

Town of
PRINCETON 



Where Rivers and Friends Meet

WATER REGULATIONS BYLAW NO 987, 2020

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TOWN OF PRINCETON
BYLAW NO 987, 2020
WATER REGULATIONS BYLAW



BE IT RESOLVED that the Council of The Town of Princeton in open meeting assembled, enacts as follows:

CITATION

1.1 This Bylaw may be known and cited as the *Town of Princeton Water Regulations Bylaw, 2020*.

INTERPRETATION

2.1 In this bylaw:

Accessible, in relation to a building, means an entrance, exit or passageway that may require the removal of an access panel, door or similar obstruction.

Agent means an employee or contractor of the Town who has been authorized through an agreement with the Town or otherwise by the Town’s Chief Administrative Officer to carry out a function under this bylaw on behalf of the Town;

Backflow preventer means a backflow prevention device / assembly used to protect potable water supplies from contamination or pollution due to backflow;

Bylaw Enforcement Officer means a person authorized by the Town to enforce its bylaws;

Commercial means any use of a building other than Residential;

Commercial / Industrial Facility or use means a facility or land use within any of the following zones of the Town’s *Zoning Bylaw*: C1 - local business; C2 – central business; C3 – commercial transition; CT – tourist commercial; CS – service commercial; CD1 – comprehensive development zone; BPI – business park; BP2 – business park; I1 – Light Industrial; I2 – Heavy Industrial;

Connection / connected means a connection consisting of all pipes, fittings and appurtenances from the water riser pipe to the water inlet pipe of the distribution system, the connection of a residential or commercial building to the Town water system.

Council means Council for The Town;

Cross Connection means any unprotected connection or structural arrangement, whether actual or potential, between the Water System or a customer's private water supply and any other source or system through which it is possible to introduce into any part of the potable system any used water, industrial fluid, gas, or other contaminant, waste or substance other than the intended potable water;

Customer means the *owner* or occupier of property that is supplied water by the Town;

Director means the person appointed to the position of Director of Infrastructure and Parks for the Town, and any person designated to assist or act in the place of the Director;

Domestic use means the use of water within a building or premises by customers for purposes other than *irrigation*;

Fees and Charges Bylaw means the *Town of Princeton Fees and Charges Bylaw 979, 2020*;

Hydrant Use Permit means a permit issued by the Director under section 9 of this bylaw for the use of a hydrant, standpipe or valve;

Irrigation means the use of water for sprinkling or watering lawns, gardens, landscaping, or for a similar outdoor use.

Owner has the same meaning as defined in the *Community Charter*, and in the case of strata common property, means the strata corporation or its authorized agent or representative;

Person means an individual, corporation, society, firm, partnership or party, and the personal or other legal representatives of a person;

Private water supply means a source or supply of water to a property or premises other than from the Water System;

Readily accessible means that access is available without the necessity of removing or moving away any panel, door or other obstruction

Residential means the use of a building or part thereof as a dwelling, and includes any single-family dwelling, duplex, apartment, semi-detached or row housing;

Town means the Town of Princeton;

Water meter means an apparatus for measuring the quantity of water used, and includes all accessory equipment, instruments and materials of every kind required for its installation and operation;

Water Service means the portion of water pipe, including water stops, between the Town's water main and a customer's property line;

Water System means the entire water supply and distribution system of the Town;

- 2.2 Words and meaning in this bylaw are to be interpreted consistently with the *Community Charter*, and the *Interpretation Act* except as otherwise indicated. A reference to a statute in this bylaw refers to a statute of British Columbia, and a reference to any statute, regulation, code or bylaw refers to that enactment as it may be amended or replaced from time to time.
- 2.3 If any part, section, subsection, paragraph, clause, phrase or word of this bylaw is found to be invalid by a court of competent jurisdiction, the invalid portion shall be severed, and the remainder of this bylaw shall continue in full force and effect.
- 2.4 All measures in this bylaw are stated in metric units.

ADMINISTRATION AND CONDITIONS OF SERVICE

- 3.1 The *Water System* established by the *Town* is for the continued supply of water to the residents whose properties can be served by the water mains of the *Town*.
- 3.2 The *Water System* shall be administered, controlled and inspected by the *Director*. Without limiting the foregoing, the *Director* may deal with permits, approvals and notices under this bylaw and in so doing may impose conditions, limits, restrictions and requirements that the *Director* considers are necessary or warranted, and may otherwise make decisions and take actions for achieving compliance with this Bylaw and the protection of the *Town's water supply*.
- 3.3 The supply of water by the *Town* may be subject to increases or decreases in water pressure from time to time, and may be interrupted temporarily to allow for maintenance, repairs, extensions, alterations, replacements or improvements to the *Water System*. The *Town* may change operating water pressure and turn off the water supply for these purposes, or to address an urgent matter of public safety.
- 3.4 The *Director* may limit the number, size and capacity of *connections* to the *Water System*, and may refuse to supply water to a property if the *Director* considers that:
- (a) the cost to the *Town* of providing water to that property would be excessive, or create an undue burden on the revenues of the *Water System*; or
 - (b) a proposed water main extension or enlargement would adversely affect other users of the *Water System*.
- 3.5 An *owner* who has been refused under section 3.4 (a) may be supplied with water by arranging with the *Director* for the *owner* to pay the costs and expenses incurred by the *Town* for laying water mains and infrastructure for a *Water Service* to the *owner's* property, if the *Director* considers that the water mains to which the *Water Service* would be connected are of sufficient capacity to service the property.
- 3.6 A *customer* who depends on a continuous and uninterrupted supply of water, consistent water pressure, or using processing or equipment that require water of a particular purity or clarity, must provide on the property, at the *customer's* own cost, such emergency storage, over-sized

pipng, pumps, tanks, filters, means of water treatment, pressure regulators, check valves, additional service pipes, or other means of ensuring supply of water that is suitable to their requirements.

