connections		\$175.00
CIVIC ADDRESSING SIGNAGE		FEE (subject to HST)
New		\$125.00
Replacement		\$100.00
Post Only		\$50.00

Note: all fees are at the discretion of the Chief Building Official

SCHEDULE “E” – FIRE DEPARTMENT

GENERAL FEES		FEE (per submission)
File Search, Letters, Fire Permit, Fire Reports & Court Time		\$120.00
File Searches and Reports at request of owner or owner agent		
Business Inspections at request of owner or owner agent & report		\$120.00
Daycare, Liquor Licence, Mobile Food Truck Inspection & Report		\$120.00
Fireworks Display Permit		\$120.00
Investigation Fire Reports		\$239.00
Fire Safety Plan		\$120.00
RSMP up to 5000 gal		\$477.00
RSMP over 5000 gal		\$954.00
RESPONSE FEES		FEE
Vehicle incidents and fires on provincial roads under the jurisdiction of the Ministry of Transportation Ontario (MTO)		
For fee listed below additional costs may be incurred for the use of specialized personnel or equipment (e.g. MNR Fire Suppression)		
Incidents involving road vehicles, watercraft, rail vehicles, aircraft & vehicles		*\$286
per call, per truck, per half hour		
*MINIMUM 1 HOUR CHARGE		
False alarm due to accidental, malicious or preventable calls for each and every call		*\$286
per call, per truck, per half hour		
*MINIMUM 1 HOUR CHARGE		
Brush/grass fires, unattended fires or smoke complaints		*\$286
per call, per truck, per half hour		
*MINIMUM 1 HOUR CHARGE		
Standby fee for movie companies, social events, fireworks, etc.		*\$286
per call, per truck, per half hour		
*MINIMUM 1 HOUR CHARGE		
Fire Watch, sealing and protecting buildings from weather conditions or further damage after fire or explosion		*\$286
per call, per truck, per half hour		
*MINIMUM 1 HOUR CHARGE		
False alarms due to failure to properly maintain fire alarm system or contractor/service repair person working on fire system will be charged to property owner for each and every call		*\$286
per call, per truck, per half hour		
*MINIMUM 1 HOUR CHARGE		
Failure to notify Fire Department of testing/maintenance/drills or a fire alarm system will be charged to property owner for each and every call		*\$286
per call, per truck, per half hour		
*MINIMUM 1 HOUR CHARGE		



RESPONSE FEES	FEE
Fire Response Fees – Indemnification Technology	*\$286
per call, per truck, per half hour	
*MINIMUM 1 HOUR CHARGE	
Hydro Wire Responses exceeding sixty (60) minutes and will be measured in thirty (30) min intervals	*\$286
per call, per truck, per half hour	
Administration vehicle will be charged ½ the MTO rate	
Costs incurred while performing duties as per the FPPA (<i>Fire Protection and Prevention Act, 1997</i>)	Fee varies depending on the type of duties performed-

IMPORTANT NOTE:

*Fees are based on the Ministry of Transportation’s (MTO) current rate at the time of passing of the by-law, however rates are subject to change upon MTO’s future fees.

*An administration fee of 15% will be calculated on the recoverable costs before taxes where the insurance company has required that the eligible recoverable costs be placed on the tax roll. Should the insurer pay the coverage to the property owner, the property owner is liable to remit these funds to the municipality or its representative.

SCHEDULE “F” – RECREATION DEPARTMENT

LAKE OF BAYS COMMUNITY CENTRE – BAYSVILLE		FEE
Ice per Hour		
Adult – Prime Time		\$146.00
Minors – Prime Time		\$130.00
Figure Skating – Prime Time		\$92.00
Business (for profit) – Prime Time		\$225.00
Day Time – (weekdays 9 a.m. - 3 p.m.)		\$95.00
Non-Prime Time (after 11 p.m.) – not weekends		\$95.00
Friday Nights		\$97.25
Public Skating		
Adult (13+)		\$3.00
Children aged 13 and under		\$2.00
Yearly Passes		
		\$55.00 per person
Shinny/Public Skating		\$160.00 per family
Floor (No Ice)		
Residents – per day (maximum 16 hours)		\$1,000.00
Non-profit – per day (maximum 16 hours)		\$900.00
Minor – per day (maximum 16 hours)		\$900.00
Business – per day (maximum 16 hours)		\$1,500.00
Minors (under 19) – per hour		\$55.00
Adult – per hour		\$65.00
Business – per hour		\$95.00
COMMUNITY CENTRE AUDITORIUM – DWIGHT		FEE
Daily (maximum of 16 hours)		\$500.00
3-day (Friday noon-Sunday 5pm)		\$1,100.00
Minors – per hour		\$50.00
Adult – per hour		\$60.00
Kitchen		Incl.
Dishes		Incl.
Kitchen only rental – first hour		\$30.00
Kitchen only rental additional hour(s)		\$15.00
LAKE OF BAYS COMMUNITY CENTRE (LOBCC) AUDITORIUM – BAYSVILLE		FEE
Daily (maximum of 16 hours)		\$500.00
3-day (Friday noon-Sunday 5pm)		\$1,100.00
Minors – per hour		\$50.00
Adult – per hour		\$60.00
Kitchen		Incl.
Dishes		Incl.
Kitchen only rental – first hour		\$30.00
Kitchen only rental additional hour(s)		\$15.00
Labour		
Internal – per hour		\$100.00
External – per hour		\$100.00
P.A. System and LOBCC Built-in Sound System		
Per day		\$55.00
Special Event Insurance		
Ice Rental		\$5.00 per hour
Auditorium		per activity

*Day-time rates do not apply to holidays (Christmas Break), March Break or School Board Professional Development days (P.A Days).

