

The Corporation Of The Township Of Minden Hills

By-law NO. 26-52

**Being the Comprehensive Fees & Charges By-law
For the Township of Minden Hills Programs & Services**

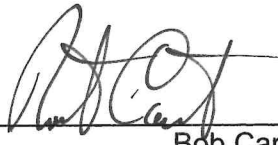
WHEREAS the *Municipal Act*, 2001, c. 25, S. 391 (1) provides that a municipality may pass a by-law to impose fees or charges

**NOW THEREFORE THE COUNCIL OF THE TOWNSHIP OF MINDEN HILLS ENACTS
AS FOLLOWS:**

1. That the fees and charges as set out in the following schedules to this By-law shall be imposed:
 - a) **Schedule A** to this by-law be the schedule of fees related to the Building Department in accordance with the *Building Code Act of Ontario*, Section 7; and
 - b) **Schedule B** to this by-law be the schedule of fees related to the Administration and Finance in accordance with the *Municipal Act*; and
 - c) **Schedule C** to this by-law be the schedule of fees related to Fire Services in accordance with the *Municipal Act*; and
 - d) **Schedule D** to this by-law be the schedule of fees related to the Cultural Centre Programs and Facilities in accordance with the *Municipal Act*; and
 - e) **Schedule E** to this by-law be the schedule of fees related to the Roads Department in accordance with the *Municipal Act*; and
 - f) **Schedule F** to this by-law be the schedule of Fees related to the Planning Department in accordance with the *Planning Act*; and
 - g) **Schedule G** to this by-law be the schedule of fees related to the Cemetery in accordance with the *Funeral, Burial and Cremation Services Act*; and
 - h) **Schedule H** to this by-law be the schedule of fees related to the Parks and Recreation Programs and Facilities in accordance with the *Municipal Act*; and
 - i) **Schedule I** to this by-law be the schedule of fees related to Environment - Water, Sewer and Landfill in accordance with the *Municipal Act*.
 - j) **Schedule J** to this by-law be the schedule of fees related to Community Services advertising in accordance with the *Municipal Act*.
 - k) **Schedule K** to this by-law be the schedule of fees related to the use of municipal property and associated structures.
 - l) **Schedule L** to this by-law be the schedule of fees related to an Annual Low Risk User Facility Program applicable to users for Community Centre Facilities and Parks Property rental(s) for Local Community General Liability Insurance Coverage.
2. That the Committees of Council are exempt from fees charged for the use of municipal facilities to host community events and fundraising activities.

3. That By-law 25-118 is hereby repealed.
4. That in the event of any conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail once in effect.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto this 25th day of June, 2026.



Bob Carter, Mayor



Vicki Bull, Clerk

Schedule "A"
Classes of Permits & Fees – Building

Class	Fee
To construct a dwelling OR addition to a dwelling plus buildings used for human habitation i.e. bunkies, private cabins /sq. ft. flat rate	\$1.00
To construct an accessory building OR addition to an accessory building /sq. ft.	\$0.80
To demolish a building	\$150.00
To construct a deck	\$200.00
To construct a commercial or industrial building /sq. ft.	\$1.10
To construct a tent over 60 sq. m	\$100.00
To transfer an existing permit	\$150.00
To change use of building	\$100.00
To construct a foundation – Unfinished /sq. ft.	\$0.60
To construct a foundation – Finished /sq. ft.	\$1.00
To install a swimming pool	\$150.00
Solid Fuel burning Appliance/HVAC System/Chimney – IE Woodstove/Furnace	\$150.00
Agricultural Building /sq.ft	\$0.50
Minimum Fee for any Building Permit which includes admin fee of \$200	\$350.00
Plumbing Permit – Dwellings	\$200.00
\$100.00 + \$5/fixture	
ICI Basic Fee when plumbing is in conjunction with other construction	\$75.00
To renovate an existing building – dwellings /sq. ft	\$0.55
To renovate an existing building – ICI /sq. ft	\$0.65
Building without a permit	Double the Standard Fee
Re-Inspection Fee	\$100.00
Conditional Permit - plus applicable Building Permit Fees	\$100.00
Application for a Sewage System – Classes 2, 3, 4 & 5	\$875.00
Septic Permit for an Addition/ Renovation/Change of Use Tank Change	\$450.00
Septic Permit Review (For Change of a Design Requiring a Site Visit)	\$250.00

Schedule "A" Continued
Classes of Permits & Fees – Building

Other Fees	
File Search Request and Response Letter (Part 8)	\$50.00
Class	Fee
Sidewalk Table and Chair Policy per year	\$100.00
Admin. Fee – Non-Refundable To accompany all applications for a building permit (excluding all Septic fees, Dog fees and Sidewalk Policy) flat rate	\$200.00
Annual Maintenance Fee – Non-Refundable	\$300.00
Revised Plans Review – Existing Permits only	\$100.00
Refreshment Vehicle Fee – annual	\$500.00
Short-Term Rentals	
Initial Licence Fee for Short-Term Rental Premises	\$500.00
Annual Renewal Fee for Short-Term Rental Premises	\$500.00
Change of Information for Short-Term Rental	\$150.00
Inspection Fee – Per Occurrence	\$150.00
Non-Compliance Re-Inspection Fee	\$150.00
Septic Re-inspection Program	
Septic inspection fee – Complete by Township or Township's agent (Per inspection/site visit)	\$220.00