- 3.7 If the *Director* considers that water conservation measures are warranted due to weather or climate conditions, extended electrical conditions, or that the *Town's* water supply levels must be protected for another reason, the Director, by notice to the *Town's* corporate officer, establish water conservation measures in accordance with Water Use Restrictions bylaw No. 834, 2010. The notice will state the reasons for conservation, the date when the measures will take effect, and identify areas and uses of water to which the measures apply. The notice may specify times and days when certain uses of water are permitted, and impose limits, restrictions and conditions those uses, as the *Director* considers necessary to conserve and protect the *Town's* water supply.
- 3.8 On receiving notice of water conservation measures from the *Director*, the corporate officer will cause the notice to be posted at the *Town* Hall and at the *Town's* website, and may arrange for postings elsewhere in the *Town* and for publication in a newspaper, circular or by other means to inform the public of the measures. Every *person* must comply with all limits, restrictions, conditions and requirements set out in the notice.
- 3.9 Nothing in this bylaw obligates the *Town* to enter into an agreement to supply water to a private water utility within the *Town* or to *persons*, properties or areas outside the boundaries of the *Town*.
- 3.10 The *Town* does not guarantee pressure nor continuous supply of water, nor does it accept responsibility at any time for the maintenance of pressure on its lines nor for increase or decreases in pressure. The *Town* reserves the right at any and all times, without notice, to change operation conditions of a service or service *connection* for the purposes of making repairs, extensions, alterations or improvements, or for any other reason, and to increase or reduce pressure at any time.

CONNECTION TO WATER SERVICE

- 4.1 A *person* must not cause, suffer or allow a *Water Service* to be *connected*, or to remain *connected* to the *Water System* from any property or premises, except in accordance with this bylaw.
- 4.2 Every *customer* that is supplied water by the *Town* must ensure it is used only in compliance with this bylaw, and that all fees and rates payable, as established in the *Fees and Charges Bylaw*, are paid in full to the *Town*, whether or not the property is occupied or vacant or whether water is actually used or not.
- 4.3 An *owner* must, at their sole expense, have a pressure reducing valve installed if required to do so by the *Director*.

APPLICATION FOR SERVICE

- 5.1 A *person* requiring a *Water Service* for a property or premises must, prior to consumption or use, submit a written application to the *Town*, in a form approved by the *Director*, containing the following information about the property to be served:
- (a) registered owner on title and legal description;
 - (b) civic address, if applicable;
 - (c) intended use and purpose of the *Water Service* (Domestic, Commercial, other); and
 - (d) other information requested by the *Director* to determine applicable charges and rates and compliance with this bylaw.
- 5.2 A *person* must not cause or allow a *connection* to the *Water System* to be made or to remain on their property except as approved by the *Director* and in accordance with any conditions for approval established by the *Director*.
- 5.3 A *customer* must promptly notify the *Director* in writing of any changes to the purpose or use of water described in an application or in the actual use of water supplied by the *Town*.
- 5.4 On receiving a complete application for *Water Service*, the *Director* will provide the applicant with an estimate of actual cost for the *connection* applied for, and:
- (a) if the *Town's* water main is located within 15 meters of the applicant's property line,
 - i. after the *Town* receives the estimated cost amount in full from the applicant, the *Director* will arrange for the water main to be tapped and a service pipe laid to the nearest boundary of the applicant's property; and
 - ii. billing for the work will be adjusted to reflect the actual cost of the *connection*, as outlined in Schedule C of the Fees and Charges Bylaw;
 - (b) if no part of the *Town's* water main is within 15 meters of the applicant's property line, and if the *Director* considers it feasible to provide extra service line to the property,
 - i. the applicant must pay in advance the estimated cost of providing the extra service line, and
 - ii. billing for the work will be adjusted to reflect the actual cost of the *connection*, as outlined in Schedule C of the Fees and Charges Bylaw;
- 5.5 The *Director* shall, in every case, determine the location and size of service pipe to be used, but may consider any specific requests.

