

Big Lakes County Bylaw

Bylaw No 19-2026

Being a bylaw of Big Lakes County, in the Province of Alberta for the purpose of establishing service fees and rates to charge to the public.

WHEREAS, the Municipal Government Act, being Chapter M-26.1 of the Revised Statutes of Alberta 2000, Part 2, Bylaws, Division I – General Jurisdictions, Section 7 authorizes Council to pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality;

WHEREAS, Big Lakes County deems it necessary to establish service fees and rates to charge to the public;

AND WHEREAS, in accordance with the *Access to Information Act*, and the *Protection of Privacy Act* (both proclaimed on June 11, 2025), Big Lakes County must make certain information available to the public and manage personal information in compliance with the requirements of these statutes;

NOW THEREFORE, hereby enact as follows:

Terms of Reference:

PART I: BY-LAW TITLE

This BYLAW may be cited as the “Schedule of Fees BYLAW” of Big Lakes County.

PART II: INCLUSION

Schedule “A” to show all fees and charges approved by Big Lakes County.

PART III: APPLICATION

Unless prior approval is obtained from Council when information is released, Big Lakes County shall charge fees as established in Schedule “A” attached hereto.

PART IV: REPEAL

That BYLAW No. 13-2026, its amendments, and all previous fee & charges are repealed thereafter.

PART V: ENACTMENT

This BYLAW shall come into force and effect upon the date of the passing of Third and Final Reading and signing thereof.

Effective Date

This bylaw comes into effect after third reading and upon signing.

Read a first time this 22nd day of July, 2026

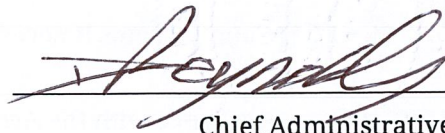
Read a second time this 22nd day of July, 2026

Unanimous approval was given this 22nd day of July, 2026

Read a third time this 22nd day of July, 2026



Reeve



Chief Administrative Officer

SCHEDULE "A" WITH AMENDMENTS
Big Lakes County
Schedule of Fees Bylaw 19-2026

SCHEDULE OF FEES BYLAW

GST and other applicable taxes will be added to purchases when required

ADMINISTRATION

RATES

Request for access to a record	Governed by the Access to Information Act, SA 2024, c A-1.5, and the Access to Information Act Regulation, Alta Reg 133/2025
Photocopying/fax fees	\$0.50 per page, for 5 pages or more
Annual Subscription for Minutes	\$30
Certified Copy of Bylaw	\$0.50 per page
Sale of Map Book/Wall Maps	\$38.50
Memory Stick	\$10
Sale of Land Use Bylaw/Municipal Development Plan	\$25
Sale of Area Structure Plan	\$15
Agency Resource Directories (non-participants)	\$5
Sale of Agendas	\$20 for paper copy
Sale of County Pins	Free
Sale of County Flags	Actual cost + 10%
Tax Certificates	\$35
Administration Charges - Tax Sales	Actual costs
Assessment Certificates	\$20
Tax Caveat Charges	\$35
NSF Cheques	\$10
Credit Card Processing Fee	3%
Assessment records, per Section 299	\$35
Assessment records, per Section 300	\$50
Assessment appeal fees (per roll)	
Single family residential and farmland	\$50
Multi-family residential (more than 4 units)	\$350
Non-residential (commercial/industrial)	\$350
Linear property - power generation	\$650/facility
Linear property - other	\$50/linear property assessment unit identification
Machinery & equipment	\$350
Custom mapping (per hour - one hour minimum)	\$50
Large format printing	24 inch: \$5 per 12 inch length 42 inch: \$10 per 12 inch length

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AGRICULTURE

RATES

Equipment Rental	Deposit	Daily Rate	Subsequent days
Sprayers			
Ground drive sprayer	\$500	\$150	
Trailer sprayer	\$150	\$150	
Slip-in UTV sprayer	\$100	\$60	\$30
Fencing Equipment			
Post pounder	\$250	\$200	
Wire spooler	\$100	\$100	
Other			
Quad seeder	\$100	\$50	\$20
Cattle chute	\$100	\$100	\$40
Land roller (14')	\$120	\$150	
Forage probe	\$100	\$20	\$10
Cleaning Fee		\$150 per occurrence	
Enforcement Fees			
Equipment and Labour		\$150/hour for one worker \$50/hour for each additional worker	
Chemical Cost		\$1.80/litre of mixed chemical sprayed	
Administrative fee		\$100/notice	
Other Fees			
No spray signage		\$35/sign picked up for self-install \$100/sign&post installed by County staff	
Fence line spray program		\$100/half mile or portion thereof	

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WATER AND WASTEWATER

RATES

Water Connection Fees

Water Connection Fee - existing lines (already funded as of 2016; paid debentures will not be required to re-pay)	\$8,000 per hook up
Water Connection Fee - new County-funded projects initiated after 2016. Line fee payable over a period determined by Council.	\$8,000 per hook up + \$7,000 line fee
Subdivision Connection Fee	\$8,000 payable at time of subdivision

Water Charges

Water Systems - Metered	
For County Customers	\$7.20/cubic metre
For Co-ops not on County Lines	\$7.20/cubic metre
Minimum Rate (Non Co-op Customers)	10 cubic metres

Wastewater Charges

Wastewater System Charges	50% of water charges
Wastewater Connection Fee (paid debentures will not be required to re-pay)	\$7,000 per hook up

Deposits

Residential & Co-op Landowner Customers	\$0
Truckfill— Residential	\$200
- Commercial & Industrial	\$1,000
Security Deposit for new connections to main lines (refundable on satisfactory connection and restoration of surface)	\$2,500

