



BYLAW 477-2026
MASTER RATES BYLAW

PURPOSE: A Bylaw of Saddle Hills County, in the Province of Alberta, authorizing Council to establish rates charged for various municipal services.

WHEREAS Division 1, Section 7 and 8 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereof authorizes the Council to pass, repeal or amend any Bylaw;

NOW THEREFORE, the Council for Saddle Hills County, duly assembled, enact as follows:

1. The Master Rates Bylaw No. 477-2026 with "Schedule A" attached is established as the Master Rates Bylaw for municipal goods and services provided by Saddle Hills County.
2. The Master Rates Bylaw No. 470-2026 is repealed upon Bylaw 477-2026 coming into effect.

FIRST READING 14th DAY OF JULY, 2026

SECOND READING 14th DAY OF JULY, 2026

THIRD READING 14th DAY OF JULY, 2026

REEVE: Gerry Richard _____

CHIEF ADMINISTRATIVE OFFICER: Cary Merritt _____

'SCHEDULE A'
MASTER RATES BYLAW

DESCRIPTION		Rates (\$)	GST Status	Information, Unit of Measure, Frequency
A.	FINANCIAL SERVICES			
i)	Tax Certificates	25.00	E	Per Parcel
ii)	Tax Notification	50.00	E	Per Parcel
iii)	N.S.F and Returned Payments	25.00	E	Per Payment
B.	ASSESSMENT			
i)	Assessment Records per- MGA s.299	15.00	E	Per Account
ii)	Assessment Printed Information	0.25	E	Per Page
iii)	Assessment Research and Compiling - MGA s.300	65.00	E	Per Hour
iv)	Handling Charges (postage/courier)	Cost + 25%	T	
v)	Assessment Complaint Fees (residential/farmland/parcel)	50.00	E	Per Tax Roll
vi)	Assessment Complaint Fees (non-residential/non-farmland/parcel)	650.00	E	Per Tax Roll
C.	ADMINISTRATION			
1.	Public Information			
i)	Administration Research and Compiling	25.00	E	Per Hour
ii)	Handling Charges (postage/courier)	Cost + 25%	T	
iii)	Photocopy/Printing Fee	0.25	E	Per Page
2.	Child Care Subsidy			
i)	Resident and Employee Child Care Subsidy	3.10	E	Per child/per hour for services provided between 6AM and 6PM Monday through Friday
ii)	Resident and Employee Child Care Subsidy	4.65	E	Per child/per hour for services provided between 6PM and 6AM Monday through Friday and 24 hours on weekends
<i>The Child Care Subsidy is paid to a maximum of \$520.00 per child per month regardless of timing of services provided.</i>				
3.	Maps			
i)	Ownership Map (large) (rolled/folded)	25.00	T	Per Map
ii)	Ownership Map Books	35.00	T	Per Map
iii)	Upper Peace Valley Recreation Area – Peace River Map/Guide for River Travel	30.00	T	Per Book
iv)	Handling Charges (postage/courier)	Cost + 25%	T	
4.	GIS Maps			
i)	Oil/Gas Well Map 42" x 42" (printed version only)	85.00	T	Information includes base GIS map, oilfield roads and wells
ii)	Custom GIS Maps (printed versions only)	160.00	T	Plus additional fee of \$30.00 per layer (quote to be provided prior to printing. Pricing may vary based on the complexity of the project, as approved by the CAO)
5.	Aerial Photos on Heavy Coated Paper			
i)	8 ½" x 11"	10.00	T	Per Photo
ii)	8 ½" x 14"	15.00	T	Per Photo
iii)	11" x 17"	20.00	T	Per Photo
iv)	Additional Data (per i, ii, iii)	10.00	T	Per Layer of Data
v)	Map size (42" x 42")	100.00	T	Per Photo
vi)	Additional Data (per v)	30.00	T	Per Layer of Data
6.	Digital Data – Aerial Photography or Lidar (20 cm resolution scale)	<i>Upon completion of the Digital Data Agreement at the discretion of Saddle Hills County</i>		
i)	Quarter Section	15.00	T	PDF Format / Lidar Format (.tif only)
ii)	Half Section	20.00	T	PDF Format / Lidar Format (.tif only)
iii)	Full Section	25.00	T	PDF Format / Lidar Format (.tif only)
iv)	Part Township	75.00	T	PDF Format / Lidar Format (.tif only)
v)	Township	125.00	T	PDF Format / Lidar Format (.tif only)
vi)	Township	400.00	T	MrSID Format
vii)	CD of digital data	10.00	T	In addition to the rates stated above.