Schedule "B"
Administration

SERVICE	FEE
Commissioning of Documents	\$10.00
Black and White Photocopies per page	\$0.50
Colour Photocopies per page	\$1.00
Township Flags	\$50.00
Lottery Licenses: value of the prize to be awarded	3%
Tax Certificate	\$70.00
Statement of Account – Taxes or Water	\$10.00
Duplicate Billing Notice – Taxes or Water or Accounts Receivable	\$10.00
NSF/Returned Payment	\$50.00
Transfer Balance and Overpayments	\$25.00
Addition to the Roll (per addition)	\$25.00
Mortgage Company Billings per roll/per billing	\$5.00
Reminders/Arrears Notices per tax and/or water & sewer account	\$5.00
Past Due/Outstanding Accounts per month, added on first day of each and every month that amounts are outstanding	1.25%
Burial Permit/Death Registrations – In and Out of Town	\$20.00
Rental of Council Chambers for "For Profit" Organizations per day	\$190.00
Rental of Council Chambers for "For Profit" Organizations per hour plus HST	\$25.00
Tax Sale Costs	
Tax Registration - file sent for processing	\$500.00
Registration of Tax Arrears Certificate	\$500.00
First Notice of Tax Arrears Certificate	\$200.00
Final Notice of Tax Arrears Certificate	\$200.00
Cancellation of Tax Arrears Certificate	\$200.00
Preparation of Extension Agreement & By-Law	\$500.00
Township Tax Sale	\$1,000.00
Consulting Fees and Township incurred expenses for Tax Registration	Actual Associated Costs
Marriage	
Marriage License	\$125.00

Schedule "C"
Fire

SERVICE	FEE
Fire Reports and File searches - payable upon receipt of report	\$50.00
Photographs per photo	\$1.00
Fire Inspections – payable in advance of inspection	\$100.00
Fire Inspections – re-inspections Administration Fee - cost for the work involved to follow up, re-inspect a property and letters	\$75.00
Fire Route – re-inspections Administration Fee - cost for the work involved to follow up, re-inspect a property and letters	\$75.00
Burning Permit – Daytime Open Air Burning Permits	
Commercial / Industrial / Agricultural / Construction burning payable upon receipt of permit	\$150.00
Burning Complaint Investigations	
Burning during a burn ban with or without a permit	\$800.00
Burning during the day without a permit	\$500.00
Burning of garbage or non-approved waste	\$500.00
Fee for service for an incident caused by negligence per hour	\$750.00
Not monitoring or attending to fire, allowing fire to spread to bush, not providing safety to the community	Fee pursuant to the current schedule established by the Ministry of Transportation and other Outdoor burning fees
Firework Permit	
Fireworks Display Permit Class payable upon receipt of permit	\$150.00
Fireworks vendor license application payable upon receipt of permit	\$150.00
Firework Complaint Investigations	Fee pursuant to the current schedule established by the Ministry of Transportation and other Outdoor burning fees
Nuisance Alarms	
Fee for operation crews and vehicles dispatched to a specific address other than a single family home in response to an alarm without just cause: Response to alarms occurring as a result of work being performed on a fire alarm system or emergency system without proper notification to the Fire department:	\$150.00 Administration fee plus actual costs incurred for Second and subsequent nuisance alarms in any calendar year

Schedule "C" Continued
Fire

Outdoor Burning Fees/Firework and Burn Complaints responses (Costs Incurred)	
Equipment (Pumper and Tanker)	Fee pursuant to the current schedule established by the Ministry of Transportation
Rescue Vehicle	Fee pursuant to the current schedule established by the Ministry of Transportation
4 x 4 Utility/ATV per hour	\$80.00
Personnel	Pursuant to the current hourly rates in effect, plus the 15% payroll burden
Command Vehicle	Fee pursuant to the current schedule established by the Ministry of Transportation
Non-Emergency Service Rendered	Fee pursuant to the current schedule established by the Ministry of Transportation will be charged at the discretion of the Fire Chief or his/her Designate
Fire Extinguisher Training per person	\$50.00
Unsafe Building or Condition Abatement; including recovering the cost for anything that is done pursuant to section 33, 21, 25, 26 and section 15 of the FFPA, to the owner or the person having control of the land or premises	Fees related directly to the cost of materials, equipment including labour and any special suppression equipment
Equipment (Pumper and Tanker)	Fee pursuant to the current schedule established by the Ministry of Transportation
Personnel	Pursuant to the current hourly rates in effect, plus 15% payroll burden
Command Vehicle	Fee pursuant to the current schedule established by the Ministry of Transportation
Motor Vehicles	
Responses to motor vehicle accidents on Provincial Highways	Fee pursuant to the current schedule established by the Ministry of Transportation
Responses (All motor vehicle accidents, including Motor Vehicle Fires, Quad/OHV/ATV, snowmobiles and Watercraft incidents or fires.)	
Equipment (Pumper and Tanker):	Fee pursuant to the current schedule established by the Ministry of Transportation
Personnel:	Pursuant to the current hourly rates in effect, plus 15% payroll burden
Command Vehicle	Fee pursuant to the current schedule established by the Ministry of Transportation
Non-Emergency Service Rendered	Fee pursuant to the current schedule established by the Ministry of Transportation will be charged at the discretion of the Fire Chief or his/her Designate

Schedule "C" Continued
Fire

Other Fees	
Fee recovery for the replacement/repair and/or cleaning of front line and personal protective equipment.	Fee pursuant to actual cost for cleaning, repair or replacement
Special Requested Services	Fee pursuant to actual cost
Fire Hose replacement: damages caused by others such as driving over a hose on scene	Fee pursuant to actual cost for replacement
Non-Legislated Fire Safety Plan Review per hour (Reviews that are not required under the Ontario Fire Code) (Fire Inspector rate, minimum 3 hours)	\$50.00
Lock Box for Fire Access	\$225.00
Note: For reference, where a fee is charged pursuant to schedule established by the Ministry of Transportation, the 2024 hourly rate is \$559.86.	

