

DISTRICT OF VANDERHOOF

BYLAW 965, 2004

CONSOLIDATED VERSION

(Includes amendment as of April 27, 2026)

This is a consolidated copy to be used for convenience only. Users are asked to refer to the Building Bylaw as amended from time to time to verify accuracy and completeness.

Amending Bylaw	Summary of Amendments	Adoption
998	Delete and replace Schedule B	December 14, 2005
1131	Repeal Bylaw 998, 2005 Delete and replace Schedule B	December 9, 2013
1165	Delete and replace definition of Building Code Delete section 5.4	January 9, 2017
1256	Delete and replace definition of Building Code Delete and replace Schedule C Insert section 18 and renumber remainder	April 24, 2023
1302	Delete and replace section 15.4 Add sections 14.6.4 and 14.6.5	April 27, 2026

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DISTRICT OF VANDERHOOF
BUILDING BYLAW NO. 965, 2004

**A BYLAW TO PROVIDE FOR THE REGULATION OF BUILDING AND THE REQUIREMENT FOR A PERMIT AS
A CONDITION PRECEDENT TO BUILDING WITHIN THE BUILDING REGULATION SERVICE AREA**

THE Council of the District of Vanderhoof, in open meeting assembled, enacts as follows:

1. Purpose of Bylaw

- 1.1. This bylaw shall, notwithstanding any other provision herein, be interpreted in accordance with this section.
- 1.2. This bylaw has been enacted for the purpose of regulating construction within the District of Vanderhoof in the general public interest. The activities undertaken by or on behalf of the District of Vanderhoof pursuant to this bylaw are for the sole purpose of providing a limited and interim spot-checking function for reasons of health, safety and the protection of persons and property and to make the public aware that it is in their interest to comply with the Building Code and this bylaw. It is not contemplated nor intended, nor does the purpose of this bylaw extend:
 - 1.2.1. to the protection or indemnification of owners, owner/builders, contractors or other persons from economic loss;
 - 1.2.2. to the assumption by the District of Vanderhoof of any responsibility for ensuring the compliance by any owner, an owner's representative, or any employees, contractors, or design professionals retained by the owner, with the Building Code, the requirements of this bylaw, or any other applicable, bylaws, codes, standards and enactments;
 - 1.2.3. to providing any person a warranty of design or workmanship with respect to any building or structure for which a building permit is issued under this bylaw; and
 - 1.2.4. to providing a warranty or assurance that construction undertaken pursuant to building permits issued by the District of Vanderhoof is free from latent, or any defects.

2. Permit Conditions

- 2.1. A permit is required whenever work regulated by this bylaw is to be undertaken.
- 2.2. Neither the issuance of a permit under this bylaw nor the acceptance and/or review of plans, drawings or specifications and/or supporting documents, nor any inspections made by or on behalf of the District of Vanderhoof shall in any way relieve the owner from full and sole responsibility to perform the work in strict accordance with this bylaw, the Building Code, and all other applicable bylaws, codes, standards, and enactments.

- 2.3. It shall be the full and sole responsibility of the owner to carry out the work in respect of which the permit was issued in compliance with the Building Code and this bylaw and all other applicable bylaws, codes, standards, and enactments.
- 2.4. Neither the issuance of a permit under this bylaw nor the acceptance and/or review of plans, drawings or specifications and/or supporting documents, nor any inspections made by or on behalf of the District of Vanderhoof constitute in any way a representation, warranty, assurance, or statement that the Building Code, this bylaw, or any other applicable bylaws, codes, standards, or enactments have been complied with.
- 2.5. No person shall rely upon any permit as establishing compliance with the bylaw or assume or conclude that the bylaw has been administered or enforced according to its terms. The person to whom the building permit is issued and his or her agents are responsible for making such determinations.

3. Application

- 3.1. This bylaw applies and is enforceable within the area shown on Schedule "A" to this bylaw.

4. Definitions

- 4.1. In this bylaw:

The following words and terms have the meanings set out in Section 1.1.3.2 of the British Columbia Building Code 1998: assembly occupancy, building, building area, building height, business and personal services occupancy, care or detention occupancy, constructor, coordinating registered professional, designer, field review, high hazard industrial occupancy, industrial occupancy, low hazard industrial occupancy, major occupancy, mercantile occupancy, medium hazard industrial occupancy, occupancy, registered professional, and residential occupancy.

Accepted means, in the context of descriptions, plans or specifications, that the descriptions, plans or specifications have been accepted by the building official as a condition and part of the permit with which compliance is required under this bylaw.

Agent means a person acting for or on behalf of the owner of land.

Authority Having Jurisdiction means the Regional District and the District of Vanderhoof

Council means the Council of the District of Vanderhoof.

Deleted & replaced by
Bylaws 1165 & 1256

Building Code means the British Columbia Building Code as adopted by the Minister responsible under Provincial legislation, as amended or re-enacted from time to time.

Building Official means the Chief Building Inspector, Building Inspectors and Plan Checkers appointed from time to time by Council.

Building Permit means those certain documents authorizing *construction*.

Complex Building means:

- (a) all buildings used for major occupancies classified as:
 - (i) assembly occupancies,
 - (ii) care or detention occupancies,
 - (iii) high hazard industrial occupancies, and
- (b) all buildings exceeding 600 square meters in building area or exceeding three storeys in building height used for major occupancies classified as:
 - (i) residential occupancies,
 - (ii) business and personal services occupancies,
 - (iii) mercantile occupancies, and
 - (iv) medium and low hazard industrial occupancies.

Construction means any erection, repair, alteration, enlargement, addition, installation, demolition and removal.

District means the District of Vanderhoof.

Farm Building means a building or part thereof which does not contain a residential occupancy, and which is associated with and located on land devoted to the practice of farming and used essentially for the housing of equipment or livestock, or the production, storage, or processing of agricultural and horticultural produce or feed.

Health and safety aspects of the work means design and construction regulated by Part 1, Part 2, Part 3, Part 4, Part 6, Part 7 and sections 9.4, 9.7, 9.8, 9.9, 9.10, 9.13, 9.14, 9.15, 9.17, 9.18, 9.19, 9.20, 9.21, 9.22, 9.23, 9.24, 9.25, 9.31, 9.32, 9.34, and 9.36 of Part 9 of the Building Code.

Manufactured Home means a building manufactured as a dwelling unit, office or storage building and intended to be occupied in a place other than that of its manufacture.

Owner in respect of real property means the registered owner and includes the owner's agent, a tenant for life under a registered life estate, the registered holder of the last registered agreement for sale, and the holder or occupier of Crown land or municipal land (other than the Crown or the municipality).

Permit means a permit required or issued under this bylaw.

Person means in addition to its ordinary meaning means, a partnership, association, company, society and corporation.