SCHEDULE “F” – RECREATION DEPARTMENT (cont’d)

IMPORTANT NOTE

- PLUS [SOCAN](#) (Society of Composers, Authors, and Music Publishers of Canada) RATES WHERE APPLICABLE
- Hourly rental of auditoriums only available when no alcohol is being served
- If Community Centre is vacated in an unacceptable condition, extra labour charges will be applied.

Existing exemptions from the recreation user fees by-law:

Baysville Community Centre (Hall Rental Only)

Baysville Horticultural Flower Show
District Municipality of Muskoka – EarlyON programs
Baysville Library Children’s Programs

Dwight Community Centre

Dwight Lions Club
Lions Children’s Halloween Party
I.M.P.S. Home + School
District Municipality of Muskoka – EarlyON programs
Canada Day (without alcohol)
Dwight Library Children’s Programs
Dwight Parks and Recreation Children’s Programs
Dwight Winter Carnival (DWC), excluding any events involving alcohol
H.O.L.D. fundraising activities, excluding any event involving alcohol

Additional “new” non-fundraising children’s programs will be considered by Council as they arise.

SCHEDULE “G” – PLANNING DEPARTMENT

PLANNING APPLICATIONS		FEE
Official Plan Amendment		
Township Official Plan Amendment – Major ¹		\$4,000.00
	plus cost recovery	
Township Official Plan Amendment – Minor ²		\$2,750.00
	plus cost recovery	
Community Planning Permit System By-law 2021-111		
Class 1 – Staff Planning Permit		
• Minor amendments, landscaping in shoreline, as a condition of other planning applications		\$400.00
		\$500.00
• All other situations		
Class 1 – Staff Variation or Discretionary Use Permit		\$850.00
Referral of Class 1 to Council		\$500.00
Extension of Planning Permit provisional approval		\$300.00
Class 2 – Council Variation Planning Permit		\$1,100.00
By-law Amendment		\$1,700.00
	Plus cost recovery	
Removal of Holding (H) Symbol		\$700.00
	Plus cost recovery	
In conjunction with severance application		\$900.00
Consent Application		
Per severed lot, right-of-way, easement or lot addition		\$1,500.00
	plus cost recovery	
For any subsequent right-of-way, easement or lot addition		\$500.00
Change to Condition/Approval of Provisional Decision		\$250.00
Consent Section 51(26) Agreement		\$400.00
Amendment to Consent Agreement		\$250.00
Registration of Agreement	\$600.00 + Disbursements	
Validation Certificate		\$700.00
Cancellation Certificate		\$600.00
Certificate for Retained Lot		\$250.00
Consent Certificate (beyond initial certificate/per occurrence)		\$250.00
Subdivision/Condominium		
Agreement		\$1,600.00
Review/Comment Request (fee to comment on a Subdivision or Condominium application circulated from the District of Muskoka)		\$1,600.00
Draft Approval Extension and/or Amendment Requests		\$700.00
Registration of Agreement	\$600.00 + Disbursements	
Parking		
Cash in lieu of Off-Street Parking Application		\$800.00
• Cash-in-lieu per space		\$500.00
Telecommunication Facility		
Staff Approval		\$750.00
Council Approval		\$1,500.00
Renewable Energy Facility (OPA FIT or similar program)		
15 kilowatts or less		\$200.00
Greater than 15 kilowatts		\$600.00
Other Application Related Fees		
Requiring additional review by Council		\$250.00
Requiring recirculation and additional review by Council		\$350.00
Further consideration of an application upon deferral at request of applicant		\$300.00
If other administrative action is required exceeding the initial fee, an additional fee will be applied	\$100.00 per hour	
Release from Title any permitted agreement	\$600.00 + Disbursements	
Registration of Agreement	\$600.00 + Disbursements	

PLANNING APPLICATIONS

FEE

Planting Plan Security (to be refunded upon verification by Township staff that the plantings have been completed in accordance with approved plans)	1-30 Stems \$2,500 31-100 Stems \$5,000 101+ Stems \$10,000
Re-inspection of Property – Compliance (per inspection)	\$150.00
Ontario Land Tribunal hearing deposit	\$2,000.00
Deeming By-law	\$500.00
Part Lot Control By-law	\$500.00
Section 50 (18) Approval Foreclosure on Power of Sale	\$400.00