Schedule "D"
Cultural Centre Programs & Facilities

SERVICE	FEE
Facility Rentals	
Centre Grounds per day	\$200.00
Common Room Hourly	\$35.00
Common Room ½ day	\$50.00
Common Room – Full Day	\$100.00
Use of Grounds for Photos	\$25.00
Note: Rental Fees are based on use during regular open hours of 10am – 4pm. An additional fee of \$25.00 per hour applies to use after 4:00 p.m.	
Individuals Visiting the Minden Hills Cultural Centre Facilities:	General Admission by donation
MHCCF Members	No charge
School Group: ½ day (2-hour program) per student (\$100 minimum) HST exempt	\$5.00
Full day (4-hour program) (\$200 minimum) HST exempt	\$8.00
Bus Group with Guided Tour (90 minutes) per person	\$5.00
Image Reproduction Fees per image – black and white	\$10.00
Photocopy Fees - minimum charge for mailed photocopies	\$50.00
Speakers Fees – maximum of one hour + mileage at the current township rate	\$40.00
Cultural Centre school break ½ day programs – children - per participant per day, HST exempt	\$20.00
Christmas Market Vendor	\$20.00
Drop-in daily programs	Admission by donation
Admission to presentation/art talks	Admission by donation

Schedule "E"
Roads Department Fees

SERVICE	FEE
Entrance Permit Fee – Residential	\$225.00
Entrance Permit Fee – Agricultural	\$225.00
Entrance Permit Fee – Multi-residential	\$225.00
Entrance Permit Fee – Commercial	\$300.00
Entrance Permit Fee – Industrial	\$300.00
Entrance Permit Fee – Institutional	\$300.00
Entrance Permit Fee – Temporary	\$225.00
Entrance Permit Fee – Emergency	\$225.00
Entrance Permit Fee – Public Entrance	\$300.00
Work on Township Right-of-Way as per policy #27	\$225.00
Over Dimensional Load Permits – annual fee	\$300.00
Over Dimensional Load Permits – single use	\$50.00
Application Deposit	\$500.00
Entrance Permit Re-inspection	\$125.00

Schedule "F"
Planning Department Fees

Applications Pursuant to the Planning Act / Condominium Act	
SERVICE	FEE ^{1,2}
Pre-consultation³	
Major Pre-consultation Application	\$650.00
Minor Pre-consultation Application ⁴	\$350.00
Minor Variance	
Standard Application	\$1320.00
Zoning By-law Amendments	
Major Zoning By-law Amendment Application ⁵	\$3450.00
Minor Zoning By-law Amendment Application ⁶	\$1650.00
Temporary Use By-law	\$1650.00
Request to Lift Holding (H) Provision	\$750.00
Zoning Compliance Letter (10 business days)	\$180.00
Zoning and Business Compliance Letter (Rush – 5 business days, subject to staff availability)	\$230.00

1 Refund Policy: If an application is withdrawn prior to its circulation, the applicant is entitled to 50% of the application fee. If an application is withdrawn after it has been circulated but prior to a public meeting being held, the applicant is entitled to 25% of the application fee. If Council or staff has made a decision on a file, or a public meeting has been held, a refund will not be considered. Pre-consultation fees or fees incurred for additional reviews, site visits or recirculation of applications shall not be refundable.

2 In addition to the fees identified for any service in Schedule "F", applicants will be responsible for payment of any further costs and expenses, including but not limited to legal, advertising, peer review and consultant fees, in connection with the processing of an application/service.

3 It is recommended that Planning applications benefit from pre-consultation with the municipality in advance of application submission. Pre-consultation fee includes staff review, 1 meeting and a pre-consultation report identifying comments and application requirements. A second review or further meetings/discussions for a proposed development will require payment of the pre-consultation application fee.

4 **Minor Pre-consultation Application:** A "Minor" Pre-consultation application is when one of the following applies: • the development will result in a minor variance application; • no amendments or other planning approvals are required; • formal written comments are not required following pre-consultation; • the development is for 3 or fewer residential units; • the development is for additional dwelling units or garden suites; • planning approvals required as a condition of consent. All other pre-consultations will be deemed as "Major".

5 **Major Zoning By-Law Amendment:** A "Major" Zoning By-Law amendment is a Zoning By-Law amendment that (one or more may apply): • Requires a major amendment to the Municipality's Official Plan and/or an amendment to the County of Haliburton's Official Plan; • Requires studies and/or consultation and collaboration with external agencies; • Constitutes a change of use to permit new Commercial, Industrial, Extractive or Institutional uses; • Constitutes a substantial increase in density (ie, accompanying an application for Plan of Condominium or Subdivision, conversion to medium or high density residential use from low density residential use.). • Constitutes a substantial a increase in the development envelope or density for existing Commercial, Industrial, Extractive or Institutional uses.

6 **Minor Zoning By-Law Amendment:** A "Minor" Zoning Bylaw amendment is a Zoning By-Law amendment that: • Applies to a single parcel or land for low density residential use, including the construction of an additional dwelling unit; • Permits additional ancillary or accessory uses or structures that are compatible with the existing Zone designation and Official Plan policies; • Permits minor increases in floor area, height, parking areas, etc., for existing Commercial, Industrial or Institutional uses; • Clarifies existing zone boundaries through a professional evaluation (ie, a qualified professional providing revised environmental protection boundaries, hazard land boundaries, etc.).

