

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

By-Law No. 2025-27

**Being a By-Law amend By-Law 2023-44 being a By-Law to Establish a
Schedule of Fees for Municipal Services**

WHEREAS s. 391 (1) c.25 of the Municipal Act 2001 and various other statutes authorize municipalities to pass by-laws for imposing fees or charges for information, services, activities and use of municipal property;

NOW THEREFORE the Council of the Corporation of the Township of Admaston/Bromley enacts as follows:

1. That Council hereby establishes the schedule of fees as amended and as set out in Schedule ‘A’.
2. No request by any person for any information, service, activity or use of Township property described in Schedule “A” will be processed or provided unless and until the person requesting the information, service, activity or use of Township property has paid the applicable fee or charge in the prescribed amount as set out in Schedule “A”.
3. Schedule “A” is an integral part of this by-law.
4. Should any part of the by-law, including any part of Schedule “A”, be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is Council’s intention that such invalid part of the by-law shall be severable and that the remainder of this by-law including the remainder of Schedule “A”, as applicable, shall continue to operate and to be in force and effect.
5. That this By-Law shall come into force and take effect immediately upon the passage thereof.
6. Repeal and Replace By-Law No. 2023-44.

Read a first and second time this 19th day of June 2025.

Read a third time and finally passed this 19th, day of June 2025.

MAYOR

CAO/CLERK

SCHEDULE 'A' TO BY-LAW # 2025-27
FEES & CHARGES

PART 1 - DOG LICENSING	
Spayed/Neutered -Before April 30th	\$20.00
Spayed/Neutered -After April 30th	\$25.00
Unsterilized Dogs - Before April 30th	\$25.00
Unsterilized Dogs - After April 30th	\$30.00
Replacement Tag	N/C
Kennel License	\$50.00
Kennel License (+ Dog Tag)	\$10.00
Service/Guide Dog	N/C
PART 2 - FEES & SERVICES	
Tax Certificates	\$50.00
Zoning Compliance	\$50.00
Consents for Municipal Drains	\$100.00
Township Road Map	N/C
County Map	N/C
Copy of Official Plan	\$50.00
Copy of Zoning By-Law	\$50.00
Photocopies	\$0.25
Faxes - Local	\$2.00
Faxes - Long Distance	\$2.00
NSF Charge	\$45.00
Rates for Council Chambers - Non-Resident	\$40.00
PART 3 – FIRE	
Recreation Burning Permit	N/C
Open Air Burning Permit	N/C
Burning Permit Inspection Fee	N/C
Fire Report	\$40.00
PART 4 – PLANNING	
General Inquiry	per County of Renfrew By-law
Minor Variance	
Official Plan Amendment	
Amend County of Renfrew Official	
Approval of an adopted Local Official Plan Amendment	
Zoning By-Law Amendment	

Karst Land Inspections	\$100.00
All other amendment requests	as per costs
Site Plan Application	\$1,000.00
Consent Applications - New Lot Created	per County of Renfrew By-law
Consent Applications - does not create a new lot	
Cancellation of consent certificate	
Issuance of Final Certificate of Approval	
Fee for Major Revisions to Consent Application	
Fee for Minor Revisions to Consent Application	
Validation of Title	per County of Renfrew By-law
Special Council Meeting	
Planning Comment - Hourly Rate	
Subdivision Compliance Report	
Site Plan Control Offences	
Subdivision Development Application (\$5,000 deposit)	
Subdivisions - Initial Application Fee (up to 10 developable lots / blocks)	per County of Renfrew By-law
Subdivisions - Initial Application Fee (more than 10 developable lots / blocks)	
Subdivision - Major Plan Revisions (re-circulation)	
Subdivision - Minor Plan Revisions (re-circulation)	
Subdivisions - Draft Approval Extension (annual)	
Peer Review Deposits - Plan of Subdivision and Plan of Condominium	
Request to Amend Site Plan Agreement	\$550.00
Request for releases of Registered Site Plan	\$300.00
Condominiums - Initial Application Fee (up to 10 units/ common elements/blocks)	per County of Renfrew By-law
Condominiums - Initial Application Fee (more than 10 units/ common elements/blocks)	
Condominiums exempt under section 50 of the Condominium Act	per County of Renfrew By-law
Condominiums- Major Plan Revisions (re-circulation)	
Condominiums - Minor Plan Revisions or Emergency Extension	per County of Renfrew By-law
Condominiums - Draft Approval Extension (annual)	
Part Lot Control Exemption By-law - Final Approval	
County of Renfrew Pre-Consultation Fees	