Regional District means the Regional District of Bulkley-Nechako.

Site means the location of any work carried out under a permit.

Standard building means a building of three storeys or less in building height, having a building area not exceeding 600 square meters and used for major occupancies classified as

- (a) residential occupancies,
- (b) business and personal services occupancies,
- (c) mercantile occupancies, or
- (d) medium and low hazard industrial occupancies.

Structure means a construction or portion thereof of any kind, whether fixed to, supported by or sunk into the land or water, specifically including retaining structures of any size directly connected to a building or other structure but specifically excluding all other retaining structures, landscaping, fences and paving.

Temporary means a building or structure intended to be erected or placed on a parcel of land for 12 months or less.

Work means the same as construction.

5. Scope and Exemptions

- 5.1. This bylaw applies to the design, construction and occupancy of new buildings and structures, and the alteration, reconstruction, demolition, removal, relocation and occupancy of existing buildings and structures.
- 5.2. This bylaw does not apply to buildings or structures exempted by Part 1 of the Building Code except as expressly provided herein, nor to retaining structures other than those which are directly connected to a building or other structure.
- 5.3. This bylaw does not apply to proposed building maintenance work, which a building official determines, will not affect structural, safety, or health factors considered under the Building Code.
- Deleted by Bylaw 1165 5.4. ~~This bylaw does not apply to farm buildings located on property, which has been classified as a farm by the B.C. Assessment Authority.~~
- 5.5. This bylaw does not apply to the construction, installation, or location of a storage or garden shed having a ground floor area not exceeding 10 square meters (108 sq. ft.), provided such building complies with all other applicable bylaws, codes, standards, and enactments.
- 5.6. No permit is required for the clearing of stoppages or the repairing of leaks in pipes, valves or fixtures or hot water tanks.

6. Prohibitions and Requirements

- 6.1. No person shall commence or continue any work related to the construction, erection, replacement, reconstruction, alteration, repair, moving or demolition, of a building or change the occupancy of any building or structure unless a valid and subsisting permit has been issued by a building official.
- 6.2. No person shall do any work that is substantially at variance with the accepted description, plans and specifications for a building or structure for which a permit has been issued, unless the variance has been accepted in writing by a building official.
- 6.3. No person shall occupy or use any building, structure or part thereof without an occupancy permit issued by a building official.
- 6.4. No person shall occupy or use a building, structure or part thereof contrary to the terms of

any permit, notice, order or certificate issued under the bylaw.

- 6.5. No person shall, unless authorized by a building official, reverse, alter, deface, cover, remove, or in any way tamper with any permit, notice, order or certificate posted upon or affixed to any building or structure pursuant to this bylaw.
- 6.6. No person shall interfere with or obstruct the entry on property of a building official acting in the administration and enforcement of this bylaw.
- 6.7. No person shall build, install, place or locate any manufactured home or any factory built modular building upon any land without holding a valid and subsisting permit.
- 6.8. No person shall install or alter a stove or heater that uses solid fuel, including pellet stoves, nor shall they install or alter a chimney, without a valid and subsisting permit.
- 6.9. No person shall knowingly submit any false or misleading information to a building official in relation to an application for a building permit or any other aspect of a regulated construction project.
- 6.10. No person shall change the class of occupancy of a building without obtaining a permit.

7. Powers of a Building Official

- 7.1. Each Building Official is authorized to:
 - 7.1.1. administer this bylaw;
 - 7.1.2. establish whether any method of construction or type of construction material used in the construction of any building or structure substantially conforms with the requirements of the Building Code and revoke or refuse to issue a permit where he or she identifies non-compliance with such requirements of the Building Code;
 - 7.1.3. enter any property at any reasonable time to ascertain whether the terms of this bylaw are being observed provided that he or she shall give twenty-four (24) hours written notice of entry in respect of an occupied dwelling and shall carry identification and credentials on entry;
 - 7.1.4. order the correction of any work which is being or has been done in contravention of this bylaw;
 - 7.1.5. order the immediate cessation of work that is proceeding in contravention of this bylaw;
 - 7.1.6. where a person occupies a building in contravention of section 6.3 of this bylaw a building official may post a Do Not Occupy notice on the building;
 - 7.1.7. require that any **building, structure**, or part thereof, be vacated or its occupancy or use prohibited, by posting a condemnation notice in the manner set out in section 19 for a Stop Work order, if the building is unsafe to human life or property or is in imminent danger of becoming so. This notice shall remain in place until, at the owner's expense, the unsafe condition is rendered safe, and the building official authorizes in writing the removal of the notice. If the owner prefers demolition, a permit in accordance with Section 12.1 of this bylaw is required;
 - 7.1.8. determine the estimated value of proposed work for the purpose of calculating

- permit fees, based upon the District of Vanderhoof "Formula for Estimated Value of Construction" Policy;
- 7.1.9. allow a conditional occupancy of a building, structure or part thereof for the accepted use prior to completion of the construction where work under the permit is substantially complete, provided that all health and safety requirements under the Building Code have been completed;
 - 7.1.10. provide forms for applications, permits and other written documents required under this bylaw;
 - 7.1.11. keep records of permit applications, permits, notices and orders issued, inspections and tests made, and shall retain copies of all documents related to the administration of the bylaw or microfilm or electronic copies of such documents; and
 - 7.1.12. require an owner to perform, at the owner's expense, tests or inspections required to establish substantial compliance with the Bylaw and Building Code.
- 7.2. The Chief Administrative Officer and the Bylaw Enforcement Officer of the District of Vanderhoof may exercise the powers of entry and inspection under section 7.1.3.

8. Building Permits and Applications

- 8.1. The Building Official shall issue a building permit where:
- 8.1.1. an application for a building permit has been made and completed;
 - 8.1.2. the proposed work set out in the application substantially conforms with the Building Code, this bylaw, the District of Vanderhoof Zoning Bylaw, and all other applicable bylaws, codes, standards or enactments;
 - 8.1.3. the applicant for a permit has paid the permit fee as prescribed out in Schedule "B" to this bylaw;
 - 8.1.4. connection fees for off-site utilities to service the subject property have been paid; and
 - 8.1.5. no statutory provision, bylaw, agreement, or covenant in favour of the District of Vanderhoof authorizes refusal of the building permit.
- 8.2. A building official may issue a building permit for a portion of a building or structure before the design, plans and specifications for the entire building or structure have been accepted, provided sufficient information has been provided to the District of Vanderhoof to demonstrate to the building official that the portion authorized to be constructed substantially complies with this and other applicable bylaws and the permit fee applicable to that portion of the building or structure has been paid. The issuance of the permit notwithstanding, the requirements of this bylaw apply to the remainder of the building or structure as if the permit for the portion of the building or structure had not been issued.
- 8.2.1. No permit shall be issued for the construction of an accessory building or structure on any site, unless the principal building to which the accessory building or structure is an accessory, has been constructed, or will be constructed simultaneously with said accessory building or structure, unless permitted by the District of Vanderhoof Zoning Bylaw.