Schedule "F" Continued
Planning Department Fees

Official Plan Amendments	
Major Official Plan Amendment ⁷	\$5000.00
Minor Official Plan Amendment ⁸	\$2000.00
Local Official Plan Amendment and Zoning Bylaw Amendment processed together	Official Plan Amendment fee plus 50% of Zoning Bylaw Amendment Fee
Consent to Server	
Pre-consultation Comments for Lot Addition and Lot Creation	\$650.00
For one lot addition/creation 50% of the application fee for each additional lot addition/creation	
Pre-consultation Comments for Easement or Right-of-way (ROW)	\$300.00
For one easement/ROW 50% of the application fee for each additional easement/ROW	
Administrative Fee for Clearance Letter	\$350.00 per one letter
Each additional letter on same lot.	\$100.00
Plan of Subdivision/Plan of Condominium	\$2000.00
Condominium exemption	\$350.00
Part Lot Control – per lot	\$500.00
Deeming By-law	
Deeming By-law Application	\$500.00
Deeming By-law to accompany road allowance closure and purchase	\$325.00

7 Major Official Plan Amendment: A "Major" Official Plan amendment is an Official Plan amendment that (one or more may apply):

- Proposes a re-designation or change in land use for property(ies);
- Requires many changes to the policies and schedules of the Official Plan;
- Is more significant in scale and scope than a minor Official Plan amendment, and which may have greater impact or policy implications beyond the subject lands. Applications relating to more than one property would normally be this category;
- A site-specific application representing a large scale development/redevelopment or a change in use. An application involving significant changes to the text or policies of the Official Plan would also fall in this category; and,
- An application that also requires an amendment to the County of Haliburton Official Plan.

8 Minor Official Plan Amendment: A "Minor" Official Plan amendment is an Official Plan amendment that:

- Proposes a small-scale exception to a specific Official Plan standard (e.g., minor changes to the number of permitted units; or to add a site-specific use limited in scale);
- Proposes a minor change to a specific policy that is limited in scope and typically to one property;
- Maintains the intent and purpose of the Official Plan; and,
- Shall have limited impact or policy implications beyond the subject lands.

Schedule “F” Continued
Planning Department Fees

Agreements	
Subdivision/Condominium, Severance, Encroachment, Responsibility, Legal (any type, administered by staff)	\$750.00
Amend Agreement	\$500.00
Request to Remove Agreement from Title	\$250.00
Legal Fees for preparation or registration of agreement	As invoiced by solicitor
Site Plan ⁹ Control under Section 41 of the Planning Act	
Major Commercial (over 600 sq m)/Industrial	\$2000.00 plus \$1.50 per sq m
Minor Commercial	\$1500.00 plus \$1.50 per sq m
Major Multi-residential (6 or more units)	\$2000.00 plus \$50 per unit
Minor Multi-residential (5 or fewer units) ¹⁰	\$1500.00 plus \$50 per unit
Standard Residential (1-2 units) where applicable ¹¹	\$1200.00
Minor Residential (1-2 units)	\$500.00
Amendments to Site Plan Control	
Major Amendment to Commercial/Multi-Residential Site Plan	50% of current application fee
Minor Amendment (requiring amendment to agreement)	\$750.00
Minor Amendment to Site Plan (no amendment to agreement)	\$500.00
Request to Waive Site Plan Control	\$350.00
Staff Review and Comments for Revised Plans (after first set of revisions)	\$500.00
Recirculation of Revised Plans to External Agencies for Comment	\$300.00

⁹ Where residential units are less than 10, site plan approval only required in accordance with the Planning Act and as further identified in the Township’s Site Plan Control By-law.

¹⁰A “Minor” residential site plan application requires both of the following to apply:
•Proposed development only requires a site plan and landscaping plan for a complete application.
•Site-specific conditions are not required in order to permit development.

¹¹A “Standard Residential” application requires one or more of the following to apply:
•proposed development requires lot grading and drainage and/or stormwater management report.
•Proposed development requires at least 1 technical study
•Requires multiple site-specific conditions in order to permit development.

Applications For the Sale, or Use, of the Township Land	
SERVICE	FEE
Shoreline Road Allowance (Purchase)	
Total Cost Deposit to be filed with the application	\$5050.00
The Cost Deposit includes a Non-refundable administration fee	\$900.00
Purchase cost for lands per sq ft (minimum purchase cost: \$4150.00)	\$0.70
Shoreline Road Allowance (Occupation)	
License of Occupation Agreement	\$750.00
Annual License Fee: Dock Only, Additional Structures As set by Council as per Agreement	\$125.00
Renewal of License of Occupation Agreement (upon expiry of existing agreement under same ownership)	\$500.00

Schedule "F" Continued
Planning Department Fees

License of Occupation Agreement for Short-Term Rentals	\$500.00
Renewal of License of Occupation Agreement for Short-Term Rentals (upon expiry of existing agreement under same ownership)	\$250.00
Unopened Road Allowance (Purchase)	
Total Cost Deposit to be filed with the application	\$2750.00
The Cost Deposit includes a Non-refundable administration fee	\$900.00
Required appraisal	As billed by the Appraiser, the expense of which is to the applicant
Purchase Price for Original Road Allowance	Based on appraisal
Construct an Access Road on Unopened Road Allowance	\$1000.00
Total Fee	
Applications for Staff Review	
MNR Compliance Form for Shoreline/Property Works	\$250.00
Cell Phone Tower – Request for Letter of Concurrence (includes Staff review during public consultations process)	\$1000.00
Preparation of Circulation List	\$200.00

Schedule "F" Continued
Planning Department Fees

Renewable Energy Support Resolution Renewable Energy Project greater than 10 kW but less than 500 kW Non-refundable administration fee to be filed with the request	\$500.00
Renewable Energy Project greater than 500 kW Non-refundable administration fee to be filed with the request	\$1500.00
Deposits¹²	
Peer Review Deposit 1-2 Technical Reports	\$5000.00
3 or more Technical Reports	\$7500.00
Pre-development Agreement Deposit	\$5000.00
Professional Services Deposit	\$2500.00
Legal Fees Deposit	\$900.00
Advertising Fee Deposit	\$600.00
Ontario Land Tribunal Deposit ¹³	\$5000.00
Other Fees	
SERVICE	FEE
Official Plan (copy) – printed	\$100.00
Zoning By-law (copy) – printed	\$100.00
Amendment to an Application (including pre-consultation) requiring recirculation - plus circulation fees, if applicable	\$450.00
Amendment to an Application (including pre-consultation) not Requiring recirculation	\$325.00
Additional Public Meeting or Open House	\$300.00
Requests to Council that require the preparation of a staff report that are otherwise not outlined above ¹⁴	\$380.00
Staff review and reactivation of an application that has been deferred/held in abeyance at the request of the applicant	50% of the application fee if more than six (6) months have passed since applicant requested deferral/abeyance.
Additional Staff Site Inspection	\$100.00