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viii)	Shipping and Handling	Cost + 25%	T	
<i>The digital data ordered may be delivered by e-mail to the original Digital Data Agreement Holder if the file size is small enough. File sizes too large for e-mail will be stored onto CD.</i>				
7.	Digital Data – Aerial Photography of Woking (10 cm resolution scale)	<i>Upon completion of the Digital Data Agreement at the discretion of Saddle Hills County</i>		
i)	Partial Hamlet	75.00	T	PDF Format
ii)	Entire Hamlet	125.00	T	PDF Format
iii)	Entire Hamlet	400.00	T	MrSID Format
iv)	CD of digital data	10.00	T	In addition to the rates stated above.
v)	Shipping and Handling	Cost + 25%	T	
<i>The digital data ordered may be delivered by e-mail to the original Digital Data Agreement Holder if the file size is small enough. File sizes too large for e-mail will be stored onto CD.</i>				
8.	County Flags			
i)	County Flags	Cost	T	
9.	Municipal Reserves			
i)	Sale of Municipal owned property	Purchase Price		As established by Council
D. AGRICULTURAL SERVICE BOARD				
1.	Enforcement of Weed Notice			
i)	Vehicle to and from each site	150.00	T	Flat rate County wide
ii)	Weed Control Enforcement Under Notice to Remedy Weed Problem	150.00	T	Administration base fee
iii)	Labourer – hand picking weeds	150.00	T	Plus \$30.00 per person per hour or part of thereof from departure and return to main shop.
iv)	Labourer with gas powered trimmer	150.00	T	Plus \$45.00 per person per hour or part of thereof from departure and return to main shop.
v)	Labourer with backpack sprayer	150.00	T	Plus \$45.00 per person per hour or part of thereof from departure and return to main shop.
vi)	ATV sprayer with operator	150.00	T	Plus \$100.00 per person per hour or part of thereof from departure and return to main shop.
vii)	5500 series Spray Truck with operator	150.00	T	Plus \$150.00 per person per hour or part of thereof from departure and return to main shop.
viii)	Agricultural Coordinator or designated supervision of enforcement	150.00	T	Plus \$100.00 per person per hour or part of thereof from departure and return to main shop.
ix)	Hiring custom applicator	Cost + 10%	T	
x)	Herbicides	Cost + 10%	T	
xi)	Rental of specialized equipment	Cost + 10%	T	
<i>Where other County equipment is required for weed control enforcement, the provincial equipment rate will be used.</i>				
<i>An additional 10% will be added to the total bill prior to GST for Administration cost.</i>				
2.	ASB Rental Equipment			
i)	Commercial BBQ	\$50/day unless not-for-profit or charity organization.		Damage deposit of \$300.00 (Propane tank filling charge of \$50.00 if tanks are not refilled.) GST applicable on charges.
ii)	10 Yard Scraper	150.00	T	Per day, maximum of three days. (Plus \$500.00 damage deposit)
iii)	Grasshopper Bran Bait Spreader	30.00	T	Per day, (plus \$200.00 damage deposit)
iv)	Forage Sampling Probe	25.00	T	Per day, first two days free, maximum of 5 days (plus \$100.00 damage deposit)
v)	Grain Bag Roller	30.00	T	Per day, (plus \$250.00 damage deposit)
vi)	Laser Level & Rod	25.00	T	Per day, (plus \$250.00 damage deposit)
vii)	Back Pack Sprayer (first 3 days free)	10.00	T	Per additional day exceeding 3 days, damage deposit of \$50.00
viii)	Quad Mounted Sprayer (first 3 days free)	20.00	T	Per additional day exceeding 3 days, damage deposit of \$100.00