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- 8.3. Applications for buildings and other work covered in this bylaw shall:
- 8.3.1. be made in the form provided by the building official;
 - 8.3.2. be signed by the owner or signing officer if the owner is a corporation;
 - 8.3.3. state the intended use or uses of the proposed building or structure;
 - 8.3.4. be accompanied by two copies of the specifications and scale drawings of the building or structure with respect to which the work is to be carried out, showing:
 - 8.4.4.1. the dimensions of the building or structure;
 - 8.4.4.2. the proposed use of each room or floor area; and
 - 8.4.4.3. the dimensions of the land on which the building or structure is, or is to be situated, the zoning classification, and the legal description of the building site, in sufficient detail to show that the proposed work will substantially conform to the Building Code and whether it may affect adjoining property.
 - 8.5.5. when required by the building official, be accompanied by:
 - 8.5.5.1. any and all information considered necessary by the building official to establish substantial compliance with this bylaw;
 - 8.5.5.2. a plan that shows the location and size of every building drain and every trap or inspection piece that is on a building drain;
 - 8.5.5.3. a sectional drawing which shows the size of every building drain and of every trap and vent pipe, in the form and quantities required by the building official with design and calculation criteria and bearing the name and address of the designer;
 - 8.5.5.4. the grades and elevations of the street and services abutting the land;
 - 8.5.5.5. the position, height, and horizontal dimensions of all buildings on the land;
 - 8.5.5.6. a current survey of the building site by a registered British Columbia Land Surveyor; or
 - 8.5.5.7. a certificate of title for the property on which the building will be constructed.
 - 8.5.6. when required by the building official, indicate the location of the well or other source of water supply on the site plan;
 - 8.5.7. when required by the building official, be accompanied by a valid permit to construct a sewage disposal system for the building or details of connection to a community sewage disposal system; and
 - 8.5.8. when required by the building official, be accompanied by a permit for road or highway access from the Ministry of Transportation and Highways;
- 8.6. Notwithstanding any other provision of this bylaw, whenever in the opinion of the building official the proposed method of construction requires specialized technical knowledge or is not referenced in the Building Code, it may be required as a condition of the issuance of any permit that all drawings, specifications and plot plans or any part thereof be prepared, signed and sealed by, and construction carried out under the supervision of a registered professional.

8.7. Every permit is issued upon the condition that:

- 8.7.1. the permit expires and the rights of the owner under the permit terminate if:
 - 8.7.1.1. the work authorized by the permit is not commenced within 6 months from the date of issuance of the permit; or
 - 8.7.1.2. work is discontinued for a period of 1 year; or
 - 8.7.1.3. work is not completed within 2 years of permit issuance.

8.7.2. the owner signs the following, which may be endorsed on the permit:

In consideration of the granting of this permit, I/we agree to release and indemnify the District of Vanderhoof, its Council members, employees and agents from and against all liability, demands, claims, causes or actions, suits, judgments, losses, damages, costs, and expenses of whatever kind which I/we or any other person, partnership, or corporation or our respective heirs, successors, administrators or assignees may have or incur in consequence of or incidental to the granting of this permit or any representation, advice, inspection, failure to inspect, certification, approval, enforcement or failure to enforce the District of Vanderhoof Building Bylaw or the British Columbia Building Code, including negligence, on the part of the District of Vanderhoof, its Council members, employees and agents and I/we agree that the District of Vanderhoof owes me/us no duty of care in respect to these matters.

I acknowledge that if I am granted a building permit pursuant to this application I am responsible for compliance with the current edition of the British Columbia Building Code, the Building Bylaw of the District of Vanderhoof, and any other applicable enactment, code, regulation, or standard relating to the work in respect of which the permit is issued, whether or not the said work is undertaken by me or by those whom I may retain or employ to provide design and/or construction services.

I acknowledge that the issuance of a permit under this bylaw, the acceptance or review of plans, specifications, drawings or supporting documents, or inspections made by or on behalf of the District of Vanderhoof do not constitute a representation, warranty, assurance or statement that the current edition of the British Columbia Building Code, the Building Bylaw of the District of Vanderhoof or any other applicable enactment, code, regulation or standard has been complied with.

Where the District of Vanderhoof requires that letters of assurance be provided by a registered professional, I confirm that I will rely only on the said registered professional for the adequacy of the plans, drawings, specifications and supporting documents submitted with this application.

I understand that I should seek independent legal advice in respect of the responsibilities I am assuming upon the granting of a building permit by the District of Vanderhoof pursuant to this application and in respect of the execution of this acknowledgment.

I have read the above agreement, release and indemnify and understand it.

8.7.3. the applicant complies with any special instructions or conditions set out by a

building official in writing at the time of issuance of the permit.

- 8.8. A building permit shall lapse in the event that any condition described in Section 8.7 is not met. Any fees paid shall be forfeited to the District of Vanderhoof and an additional fee shall be paid if the permit is renewed.
- 8.9. A building official may extend the period of time set out under sections 8.7.1.1, 8.7.1.2 and 8.7.1.3 where construction has not commenced or has been discontinued due to hardships beyond the owner's control.
- 8.10. The building official may, in writing delivered by registered mail or delivered in person, revoke a permit where:
 - 8.10.1. there is a violation of any condition under which the permit was issued; or
 - 8.10.2. there is a violation of any provision of the Building Code; or
 - 8.10.3. the permit was issued on the basis of incorrect information in the application.
- 8.11. When a permit lapses or is revoked, no further work shall take place without a new permit being issued, the submission of the appropriate application and payment of fees.
- 8.12. Where a building permit is obtained and an owner returns the permit for cancellation within six months without having commenced construction, the building official shall refund 75% of the permit fee.
- 8.13. The building official may issue a permit for the erection or replacement of a temporary building or structure upon substantial compliance with all applicable health and safety requirements and the other bylaws of the District of Vanderhoof.
- 8.14. The building official may issue a permit for the construction of a phase of a building or structure before the entire plans and specifications for the whole building or structure have been submitted or accepted, provided adequate information and detailed statements have been filed to establish substantial compliance with this bylaw. The issuance of the permit notwithstanding, the requirements of this bylaw apply to the remainder of the building.