- 5.6 Where a specific size of *Water Service* is requested that, in the opinion of the *Director*, cannot be readily supplied by the *Town*, the applicant must accept the size of the *Water Service* as determined by the *Director*, or, subject to s. 3.4, and if the *Director* is agreeable, the applicant may:
- (a) pay in advance the estimated cost of upgrading the *Town's* water mains to meet the requested specifications, as determined by the *Director*, and
 - (b) billing for the work will be adjusted to reflect the actual cost of the *connection*, as outlined in Schedule C of the Fees and Charges Bylaw;
- 5.7 A *person* must not conduct or allow work to be conducted, or any pipes, fixtures or equipment to be installed, placed, repaired, or replaced, within any part of a highway, road allowance, *Town* easement or statutory right of way, whether or not open or improved, without having first obtained permission in writing by the *Director*.
- 5.8 The *owner* of a property served by a *private water supply* is solely responsible for the installation, maintenance, repair and replacement of the service pipes and all related equipment, and all costs and expenses thereto.
- 5.9 The service pipes of any private property side must be laid at a depth of not less than 1.5 meters (5 feet) below the ground surface, or at such greater depth as may be determined by the *Director*, and must be laid in a manner to protect against frost.

WATER METERS

- 6.1 In this section,

“Building Permit” means a building permit under *Town of Princeton Building Regulations Bylaw No. 751*

“Existing Building” means a building or structure for which a building permit has been issued prior to June 21, 2010

“New Building” means a building or structure for which a building permit is issued on or after June 21, 2010

- 6.2 The *owner* of each Residential New Building that is to be supplied with water from the *Town* must, at the sole expense of the owner, have a *water meter* installed that meets the specifications established in Schedule “A”.
- 6.3 The *owner* of each *Commercial / Industrial Facility* that is to be supplied with water from the *Town* must, at the sole expense of the *owner*, have a *water meter* installed by January 1, 2021, that meets the specifications established in Schedule “B”. An *owner* who meets this requirement by January 2, 2021 may choose to be billed the *water meter* usage rate established in Schedule C of the *Fees and Charges Bylaw*, or to be pro-rated.

- 6.4 The *owner* of
- (a) a New Building that is to be *connected* to the *Water Service*; or
 - (b) an Existing Building that will be connected to the *Water Service* after June 21, 2010,
- must, at the sole expense of the *owner*, have a *water meter* installed to the standard set out in Schedule “A” or “B”, as applicable or as directed by the *Director*, and maintained at no cost to the *Town*.
- 6.5 The *Director* may refuse to supply water to any property or premises described in this section 6 unless the *owner* or occupier has first:
- (a) submitted an application for *Water Service* in accordance with this bylaw;
 - (b) in the case of a *Residential* connection, purchased a *water meter* from the *Town* for installation at the property; and
 - (b) installed a *water meter* in accordance with this section, and in a manner that allows access at any time for maintenance, repair, removal, relocation or replacement.
- 6.6 A *water meter* must be installed in front of a fire protection system.
- 6.7 A *person* must not cause, allow or suffer a *water meter* to be installed, altered, replaced, removed or relocated unless the *Director* has first approved in writing the plan for installation, alteration, removal, location and relocation, and the size and type of any *water meter* to be installed or replaced; or
- 6.8 A *person* must not cause, allow or suffer a *water meter* to be interfered or tampered with in any way, or cause or allow water to bypass the *water meter* except as specifically and expressly permitted in writing by the *Director*.
- 6.9 Every *owner* is responsible for the cost of installing, maintaining, repairing, replacing, removing and relocating a *water meter*, and for ensuring it meets the standards of Schedule “A” or “B”, as applicable, and any size, type and location requirements specified by the *Director*.
- 6.10 Where any *water meter* is located on private property, the *owner* must ensure that:
- (a) the *water meter* is protected from damage due to frost or any other cause within the *customer’s* control. If freezing of the meter damages any part of the service on the *Town* side, the property owner will be responsible for related costs,
 - (b) the *water meter* must be accessed by an appointed *agent* of the *Town* so that it may be read on a regular basis, and if required, maintained, repaired, replaced, removed or relocated by an appointed *agent* of the *Town*.

GENERAL REGULATIONS

7.1 A *person* must not:

- (a) use water supplied by the *Town* in a wasteful manner or cause or allow water to be discharged wastefully from their property to a road, sanitary sewer, storm sewer, or adjacent land;
- (b) fail to promptly remedy a leak or defect in the lines *connected* to the *Water Service* of which the *person* becomes aware or has been notified by the *Director*;
- (c) lend, sell, give or otherwise dispose of water supplied by the *Town*;
- (d) allow the water supplied by the *Town* to be taken or carried away for the use or benefit of others except
 - i. as permitted in writing by the *Director*, or
 - ii. if the water is required to extinguish fire or prevent the spread of fire;
- (e) use water supplied by the *Town* for irrigation if the *Director* has issued a notice of water conservation measures, except as specified in the notice;
- (f) cause or allow a *cross-connection*, or fail to promptly remedy a *cross-connection* of which the *person* is aware or has been notified by the *Director* or an appointed *agent*;
- (g) interfere or tamper with a *water meter* or *backflow preventer*, or with a *Town* hydrant, standpipe, valve or other equipment or source of water that is *connected* to or part of the *Water System*; or
- (h) obstruct or interfere with the *Director*, a *Bylaw Enforcement Officer*, or an *agent* of the *Town* in carrying out an inspection or other function under this bylaw.