¹²**Deposits:** The Municipality may require the payment of deposits upon submission of any application. Deposits may be applied to cover peer review fees, professional fees should the Municipality require the expertise or advice of a third party consultant (engineer, planner, surveyor, etc.), as well as any legal costs incurred. Deposits may also be applied to any registration fees, disbursements, reproduction costs, postage, advertising, telephone charges, facsimile charges, and any other reasonable costs which may be incurred by the Municipality. Should fees exceed the initial deposit received, the Municipality shall request further deposits or payments of invoices. Additional funds may be requested from time to time, to fully cover the municipal expenses. Work will not be completed by the Municipality, its solicitor or consultants until such deposit has been paid by the applicant. The Municipality will keep an accurate record of all costs incurred with respect to planning applications. Upon completion of the processing of an application, the Municipality will reconcile the account for the applications where a deposit has been paid. A refund of the deposit will be made with the exception of those costs incurred by the Municipality, as determined by the Treasurer or designate(s). If the cost to process an application exceeds the deposit, the applicant will be responsible for the additional costs and will pay such costs upon invoice by the Municipality.

¹³**Ontario Land Tribunal Appeal Deposit:** If Council supports an application and its decision on the application is appealed to the Ontario Land Tribunal (OLT) by someone other than the applicant, the applicant will be responsible for all Municipal costs to defend the decision. These costs may include all planning fees, legal fees, engineering fees, fees of other professionals, disbursements, reproduction costs, telephone charges, facsimile charges, peer review fees and any other reasonable costs which may be incurred by the Municipality. The applicant will submit a deposit to the Municipality, upon submission of the file to the Ontario Land Tribunal (OLT), and will enter into an agreement with the Municipality to fully cover Municipal expenses with regard to the appeal. Additional funds may be requested to fully cover the Municipal expenses. Work will not be completed by the Municipality, its solicitor or consultants until such deposit has been paid by the applicant.

¹⁴**Requests to Council requiring a staff report:** Occasionally, land owners may request that the Municipality assist with planning processes or real property matters, such as permission to cross a one foot reserve, or that the Municipality take widening to a road to facilitate a lot merger. Where these requests require a planning staff report to provide context or advice alongside the proposal, a nominal fee may be charged to cover costs. This fee does not apply to matters whereby Council has directed staff to bring a report for their consideration.

Schedule "G"
Cemetery

SERVICE	FEE	
Interment Rights in a Regular Full Burial Plot		
Bethel Cemetery	\$950.00	
Gelert Cemetery	\$950.00	
Minden Cemetery	\$950.00	
Twelve Mile Cemetery	\$950.00	
Non-Resident Surcharge on Interment Rights in a Regular Plot (in addition to interment rights):		
Bethel Cemetery	\$950.00	
Gelert Cemetery	\$950.00	
Minden Cemetery	\$950.00	
Twelve Mile Cemetery	\$950.00	
Resident Interment rights in Cremations Plots:		
All Cemeteries	\$500.00	
Non-Resident Surcharge on Interment Rights in a Cremation Plot		
All Cemeteries	\$500.00	
Resident Interment rights in Columbaria		
	Minden	Twelve Mile
Top Row	\$1000.00	\$1000.00
2 nd Row	\$1000.00	\$1000.00
3 rd Row	\$1000.00	\$1000.00
Bottom Row	\$1000.00	\$1000.00
Non-Resident Surcharge on Interment Rights in Columbaria		
	Minden	Twelve Mile
Top Row	\$1000.00	\$1000.00
2 nd Row	\$1000.00	\$1000.00
3 rd Row	\$1000.00	\$1000.00
Bottom Row	\$1000.00	\$1000.00
Opening & Closing Fees – All Cemeteries (weather permitting):		
Adult Casket	\$1500.00	
Winter Casket Burial	Actual costs incurred plus 10%	
Infant/Child Casket	\$600.00	
In-ground cremains	\$300.00	
Columbaria Niche	\$225.00	
Saturday Interment Surcharge		
Adult Casket	\$200.00	
Infant/Child Casket	\$200.00	
Cremation	\$100.00	
Columbaria Niche	\$100.00	
Late Interment Surcharge (All Cemeteries, any interment)		
All Days After 3:00 p.m.	\$150.00	
Disinterment		
Adult Casket:	Actual cost incurred plus 10%	
Infant/Child Casket:	Actual cost incurred plus 10%	
Cremation:	\$425.00	

Schedule "G" Continued
Cemetery

Marker Installation	
Removal of Sod for Flat Markers	\$75.00
Foundation installations	\$300.00
Columbaria niche lettering	\$500.00
Columbaria niche year of passing	\$300.00
Purchase and Installation of Cornerstones	
All Cemeteries	\$200.00
Marker Care & Maintenance	
Flat (at least 173 sq. inches)	\$0.00
Flat 173 sq. inches or larger	\$100.00
Upright less than 4 feet including base	\$200.00
Upright greater than 4 feet including base	\$400.00
Administrative Fees & Other Fees	
Administrative	\$50.00
Change of Interment Rights	\$100.00
Transfer of Interment Rights	\$100.00
Assisting Family to determine/document interment rights per lot	\$50.00
Vault Storage – storage of remains for spring interment	\$200.00

Definition of "Resident"

The Resident Rate for cemetery lot purchase applies to Permanent or Seasonal landowners who currently own property within the County of Haliburton. Resident shall also include an individual who has filled the previous criteria but has sold or relocated outside of the County of Haliburton in order to receive long-term care, or at the discretion of the Cemetery Board.