ADMINISTRATION

FEE

Peer Reviews	Full Recovery of Township costs
Official Plan/Zoning/Building Compliance Letter	\$200.00
Consent/Subdivision Agreement Compliance letter	\$200.00
MNRF Work Permit/Land Use Permit Comments	\$250.00
General Development Inquiry (from anyone other than the registered property owner or their authorized agent)	\$150.00 per inquiry
Planting re-inspection fee	\$150.00
Posting of the Notice of Public Meeting and/or Complete Application Poster	\$150.00
Pre-consultation Fee (amount to be reduced from application fee should an application be made within six (6) months of the pre-consultation meeting date)	\$200.00
Reactivation fee for any application that has been dormant for more than one year	50% of the required application fee
Administrative Review Fee	\$100.00/per hour
<ul style="list-style-type: none"> • Additional staff comments post-pre-consultation • Additional staff review due to substantial changes to an application after pre-consultation and or application submission; and • Continuous correspondence/dialogue additional to the normal application process 	

ADDITIONAL ADMINISTRATIVE PROCESSING FEE

Where an approval under the *Planning Act* is sought for a development which exists or is under construction, and is in contravention of the requirements of the Township, an additional administrative/processing fee in the amount of 50% of the respective application fee, as defined herein, shall be required at the time of submission of the application.

REFUNDS

If an application has been reviewed by staff and is withdrawn or returned, but has not yet been circulated (where applicable), the applicant should be entitled to 50% of the application fee. If an application is withdrawn after it has been circulated but prior to a public meeting being held, the applicant should be entitled to 25% of the application fee. If Council or staff has made a decision on a file, a refund will not be considered.

COPIES OF PLANNING DOCUMENTS

FEE

Township Official Plan	\$100.00
Development Permit By-law (2004-180)	\$100.00
Comprehensive Zoning By-law (2004-181)	\$100.00
Colour Copy of Site Specific By-law Area	\$10.00

¹ An application that is more significant in scale and scope than a minor amendment and which may have greater impact or policy implications beyond the subject lands, as determined by the Director of Planning. Major applications must meet one or more of the following conditions:

- an application which requires major technical studies and extensive consultation
- an application relating to more than one property
- a site specific application if considered to represent large scale redevelopment or significant change to the designation or permitted uses

COPIES OF PLANNING DOCUMENTS	FEE
² An application for a minor, site specific and small scale amendment or exception to Official Plan policies and designations, having limited impact or policy implications beyond the subject lands, as determined by the Director of Planning.	

SCHEDULE “H” – CEMETERY

Sale of Plots

Single Plot	4' x 10'	Care & Maintenance	Total
Ratepayer	\$450.00	\$348.00	\$798.00
Non-Ratepayer	\$1,000.00	\$696.00	\$1,696.00

Cremation Plot	2' x 5'	Care & Maintenance	Total
Ratepayer	\$250.00	\$210.00	\$460.00
Non-Ratepayer	\$450.00	\$388.00	\$838.00

Double Plot	8' x 10'	Care & Maintenance	Total
Ratepayer	\$900.00	\$696.00	\$1,596.00
Non-Ratepayer	\$2,000.00	\$1,392.00	\$3,392.00

Columbarium Niche - Ratepayer	12” x 12”	Care & Maintenance	Total
Niche 1-6	\$1,100.00	\$351.00	\$1,451.00
Niche 7-12	\$1,100.00	\$351.00	\$1,451.00
Niche 13-18	\$975.00	\$335.70	\$1,310.70
Niche 19-24	\$850.00	\$320.40	\$1,170.40

Columbarium Niche – Non-Ratepayer	12” x 12”	Care & Maintenance	Total
Niche 1-6	\$2,100.00	\$504.00	\$2,604.00
Niche 7-12	\$2,100.00	\$504.00	\$2,604.00
Niche 13-18	\$2,100.00	\$504.00	\$2,604.00
Niche 19-24	\$2,100.00	\$504.00	\$2,604.00

Supplies and Services

Supplies and Services	Total
Corner Markers – set of four (4) includes installation	\$175.00
Installation of Corner Markers – without purchase	\$80.00
Transfer of Interment Rights	\$60.00
Engraving of Niche	
	Initial \$600.00
	Secondary \$240.00
Monument or Marker Staking Order Fee	\$50.00
Private Mausoleum – Single Crypt	\$20,000.00
Private Mausoleum – Double Crypt	\$30,000.00
Cremation Interments	Total
Monday to Friday 8:00 a.m. to 4:30 p.m.	\$300.00/per interment
After hours, weekends, holidays	\$350.00/per interment

Care and Maintenance for Monuments and Markers

(As prescribed by the Funeral, Burial & Cremation Services Act, 2002 and Regulations)

Monument/Markers	Care & Maintenance
Flat marker under 1,116.13 sq. cm (173 sq. in)	\$0.00
Flat marker over 1,116.13 sq. cm (173 sq. in)	\$100.00
Pillow marker over 1,116.13 sq. cm (173 sq. in)	\$200.00
Upright monument up to 1.22 metres (4 ft.) in width and 1.22 metres (4 ft. in height, including base)	\$200.00
Upright monument over 1.22 metres (4 ft.) in width and 1.22 metres (4 ft.) in height	\$400.00