7.2 Every *customer* must:

- (a) notify the *Town* of any change in the use of or modification to their property that would result in an increase to the applicable water rates;
- (b) notify the *Town* when the *customer* intends to abandon or discontinue any *Water Service* line supplied by the *Town* of Princeton;
- (c) notify the *Director* of any leak, damage or defect in a line or equipment connected to the *Water Service* or the *Water System*, of a *cross-connection* of which the *customer* becomes aware, or of a service stop that is not *readily accessible*;
- (d) promptly comply with any notice by the *Director* to remedy a leak, damage, defect, *cross-connection* or other problem with a line or equipment connected to the *Water Service* or the *Water System*;

- (d) keep all pipes, stopcocks and other fixtures on their property in good repair and order, and protected from frost; and
- (e) keep the curb box visible and clear of debris for easy operation.

PREVENTION OF CONTAMINATION

8.1 A *person* must not cause, direct, allow or suffer to remain *connected* to the *Water System*:

- (a) any *private water supply*; or
- (b) any piping, fixture, fitting, container or other equipment or appliance which may cause water from a source other than the *Water System*, or any liquid, solid, gas or other substance that would harm or adversely affect water quality, to enter the *Water System*.

8.2 The *owner* of any property that is *connected* to the *Water System* must, at the sole expense of the *owner*, have installed a *backflow preventer* that is commensurate to the degree of hazard established by CAN/CSA B64.10, or as otherwise determined suitable by the *Director*, if:

- (a) the property or premises zoned for or engages a *Commercial / Industrial* use or an institutional use,
- (b) the property or premises includes a swimming pool, hot tub, or other containment equipment, or a source or body of water that is capable of becoming contaminated; or
- (c) the *Director* has required that a *backflow preventer* be installed to avoid an identified *cross connection*.

8.3 The *owner* of any property for which a *backflow preventer* is required or is to be installed for any reason must ensure the *backflow preventer*:

- (a) meets the CAN/CSA standard applicable for the use of the property;
- (b) is installed, maintained and tested in accordance with this bylaw and any directions by the *Director* or recommendations by an appointed *agent* of the *Town*;
- (c) is installed so as to be *readily accessible* for testing and maintenance;
- (d) is field-tested by a *backflow preventer* tester certified by the B.C. Water and Waste Association or equivalent certification body approved by the *Director*
 - i. at the time of installation and thereafter, annually;
 - ii. for a new *Water Service* connection, within 30 days of the water being turned on by the *Town*, but prior to occupancy;
 - iii. when the *backflow preventer* is repaired, overhauled, cleaned or relocated; and

- iv. when required by the *Director* or as recommended by an appointed *agent*; and
 - (e) is not interfered or tampered with, and that no bypass, jumper or other device is installed on the *Water Service* line that may circumvent or reduce the effectiveness of a *backflow preventer*.
- 8.4 The *backflow preventer* tester must make a report of the test and submit a copy of the report to the *Director* or appointed *agent* within forty-eight (48) hours after the test is completed. If the *backflow preventer* fails the conducted test, the owner of the property must, within ninety-six (96) hours (4 days), correct the problem and have another test performed and reported to the *Director*. These steps must be repeated until the *Director* is satisfied that the *backflow preventer* meets the applicable test and is working effectively.
- 8.5 An approved *backflow preventer* must be installed at the *connection* for any fire suppression system that is installed on the property.

HYDRANT, STANDPIPE and VALVE

- 9.1 A *person*, other than an employee of the *Town* in the course of his or her employment, must not open or use any hydrant, standpipe or valve on *Town* property or owned by the *Town* except:
 - (a) as specifically authorized in writing by the *Director*; and
 - (b) in accordance with any directions, restrictions, and conditions imposed by the *Director*;and if authorized to use the hydrant, must pay the permit fee and water usage fee established in Schedule C of the *Fees and Charges Bylaw*.
- 9.2 A *person* may request to open and use water from a hydrant, standpipe or valve by submitting an application in the form set out in Schedules “C” and “D” of this bylaw to the *Director*, together with payment of the applicable fee set out in Schedule C of the *Fees and Charges Bylaw* for a Hydrant Use Permit.
- 9.3 The *Director*, in reviewing an application for a Hydrant Use Permit, may impose as conditions of its issuance any restrictions, conditions, and requirements regarding use of the hydrant, standpipe or valve, including terms and conditions regarding location; type of hydrant, standpipe or valve; dates and times for use, and measures to be taken for *connection* and use that the *Director* considers appropriate to the proposed use.
- 9.4 The *Director* may refuse, suspend or cancel a Hydrant Use Permit at any time if the *Director* considers that:
 - (a) the use is likely to result in or has caused injury to persons or damage to any property.
 - (b) the use is likely to result in or has caused interference with or harm to the *Water System* or a waste of water;

- (c) if conditions of drought have reduced, or are likely to reduce the *Town's* water supply, or if the water supply must be preserved for another reason; or
- (d) if the use would contravene this or another bylaw of the Town, or the holder has failed to comply with any terms or conditions of the Hydrant Use Permit or a provision of this bylaw.