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ix)	Estate Sprayer (first 3 days free)	25.00	T	Per additional day exceeding 3 days, damage deposit of \$125.00
x)	Skid Mounted Sprayer (first 3 days free)	40.00	T	Per additional day exceeding 3 days, damage deposit of \$150.00
xi)	Tag Reader (first 3 days free)	25.00	T	Per additional day exceeding 3 days, damage deposit of \$100.00
xii)	Predator Call Device	25.00	T	Per day, (plus \$100.00 damage deposit)
xiii)	Skunk Trap	5.00	T	Per week, (plus \$75.00 damage deposit)
xiv)	Chicken Plucker	25.00	T	Per day, (plus \$150.00 damage deposit).
xv)	Hydraulic Tree Spade	40.00	T	Per day, (plus \$500.00 damage deposit).
xvi)	Pump and Hose Reel	250.00	T	Per day, (plus \$750.00 damage deposit).
<i>Cleaning fee for Agricultural Rental Equipment of \$150.00 if equipment is returned unclean.</i>				
<i>Equipment to be rented by Saddle Hills County residents and utilized within the County unless otherwise approved by Council.</i>				
3.	Tree Seedling Program			
i)	White Spruce, Colorado Spruce, Lodgepole Pine	2.50	T	Per seedling
ii)	Other (Saskatoons, Willow, Common Lilac, etc)	2.75	T	Per seedling
iii)	Specialty (Amber Maple and Dwarf Spruce)	9.00	T	Per seedling
E.	PLANNING AND DEVELOPMENT			
1.	Development Permit			
i)	Application Fee	50.00	E	For the first \$50,000.00 of construction value
ii)	Application Fee	20.00	E	For each \$50,000.00 or portion thereafter Capped at \$5,000
iii)	Title Search	15.00	T	Per Title Search
2.	Amendment to Land Use Bylaw / Statutory Plan			
i)	Application Fee	500.00	E	Per application
ii)	Title Search	15.00	T	Per Title Search
3.	Subdivision			
i)	Application fee	200.00	E	Per application, plus fee per lot
ii)	Fee per lot created including balance of quarter	100.00	E	
iii)	Title search	15.00	T	Per Title Search
iv)	Extension fee (per s.657 of MGA)	300.00	E	Per request
v)	Cancellation fee	300.00	E	Per cancelled application plus disbursements
4.	Subdivision Endorsement Fees			
i)	Per lot created including balance of quarter	100.00	E	Per lot
5.	Appeal Fees			
i)	Development Permit/Stop Order/Subdivision	100.00	E	
ii)	Appeal Postponement Fee, this fee is applicable if applicant or appellant requests a postponement of the hearing after notice of the hearing has been made and the SDAB approves the postponement request.)	250.00	E	
6.	Sale of Plans			
i)	Municipal Development Plan	0.00	E	Per document
ii)	Land Use Bylaw	0.00	E	Per document
iii)	Area Structure Plan	0.00	E	Per document
iv)	Shipping and Handling	Cost + 25%	T	
7.	Compliance Certificate			
i)	Compliance certificate	100.00	E	

