



**THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
BY-LAW 1076**

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH, IN THE NORTHWEST TERRITORIES, TO ESTABLISH BY BYLAW FEES OR OTHER CHARGES FOR PRODUCTS, PROGRAMS, SERVICES, PUBLIC UTILITIES, INFRASTRUCTURE AND FACILITIES PROVIDED BY THE MUNICIPALITY FOR USE OF PROPERTY UNDER THE OWNERSHIP, DIRECTION, MANAGEMENT OR CONTROL OF THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH, PASSED PURSUANT TO SECTIONS 70, 71, 72, 73, 74 AND 75 OF THE CITIES, TOWNS AND VILLAGE ACT S.N.W.T, 2003, c.22.

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it to be expedient and wishes to both consolidate and update the various fees and charges collected by the Town of Fort Smith;

NOW THEREFORE, the Council of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

SHORT TITLE

- 1. That this Bylaw may be cited for all purposes as "The Consolidated Rates and Fees Bylaw".

APPLICATION

- 2. The Council of the Town of Fort Smith does now set the rates and fees for services described in the schedules attached to this by-law as Schedules A to K.
- 3. That Schedules "A" to "K" attached hereto form part of this bylaw.

REPEALS

- 4. By-law No. 1045, as amended, is hereby repealed.
- 5. That this by-law shall come into effect upon receiving Third Reading and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

READ A FIRST TIME THIS 14th DAY OF APRIL, 2026 A.D.

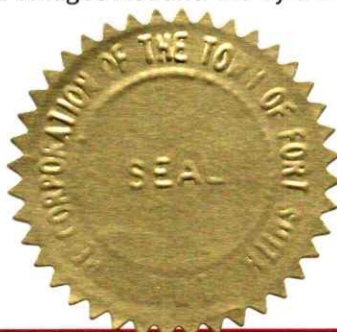
READ A SECOND TIME THIS 14th DAY OF APRIL, 2026 A.D.

READ A THIRD TIME THIS 28th DAY OF APRIL, 2026 A.D.


MAYOR


SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this bylaw has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the bylaws of the Municipal Corporation of the Town of Fort Smith.



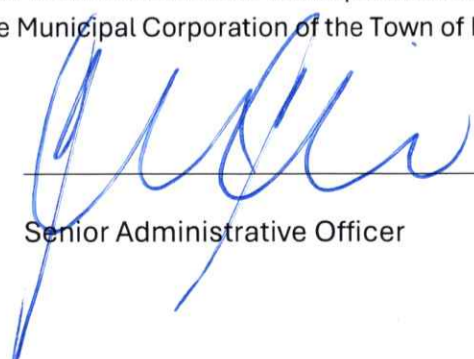

Senior Administrative Officer

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SCHEDULE A: ADMINISTRATION FEES

Research	\$75.00 per hour
Photocopying	\$2.00 per page
Land Sales and Title Registration	Cost Recovery
Residency Letters	\$20.00
Tax Certificate	\$50.00
Marriage License ¹	\$77.00
Commissioner of Oaths	No charge
Notary Public	No charge
Maps	8 x 11: \$20.00 11 x 17: \$25.00
Locating / Marking Property Pins	\$100
Tax or Utility Information	\$20.00 per request
AR Paper Billing ²	\$5.00 per bill
Charge for NSF Cheque	\$40.00

SCHEDULE B: PROTECTIVE SERVICES

Ambulance Service

In-Town Response	\$700.00
Highway Response	\$800.00 + \$2.50/km ³
Medevac	\$2800
Standby Attendance	\$165.00 per hour

Fire and Rescue Service

Response within Town Minimum charge; first 2 hours	\$550.00 per call
Response within Town Each additional hour	\$220.00 per hour

¹ Fees are struck by GNWT; \$38.50 is remitted to the Territorial government, \$38.50 is revenue for Fort Smith.

² Available to ToFS residential customers ONLY.

³ Kilometer value is representative of the round trip, starting and ending at Fort Smith town limits.