WATER TURN-ON and TURN-OFF

- 10.1 A *person* requesting that the *Water Service* be turned on or turned off, either temporarily for construction, maintenance or repair, or permanently, must submit an application or formal request, either verbally or in writing, together with payment of applicable fees as established in Schedule C of the *Fees and Charges Bylaw*.
- 10.2 The *Director* may waive conditions under subsection 10.1 in circumstances of emergency, where delay to turn-off may create undue hardship, or where a written application is otherwise impractical, provided that the customer has been diligent in providing information and payment.
- 10.3 A *person* must not turn on or off any service pipe stopcock unless the person is an authorized *agent* of the *Town*.
- 10.4 The fees applicable to a *Water Service* line that has been turned on or off without notice to the *Town* are the same fees that would apply to that service as if the *Town* had been notified and paid in accordance with this bylaw, and will be charged retroactively to the time the line was turned on or off.
- 10.5 *Water Service* to a new *customer* shall not be turned on until:
 - (a) a *cross-connection* inspection has been completed and all *backflow prevention assemblies* have been installed and tested in accordance with this bylaw.
 - (b) the plumbing system on the private property has been approved by an authorized *agent*, except for temporary use for construction purposes where the *agent is* satisfied that adequate provision is made to prevent backflow into the *Water System*.
- 10.6 Prior to demolition work, the holder of the demolition permit must apply to the *Director* for temporary turn-off or permanently abandoning of the *Water Service* and pay the applicable fee established in Schedule C of the *Fees and Charges Bylaw*.
- 10.7 The *Director* may cause a *Water Service* to any property or throughout the *Town* to be turned off temporarily for maintaining, repairing, renovating, replacing, disinfecting or otherwise operating the *Water System*, or where an emergency situation threatens the *Town's* water supply or the *Water System*. The *Director* may cause a notice to be posted or published as soon as possible to inform customers of the reason and the expected duration of service disruption.

- 10.8 The *Director* may cause a *Water Service* to be shut off temporarily or discontinued:
- (a) pursuant to an application submitted for turn-off;
 - (b) with at least 14 days' notice in writing to the *owner*:
 - i. because the water rates or taxes in relation to the *Water Service* are not paid within the time set out in the water billing;
 - ii. because of non-compliance with a provision of this bylaw or a restriction, condition or requirement of an approval, permit or notice issued under this bylaw
 - (c) with reduced notice, or with notice delivered after the turn off, as may be warranted in any of the following circumstances:
 - i. a *cross connection* is identified on a property by the *Director* or an appointed *agent*;
 - ii. a *backflow preventer* is not working effectively or has not met the requirements of a test performed by a certified *backflow preventer* tester;
 - iv. a condition of the *customer's* property or private service results in a wastage of water or a risk to property or public safety.
- 10.9 A *customer* whose *Water Service* has been discontinued under subsection 10.8 (b) may arrange with the corporate officer of the *Town* to make representations to *Council* about the matter. After considering any such representations, whether oral or written, and any other information that *Council* deems relevant to their decision, *Council* may confirm, vary or set aside the decision of the *Director*, or may substitute its own decision.

WATER RATES

- 11.1 Every *owner* of a property that is supplied water by the *Town* must ensure that all applicable fees and rates, as established in Schedule C of the *Fees and Charges Bylaw*, are paid in full to the *Town*, whether or not the property is occupied or vacant or whether water is actually used or not, unless and until the *Water Service* is discontinued by notice in accordance with this Bylaw.
- 11.2 Rates are due and payable in advance of being provided with the *Water Service*, but for convenience, the *Town* may bill annually and in that case the amounts payable are due on the date stated on the utility bill. If a customer who has not received a utility bill for any reason must contact the corporate or financial officer of the *Town* to receive a copy of the bill and in any case is responsible to pay the water rates that apply to the customer's property. Non-receipt of the utility bill does not exempt a customer from paying for water supplied through a *Water Service*.
- 11.3 A *customer* of a property located outside the boundaries of the *Town* that is supplied water by the *Town* must pay an annual administration fee in the amount of 15%, in addition to the rate established in Schedule C of the *Fees and Charges Bylaw*.

- 11.4 If a *customer* fails to pay the applicable fees or rates for their *Water Service* as set out in Schedule C of the *Fees and Charges Bylaw* by December 31st of the year in which they are due, the *Town* may collect the fees from the *owner* in the same manner as for collecting unpaid property taxes.

INSPECTION and ENFORCEMENT

- 12.1 This bylaw may be enforced by the *Director* or by a *Bylaw Enforcement Officer*.
- 12.2 The *Director* or a *Bylaw Enforcement Officer* may, in accordance with section 16 of the *Community Charter*, enter on a property or premises to inspect for compliance with this bylaw;
- 12.3 The *Director* or an authorized *agent* of the *Town* may enter a property for any of the following purposes:
- (a) to inspect a *water meter* or any pipes, taps, fixtures, *backflow preventer* or other equipment or infrastructure used in relation to the *Water Service*;
 - (b) to read a *water meter* or repair, maintain, replace, disconnect, reconnect, remove or install a water meter or other equipment belonging to the *Town*; or
 - (c) in default of an *owner* or occupant taking actions required by the *Director* or by *Council* in relation to the *Water Service*, to fulfill the requirement at the expense of the *owner* or occupant.
- 12.4 The *Director* may, by written notice, order an *owner* or occupier of any property or premises to take action to repair, maintain, replace, remove any pipes, taps, fixtures, *water meters*, *backflow preventers* or other equipment or infrastructure used in relation to the *Water Service*, or adversely affecting the *Water System*, and impose a remedial requirement in respect of the property or premises, in order to bring the property or premises into compliance with this bylaw.
- 12.5 This bylaw may be enforced by means of a ticket in the form prescribed for the purpose of section 264 of the *Community Charter*, or by a prosecution commenced by an information in Form 2 under the *Offence Act*.
- 12.6 The Chief Administrative Officer for the *Town* or a *Bylaw Enforcement Officer* may refer any disputed tickets to the Provincial Court.