PART 5 - SEWAGE SYSTEM FEES	
Class 2 System (grey-water)	\$350.00
Class 3 System (cesspool)	\$350.00
Class 4 System (leaching bed, filter bed)	\$500.00
Class 5 System (holding tank)	\$500.00
An engineered designed system	\$500.00
Replacement of Tank and/or up to 100 ft. weepers	\$200.00
PART 6 - COMMENTS RELATED TO SEWAGE SYSTEM FEES	
Consents (per severed lot)	\$100.00
Minor Variance	\$25.00
Plan of Subdivision Review	\$75.00
Administration Charge/Septic Permit Search	\$50.00
PART 7 - BUILDING PERMIT FEES	
Residential Buildings (garages and additions) per sq. ft.	\$0.75
Sundecks/Porches	\$100.00
Accessory Buildings (minimum charge)	\$100.00
Accessory Buildings per sq. ft.	\$0.40
Mobile Home	N/C
Alterations and Renovations	\$100.00
Swimming Pools/Hottubs	\$100.00
Outdoor Wood Burning Furnace	\$100.00
Farm Building excl. house & garage (minimum charge)	\$100.00
Farm Building excl. house & garage	\$0.30
Carports	\$100.00
Commercial and Industrial Construction per sq. ft.	\$0.50
Tower – charge per foot	\$2.00
Demolition of Building	\$100.00
Occupancy Permit	\$100.00
Compliance Letter	\$100.00
Additional Inspection	N/C
Additional Inspection (after 4 yrs)	N/C
Commence Construction with NO Permit	N/C
Solar Panels (Council's Approval)	\$100.00
Revision or Renewal of Permit	\$100.00

PART 8 - MUNICIPAL TAX SALES ACT	
Title Search and all Lawyer Fees	Actual
Prior to First Notice	Actual
Prior to Final Notice	Actual
After Final Notice	Actual
Sale by Tender	Actual
All other disbursements and expenses	Actual
PART 9 - ROAD CLOSURES	
Administration Costs	\$200.00
Consents	\$100.00
Appraisal Costs	Actual
All other disbursements and expenses	Actual
Appraised Value of Property	Per Appraisal
Part 10 – General Road Operations	
Grader Rental (min 1 hr. charge) per hour	\$100.00
Entrance Permit	\$100.00
Consents	\$100.00
Tile Drain and Utility Road Crossing Permit	N/C
Civic Address Sign	Actual
Installation of Culverts	Actual
PART 11 – STAFF CHARGE OUT RATES (per hours plus admin fee)	
CAO / CLERK	\$90.00
Treasurer - Deputy CAO/Clerk	\$80.00
Treasurer - Deputy Clerk	\$70.00
Roads Superintendent	\$65.00
Lead Hand	\$45.00
Finance Clerk	\$40.00
Admin. Assistant	\$35.00
Equipment Operator	\$35.00
Waste Site Attendant	\$30.00
PART 12 – WASTE MANAGEMENT FEES	
Bag Tag Stickers	\$2.50
Charge for ineligible bag	4 X fee of Bag Tag
Charge for each oversized bag	\$2.50
Charge for mixed waste, MHSW or prohibited waste in bag	4 X fee of Bag Tag
Request to open Osceola Landfill	\$100.00
Operator Costs (min. 3 hours) per hour	\$30.00

White Goods – Refrigerant Degassing Fee - Each	\$30.00
Small Dumpster / Roll Off Bin – 6 to 10 Cubic Yards	\$250.00
Medium Dumpster / Roll Off Bin – 12 to 20 Cubic Yards	\$300.00
Large Dumpster / Roll Off Bin – Over 20 Cubic Yards	\$350.00
Truck – Half Tonne / Tonne	\$100.00
Trailer Towed by Private Automobile	\$100.00
Single-Axle Truck	\$200.00
Tandem Axle Dump Trailer (ball or pintle hitch)	\$250.00
Tandem Truck / Farm Wagon / Semi-Trailer	\$300.00
Tri-Axle Truck	\$400.00
Appliances and Furniture (per item) – Small	\$5.00
Appliances and Furniture (per item) – Large	\$20.00
Tires and Tires on Rims	No Charge
Metal	No Charge
Tri-Axle Truck Load of Waste – Fuel Spill – Per Tonne	\$30/Tonne – min. \$500
Tri-Axle Truck Load of Waste – Fire Clean-Up – Per Tonne	\$30/Tonne – min. \$500
RCDSB (1 High School & 1 Elementary School)	\$500/Month
RCCDSB (1 Elementary School)	\$100/Month