Fire and Rescue Service - Continued

Highway Response Basic response fee – not applicable toward hourly rate.	\$1800.00
Highway Response Minimum charge, up to two hours.	\$550.00 per hour
Highway Response Hourly charge; greater than two hours.	\$220.00 per hour
False Alarm: 1 st incident	No cost
False Alarm: Each call, subsequent to first, in calendar year	\$500.00 per call

SCHEDULE C: CEMETERY FEES

Single Burial Plot	\$450.00
Burial Fee: Summer Service	\$500.00
Burial Fee: Summer Service, Senior	No charge
Burial Fee: Summer Service, Cremation	\$250.00
Burial Fee: Winter Service	\$700.00
Burial Fee: Winter Service, Senior	No charge
Burial Fee: Winter Service, Cremation	\$400.00
Columbarium Niche: At time of need	\$750.00
Columbarium Niche: Reservation	\$1000.00
Columbarium: Additional Internments Occupying Single Niche	\$250.00
Columbarium: Niche Reopening Service	\$250.00
Disinterment and Reburial: Winter	\$2000.00
Disinterment and Reburial: Summer	\$1500.00

SCHEDULE D: DEVELOPMENT FEES

Development Application Fee

Project value: \$0.00 - \$5000.00	\$100.00
\$5,001.00 - \$10,000.00	\$175.00
\$10,001.00 - \$20,000.00	\$275.00
\$20,001.00 - \$50,000.00	\$450.00
\$50,001.00 - \$100,000.00	\$600.00
> \$100,000.00	\$600.00 + \$7.00 for each \$1,000.00 over \$100,000.00
Development Application Extension	\$100.00
Application to Amend the Zoning Bylaw	\$500.00 + Applicable Development Application fee
Home Occupation Development Permits	\$200.00
Relocation Permit	\$100.00

SCHEDULE E: LICENSING FEES

Animal Control

Dog license: Unneutered/unspayed or unvaccinated	\$500.00 every 5 years
Dog license: Neutered/Spayed and vaccinated	\$50.00 every 5 years
Cat license	\$25.00 per animal
Replacement tags	\$25.00 per tag
Kennel Operating Fee	\$100 annually
Breeder Fee	\$500 annually

Business Licensing

Business license: Resident Commercial	\$125.00
Business license: Home Occupation	\$125.00
Business license: Resident, Commercial allowed in residential zone (non-conforming)	\$175.00

Business Licensing - Continued

Business license: Resident, Charitable Purposes	No charge
Business license: Resident, Change	\$50.00
Business license: Resident, Hawker/Peddler	\$125.00
Business license: Resident, Junior	\$1.00
Business license: Resident, Applications Received after Sept. 1.	½ applicable fee
Business license: Resident, Renewal Penalty (received after Feb. 15.)	\$40.00
Business license: Non-Resident	\$375.00
Business license: Non-Resident Vendor	\$60.00 per weekend or per 2-days

Lottery Licensing

Lottery License Application, more than a week in advance of lottery	\$50.00
Lottery License Application, less than a week in advance of lottery	\$65.00
Lottery License Amendment, more than a week in advance of lottery	\$50.00
Lottery License Amendment, less than a week in advance of lottery	\$100.00
Processing fee for incorrect or incomplete documents	\$25.00

Prize Fees

Prizes under \$7,000	\$50.00
Prizes between \$7,000 and \$20,000	\$300.00
Prizes over \$20,000	\$750.00

Traffic

Towing	Cost + 25% admin fee
Impound	\$10.00 per day + \$100 Vehicle Release fee

SCHEDULE F: TAXI RATES AND FEES

Taxicab Operator's License	\$200.00
Taxicab Operator's Permit	\$100.00
Transfer of Taxicab Operator's License	\$20.00
Replacement of Taxicab License/Permit	\$20.00
Fare Rate: Flag Rate (includes 150 m of travel)	\$4.00
Additional one tenth (1/10) of a kilometer (including GST)	\$0.20 per 1/10 km
Charter with the Municipal Boundaries (flat, per trip)	\$25.00
Bag or luggage from stores or to/from the airport.	N/C

SCHEDULE G: RENTAL FEES

Council Chamber rental, daytime, 8:30am – 5:00pm	\$165.00 per day (or part thereof)
Council Chamber rental, evening, 7:00pm – 11:00pm	\$99.00 per day
Council Chamber rental, day use requiring evening extension	\$55.00

SCHEDULE H: RECREATION FEES

Day Pass: Child	
Daily	\$3.00
Punch Pass	\$27.25
Monthly	\$27.25
Quarterly	\$73.00
Biannually	\$126.50
Annually	\$218.00
Day Pass: Adult	
Daily	\$10.00
Punch Pass	\$85.00
Monthly	\$85.00
Quarterly	\$211.75
Biannually	\$369.00
Annually	\$635.25

Day Pass: Student/Senior	
Daily	\$4.50
Punch Pass	\$38.50
Monthly	\$38.50
Quarterly	\$101.75
Biannually	\$178.25
Annually	\$306.00

Day Pass: Family	
Daily	\$16.50
Punch Pass	\$137.50
Monthly	\$137.50
Quarterly	\$366.50
Biannually	\$643.50
Annually	\$1098.00