REMEDIAL WORK COST RECOVERY

- 13.1 If a *person* is subject to a requirement set out in a notice or direction of the *Director* or an order of *Council* under this bylaw, and fails to take or complete the required action, the *Director* may arrange for the *Town* or a contractor to fulfill the requirement at the expense of the *owner* or occupant of the property that is the subject of the requirement. The *Town* may recover all costs and expenses incurred from the owner or occupant as a debt. If the debt has not been paid by

December 31st of the year in which it was incurred, the *Town* may collect the amount owing from the owner in the same manner as for collecting unpaid property taxes.

OFFENCE AND PENALTY

14.1 Every *person* who:

- (a) contravenes or violates any provision of this bylaw;
- (b) permits, suffers or allows any act to be done in contravention or violation of any provision of this Bylaw;
- (c) fails to do anything required to be done by this bylaw; or
- (d) fails to comply with any notice, direction or order given under this bylaw,

commits an offence, and each day the offence continues constitutes a separate offence.

14.2 A *person* found guilty of an offence against this bylaw is liable:

- (a) if proceedings are brought under the *Offence Act*, to pay a fine of not less than \$250 and not more than \$50,000;
- (b) if a ticket is issued under section 264 of the *Community Charter*, to pay a fine of not less than \$1,000.

14.3 Pursuant to section 264 (1)(c) of the *Community Charter*, the words or expression in Column 2 of Schedule “E” designate the offence committed under the bylaw section number appearing in Column 1 opposite the respective words or expression.

14.4 Pursuant to section 265 (1)(a) of the *Community Charter*, the fine amount in Column 3 of Schedule “E” is the fine amount that corresponds to the bylaw section number and words or expression set out in Columns 1 and 2 opposite the fine amount.

SCHEDULES and REPEAL

15.1 The following schedules are attached to and form part of this bylaw:

- Schedule “A” – *Residential Water Meter Specifications*
- Schedule “B” – *Commercial Water Meter Specifications*
- Schedule “C” – *Town of Princeton Hydrant Use Permit*
- Schedule “D” – *Hydrant Use Permit Application*
- Schedule “E” – *Fines*

15.2 The Town of Princeton Water Rates and Regulations Bylaw No. 833, 2010, and all amendments thereto, are hereby repealed.

READ A FIRST TIME this 20th day of April 2020

READ A SECOND TIME this 20th day of April 2020

READ A THIRD TIME this 20th day of April 2020

READ A FOURTH TIME AND FINALLY ADOPTED this 4th day of May 2020.

Original signed by Mayor Coyne

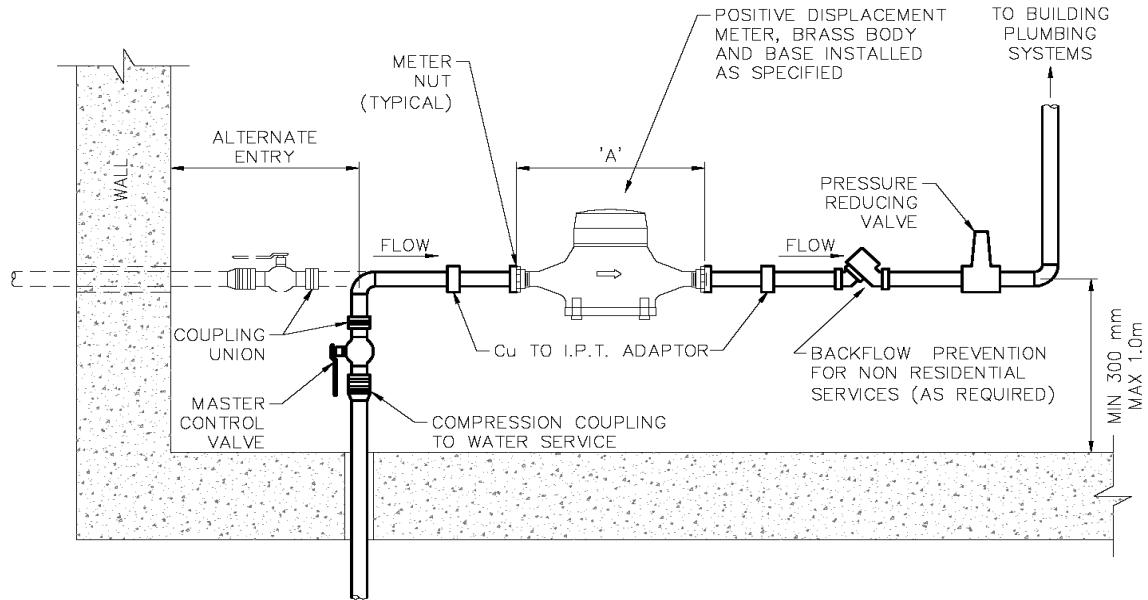
Original signed by CAO Thomas

Mayor Spencer Coyne

CAO Lyle Thomas

SCHEDULE "A"