Definition of Interment Rights for Full Burial Lot

- Includes rights to inter up to 1 casket + 2 cremains or 4 cremains plus 4 cornerstones and installation
- Identity of intended interred must be declared at the time of cemetery lot purchase, or an administrative service charge shall apply
- The greater of 40% and \$290.00 of the full burial lot purchase fee is transferred to a Care & Maintenance Trust Fund as per legislation.

Definition of interment Rights for In-Ground Cremation Lot

- Includes rights to inter up to 2 cremains
- Identity of intended interred must be declared at the time of cemetery lot purchase, or an administrative service charge shall apply
- The greater of 40% and \$175.00 of the in-ground cremation burial lot purchase fee is transferred to a Care & Maintenance Trust Fund as per legislation.

Definition of Interment Rights for Cremation Niche

- Includes rights to inter up to 2 cremains in one 12" x 12" niche
- Identity of intended interred must be declared at the time of purchase, or an administrative service charge shall apply
- The greater of 15% and \$165.00 of the cremation niche cemetery lot purchase fee is transferred to a Care & Maintenance Trust Fund as per legislation.

Schedule "H"
Community Services Programs & Facilities

SERVICE	FEE
All Facility Bookings require payment of deposit at time of booking (cash, debit, cheque, visa or mastercard).	50% of rental fee(s)
Bookings can be secured over the phone with payment by credit card. No tentative bookings.	
Payment: Balance of facility rental booking is due 30 days prior to booking date	
Insurance: All liquor licenced events require \$5,000,000.00 liability coverage. If proof of insurance cannot be provided, then insurance can be purchased through the department via the LCIS program.	See Schedule "L"
Note: All fees are subject to applicable taxes & fees (e.g. HST, SOCAN, LCIS Insurance)	
Cancellations/Refunds	
More than 30 days' notice	\$50 Administrative Fee
Less than 30 days' notice	40% refund
Cancellation by Management due to violation of facility use rules	No refund
Ice Rates <i>Regular Season September 1 to May 31</i>	
SERVICE	FEE
Non-prime time Ice per hour (Monday to Friday before 4pm)	\$87.55 Resident rate \$109.45 Non-resident rate
Minor Group Ice per hour	\$87.55 Resident Rate \$109.45 Non-resident rate
Prime time Ice per hour (After 4pm and weekends)	\$125.00 Resident Rate, \$156.25 *Non-resident rate
Tournament Ice per hour	\$133.33
Stat Days	Additional 20%
Summer Ice per hour – Hockey school, other groups June 1 to August 31	\$233.80 Resident Rate \$292.25 *Non-resident rate,
Summer Ice per hour – Minor Hockey, Skating Club June 1 to August 31	\$145.50 Resident rate, effective June 1, 2026 \$181.85 *Non-resident rate, effective June 1, 2026
Ticket Ice per hour (Figure Skating)	\$4.75 per person \$42.75 -10 passes
Community Centre Room Rental for Minor Hockey, Figure Skating when the rental includes a minimum of 4 hours ice rental per day.	\$43.50 per hour, maximum of \$108.00 per day
Permit Cancellations by Contract Holders Casual, One Time, or Seasonal	\$30.00
Birthday Party Rental	
Ice (50 minutes), Community Room 2 (3 hours includes setup and takedown) – Winter Ice	\$150.00
Ice (50 minutes), Community Room 1 (3 hours includes setup and takedown) – Winter Ice	\$175.00
Ice (50 minutes), Community Room 2 (3 hours includes setup and takedown) – Summer Ice	\$270.00
Ice (50 minutes), Community Room 1 (3 hours includes setup and takedown) – Summer Ice	\$300.00
Rink Area Rates	
Rental per day or night	\$1147.50
Special Occasion Permit Surcharge	\$222.50
Hourly rate (floor sports)	\$55.50

Definition of "Non-resident"
The non-resident rate applies to an organization or individual that does not reside or pay property taxes within the County of Haliburton.

Schedule "H"
Community Services Programs & Facilities

Fairground Rental Continued	
SERVICE	FEE
Full fairground per day, including washrooms	\$343.00
Subsequent consecutive days (2nd, 3rd, etc.)	\$200.00
1/2 fairground per day, including washrooms	\$172.00
1/2 fairground subsequent consecutive days	\$105.00
Permanent Washroom per day (located in upper fairgrounds)	\$114.00
Horse Ring Rental- Association Day Rate	\$57.00
Horse Ring Rental-Day Rate	\$114.00
Permission to host Overnight Camping	\$343.50
Ball Diamonds (Lower Washrooms Included)	
Tournaments per day	
Multiple Diamonds (up to 3)	\$343.50
Multiple Diamonds subsequent consecutive days	\$219.00
Single Diamond	\$171.25
Single diamond subsequent consecutive days	\$86.00
Ball League per game	
Adult recreational	\$18.25
Youth recreational	\$12.00
Youth competitive	\$14.00
Lights surcharge	\$12.00
Community and Recreational Programming	
Supervised programs for children per program (all programs)	\$5.00
Yoga and Fitness Programs per class Drop-in	\$15.00
Basketball per adult	\$8.00
Badminton per adult	\$8.00
Badminton per senior	\$5.00
Yoga and Fitness Programs Adult – per class for session	\$12.50
Business Personal Training Fee – annual *insurance and WSIB would need to be received	\$452.25
Camps	
Late pick-up fee	\$10 from the first minute to ten minutes, an additional \$10 will be added for each 10-minute interval.
Daily rate	\$40.00
Half day rate	\$20.00
5-day week	\$175.00

