

VILLAGE OF GRANISLE
BYLAW NO. 540, 2024
A BYLAW TO REGULATE THE RATES, TERMS AND CONDITIONS FOR SANITARY SEWER WORKS

WHEREAS pursuant to Part 7 of the Community Charter, the Council has the power to provide for establishment and use of a sewage system and impose fees payable in respect of all or part of a service of the municipality;

NOW THEREFORE, the Council of the Village of Granisle in open meeting assembled, ENACTS AS FOLLOWS:

CITATION

1. This bylaw may be cited for all purposes as **"Village of Granisle Sewer Regulations and Rates Bylaw No. 540,2024"**.

INTERPRETATION

2. In this bylaw, unless the context otherwise requires:

"Consumer"	means any person, company or corporation who is the owner or agent for the owner of any premises to which sewer works is provided and also any person who is the occupier of any such premises, and also includes any person who is actually a user of sewer to any premises or by any service works from the said works.
"Council"	means the Council of the Village of Granisle.
"Public Works Department"	means the person designated in charge of Public Works, his designate, or any other person designated to act on behalf of the Village of Granisle;
"Village"	means the Village of Granisle.
"Home Business use"	means a home business that requires sanitary sewer works in addition to the normal household usage for a residential occupancy. Such home businesses shall include, but are not limited to, Bed & Breakfast or hair dressers".
"Multiple Occupancy"	means a non-residential use where a building or buildings on a parcel consists of more than two occupancy types.
"Municipality"	means the Village of Granisle, its servants, agents and assigns.
"Owner's Sewer Line"	means the sewer pipe extending from the property line of the property concerned or the public sewer where this is located in an easement through said property, to the building situated thereon, and joining the sewer connection to the plumbing system at that building.
"Premises"	means such separate and individual lots or parcels of land or individual units where they are housed in an individual structure.
"Public Sewer"	means any sewer, sewer system or portion thereof used or intended to be used for public use under the control of the Village of Granisle.

"Sewer Connection"	means the sewer pipe extending from the public sewer to the property line of the property being served or about to be served. Where the public sewer is located in an easement through the property, the public sewer shall be deemed to be the property line.
"Sewer Disconnection"	means the disconnection of the sewer pipe extending from the public sewer to the property line of the property being served or about to be served. Where the public sewer is located in an easement through the property, the public sewer shall be deemed to be the property line.
"Sewer Works"	means the sewer collection system pipeline of the Village of Granisle.

APPLICATION FOR SERVICE

3. a) Application for the connection to the sewer system of any property shall be made in writing on the form provided and delivered to Public Works Department. Such application must be signed by the owner of the property or their duly authorized agent signing as such, and shall be accompanied by the required charge. Each application, when signed by the potential customer, shall be an agreement whereby the consumer agrees to abide by the terms and conditions of this bylaw.
- b) Upon arrival of the application by Public Works Department, the said property may be connected to the sewer works.

CONNECTIONS

4. a) Where a new building or structure is being built and will come with the provisions of this bylaw, the owner or their agent shall make application and payment for a service at the time he makes application for a building permit. The application for sewer connection must be approved by Public Works Department prior to building permit being issued.
- b) Mandatory Connections:
If a parcel of land, upon which is situated a building occupied or used by one or more persons, abuts a street or land or right-of-way upon or under which there is laid a public sewer, the owner or occupier of such building shall connect or cause to be connected the said building with the public sewer in the manner provided by this bylaw.
- c) Compulsory Connection:
It shall be compulsory for any owner or owners whose property is capable of being serviced by a public sewer to connect or cause to be connected to such building with the public sewer within six (6) months after the date that the public sewer is completed and rendered operational.
- d) Each parcel of land on which a building or structure is situated including a bare land strata lot but excluding a strata unit in a building, shall have a separate connection to the public sewer system. The connection fee and user fees shall be payable for each connection to the parcel.
- e) When a building within the Village is removed or demolished, it shall be the duty of the owner or their agent to immediately apply to the office of the Village, upon such forms as the Council shall prescribe, for a permit to disconnect from the public sewer, at the property line. Public Works Department shall then cause such disconnection to be made and forthwith plug the said connection at the property line. The fee for such disconnection shall be the actual cost of the work as determined by the Village.