RESIDENTIAL WATER METER SPECIFICATIONS



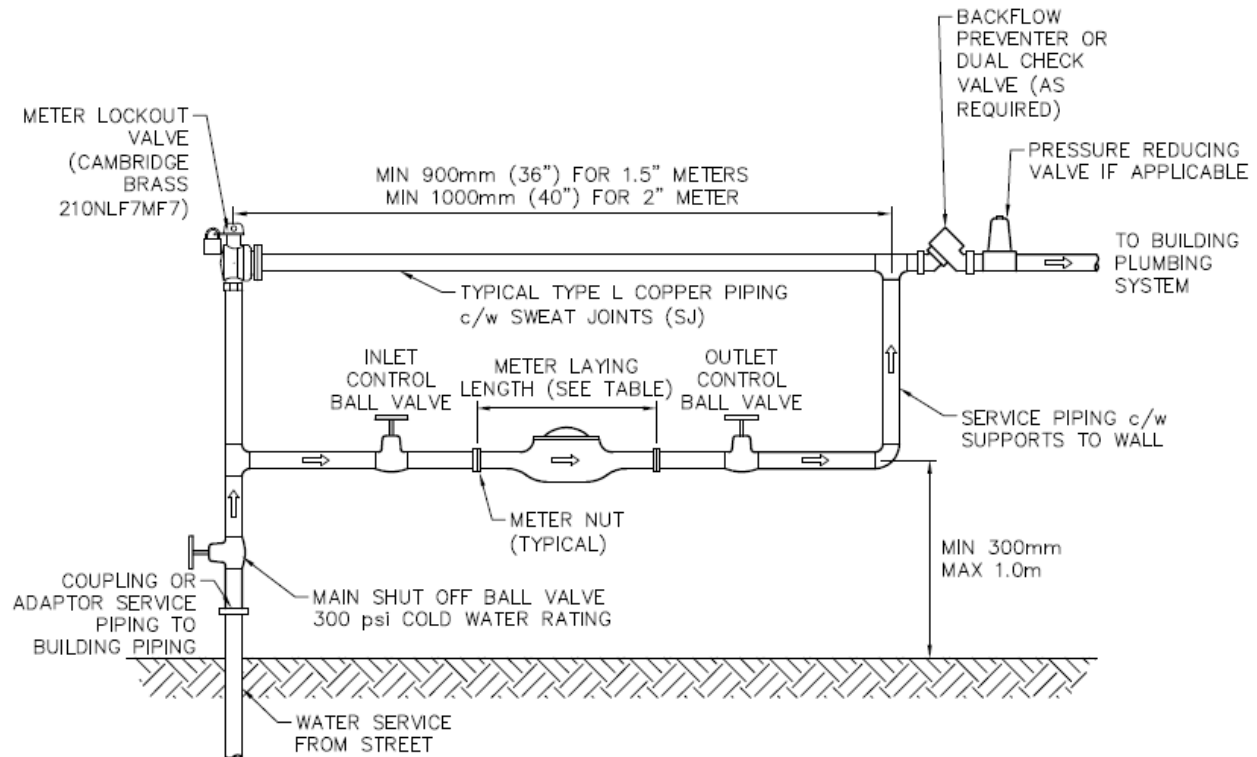
TYPICAL METER SETTING

METER SIZE	'A' MIN	METER	FLOW RANGE (USgpm)
16mmx19mm (5/8 x3/4")	191 mm	NEPTUNE T-10 w/ E-CODER, R900i (M3)	0.5-20
19mm (3/4")	229 mm	NEPTUNE T-10 w/ E-CODER, R900i (M3)	0.75-30
25mm (1")	273 mm	NEPTUNE T-10 w/ E-CODER, R900i (M3)	1-50

NOTES:

1. PIPING ON EACH SIDE OF METER MUST BE ADEQUATELY SUPPORTED.
2. PIPING FOR METER MUST BE ON A HORIZONTAL PLANE.
3. MINIMUM DISTANCE OF 300mm BETWEEN ANY WALL AND A METER.
4. THE AREA 600mm IN FRONT OF THE METER SHALL BE FREE OF OBSTRUCTION TO ALLOW FOR CONVENIENT READING AND SERVICING OF THE METER.
5. METERS MUST BE INSTALLED IN THE MECHANICAL ROOM AND WITHIN REASONABLE DISTANCE OF A FLOOR DRAIN. IN NO CASE SHALL A METER BE INSTALLED IN A BATHROOM OR BEDROOM.
6. THE MASTER CONTROL BALL VALVE AND BACKFLOW PREVENTION VALVE (WHERE REQUIRED) SHALL CONFORM TO THE B.C. PLUMBING CODE.
7. METER TO HAVE "CUBIC METERS" AS UNITS OF MEASURE.
8. METER/REGISTER TO BE "INSIDE VERSION"

SCHEDULE "B" COMMERCIAL WATER METER SPECIFICATIONS



SERVICE SIZE	METER SIZE (LAYING LENGTH)	ACCEPTABLE MANUFACTURER
38mm (1.5")	1.5" (321mm)	NEPTUNE T-10 R900i
50mm (2")	2" (388mm)	NEPTUNE T-10 R900i