Pool

Rent Pool	\$110.00 per hour
Rent Pool - Birthday package (1 hour pool + 1 hour in gym OR party room)	\$137.50
Rent Pool – School/Institution	\$72.50 per hour
Swimming Lessons – Pre-School Package (10 sessions of 30 minutes)	\$44.50
Swimming Lessons – School-Age Package (10 sessions of 45 minutes)	\$57.20
Swimming Lessons – Adult Package (6 sessions of 45 minutes)	\$66.00
Swimming Lessons – Private Instruction	\$35.20 per session
Swimming Lessons – Semi-Private Instruction (2-3 participants)	\$22.00 per person, per session
Swimming Patrol / Junior Lifeguard Club	\$84.75
Bronze Star Instruction	\$217.80
Bronze Medallion Instruction	\$254.10
Bronze Cross Instruction	\$272.25
Standard First Aid Instruction	\$363.00
National Lifesaving Instruction	\$472.00
Aquatic Emergency Care Instruction	\$472.00

Gym

Rent Gym – Birthday package (2 hours gym and foyer)	\$44.00
Rent Gym – for sports	
Adult	\$33.00 per hour
Youth	\$16.50 per hour
Rent Gym – Room Only	\$27.50 per hour
Gym floor covering instal/removal fee	\$302.50
Gym, Instructor-Lead Classes	\$5.50 per class
Add Gym Equipment Rental – one hour (with staff, use of foyer)	\$88.00
Add Gym Equipment Rental – two hour (with staff, use of foyer)	\$165.00
Add Gym Equipment Rental – one hour (NO staff, use of foyer)	\$49.50
Add Gym Equipment Rental – two hour (NO staff, use of foyer)	\$93.50
Add Bouncy Castle Rental – 1 hour (with staff, use of foyer)	\$88.00
Add Bouncy Castle Rental – 2 hours (with staff, use of foyer)	\$165.00

Arena

Rent Arena – Youth Group	\$48.50 per hour
Rent Arena – Adult Groups	151.25 per hour
Rent Arena – Youth Tournament Deposit	\$550.00
Rent Arena – Youth Tournament	
Up to 20 hours	\$453.75 + dep.
20 – 30 hours	\$774.50 + dep.
More than 30 hours	\$1016.50 + dep.
Rent Arena – Adult Tournament Deposit	\$550.00
Rent Arena – Adult Tournament	
Up to 20 hours	\$1452.00 + dep.
20 – 30 hours	\$2420.00 + dep.
More than 30 hours	\$3300.00 + dep.

Arena Mezzanine

Rent Arena Mezzanine – Youth Groups	\$42.50 per hour
Rent Arena Mezzanine – Adult Groups	\$151.25
Rent Arena Mezzanine – Birthday Party (two hours)	\$78.50
Rent Arena Mezzanine – Ice Birthday Party (1 hour mezzanine + 1 hour ice)	\$78.50
Rent Arena Mezzanine – Youth Tournament	No charge
Rent Arena Mezzanine – Adult Tournament	No charge
Rent Arena Mezzanine – Deposit	\$550.00
Rent Arena Mezzanine – Adult Party (Licensed evening event)	\$605.00 + dep.
Rent Arena Mezzanine – Conference (mezzanine + ice)	\$1650.00 + dep.
Canteen Service – Off-Season	\$181.50 per day

Ball Diamond

Rent Ball Diamond – Youth Group 90 minutes	\$175.45
Rent Ball Diamond – Adult Group 90 minutes	\$194.00
Rent Ball Diamond – Youth Tournament	\$90.75
Rent Ball Diamond – Adult Tournament	\$363.00

Afterschool Program

Afterschool Program – Weekly	\$110.00
Afterschool Program – Afternoon	\$22.00 per child
Afterschool Program – Half Day	\$33.00 per child
Afterschool Program – Full Day	\$55.00 per child

Daycare

Daycare – Full Day	\$65.00 per child
Daycare – Half Day	\$32.50 per child
Daycare – Weekly	\$225.00 per child

Other

Rent Table	\$3.00 per table
Rent Chair	\$1.00 per chair
Rent Sound System	\$15.00
Rent Barbecue – portable	\$200.00
Rent Barbecue – fixed	\$250.00

Library

Library Membership	No charge
Library Membership Replacement Card	\$2.00 per card
Library Membership – Lost Materials	Cost to replace + \$5.00

Sponsorship and Donation**Playground Naming**

Playground structures will be named for the duration of the life of the equipment. Signage will be placed on the structure where possible or top billing on any signage in proximity to the structure.