Schedule "H" Continued
Community Services Programs & Facilities

Drop-In Programs		
(i.e.: pickleball, table tennis, euchre, cribbage, shinny, badminton, soccer, basketball, volleyball)		
	Daily	10 Pass
Adult	\$5.00	\$35.00
Youth (0-17)	\$3.00	\$21.00
Senior (65+)	\$3.00	\$21.00
Family (2 adults, 3 kids)	\$11.50	\$80.00
Public Skating (includes Adult and Parent and Tot)	By donation	
Recreation Programming Cancellation Administration Fee	\$10.00	
Fitness Centre Pass Youth (14-21)	Daily Adult \$6.00 Youth/Senior (65+) \$4.35 1 Month Adult \$34.50 Youth/Senior (65+) \$25.00 3 Months Adult \$88.75 Youth/Senior \$64.00 6 Months Adult \$167.50 Youth/Senior (65+) \$119.50 Family 20% off total 1 Year Adult \$301.50 Youth/Senior (65+) \$215.50 Family 20% off total	
Locker Rental	1 Month \$10.00 1 Year \$90.00	
Replacement Fee for Lost Fitness Pass	\$20.00	
Replacement Fee for Lost Lock	\$20.00	
Events		
Family Halloween Party	Admission by donation	
Outdoor Movie Nights	Admission by donation	
Memorial Donations		
Memorial Tree – per tree (includes materials, planting and maintenance)	\$700.00	
Memorial Bench – per bench (includes customized bench, materials, memorial label and installation)	\$2,500 minimum per bench	
SG Nesbitt Memorial Arena – per seat (includes materials, memorial label and installation, single line maximum 19 characters including spaces)	\$500.00	
Fence Installation	\$334.15	
Picnic Shelter Rental per day	\$29.25	
Gymnasium Rental – per hour		
	Adult	Youth/Senior
Full Court	\$49.50	\$34.50
Half Court	\$34.50	\$23.25
Equipment Rental Fee	\$11.00	

Birthday Party Youth (up to 13 years old)	
Gymnasium (1 hour), Community Room 2 (3 hours includes setup and takedown) and regular equipment (floor hockey, basketball, pickleball, etc.)	\$100.00
Gymnasium (1 hour) + Bouncy Castle, Community Room 2 (3 hours includes setup and take down)	\$150.00+\$100.00 refundable equipment deposit
Gymnasium (1 hour), Community Room 1 (3 hours includes setup and takedown) and regular equipment (floor hockey, basketball, pickleball, etc.)	\$125.00
Gymnasium (1 hour) + Bouncy Castle, Community Room 1 (3 hours includes setup and take down)	\$175.00 + \$100.00 refundable equipment deposit
Other	
Additional Ball Diamond Dragging/Lining	\$17.25
Bouncy Castle per hour (gymnasium use only, gym rental additional fee)	\$75.00 +\$100.00 refundable equipment deposit
Function in Parks per day (weddings, family picnic not exclusive use)	\$57.00
Special Rental of Park by Vendor (non-exclusive use) per term of rental agreement	\$546.50

Schedule "H" Continued
Community Services Programs & Facilities

Room Rental Rates	
Room1	
Full Rate - Day or Night Rate	\$286.50
Hourly Rate	\$36.00
Kitchen – Day or Night	\$70.25
Room 2	
Day or Night Rate	\$172.00
Hourly Rate	\$21.00
Warm Viewing Area	
Day or Night Rate	\$172.00
4-hour Rate	\$86.00
Room 1 & 2	
Day or Night Rate	\$401.50
4-hour Rate	\$171.50
Room 1 & Warm Viewing Area	
Full Rate – Day or Night	\$391.25
4-hour Rate	\$172.00
Full Auditorium (Rooms No. 1, 2 and Kitchen)	
Full Day/Night Rate	\$486.50
Special Occasion Permit Surcharge	\$120.00
Sound System Rental	\$58.00
Security/Damage Deposit	\$216.00
Other Charges	
Friday Night set up for weekend function	\$195.00

Irondale Community Centre Fees and Charges	
Centre rental per hour (full kitchen use)	\$17.00
Minimum 2 hours	
Entire property per day	\$111.00
Lochlin Community Centre Fees and Charges	
Centre rental per hour	\$17.00
Minimum 2 hours	
Entire property per day	\$111.00

Schedule "I"
Environmental: Water, Sewer and Landfill

Water	
SERVICE	FEE
Water turn on/turn off charge during regular working hours	\$50.00
Water turn on/turn off during overtime hours	\$80.00
Water Service connection	\$500.00 whichever is greater plus \$100 administration fee
Water/Sewer Connection at existing service at property line – per connection	\$350.00
Service charge for water meter replacement/repair (Damages)	\$125.00
Final Water/Sewer Read and Account Billing	\$75.00
Water/Sewer Open New Account for New Owner	\$50.00
UNAUTHORIZED removal of water meter and water meter recording wires	\$500.00
Water from Township Coin Meter – per 4 litres	\$0.50
Sewer	
New Sewer Service Connections	\$500.00 or actual costs – whichever is greater plus \$100 administration fee
Waste Disposal Sites	
Minimum Charge	\$10.00
Bagged Household Garbage - Over Bag Limit per bag	\$3.00 per garbage bag
Loose Garbage	\$150/tonne
Refrigerant items (refrigerators, freezers, air conditioners, water coolers, and dehumidifiers)	\$40.00 per unit
Large/bulky items	\$180/tonne
Mattress or Box Spring	\$30.00 per unit
Construction and demolition waste (drywall, insulation, wood, etc.)	\$200/tonne
Mixed loads* (cannot include blue box materials, or other divertible materials)	\$290/tonne
Approved Contaminated Soil	\$75.00/tonne
Brush	\$90/tonne \$20/cubic yard for sites without scales
Shingles	\$85.00/tonne
Vehicle Weight	\$15 each

***Mixed loads** means a load of waste containing two or more waste streams where no reasonable effort has been made to separate the materials into their respective waste streams. Cannot include blue box materials, or other divertible materials.