DESCRIPTION		Rates (\$)	GST Status	Information, Unit of Measure, Frequency
8.	Rural Address Signs <i>Refer to Rural Address Bylaw 214-2013</i>			
	i) Regular Rural Address Sign	No Charge		
	ii) Lot Sign			
	iii) Subdivision Sign			
	iv) Installation of Rural Address Sign			
	v) Installation of Lot Sign			
	vi) Installation of Subdivision Sign			
F.	COMMUNICATION TOWER BASE RATES FOR ENTERPRISE			
<i>The monthly lease rate is calculated by adding the Antenna Monthly Rate to the Tower Height Monthly Rate plus any additional Monthly Rates for additional rack space, power requirements or backhaul. The CAO has the authority to negotiate the antenna monthly rate for antenna sizes 5ft or longer. These rates are not intended for Wireless Internet Service Providers.</i>				
1.	Antenna Monthly Rates <i>Includes 4 units of rack space, 15AMP Power (-48VDC)</i>			
	i) Antenna Size: 1 ft	\$150	T	Per Month
	ii) Antenna Size: 2 ft	\$250	T	Per Month
	iii) Antenna Size: 3 ft	\$350	T	Per Month
	iv) Antenna Size: 4 ft	\$450.00	T	Per Month
	v) Antenna Size: 5ft +	Negotiated	T	Per Month
2.	Tower Height Monthly Rate			
	i) Height: 0 – 19 m	10.00	T	Per Month
	ii) Height: 20 – 39 m	20.00	T	Per Month
	iii) Height: 40 – 59 m	40.00	T	Per Month
	iv) Height: 60 – 76 m	60.00	T	Per Month
3.	Additional Monthly Rates and Other Fees			
	i) Rack Space	15.00	T	Per unit, per month
	ii) Power (DC)	50.00	T	30 AMP, per month
	iii) Backhaul (Up to 50Mbps)	4.00	T	1 Mbps (upon availability), per month
	iv) Backhaul (Over 50Mbps)	30.00	T	10 Mbps (upon availability), per month
	v) Wireless Backhaul Setup Fee	250.00	T	Per tower
	vi) Tower Structural Analysis (as required)	1,700.00	T	Per tower
	vii) AC and DC Power Upgrades (as required)	TBD	T	At cost
G.	COMMUNICATIONS TOWER BASE RATES FOR WIRELESS INTERNET SERVICE PROVIDERS (WISPs)			
<i>The monthly lease rate is calculated by adding the Tower Monthly Rate to the Additional Monthly Rates for additional rack space, power requirements or backhaul. The CAO has the authority to negotiate the Monthly Rates and Other Fees as required. These rates are not intended for non-WISP tenants; refer to Communication Tower Base Rates for Enterprise.</i>				
1.	Tower ID and Tower Name <i>Tower Monthly Rate includes 4 units of rack space, 2 meters of space on the tower, up to 15Amp power (DC) and 50 Mbps backhaul</i>			
	i) SH1 Sneddon Creek Tower	50.00	T	Per Month
	ii) SH2 Fourth Creek Tower	50.00	T	Per Month
	iii) SH3 Iverson Lake Tower	100.00	T	Per Month
	iv) SH4 Burnt River Tower	50.00	T	Per Month
	v) SH5 Sergeant Creek Tower	50.00	T	Per Month
	vi) SH6 Swan Lake Tower	50.00	T	Per Month
	vii) SH7 Ksituan Tower	150.00	T	Per Month
	viii) SH8 Moonshine Lake Tower	50.00	T	Per Month
	ix) SH9 Henderson Tower	200.00	T	Per Month
2.	Additional Monthly Rates and Other Fees			
	i) Rack Space	15.00	T	Per Unit, Per Month
	ii) Power Requirements	TBD	T	Based on specific requirements, per month
	iii) Backhaul	35.00	T	Per 10Mbps (upon availability), per month
	iv) Tower Structural Analysis	1,700.00	T	Per Tower
	v) Wireless Backhaul Setup Fee	250.00	T	Per Tower
	vi) AC and DC Power Upgrades	TBD	T	At Cost
H.	OPERATIONS			
1.	Operation Fees			
	i) Residential Dust Control Treatment	200.00	T	Per 100 meters with a minimum length of 100 meters and a maximum length of 400 meters.
	ii) Commercial Industry Dust Control Treatment	670.00	T	Per 100 meters with a minimum length of 100 meters.
	iii) Snow Plow Flag	50.00	T	Refer to PW10 Snowplow Policy
	iv) Drilling Rig Moves Pre/Post Inspection	500.00	T	Less than 48 hrs notice