9. Applications for Complex Buildings

- 9.1. An application for a building permit with respect to a complex building shall:
 - 9.1.1. be made in the form provided by the building official signed by the owner, or a signing officer if the owner is a corporation, and the coordinating registered professional;
 - 9.1.2. be accompanied by the owner's acknowledgment of responsibility and undertakings made in the form attached as Schedule "D" to this bylaw, signed by the owner, or a signing officer if the owner is a corporation;
 - 9.1.3. include a copy of a title search made within 30 days of the date of the application;
 - 9.1.4. include a site plan prepared by a British Columbia Land Surveyor showing:
 - 9.1.4.1. the bearing and dimensions of the parcel taken from the registered subdivision plan;
 - 9.1.4.2. the legal description and civic address of the parcel;
 - 9.1.4.3. the location and dimensions of all statutory rights of way, easements and

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- setback requirements;
 - 9.1.4.4. the location and dimensions of all existing and proposed buildings or structures on the parcel;
 - 9.1.4.5. setbacks to the natural boundary of any lake, swamp, pond or watercourse where the District of Vanderhoof land use regulations establish siting requirements related to flooding;
 - 9.1.4.6. the existing and finished ground levels to an established datum at or adjacent to the site and the geodetic elevation of the underside of the floor system of a building or structure where the District of Vanderhoof land use regulations establish siting requirements related to minimum floor elevation; and
 - 9.1.4.7. the location, dimension and gradient of parking and driveway access;
 - 9.1.5. The building official may waive the requirements of section 9.1.4, in whole or in part, where the permit is sought for the repair or alteration of an existing building or structure.
 - 9.1.6. include sufficient information on building plans to determine substantial compliance with this bylaw such as:
 - 9.1.6.1. floor plans showing the dimensions and uses of all areas; the dimensions and height of crawl and roof spaces; the location, size and swing of doors; the location, size and opening of windows; floor, wall, and ceiling finishes; plumbing fixtures; structural elements; and stair dimensions;
 - 9.1.6.2. a cross section through the building or structure illustrating foundations, drainage, ceiling heights and construction systems;
 - 9.1.6.3. elevations of all sides of the building or structure showing finish details, roof slopes, windows, doors, and finished grade;
 - 9.1.6.4. cross-sectional details drawn at an appropriate scale and at sufficient locations to illustrate that the building or structure substantially conforms to the Building Code; and
 - 9.1.6.5. mechanical information.
 - 9.1.7. include copies of approvals required under any enactment relating to health or safety, including, without limitation, sewage disposal permits, highway access permits and Ministry of Health approval;
 - 9.1.8. include a letter of assurance in the form of Schedule "A" as referred to in section 2.6 of Part 2 of the Building Code, signed by the owner, or a signing officer of the owner if the owner is a corporation, and the coordinating registered professional;
 - 9.1.9. include letters of assurance in the form of Schedules B-1 and B-2 as referred to in section 2.6 of Part 2 of the Building Code, each signed by such registered professionals as the building official or Building Code may require to prepare the design for and conduct field reviews of the construction of the building or structure; and
 - 9.1.10. include two sets of drawings at a suitable scale of the design prepared by each registered professional and including the information set out in sections 9.1.6-9.1.9 of this bylaw.
- 9.2. In addition to the requirements of section 9.1, the following may be required by a building

official to be submitted with a building permit application for the construction of a complex building where the complexity of the proposed building or structure or siting circumstances warrant:

- 9.2.1. site servicing drawings, including sufficient detail of off-site services to indicate locations at the property line, prepared and sealed by a registered professional, in accordance with the District of Vanderhoof Subdivision and Development Servicing Bylaw;
- 9.2.2. a section through the site showing grades, buildings, structures, parking areas and driveways; or
- 9.2.3. any other information required by the building official or the Building Code to establish substantial compliance with this bylaw, the Building Code and other applicable codes, standards or enactments relating to the building or structure.

10. Applications for Standard Buildings

10.1. An application for a building permit with respect to a standard building shall:

- 10.1.1. be made in the form provided by the building official, signed by the owner, or a signing officer if the owner is a corporation;
- 10.1.2. be accompanied by the owner's acknowledgment of responsibility and undertakings made in the form attached as Schedule "D" to this bylaw, signed by the owner, or a signing officer if the owner is a corporation;
- 10.1.3. include a copy of a title search made within 30 days of the date of application or a copy of the current tax assessment notice;
- 10.1.4. include a site plan prepared by a British Columbia Land Surveyor showing:
 - 10.1.4.1. the bearing and dimensions of the parcel taken from the registered subdivision plan;
 - 10.1.4.2. the legal description and civic address of the parcel;
 - 10.1.4.3. the location and dimensions of all statutory rights of way, easements and setback requirements;
 - 10.1.4.4. the location and dimensions of all existing and proposed buildings or structures on the parcel;
 - 10.1.4.5. setbacks to the natural boundary of any lake, swamp, pond or watercourse where the District of Vanderhoof land use regulations establish siting requirements related to flooding;
 - 10.1.4.6. the existing and finished ground levels to an established datum at or adjacent to the site and the geodetic elevation of the underside of the floor system of a building or structure where the District of Vanderhoof land use regulations establish siting requirements related to minimum floor elevation; and
 - 10.1.4.7. the location, dimension and gradient of parking and driveway access;
- 10.1.5. The building official may waive the requirements of section 10.1.4, in whole or in part, where the permit is sought for the repair or alteration of an existing building or structure;
- 10.1.6. The building official may waive the requirements of section 10.1.4, in whole or in

- part, where the owner signs Schedule “F” of this bylaw acknowledging responsibility for siting the building on the property.
- 10.1.7. include floor plans showing the dimensions and uses of all areas; the dimensions and height of crawl and roof spaces; the location, size and swing of doors; the location, size and opening of windows; floor, wall, and ceiling finishes; plumbing fixtures; structural elements; and stair dimensions;
 - 10.1.8. include a cross section through the building or structure illustrating foundations, drainage, ceiling heights and construction systems;
 - 10.1.9. include elevations of all sides of the building or structure showing finish details, roof slopes, windows, doors, and finished grade;
 - 10.1.10. include cross-sectional details drawn at an appropriate scale and at sufficient locations to illustrate that the building or structure substantially conforms to the Building Code;
 - 10.1.11. include copies of approvals required under any enactment relating to health or safety, including, without limitation, sewage disposal permits, highway access permits and Ministry of Health approval;
 - 10.1.12. include a foundation design prepared by a registered professional in accordance with section 4.2 of Part 4 of the Building Code, accompanied by letters of assurance in the form of Schedules B-1 and B-2 as referred to in section 2.6 of Part 2 of the Building Code, signed by the registered professional;
 - 10.1.13. include two sets of drawings at a suitable scale of the design including the information set out in sections 10.1.7 -10.1.10 and 10.1.12 of this bylaw;
 - 10.1.14. the requirements of section 10.1.12 may be waived by a building official in circumstances where the building official has required a professional engineer’s report pursuant to section 56 (2) of the Community Charter and the building permit is issued in accordance with sections 56(4) and 56(5) of the Community Charter;
 - 10.1.15. the requirements of section 10.1.12 may be waived by a building official if documentation, prepared and sealed by a registered professional, is provided assuring that the foundation design substantially complies with section 9.4.4 of Part 9 the Building Code and the foundation excavation substantially complies with section 9.12 of Part 9 of the Building Code; and
 - 10.1.16. the requirements of section 10.1.12 may be waived by a building official for the construction of a standard building where the owner or signing officer of the owner as a corporation signs Schedule “D” to this bylaw acknowledging his or her responsibility for the design and construction of the foundation and supporting soils.
- 10.2. In addition to the requirements of section 10.1, the following may be required by a building official to be submitted with a building permit application for the construction of a standard building where the project involves two or more buildings, which in the aggregate total more than 1000 square meters, or two or more buildings that will contain four or more dwelling units, or otherwise where the complexity of the proposed building or structure or siting circumstances warrant:
- 10.2.1. site servicing drawings, including sufficient detail of off-site services to indicate locations at the property line, prepared and sealed by a registered professional, in