Notwithstanding the date of enactment of this By-law, the fees and charges set out in Schedule I, Waste Disposal Sites, shall take effect on the first day the Scotch Line Transfer Station commences operations.

Schedule "I" Continued
Environmental: Water, Sewer and Landfill

Waste Management Services	
Replacement Waste Disposal Card	No charge One free replacement waste disposal card per term of the card Beyond the one free replacement card, \$3 per square.
Replacement /Additional Waste Site Access Card	No charge One free additional Waste Site Access Card per term of the card. \$5.00 for each additional Waste Site Access Card.
Cottage Kits – per kit	\$5.00
Cottage Kits – for 10 kits	\$45.00

Schedule "J"
Community Services Advertising

Location	Size	Current (quarterly) Per annum	Annual Rate	Set-Up Fee
SG Nesbitt Memorial Centre – Interior				
Rink/Wall Board	3ft x 8ft	N/A	\$440.00	\$575.00
Olympia				
Arena	Variable	N/A	\$315.00	\$420.00
Snowmobile/ATV Trail				
All	8.5" x 11" sign at 5 locations	N/A	\$210.00	\$210.0
Mobile Highway Sign				
Water Street	4 lines of 15 characters per line	N/A	\$10.50 per two (2) week block	\$30.00
Scotch Line Landfill	4 lines of 15 characters per line	N/A	\$10.50 per two (2) week block	\$30.00

*HST is in addition to all fees.

Definition of "Set-up Fee"

The set-up fee will be charged for material and installation costs when an advertiser is first starting a new Advertising Space or when a current advertiser wishes to change their existing sign artwork.

The set-up fee will be charged for mobile highway signs for staff to put up and take down.

Definition of "Annual Rate"

The Annual Rate will be the yearly rental fee charged for advertising with the Township of Minden Hills during a 12-month period starting August 1 through July 31 of the next year. Rental contracts will start on August 1 of each year. Those contracts that start between August 1 and July 31 will be prorated.

Schedule "K"
Property

SERVICE	FEE
Rental of municipal lands for parking and/or construction staging areas for temporary projects – per month	\$500.00
Electric Vehicle Charging Stations – per hour (fee is determined by the total time the vehicle is connected to the charging station)	\$2.50

Schedule "L"
Local Community Insurance Services

Non-Sporting Events or Occasions				
Note: All fees are subject to applicable taxes				
SERVICE	FEE			
Anniversaries, arts, art shows and exhibits, auctions, banquets, bazaars, birthday parties, bridge, chess clubs, crafts, dance parties, dance recitals, concerts, dinners, engagement parties (e.g. Jack and Jill events), fashion shows, graduations, music recitals or other family celebrations (e.g. christenings, showers, graduations etc.), photo shoots, religious services, retirement parties, reunions, seasonal markets, talent shows, theatre performances, weddings or other ceremonies. For any activities not indicated above, please refer to Marsh.				
No alcohol	Hourly Rate	4 Hour Event	Per Day Event	4+ Day Event
Number of People attending Event/Rental				
0-50	\$1.30	\$5.40	\$12.50	Refer
51-500	\$4.30	\$21.60	\$18.45	Refer
500+	Refer	Refer	Refer	Refer
Alcohol	Per Day Event		4+ Day Event	
0-500	\$75.60		Refer	
500+	Refer		Refer	
Picnics (no-alcohol) Up to 250 Attendees	\$2.85 per day			
Meetings, seminars, speakers, workshops/classroom instruction (No Alcohol)				
0-50	\$2.90 per rental			
51-500	\$3.25 per rental			
500+	Refer			
Sporting Events and Activities				
Low Risk	Hourly Rate	Per Day	Per Season	
Badminton, baton twirling, bowling, curling, dance lessons, horseshoes, lawn bowling, public skating, shuffleboard, table tennis, tai chi, tennis				
0-50	\$1.85	\$13.35	\$48.00	
51-99	\$2.50	\$25.40	\$60.00	
100+	\$3.70	\$27.00	\$60.00	
200 and above	Refer	Refer	Refer	
Medium Risk				
Roller skating, baseball, basketball, broomball, cheerleading, cricket, dodge ball, dry land training, field hockey, figure skating, fitness classes, Frisbee (including ultimate frisbee), handball, non-contact sports pickle ball, racquet ball, slo-pitch, soccer, squash, t-ball, track & field, volleyball, yoga, dancing, power skating, speed skating, synchronized skating, splash pads				
For any activities not indicated above, please refer to Marsh.				
0-50	\$3.70	\$27.00	\$88.00	
51-100	\$6.15	\$37.80	\$110.00	
100+	\$9.50	\$43.20	Refer	
*Events Over 1 day: Any Single Sporting Event being held for more than 1 consecutive day is a Referral to Marsh.				
Exclusions: Alpine skiing, bike racing, boxing, climbing walls, contact sports (including pick up hockey, pick up lacrosse, martial arts, touch/flag football), cycling, gymnastics, horse related, kabaddi, kayaking, kickboxing, motor vehicle activities, rugby, scuba diving, sledge hockey, ball/roller/floor hockey, skateboarding, snowboarding, tackle football, wrestling, athletic schools, festivals, fairs, deep frying at concessions/kiosks/vendors, professional performers or members of the Actors Guild, and organized sports teams/leagues/tournaments.				
** If hourly rate exceeds the 1-day rate, the 1-day rate will be charged.				