CONNECTION FEE

5. a) To defray the cost of laying connecting pipe from sewer works to the property being or about to be services, there shall be imposed upon owners of such property, a sewer connection fee.
- b) For a sewer connection, the connection fee shall be charged as per Schedule A and shall be tendered with the application. Any amount remaining unpaid on the 31st of December shall be added to the real property tax roll in respect of the property concerned.
- c) Upon receipt of the application to connect to the public sewer and of the fee required under Schedule A, the Village shall cause to be laid (unless already laid) a sewer connection. Thereupon the owner shall connect their building with an owner's sewer line to the sewer connection provided, in accordance with the regulations hereinafter contained.
- d) If the owner or their agent of any property where the owner's sewer line has been disconnected, wishes to reconnect to the public sewer, he shall make application upon such forms as the Public Works Department shall prescribe for the reconnection. He shall pay the estimated cost, with minimum fees being charged pursuant to Schedule "A". Upon completion of the reconnection, the owner or their agent shall be sent a statement showing the actual cost of the work and he shall be refunded any overpayment or conversely he shall pay the Village any cost over and above the estimated cost of this work.

INSTALLATION

6. a) Before any person shall install or construct any sewer connection or owner's sewer line, or commence doing any construction work in relation to or in connection therewith, he shall notify the Public Works Department in writing as least 48 hours in advance of any works. If required by the Public Works Department, he shall furnish a plan and specifications which shall show a description of the material which the applicant proposes to use in connection with the installation or construction.
- b) The installation of owner's sewer line shall be the responsibility of the property owner but shall conform to the specifications approved by the Director of Engineering. The minimum diameter of every owner's sewer line shall be 100 mm (four inches).
- c) The sewer connection fee deposited in accordance with Section "A" hereof, does not include works within the property of the applicant.
- d) No person other than the Village, their employees or their contractors, shall install or cause to be installed any part of the sewer connection provided for in this bylaw, or in any way break, interfere or tamper with any public sewer of the Village.
- e) Owner's Excavation: The owner's sewer line shall be excavated and backfilled at their expense and the Village shall not be held responsible for any or all damages resulting from said excavating or backfilling. The owner shall supply all pipe and appurtenances and shall be constructed of the following materials:
 - 1) plastic drain and sewer pipe and pipe fittings for use underground, conforming to CSA B182.1 or as approved by the Public Works Department

f) Slope of Connection:

- 1) The owner's sewer line shall be laid to an uniform slope of not less than 1 to 50 (1/4 inch) to the foot in the direction of the flow in all cases up to 150 mm. (6 inch) lines and not less than 1 to 100 (1/8 inch to the foot) in the case of 200 mm. (8 inch) lines, provided that in exceptional circumstances a slope of 1 to 100 (1.8 inch to the foot) may be approved if installed under the direction of the Public Works Department.
 - 2) The pipe shall be laid not less than 1.83 meters below the finished surface of the ground as measured to the top of the pipe and it is mandatory that the property owner adequately protect it from freezing.
 - 3) The pipe shall be laid concentric to each adjacent pipe and the joints shall be flush, even and free of any internal obstruction.
 - 4) Where couplings are provided by the manufacturer as in the case of plastic pipes, the couplings shall be installed in accordance with the manufacturer's specifications
 - 5) In no case will cement mortar and oakum joints be permitted.
 - 6) Bell and spigot pipe shall be laid with the spigot end facing the direction of the flow.
 - 7) Where the owner's connection is laid over filled ground or in ground which may be subject to settling, the Public Works Department may require other materials than those stated in Section 6. e) of this bylaw be used.
 - 8) It shall be the responsibility of the owner to provide a four inch (4") (100 mm) clean out at the downstream end of the owner's sewer line, totally inside the property line. It shall be suitably capped and protected from mechanical damage. The exact location shall be marked for ease of reference.
 - 9) The pipe shall not bear on any plank, timber, rock or other unyielding object, nor shall any such object be placed against the pipe in backfilling.
 - 10) Where the owner's sewer line is laid near any shrub or tree whose roots may penetrate the pipe joints, the Public Works Department may require that special joint material be used.
 - 11) The owner's sewer line shall have a 150 mm. (6 inch) bed of sand prior to being installed and shall be covered with a layer of sand not less than 300 mm (12 inches) thick over top of pipe. Select site material may be used if prior approval is obtained from Public Works.
- g) All underground pipes on any premises shall be placed below the frost line, and in all cases, not less than 1.83 meters below the surface of the ground or if placed under a driveway, sidewalk or other area that will be cleared of snow, not less than 2.743 meters below the surface of the ground. All other pipes exposed to frost shall be properly and sufficiently protected therefrom.
- h) The owner or their agent shall test the house connection for water tightness in the presence of the Public Works Department. The test shall be performed by sealing the owner's sewer line at the property line, using an approved plug and then filling the line with water so that a head of not less than 2.5 meters (eight feet) is placed on all sections of the building sewer line. The rate at which the water escapes from the owner's sewer line, when calculated under this test shall not exceed ½ liter (one-tenth gallon) per hour for each three (3) meters (ten feet) of owner's sewer line.

- i) The owner's sewer shall not be covered nor backfilled until the Public Works Department has given written approval of the installation.
- j) After final inspection has been made, it shall be incumbent upon the property owner to see that the sewer connection does not become obstructed from rocks, gravel, sand, sticks, garbage, or any other foreign material, grease build-up and the freezing of lines. Property owners shall ensure that clean out caps are not removed except for inspection by either property owners or other authorized persons. In instances where an act of nature such as landslide, shifting of earth, washouts caused by rainfall or water tables, man-made instances such as contractors digging and breaking sewer, water and gas lines, construction of new streets or any other work causes damage or breaks sewer service lines on Village streets rights-of-way, or easements, the Public Works Department shall determine the cause of such damages, repair or cause to have repaired the said line and further, determine who shall be liable for payment.
- k) Defective Material and Workmanship: Where the Public Works Department finds that the materials or workmanship of an owner's sewer line are defective or otherwise not in accordance with the provisions of the bylaw, he shall so notify the owner who shall replace the defective material or correct the faulty workmanship and notify the Public Works Department when the installation is again ready for inspection.

RATES

- 7. a) There shall be charged against the owner of land or real property where a sewer connection has been installed to the property and where plumbing is installed on the premises and is connected to the Village's sewer system, a sewer rental as set forth in Schedule "A" of this bylaw.
- b) Charges When Vacant: The owners of premises, whether occupied or vacant, to which a service connection has been made, shall be responsible for the payment of all sewer rates, once occupancy has been declared, whether the services are actually used or not. Exemption from payment of user rates is permitted under provisions of Section 8 c).
- c) Independent Rates: Where multiple independent users exist in what is commonly referred to as Common Connection Line, the individual rates as defined in Schedule "A" of this bylaw shall be applicable whether or not an independent sewer connection has been installed to the property.
- d) The Public Works Department shall classify each property or premises in accordance with the classifications set out in Schedule "A" attached hereto and forming part of this bylaw and the consumer shall pay the appropriate rate in the manner provided herein.
- e) Invoicing for new connections shall commence within two (2) months immediately following the date of connection, or occupancy, whichever comes first.
- f) Prompt Payment Discount
Annual accounts billed from January 1st to April 30th in each year shall be allowed a discount of ten percent (10%) if paid on or prior to April 30th in that year. If the account remains unpaid after April 30th, full rates shall be due and payable. Accounts which remain unpaid as at December 31st in any year shall be transferred to taxes in arrears and shall be subject to interest in the same manner as other taxes.

g) Billings:

- 1) The owners, as detailed in the records of the municipality, of all residential property shall be billed directly and shall be responsible for the payment thereof.
- 2) The owners, as detailed in the records of the municipality of all commercial property shall be billed directly and shall be responsible for the payment thereof.