- accordance with the District of Vanderhoof Subdivision and Development Servicing Bylaw;
- 10.2.2. a section through the site showing grades, buildings, structures, parking areas and driveways;
 - 10.2.3. a roof plan and roof height calculations;
 - 10.2.4. structural, electrical, mechanical or fire suppression drawings prepared and sealed by a registered professional;
 - 10.2.5. letters of assurance in the form of Schedules B-1 and B-2 as referred to in section 2.6 of Part 2 of the Building Code, signed by the registered professional; or
 - 10.2.6. any other information required by the building official or the Building Code to establish substantial compliance with this bylaw, the Building Code and other bylaws and enactments relating to the building or structure.

11. Professional Plan Certification

- 11.1. The letters of assurance in the form of Schedules B-1 and B-2 referred in section 2.6 of Part 2 of the Building Code and provided pursuant to sections 9.1.10, 10.1.12, 10.2.5, and 16.1 of this bylaw are relied upon by the District of Vanderhoof and its building officials as certification that the design and plans to which the letters of assurance relate, comply with the Building Code and other applicable enactments relating to safety.
- 11.2. A building permit issued for the construction of a complex building, or for a standard building for which a building official requires professional design pursuant to section 10.2.4. and letters of assurance pursuant to section 10.2.5. of this bylaw shall be in the form provided by the building official.
- 11.3. A building permit issued pursuant to section 11.2. of this bylaw shall include a notice to the owner that the building permit is issued in reliance upon the certification of the registered professionals that the design and plans submitted in support of the application for the building permit comply with the Building Code and other applicable enactments relating to safety.
- 11.4. Pursuant to section 290 of the Local Government Act, when a building permit is issued in accordance with section 11.2. of this bylaw the permit fee shall be reduced by 5% of the fees payable pursuant to Schedule "B" to this Bylaw, up to a maximum of \$500.00 (five hundred dollars).

12. Demolition of Buildings or Structures

- 12.1. Every person shall apply for and obtain a demolition permit before demolishing a building or structure.
 - 12.1.1. Every applicant for a demolition permit shall submit a completed contaminated sites regulation questionnaire form attached as Schedule "E" to this bylaw;
 - 12.1.2. If yes is answered on Schedule "E", the applicant must complete a Site Profile in accordance with the Contaminated Sites Regulation, B.C. Reg. 375/96. When a Site Profile has been forwarded to a "manager" as per B.C. Reg. 375/96, an application for

a demolition permit under this bylaw shall not proceed until the said manager has advised the District of Vanderhoof that a site investigation under section 20.2 of the Waste Management Act will not be required, or until the District of Vanderhoof has received a valid and subsisting approval in principle, conditional certificate of compliance, or certificate of compliance under section 20.71 of the Waste Management Act.

12.1.3. the owner shall abide by the following requirements:

- 12.1.3.1. arrange for the District of Vanderhoof to disconnect and cap water and sewer service lines to the property where applicable, prior to demolition;
- 12.1.3.2. arrange disconnection of all power, telephone and gas lines, prior to demolition;
- 12.1.3.3. obtain from the District of Vanderhoof any additional permits required for street closures, and notify all regulating bodies, prior to demolition;
- 12.1.3.4. protect, as per Building Code Requirements (Part 8 "Safety Measures and Construction at Demolition Sites") all public sidewalks, thoroughfares and streets, prior to demolition;
- 12.1.3.5. remove all demolition materials and foundations from the site, fill and level all excavations, and leave the site in a tidy manner;
- 12.1.3.6. damages to utilities, adjoining properties and all liabilities during demolition are the responsibility of the owner;
- 12.1.3.7. ensure compliance with Heritage Bylaws, where applicable; and
- 12.1.3.8. all above items are to be fully complied with within ninety (90) days of the date of issuance of the demolition permit.

13. Moving of Manufactured Homes or Buildings

- 13.1. Every person proposing to move a manufactured home or building into or within the area to which this bylaw applies shall ensure that persons and property are protected from injury and damage during the move.
- 13.2. In addition to obtaining a moving permit, the owner shall obtain a building permit for the placement of the manufactured home or building and related construction at its new location.

14. Responsibilities of the Owner

- 14.1. Every owner shall ensure that all construction complies with the Building Code, this bylaw and other applicable enactments respecting safety.
- 14.2. Every owner of property for which a permit is issued shall be responsible for the cost of repair of any damage to public works that occur as a result of the work covered by the permit. When required, the building official may require security for the repair or replacement of highways, sidewalks, boulevards, public works or other District of Vanderhoof property altered or damaged by activities related to the permit.
- 14.3. In the event that damage which is the owner's responsibility is not resolved by the owner prior to the issuance of an occupancy permit, or within such other time set by the building

official, or the damage requires the involvement of District of Vanderhoof work crews to resolve, the costs so incurred by the District of Vanderhoof shall be paid by the owner. Any costs not previously paid by December 31 of the calendar year may be added to the following year's property taxes.

14.4. Every owner shall:

- 14.4.1. post the permit in a conspicuous place on the property in respect of which the permit is issued; and
- 14.4.2. post a copy of the accepted drawings and specifications on the property in respect of which the permit was issued.

14.5. Every owner shall, where applicable, obtain from the District of Vanderhoof the necessary approvals pertaining to moving, alteration, reconstruction, replacement, demolition, excavation, construction and repair of buildings or structures, zoning, changes in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings or structures to be removed and all other approvals required in connection with the proposed work prior to the commencement of such work.