Water Meters

Water Meters	Actual Cost + 10%
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Truckfill Systems

Per Cubic Metre	\$7.20/cubic metre
Monthly service charge	\$5.50/month

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Other Charges

Penalty on water/wastewater arrears	2%/month, compounded monthly
Water meter check (refunded if meter found in error)	\$100
Wastewater Camera - with County operator	\$100/hour
Administration fee (co-op customers)	\$5.50/month
Ice rink flooding (approved community groups)	\$800/year
Reconnection fee (unpaid accounts)	\$100
Reconnection and disconnection fees (customer request)	\$30
Service calls	Actual cost + 10%

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PLANNING / SUBDIVISION / DEVELOPMENT

RATES

Development permits

Residential

Single Detached Family Dwelling	\$100
Additions and Accessory structures (incl. deck, covered deck, shed, detached garage, gazebo, garden suite, over height fence)	\$50
Multi-family (row house, duplex, semi-detached)	\$200
Building Demolition	\$50
Recreational Vehicle Parking Space	\$50
Municipal Address Sign	\$100

Commercial / Industrial / Institutional

New construction/development	\$500 + \$50 per \$100,000 of project cost to a maximum fee of \$10,000
Accessory structure	\$500
Relocatable Industrial Camp Facility (bunkhouse)	\$250
Natural Resource Extraction	\$250
Minor Home Occupation	\$50
Major Home Occupation	\$100

Miscellaneous

Change of Use (building or site)	\$100
Demolition	\$50
Filling	\$50
Land farming for remediation of oilfield waste & petroleum storage sites	\$100

Development permit applications will continue to be accepted for multiple structures on the same application(i.e. dwelling and shed); however, permit fees for each structure/use will be applied.

Example: Dwelling \$100 fee

Shed \$ 50 fee

Total fee \$150

Request for variance of any regulation (including setbacks) \$100 + regular fee

Penalty - after development has commenced

Residential and residential accessory buildings & uses	\$500 + regular fee
Commercial / industrial / institutional	\$1,500 + regular fee
All other uses	\$500 + regular fee

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Subdivision & development appeal board (per appeal)	\$250
Application fee to amend any of the following statutory planning documents: Municipal Development Plan, Area Structure Plan, Intermunicipal Development Plan, Land Use Bylaw	\$500
Compliance certificate	
If required - 3 days & over	\$50
If required - less than 3 days	\$100
Subdivisions - creating fewer than 4 lots	
Application fee	\$300
Per lot created including balance	\$100
Per lot at request for endorsement	\$60
Subdivisions - creating 4 or more lots	
Application fee	\$500
Per lot created including balance	\$100
Per lot at request for endorsement	\$60
Subdivisions - Municipal Address Sign	\$100
Subdivisions - section 652(4)(a) of <i>Municipal Government Act</i>	No fee
Time extensions - for endorsements and registrations	
First Request	\$100
Support documents if required (ex., Cert. of title/air photos)	Actual cost + 10%
Expression of Interest Application fee - Purchase of County Owned Land	\$300.00

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PUBLIC WORKS

RATES

Sale of used culverts	33% of New Price (Linear & Diameter)
Dust control (calcium chloride)	100% of actual cost per 150 metres (First and Second Application)
Sale of used grader blades	\$1/foot
Seismic road use permit fee	\$150 (\$100 Deposit)
Industry temporary approach application fee	\$250
Industry temporary approach security deposit	\$4,800
First approach per quarter section, per Policy PW-05	No fee
Approach upgrade	\$4,800 (based on 600mmx12m culvert)
Private Contractor Security Deposit	\$480
Construction of private approaches	\$4,800.00
Private driveway snowplowing charges	\$148 per hour, 1/2 hour minimum
Private driveway grading charges	\$148 per hour, 1/2 hour minimum
Road allowance license application	\$300 one time application fee
Road allowance license	\$35 per year, per 1/2 mile
Sale of regular road allowance	As determined by Council
Sale of planned roadway	As determined by Council
Construction of private approaches (note: culvert supplied only for first approach per quarter section)	Actual cost + 10%
Settlement Road Maintenance	Actual cost, reviewed annually
Rental of Bailey Bridge	\$3,000 per month
Road Use Permits	\$25.00/permit
Oilfield pipeline crossing request approvals	\$25 per land location
High Prairie Airport Landing Fees for fixed wing commercial aircraft Exemptions: agricultural aircraft	\$50/landing once a commercial operator exceeds 50 landings per calendar year
High Prairie Airport Fuel Sales	\$0.35/litre
High Prairie Airport Pilot Locker	\$50/year
Penalty on unpaid receivables	2%/month, compounded monthly

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<u>MISCELLANEOUS</u>	<u>RATES</u>
Dog fines	
1st offence	\$100
2nd offence	\$200
Animal boarding fees	\$25 per day
Animal boarding administration fees	\$15 (only applies to fines collected on behalf of Town of High Prairie for dogs captured in town)
Animal Adoption Fees	
Neutered Male Dog	\$300
Spayed Female Dog	\$350
Neutered Male Cat	\$135
Spayed Female Cat	\$225
Animal Surrender Fees	
Dog	\$125
Cat	\$75
Livestock fines	
1st offence	\$100
2nd offence	\$200
3rd and subsequent offences	\$500
Sale of cemetery plots in Faust cemetery	\$75
FCSS Rural Transportation Per Trip Fees	
Big Lakes County to High Prairie	\$20
Big Lakes County to Slave Lake	\$30
Trips within the Town of High Prairie	\$10
Third Party Trips	\$300/day or \$37.50/hour, plus a mileage rate based on the current CRA - Reasonable per-kilometer allowance rates.