- h) Any rate remaining unpaid on the 31st day of December of any year shall be deemed to be taxes in arrears in respect of the consumers' property concerned and shall forthwith be entered on the real property tax roll as taxes in arrears.

REGULATIONS

8. a) No person shall destroy, injure or tamper with any fixture of the municipal sewer works, and no person shall in any manner interfere or meddle with the sewer connection or works in any street, or make any additions or alterations to the sewer system or any connection or part without the express approval of the Village.

- b) No person shall obstruct or prevent the Director of Engineering, or any person authorized by him from carrying out any or all of the provisions of this bylaw, nor shall any person refuse to grant the Public Works Department, or any person authorized by him, permission to inspect any sewer service work at any reasonable time.

c) Disconnection of Service:

Upon written application to Council the owner of land shall be exempt from payment of user rates when:

- 1) a water disconnection fee has been paid and the water service to the land has been physically disconnected from the waterworks system: and
- 2) the land has been unoccupied for a period not less than two years prior to the date of payment of the water disconnection fee; and the exemption shall continue so long as the land remains unoccupied.

- d) Owner Refuses or Neglects: Where the owner or owners of any parcel of land in the Village which is required to be connected to the public sewer by this bylaw, neglects, omits or refuses to comply with the provisions of this bylaw, the Council may, by resolution, cause the owner to be served with a notice requiring him to comply with this bylaw within sixty (60) days of receipt of such notice. If the owner neglects, omits or refuses to comply within sixty (60) days of receipt of such notice, the owner shall be guilty of infraction of this bylaw.

e) Infractions:

- 1) Nothing in the bylaw shall be construed to permit the connection of surface water to the public sewer. The connection either directly or indirectly of roof leaders, foundation drains, sumps or any other collector of surface or ground water is not permitted. The owner of property who connects, permits or causes to be connected, any storm or surface or ground water from their premises or property to the public sewer shall be guilty of an infraction of this bylaw and shall rectify the situation at their expense.
- 2) Swimming pools shall not be connected to the public sewer.
- 3) Car wash(es) shall not be connected to the public sewer.

- f) No gasoline, naphtha or other inflammable liquid or explosive substance and no grease, oil, lye, free acid, mud, grit, plaster of paris, lime, clay or any other trade or industrial wastes which may injure or impair the efficiency or safety of the public sewer or cause an upset or malfunction of sewage treatment through deposits forming in the same or contributing to the attacking and weakening of such public sewer shall be discharged into any public sewer within the Village.
- g) In the case of any commercial or industrial premises where there exists a possibility that such noxious wastes, as are described in Section 27 of this bylaw may be discharged into the public sewer, a permit to connect to the sewer shall not be issued until the Public Works Department has examined fully and approved the layout and design of the protective devices by means of which the applicant proposes to prevent or neutralize the discharge of the said wastes into the sewer works.

ADMINISTRATION

- 9. a) The Public Works Department or their designates(s) is hereby authorized and directed to carry out the general supervision of the municipal sewer system and to administer the provisions of this bylaw.
- b) The Public Works Department with the approval of the Chief Administrative Officer shall have the authority to employ assistants and inspectors for the purpose of administering the provisions of this bylaw.
- c) Nothing contained in this bylaw shall be construed to impose any duty or liability on the municipality to service and person or premises.
- d) The municipality shall not be liable for the failure of the sewer system in consequence of any accident or damage to the works, whether such failure arises from the negligence of any person in the employ of the municipality or other person whomsoever, or through natural deterioration or obsolescence of the municipality's system or otherwise howsoever; but in the event of such failure for more than five consecutive days, an equitable reduction shall be made on all rates or services affected thereby.