14.6. Every owner shall:

- 14.6.1. in all cases where it is proposed to conduct the waste from plumbing fixtures to a public sewer, make certain such public sewer is at a sufficient depth and of sufficient capacity to receive such discharge, and also to arrange the plumbing to suit the location of the connection provided for the lot;
- 14.6.2. where it is deemed necessary to connect the building or storm sewer with any building or storm sewer extension, furnish such information as a building official may require to show that the proposed sewers will be laid at such a depth, and in such a position as to connect the property with the building or storm extension; and
- 14.6.3. ensure that all water supply and drainage piping is tested in accordance with the B.C. Plumbing Code.
- 14.6.4. before occupying a building, structure, or part of a building or structure, or after a change in the occupancy classification of a building, structure, or part of a building or structure, obtain an occupancy certificate from the Building Inspector,
- 14.6.5. before occupying the building or structure, permanently
 - 14.6.5.1. affix its street address to it, or
 - 14.6.5.2. post its street address at the entrance to the driveway serving the real property on which the building or structure is located

Added by bylaw
1302, 2026

14.7. When requested by the building official the owner shall perform, or have performed, at his or her expense, tests or inspections required to prove substantial compliance with the requirements of this bylaw and the B.C. Building Code and shall promptly file a copy of the test or inspection reports with the building official.

14.8. When required by the building official, the owner shall uncover and replace, at his or her expense, any work that has been covered contrary to a notice or order, or prior to the completion of an inspection required under this bylaw.

14.9. The owner shall be responsible for ensuring that the siting of all buildings and structures meets the requirements of all bylaws and regulations.

14.10. The owner shall ensure that all work is confined within the boundaries of the property on which the work is, or is to be located and does not affect adjacent properties.

15. Notice of Inspection

15.1. When a registered professional provides letters of assurance in accordance with sections 9.1.9, 10. 1. 12, 10.2.5 and 16.1 or 16.2 of this bylaw, the District of Vanderhoof will rely solely on field reviews undertaken by the registered professional and the letters of assurance submitted pursuant to section 16.2 of this bylaw as assurance that the construction substantially conforms to the design and that the construction substantially complies with the Building Code, this bylaw and other applicable enactments respecting safety.

15.2. Notwithstanding section 15.1 of this bylaw, a building official may attend the site from time to time during the course of construction to ascertain that the field reviews are taking place and to monitor the field reviews undertaken by the registered professionals.

15.3. A building official may attend periodically at the site of the construction of standard buildings or structures to ascertain whether the health and safety aspects of the work are being carried out in substantial conformance with those portions of the Building Code, this bylaw and any other applicable enactment concerning safety.

Section 15.4 deleted and replaced by bylaw 1302, 2026.

15.4 The owner, or the owner's agent, must notify the Building Inspector at least 24 hours before work is ready to be inspected and ensure that the Building Inspector inspects and accepts work

15.4.1. after completing the foundation and footing forms, before pouring concrete in them,

15.4.2. after reinforcing steel for Flat Insulating Concrete Form Foundation walls in place but prior to placing concrete therein,

15.4.3. after removing the forms from the foundation, installing perimeter drain tiles and roof drains, and damp-proofing, before backfilling against the foundation,

15.4.4. after the installation of the under-slab insulation and soil gas control,

15.4.5. when framing and sheathing the building or structure, before insulating, lathing, or applying an interior or exterior finish, that would hide the building or structure's framing and sheathing,

15.4.6. after completing the plumbing rough-in

15.4.6.1. under slab,

15.4.6.2. for the water supply system under test, and

15.4.6.3. for the drainage system under test,

15.4.7. after insulating and installing the vapour barrier, before applying drywall,

15.4.8. required interior braced wall panels shall be inspected when

- 15.4.9. sheathed or finished both sides with wood-based material, or
 - 15.4.10. finished on both sides with gypsum board,
 - 15.4.11. before covering water service, or a building drain or sanitary or storm sewer,
 - 15.4.12. while constructing a masonry fireplace, before completing the smoke chamber,
 - 15.4.13. after completing the rough-in of new
 - 15.4.13.1. prefabricated fireplaces and chimneys, and
 - 15.4.13.2. solid fuel-burning appliances, before covering clearances to combustibles in them, and chimneys,
 - 15.4.14. after completing the building or structure, but before occupying it, and
 - 15.4.15. any additional inspections as required by the Building Official.
- 15.5. Where an architect or a professional engineer, or both, lawfully authorized to practice in the Province of British Columbia, is engaged by the owner for the design and inspection of the construction of a building or a structure, certificates of compliance with the accepted plans signed and sealed by the architect or engineer, or both as the case may be, may be accepted by the building official in lieu of inspections required by this bylaw.
- 15.6. The building official's acceptance of architect or engineer certification under section 15.5 of this bylaw shall be communicated to the owner in writing.

16. Professional Design and Field Review

- 16.1. When a building official considers that the site conditions, size or complexity of a development or an aspect of a development or an aspect of a development warrant, he or she may require a registered professional to provide design and plan certification and field review by means of letters of assurance in the form of Schedules B-1, B-2 and C-B referred to in section 2.6 of Part 2 of the Building Code.
- 16.2. Prior to issuance of an occupancy permit for a complex building or standard building in circumstances where letters of assurance have been required in accordance with sections 10.1.12, 10.2.5 or 16.1 of this bylaw, the owner shall provide the District of Vanderhoof with letters of assurance in the form of Schedules C-A or C-B, as is appropriate, referred to in section 2.6 of Part 2 of the Building Code.
- 16.3. When a registered professional provides letters of assurance in accordance with sections 9.1.9, 10.1.12, 10.2.5, 16.1 or 16.2 of this bylaw, he or she shall also provide proof of liability insurance to the building official.

17. Occupancy Permits

- 17.1. No person shall occupy a building or structure or part of a building or structure until an occupancy permit has been issued.
- 17.2. An occupancy permit shall not be issued unless:
- 17.2.1. all letters of assurance have been submitted when required in accordance with sections 9.1.8 and 9.1.9 of this bylaw;

- 17.2.2. all aspects of the work requiring inspection and acceptance pursuant to section 15.4.2 of this bylaw have both been inspected and accepted or the inspections and acceptance are not required in accordance with section 15.4 of this bylaw; and
- 17.2.3 all site work is completed including, without limitation, paving, curbing and landscaping or otherwise satisfy the building official that the work in question will be completed by a specified date in accordance with District of Vanderhoof bylaws.

- 17.3. A building official may issue an occupancy permit for part of a building or structure when the part of the building or structure is self-contained, provided with essential services and the requirements set out in section 8.2 of this bylaw have been met with respect to it.

Added by
Bylaw 1256

18. Energy Conservation

- 18.1. In relation to the conservation of energy, buildings may be constructed on or after May, 1, 2023 in accordance with sections 9.36.2 to 9.36.4 of Division B of the Building Code.