NOTES

1. PIPING ON EACH SIDE OF METER MUST BE ADEQUATELY SUPPORTED.
2. PIPING FOR METER MUST BE ON A HORIZONTAL PLANE.
3. MINIMUM DISTANCE OF 300mm BETWEEN ANY WALL AND A METER.
4. THE AREA 600mm IN FRONT OF THE METER SHALL BE FREE OF OBSTRUCTION TO ALLOW FOR CONVENIENT READING AND SERVICING OF THE METER.
5. METERS MUST BE INSTALLED IN THE MECHANICAL ROOM AND WITHIN REASONABLE DISTANCE OF A FLOOR DRAIN. IN NO CASE SHALL A METER BE INSTALLED IN A BATHROOM OR BEDROOM.
6. THE MAIN SHUT OFF BALL VALVE AND DUAL CHECK VALVE SHALL CONFORM TO THE B.C. PLUMBING CODE.
7. INSTALLATION OF FLASHING OR METAL SHEETING IN THE AREA OF METER IS NOT PERMITTED IN ORDER TO AVOID INTERFERENCE WITH THE RADIO TRANSMITTER.
8. THE METER BYPASS AND LOCKOUT VALVE MAY BE DELETED.

SCHEDULE "C"

Town of Princeton Hydrant Use Permit

1. No person, except an employee of the Town in the course of his employment, shall, without the approval of the Director of Infrastructure and Parks, open any hydrant, standpipe or valve or use water there from.
2. To establish use of a Town of Princeton hydrant and purchase water there from, the user shall submit to the Town, on the prescribed form (Schedule "D"), an application stating such particulars as may be deemed appropriate by the Director of Infrastructure and Parks.
3. Every person who uses a hydrant shall pay in advance the fees prescribed in Bylaw 979 Schedule "C" for such use. In addition, at the customers own cost, an approved backflow prevention and flow control device must be installed and utilized. Where required by the Director of Infrastructure and Parks, the hydrant must be locked whenever the hydrant is not in use or not being monitored by the user.
4. Extensions to the approved period of hydrant use must be made in writing.
5. The charge for use of a fire hydrant shall be as per The Town of Princeton Fees and Charges Bylaw 979, 2020



SCHEDULE "D" HYDRANT USE PERMIT APPLICATION

COMPANY: _____

ADDRESS: _____

PHONE: _____

CONTACT PERSON: _____

PHONE: _____ HYDRANT # _____

ADDRESS OF HYDRANT: _____

PROPOSED START DATE: _____ PROPOSED FINISH DATE: _____

REASON FOR HYDRANT USE: _____

NOTES: _____

1. **Fees are payable in advance.** Fees and charges as per Bylaw 979, Schedule "C", may be paid by cash, cheque or debit card. Credit card payments are not accepted. A partial refund may be issued with respect to unused days, for permits that are returned prior to their expiration date. Contact Town Hall for details.
2. **Access to fire hydrants must not be blocked. The hydrant must at all times be kept accessible and available to the Fire Department.**
3. **Only Town of Princeton crews shall operate the hydrant and install the connection.**
4. **The Town will provide an Approved Backflow Prevention Device, Water Meter and gate valve and adaptor fittings to connect to 2½" male BC standard thread.**
5. The User shall lock the hydrant connection whenever the hydrant is not in use, or not being monitored by the User.
6. A minimum 24 hours' notice is required to schedule a hydrant set-up.
7. The User shall NOTIFY the Public Works Department at 250-295-3522 when finished.
8. Water taken from Town hydrants is not for domestic use or human or livestock consumption.
9. Resale of potable water is prohibited.
10. The User acknowledges that any and all damage (including freezing) to the hydrant, water system, the User's equipment or personnel, or any other damages resulting from the use of the hydrant are the User's responsibility, and will be repaired at the User's expense. The User holds the Town of Princeton harmless for any and all damages resulting from the use of the hydrant.
11. Town of Princeton reserves the right to reject any, portions, or all applications without notice or refund.

I HAVE READ, UNDERSTAND AND AGREE TO THE ABOVE AND I AM AUTHORIZED TO SIGN: USER'S SIGNATURE: _____
 DATE: _____

PUBLIC WORKS USE ONLY			
Authorized by: _____	Hydrant # _____		
Date connected: _____	Meter reading at connection _____		
Connected by: _____	Backflow checked _____		
Date disconnected _____	Ending Meter Reading _____		
	M ³ Used _____	Billable Hours: _____	
After Use Service Required?	No <input type="checkbox"/> Yes <input type="checkbox"/>		

SCHEDULE "E"

FINE SCHEDULE

Description of Offence	Section	Fine
Unauthorized water connection	4.1	\$250
Unauthorized use of hydrant/standpipe / valve	9.1	\$250
Unauthorized turn-off or turn-on:	10.3	
1 st offence		\$250
2 nd and each subsequent offence		\$500
Failure to install a water meter (Commercial / Industrial Facility)	6.3	\$250
Interference or tampering – water meter/ backflow preventer / hydrant / standpipe / valve	7.1 (g)	\$250
Wasting of water	7.1 (a)	\$250
Selling water supplied by Town	7.1 (c)	\$1,000