OFFENCES

- 10. Any person who shall be guilty of any breach of infraction of any of the provisions of this bylaw shall be liable on summary conviction, to a fine or penalty not exceeding the sum of One Thousand Dollars (\$1,000.00) and each day on which the violation occurs shall be considered a separate offence.
- 11. Wherever applicable, use of the masculine shall include the feminine and use of the singular shall include the plural, and vice versa.

REPEAL BYLAWS

12. The Village of Granisle Sewer Regulations and Rates Bylaw No.533, 2023 and all amendments thereto are repealed.

EFFECTIVE DATE

13. This bylaw shall become effective on January 1, 2024.

READ A FIRST TIME THIS 24th DAY OF JANUARY,2024

READ A SECOND TIME THIS 24TH DAY OF JANUARY,2024

READ A THIRD TIME THIS 24TH DAY OF FEBRUARY,2024

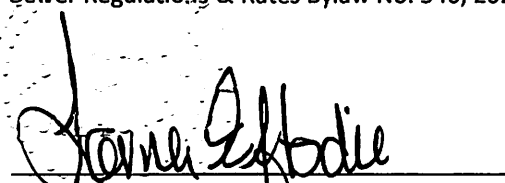
FINAL ADOPTION THIS 7TH DAY OF FEBRUARY,2024



Mayor Linda McGuire

Lorna Eftodie, Chief Administrative Officer

Certified a true copy of "Village of Granisle
Sewer Regulations & Rates Bylaw No. 540, 2024"



Lorna Eftodie, Chief Administrative Officer
Village of Granisle Sewer Regulations & Rates
Bylaw No. 540, 2024

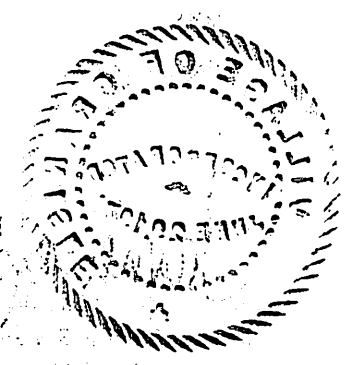
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VILLAGE OF GRANISLE
BYLAW NO. 540, 2024

EFFECTIVE: January 1, 2024

SCHEDULE "A"

<u>CLASSIFICATION</u>	<u>ANNUAL RATE</u>
<i>RESIDENTIAL</i>	
Single – Family Dwelling	\$ 357.84
Two – Family Dwellings – per dwelling	715.68
Multiple Unit Properties – per unit	357.84
Trailers – per dwelling	357.84
Recreational Vehicles – per RV	357.84
<i>COMMERCIAL</i>	
Schools - * per classroom	195.77
Hotel	1360.49
Churches & Retail outlets - * per washroom	232.38
Coin operated laundries - * per unit	101.38
Hospitals & Other Institutions - * per washroom	232.38
Restaurants, Cafes & Coffee Shops - * per seat	28.32
Service station	281.67
Plus for car wash	140.81

CONNECTION FEES

The following fees shall be payable for a connection to the sewer system: For standard four inch (4") (100 mm):

- a) Between the month of May 1st to October 31st in any year except in areas with high water table....\$ 500.00
- b) Between the months of November 1st and April 30th in any year except in areas with high water table.....Actual Cost (minimum \$ 500.00
- c) For a connection above four inch (4") (100 mm).....Actual Cost (minimum \$ 500.00
- d)
- e) There shall be an extra charge above the charge in (a) to (c) for installations of services in high water table.....Actual Cost (minimum \$ 500.00
- f) Inspection Fees – drains to sewer connection.....\$ 20.00