19. Water and Sewer Servicing

19.1 Water Meters

- 19.1.1 a water meter complete with remote reader, meter horn, check valve and main shut off shall be installed in each commercial and industrial building that is serviced or deemed to be serviceable by a community water system;
- 19.1.2 the water meter complete with components shall be purchased from the District;
- 19.1.3 the water meter shall be installed in accordance with the District installation instructions attached at Schedule 'G';
- 19.1.4 the location of the water meter must be approved by the building official prior to installation;
- 19.1.5 the water service may not be activated until the water meter has been properly installed and the installation has been approved by the building official;
- 19.1.6 the water meter shall be permanently accessible for service and repair.

19.2 Pressure Reducing Valves

Pressure reducing valves shall be installed in all buildings that are connected to the municipal water supply.

19.3 Drainage

No person shall in any way connect to the sanitary sewerage system, drain or permit to be drained into the sanitary sewer system, any roof drains, rainwater run-off, storm water or surface water.

19.4 Sewer Service

When connected to a municipal water supply, a building's main sanitary sewer service line shall be equipped with a back-water valve located inside the building foundation at a point downstream of all building laterals and at a location approved by the building official. The back-water valve shall be of the full port (normally open) type and installed in accordance with the BC Building Code.

19.5 Low Pressure Sewer System

Where a private, low pressure sewer installation is to be connected to the municipal sewer system, a main stop shall be installed at property line.

19.6 Where connected to a municipal system, all water and sewer installations from property line into a building shall be inspected by the Public Works Superintendent, the Works Foreman and/or the building official.**20. Climatic Data**

20.1 Ground snow load values for building design under this bylaw are as prescribed in Schedule "C" of this bylaw.

20.2 Climatic data, other than ground snow loads, for building design under this bylaw shall be those specified for Prince George in Appendix 'C' to the Building Code.

21. Stop Work Orders

21.1 Where a written stop work order is issued under section 7.1.6, the building official shall post a copy of the order at the site of the work.

21.2 When a stop work order has been issued, no construction shall take place until the holder of the building permit has secured a written notice from the building official that the stop work order has been removed.

21.3 The building official shall not remove the stop work order until supplied with satisfactory evidence that the violation giving rise to the order has been corrected, or a proposal for correction of the violation is accepted by the building official.

22. Penalty

A person who violates any provision of this bylaw commits an offence and is punishable in accordance with the Offence Act.

23. Repeal

"District of Vanderhoof Building Bylaw No. 923, 2002" and amendments thereto are hereby repealed.

24. Severability

If any section, subsection, paragraph, subparagraph, or clause of this bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this bylaw.

25. Citation

This bylaw shall be cited for all purposes as "District of Vanderhoof Building Bylaw No. 965, 2004".

READ A FIRST TIME THIS 23rd DAY OF February, 2004.
READ A SECOND TIME THIS 23rd DAY OF February, 2004.
READ A THIRD TIME THIS 23rd DAY OF February, 2004.

ADOPTED THIS 25th DAY OF February, 2004.

Original signed
MAYOR

Original signed
CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 965 cited as "District of Vanderhoof Building Bylaw No. 965, 2004".

Corporate Officer

SCHEDULE "A"

MANDATORY BUILDING PERMIT AREA

Schedule B deleted and replaced by Bylaws 998 and 1131

SCHEDULE "B"
PERMIT FEES

1. The following fees shall be paid by applicants to the District of Vanderhoof for a permit under this bylaw:

Category	Fee Calculation
(a) Commercial, Industrial and Institutional	0.6% of construction value (\$6.00 per \$1,000.00)
(b) Residential (including dwellings garages, carports and patios)	0.6% of construction value (\$6.00 per \$1,000.00)
(c) Manufactured Home (Single Wide)	\$100.00
(d) Manufactured Home (Double Wide)	\$200.00
(e) Wood Burning Appliance and Chimney (New Installations Only)	\$75.00
(f) Move a Building	0.6% of construction value (\$6.00 per \$1,000)
(g) Demolition of Buildings and Structures	0.6% of construction value (\$6.00 per \$1,000)
(h) Other Inspections (including minor alterations, additions and repairs)	0.6% of construction value (\$6.00 per \$1,000)
(i) Change of Occupancy	\$100.00 plus 0.6% of construction value
(j) Cancellation of Note Against Land Title, Pursuant to Section 58 of the <i>Community Charter</i>	\$200.00
(k) Minimum Permit Fee	
Commercial, Industrial and Institutional	\$100.00
Residential	\$50.00
(l) Starting Construction Without a Building Permit (to be implemented effective January 1, 2015)	\$100. 00 plus regular fee

2. Residential construction permit fees shall be calculated as per the District of Vanderhoof “Formula for Estimated Value of Construction’.
3. The District of Vanderhoof Council reserves the right to waive permit fees as and when it may deem necessary to do so.

FORMULA FOR ESTIMATED VALUE OF CONSTRUCTION

Residential Permit Fees calculated at 0.6% of construction value (\$6.00 per thousand dollars of construction value)

Single Family Dwellings

Single Storey	\$100.00 per sq. ft. (\$1,076.00 per sq. meter) @ .6%
Storey &1/2	\$80.00 per sq. ft. (\$861.00 per sq. meter) @ .6%
Second Storey	\$75.00 per sq. ft. (\$807.00 per sq. meter) @ .6%
Additions	\$60.00 per sq. ft. (\$646.00 per sq. meter) @ .6%
Garage/ Shop	\$40.00 per sq. ft. (\$430.00 per sq. meter) @ .6%
Basement	\$30.00 per sq. ft. (\$323.00 per sq. meter) @ .6%
Carport	\$25.00 per sq. ft. (\$269.00 per sq. meter) @ .6%
New Foundations	\$25.00 per sq. ft. (\$269.00 per sq. meter) @ .6% (Below Existing Buildings)
Sundeck	\$20.00 per sq. ft. (\$215.00 per sq. meter) @ .6%

Industrial, Commercial and Institutional

Permit fees for Industrial, Commercial and Institutional buildings will be calculated at \$6.00 per thousand dollars (.6%) of the contract price, or if there is no contract price, at the cost estimated by the Building Official with due regard for work of a similar nature.

Deleted and replaced by Bylaw 1256

SCHEDULE "C"

CLIMATIC DATA

The following snow/rain values are to be used when calculating roof design live loads (applicable for elevations less than 800 m above sea level):

LOCATION	GROUND SNOW LOAD (kPa)	ASSOC. RAIN LOAD (kPa)
Vanderhoof Area	4.1	0.2

SCHEDULE "D"**OWNER'S UNDERTAKING OF BUILDING FOUNDATION**Property **Owner**: _____

Describe Project: _____

Street Address of Property: _____

Legal Description of Property: _____

Pursuant to Section 10.1.16 of the District of Vanderhoof Building Bylaw No. 965, I _____
_____ being the registered owner of the above referenced property do hereby acknowledge
and accept responsibility for the design and construction of the foundation for the above referenced
project.