DESCRIPTION		Rates (\$)	GST Status	Information, Unit of Measure, Frequency
v)	Service Rig Move Request Through Alberta permitting (call between 5:00 p.m. and 7:00 a.m.)	100.00	T	Less than 8 hrs notice
vi)	Road Signs	TBD	T	At Cost
vii)	Gravel Sales @ Woking Transfer Station	0.00	T	Under 0.2m3/200 litres free/year (loaded by customer)
viii)	Gravel Sales from Silver Valley Gravel Pit			
	a) Pit Run	10.00	T	Per tonne (loaded by County)
	b) Reject Sand	10.00	T	Per tonne (loaded by County)
	c) ¾" Gravel	22.00	T	Per tonne (loaded by County)
	d) 1 ½" Gravel	22.00	T	Per tonne (loaded by County)
2.	Road Allowance Lease / License / Purchase / Cancellation			
i)	Annual Lease Fee for Road Allowance	20.00	T	Per half mile of road allowance or portion thereof to a maximum of \$500.00 per lease
ii)	Application Fee for Lease / License	100.00	T	Non-refundable
iii)	Road Closure Bylaw (Lease or Purchase)	400.00	T	If directed by Council to proceed with preparing Road Closure Bylaw. Fee due prior to Bylaw being drafted. Non-refundable.
iv)	Annual License Fee (Agricultural)	20.00	T	Per half mile of road allowance or portion thereof for agricultural purposes
v)	Annual License Fee (Non-Agricultural)	150.00	T	Per acre; Road allowances / road plans for non-agricultural purposes (e.g. road plan cutoffs)
vi)	Application Fee to Request Cancellation of Lease / License	100.00	T	Where a road allowance becomes required for public travel
vii)	Road Lease Sign	72.00	T	To be available for purchase for the lessee
I.	ENVIRONMENTAL SERVICES			
1.	Description <i>GST does not apply to any Municipal utility</i>			
i)	Curb-stop turn-off or turn on (non-refundable)	25.00	E	
ii)	Reconnection of delinquent account (non-refundable)	100.00	E	Reconnect paid in advance and account paid in full prior to reconnect
iii)	Customer request water meter accuracy calibration	300.00	E	Customer disputing water meter accuracy, if meter is found to be inaccurate there will be no charge.
iv)	Water meter chamber for rural water	5,500.00	E	Per property
v)	Metered water use	4.00	E	Per cubic meter (invoiced monthly)
vi)	Water Key FOB	Free		First Key FOB free with new account
vii)	Additional or Replacement Water Key FOB	15.00	E	Per FOB
viii)	64 Gallon Garbage Bins	87.00	E	Per bin
ix)	Compost Bin	60.00	E	Per bin
x)	Littering on Public Property	500.00	E	
2.	Municipal/Hamlet Utility Charges – Hamlet of Woking			
i)	Garbage Pick-up	15.00	E	Per property/per month
ii)	Metered Water Use	4.00	E	Per cubic meter (invoiced monthly)
iii)	Sewer			
	a) Residential	19.05	E	Per property/per month
	b) Commercial	22.58	E	Per property/per month
3.	Other			
i)	Truck Fill Water Rate *	4.00	E	Per cubic meter (residential/commercial) No industrial use is permitted.
ii)	Rural Water Line Connection Fee			
	a) Residents that allow Easements	Free	E	
	b) Residents that do not allow Easements for Rural Waterline Connection	100% of all Costs	E	100% of all Rural Waterline installation costs, unless otherwise approved amount by Council.
* These services are prepaid				
Penalties on outstanding accounts will be charged monthly at 10%				
4.	Fines for Water and Wastewater Bylaw Infractions			