Furthermore, I recognize that within the boundaries of the **District of Vanderhoof** there are areas of
"problem soils" and that these are widely distributed as to location. I affirm that it is my responsibility
as **owner** to identify soil conditions on which the intended **construction** is to be placed and take all
action required to ensure the adequacy of the foundation.

Owner's Information:

Agent for Owner Information

Name (print)_____
Name & Title (print)_____
Signature_____
Signature_____
Mailing Address (print)_____
Mailing Address (print)_____
Mailing Address_____
Mailing Address_____
Date_____
Date

Permit # (office use only): _____

SCHEDULE "E"

CONTAMINATED SITES REGULATION QUESTIONNAIRE

To be completed by those applying for a Demolition permit.

Based upon your knowledge of the site, have any of the commercial or industrial activities listed in Schedule 2 of the Contaminated Sites Regulation ever occurred on your site (see attached).

☐ YES

☐ NO

Signature of Owner or Agent

Date

Contaminated Sites Regulation: Schedule “E”**Industrial and Commercial Purposes and Activities**

	COLUMN II Purpose or Activity		
A	Chemical industries and activities - adhesives manufacturing or wholesale bulk storage - chemical manufacturing or wholesale bulk storage - explosives or ammunition manufacturing or wholesale bulk storage - fire retardant manufacturing or wholesale bulk storage - fertilizer manufacturing or wholesale bulk storage - ink or dye manufacturing or wholesale bulk storage - leather or hides tanning - paint, lacquer or varnish manufacturing, formulation, recycling or wholesale bulk storage - pharmaceutical products manufacturing - plastic products (foam or expanded plastic products) manufacturing - textile dyeing - pesticide manufacturing, formulation or wholesale bulk storage - resin or plastic monomer manufacturing, formulation or wholesale bulk storage		cleaning or salvage - ash deposit from boilers, incinerators, or other thermal facilities - asphalt tar roofing manufacture, wholesale storage and distribution - coal gasification (manufactured gas production) - medical, chemical, radiological or biological laboratories - rifle or pistol firing ranges - road salt storage facilities - measuring instruments (containing mercury) manufacture, repair on wholesale bulk storage
B	Electrical equipment industries and activities - battery (lead acid or other) manufacturing or wholesale bulk storage - communications stations using or storing equipment that contains PCB's - electrical equipment manufacturing, refurbishing or wholesale bulk storage - electrical transmission or distribution substations - electronic equipment manufacturing - welding or machine shops (repair or fabrication)	F	Petroleum and natural gas drilling, production, processing, retailing and distribution - petroleum or natural gas drilling - petroleum or natural gas production facilities - natural gas processing - petroleum coke manufacture, wholesale bulk storage or shipping - petroleum product dispensing facilities, including service stations and cardlots - petroleum, natural gas or sulphur pipeline rights of way excluding rights of way for pipelines used to distribute natural gas to consumers in a community - petroleum or natural gas product or produced water storage in above ground or underground tanks - petroleum product wholesale bulk storage or distribution - petroleum refining wholesale bulk storage or shipping - solvent manufacturing or wholesale bulk storage sulphur handling, processing or wholesale bulk storage and distribution
C	Metal smelting, processing or finishing industries and activities - foundries or scrap metal smelting - galvanizing - metal plating or finishing - metal salvage operations - nonferrous metal smelting or refining - welding or machine shops (repair or fabrication)	G	Transportation industries, operations and related activities - aircraft maintenance, cleaning or salvage - automotive, truck, bus, subway or other motor vehicle repair, salvage or wrecking - bulk commodity storage or shipping (e.g. coal) - dry docks, ship building or boat repair - marine equipment salvage - rail car or locomotive maintenance, cleaning, salvage or related uses including railyards - truck, rail or marine bulk freight handling
D	Mining, milling or related industries and activities - asbestos mining, milling, wholesale bulk storage or shipping - coal coke manufacture, wholesale bulk storage or shipping - coal or lignite mining, milling, wholesale bulk storage or shipping - milling reagent manufacture, wholesale bulk storage or shipping - nonferrous metal concentrate wholesale bulk storage or shipping - nonferrous metal mining or milling	H	Waste disposal and recycling operations and activities - antifreeze bulk storage or recycling - barrel, drum or tank reconditioning or salvage - battery (lead acid or other) recycling - biomedical waste disposal - bulk manure stockpiling and high rate land application or disposal (nonfarm applications only) - construction demolition material landfilling - contaminated soil storage, treatment or disposal - dredged waste disposal - dry cleaning waste disposal - electrical equipment recycling - industrial waste lagoons or impoundments
E	Miscellaneous industries, operations or activities appliance, equipment or engine repair, reconditioning,		

	12. industrial waste storage, recycling or landfilling 13. industrial wood waste (log yard waste, hog fuel) disposal 14. mine tailings waste disposal 15. municipal waste storage, recycling, composting or landfilling 16. organic or petroleum material landspreading (landfarming) 17. sandblasting waste disposal 18. septic tank pumpage storage or disposal 19. sewage lagoons or impoundments 20. special (hazardous) waste storage, treatment or disposal 21. sludge drying or composting 22. street or yard snow removal dumping 23. waste oil reprocessing, recycling or bulk storage 24. wire reclaiming operations
I	Wood, pulp and paper products and related industries and activities 1. Particle board manufacturing 2. pulp mill operations 3. pulp and paper manufacturing 4. treated wood storage at the site of treatment

	5. veneer or plywood manufacturing 6. wafer board manufacturing 7. wood treatment (antiseptant or preservation) 8. wood treatment chemical manufacturing, wholesale bulk storage
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SCHEDULE “F”

OWNER’S UNDERTAKING OF BUILDING SITING

Property Owner: _____

Describe Project: _____

Street Address of Property: _____

Legal Description of Property: _____

Pursuant to Section 10.1.6 of the District of Vanderhoof Building Bylaw No. 965, I _____
being the registered owner of the above referenced property do hereby acknowledge and accept responsibility for the
siting of the building or structure for the above referenced project on the property.

Owner’s Information:

Agent for Owner Information

Name (print)

Name & Title (print)

Signature

Signature

Mailing Address (print)

Mailing Address (print)

Mailing Address

Mailing Address

Date

Date

Permit # (office use only): _____

SCHEDULE "G"

PROOF OF PROFESSIONAL LIABILITY INSURANCE

Permit #: _____

Project: _____

Project site address: _____

Legal Description: _____

Pursuant to Section 16.3 of the District of Vanderhoof Building Bylaw,

I _____ being the

registered professional of the above referenced property do hereby_____

Wording for this schedule to be determined.