DESCRIPTION		Rates (\$)	GST Status	Information, Unit of Measure, Frequency
i)	Unauthorized connection to any Municipal Utility	2,500.00	E	Per infraction
ii)	Interfering/tampering with any Municipal Utility	2,500.00	E	Per infraction
iii)	Unauthorized use of the County’s potable water	2,500.00	E	Per infraction
iv)	Failing to allow County’s authorized personnel to enter premises for inspection or repair	500.00	E	Per infraction
v)	Failing to maintain to County’s water meter or metering device	200.00	E	Per infraction
vi)	Failure to install wastewater backflow preventer	500.00	E	Per infraction
vii)	Illegal disposal or disposal of harmful matters into the County’s wastewater system	2,500.00	E	Per infraction
viii)	Failure to notify the County of illegal or harmful matters disposal into County’s wastewater system	2,500.00	E	Per infraction
ix)	Failure to provide a waterline easement across private property, if signed up for rural potable water.	N/A	N/A	Penalty – Water shut off or rural water application cancellation.
J.	RECREATION – GENERAL			
i)	Mobile Stage Rental	250.00	T	Per event, (plus \$500.00 damage deposit)
K.	BYLAW ENFORCEMENT			
i)	Dog License Fee (includes metal tag) Annual Fee	25.00	E	Per license, the annual license fee for a new dog will be pro-rated by month the year of acquisition
ii)	Replacement Dog Tag (if lost)	2.00	E	Per tag
iii)	Breach of Dog Control Bylaw for first offense	100.00	E	
iv)	Breach of Dog Control Bylaw for subsequent offense within one year of the first offense	300.00	E	
v)	Impoundment Fee	At Cost	T	All impoundment fees are subject to change in accordance with the schedule of fees established by a pound keeper and incorporated into the animal control services agreement with Saddle Hills County.
vi)	Veterinary Treatment Fee	At Cost	T	Applicable veterinary and transportation expenses.
Continuous offences will constitute court imposed fines, that upon guilt shall be no less than \$300.00 and not more than \$10,000.00.				
L.	FIRE SERVICES			
i)	Pumping Apparatus (Engine) c/w a five member crew	760.00	E	Per hour
ii)	Rescue Unit c/w five member crew	760.00	E	Per hour
iii)	Water Tanker Truck (Tender) c/w operator	250.00	E	Per hour
iv)	Command unit	225.00	E	Per hour
v)	4WD Pickup Truck	Flat Rate	E	Road Builders Rate
vi)	Portable Water Tank	Flat Rate	E	Road Builders Rate
vii)	Foam Concentrate and other consumable supplies	At Cost	E	Current replacement cost
viii)	Contracted or Hired Equipment	At Cost	E	Invoiced amount paid by Saddle Hills County
Rates will match Alberta Transportation, Alberta Environment and Sustainable Resources Development policy or Road Builders Rate. The above are the Fire Services rates for vehicles and equipment.				
M.	CAMPSITE RATES			
1.	Cotillion Campground			
i)	Campsite without power	25.00	T	Per day
ii)	Campsite with power	30.00	T	Per day

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Additional \$5.00 booking fee is charged by the website administrator				
2.	Hilltop Lake Campground			
i)	Campsite	25.00	T	Per day
Additional \$5.00 booking fee is charged by the website administrator				
3.	Spring Lake Campground			
i)	Campsite without power	25.00	T	Per day
ii)	Campsite with power	30.00	T	Per day
iii)	Seasonal Campsite without power	500.00	T	Per month
iv)	Seasonal Campsite with power	600.00	T	Per month
Additional \$5.00 booking fee is charged by the website administrator (campsite only)				