Walter's Court	\$20,000.00
Caribou Crescent	\$25,000.00
Timber Crescent	\$25,000.00
Kid City (co-named)	\$40,000.00
Kay Fergusson (co-named)	\$40,000.00

Facility Naming

Facilities will be identified by the sponsor name in all Town documents/correspondence. Signage will be placed in a prominent location within each facility.

Gymnasium	\$30,000 for 20 years or \$2,000/year for 5 years
Community Centre	\$20,000 for 20 years or \$1,000/year for 5 years
Arena Mezzanine	\$20,000 for 20 years or \$1,000/year for 5 years
Arena Dressing Rooms	\$10,000 for 20 years or \$500/year for 5 years
Curling Rink	\$30,000 for 20 years or \$2,000/year for 5 years
Skatepark	\$10,000 until replacement or \$500/year for 5 years
Landslide Snowboard Park (co-named)	\$20,000 for 20 years or \$1,000/year for 5 years

Partial Sponsorships

Applies to all indoor and outdoor facilities and playgrounds. Signage will be onsite at each facility with higher levels of donors identified at the top of the sign and donors listed in descending order by dollar value.

Diamond Sponsor (2'x4', top of sponsor sign)	\$10,000 +
Gold Sponsor (2 'x2 ')	\$5,000 to \$9,999
Silver Sponsor (1 'x 1 ')	\$2,000 to \$4,999
Bronze Sponsor (list)	\$1,000 to \$1,999
Community Sponsor (list)	Up to \$999

Landscaping Sponsorships

Each donated amenity will include a 2"x4" commemorative plaque provided by the Town of Fort Smith affixed to the amenity or posted in close proximity.

Tree	\$500.00
Bench	\$2,500.00
Picnic Table	\$3,000.00
Garden Boxes	\$500.00
Gazebo	\$5,000.00
Flower Baskets	\$100.00

Advertising

All advertisement sponsorships must provide their own artwork and signs. Administration will have final say on any signs or advertisements.

Arena Dasher Boards	
3'x6'	\$600/year for three years
3'x4'	\$400/year for three years
Ice Resurfacers (Zamboni)	
One side	\$1,000/year for three years
Both sides	\$2,000/year for three years
In ice sign (maximum 3'x6")	\$400/year for three years
Electronic Signs and Monitors (per 20-second ad)	\$100/month/ad placement
Recreation Program Guide	
Full page	\$500/guide
Half page	\$400/guide
Quarter page	\$300/guide

SCHEDULE I: SOLID WASTE MANAGEMENT

Vehicle Tipping

Vehicle: End Dump	
Secured	\$150.00
Unsecured	\$300.00
Vehicle: Tandem Dump	
Secured	\$120.00
Unsecured	\$240.00
Vehicle: Single Axle Dump	
Secured	\$100.00
Unsecured	\$200.00
Vehicle: Pick Up Box	
Secured	\$25.00
Unsecured	\$50.00
Vehicle: 12 feet and under, flat deck	
Secured	\$70.00
Unsecured	\$140.00
Trailer Unit - 8 feet and under	
Secured	\$25.00
Unsecured	\$50.00

Vehicle Tipping - continued

Trailer Unit - over 8 feet, up to 12 feet	
Secured	\$70.00
Unsecured	\$140.00
Trailer Unit – over 12 feet	
Secured	\$100.00
Unsecured	\$200.00

Residential Bulk

Residential Secured Load	No charge
Other Waste: Appliances	\$30.00
Other Waste: CFC Appliances	\$60.00
Other Waste: Items Requiring Additional Handling (E.g. bicycles, barbecues, microwaves, etc.)	\$5.00 per item
Other Waste: Hazardous	
Fluorescent Bulbs	\$3.00
Paint – Can	\$15.00 per can
Paint - Pail	\$65.00 per pail
Glycol – Can	\$15.00 per can
Glycol - Pail	\$65.00 per pail
Other Waste: ATVs / Snowmobiles	\$60.00
Other Waste: Empty 45 gallon Drum	\$30.00
Other Waste: Empty Heating Fuel Tank	\$100.00
Other Waste: Mobile Home / Trailer / Camper	\$600.00
Other Waste: Regular Tires (NO Rims)	\$20.00
Other Waste: Regular Tires (ON Rims)	\$65.00
Other Waste: Oversized Tires (NO Rims)	\$30.00
Other Waste: Regular Tires (ON Rims)	\$85.00
Other Waste: Vehicle Disposal	\$300.00

Solid Waste Levy

Solid Waste Levy: Residential bin Replacement Fee	\$100.00
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Solid Waste Levy – continued

Solid Waste Levy: Additional Residential bin	\$100.00
Solid Waste Levy: Residential	\$26.00 per month
Solid Waste Levy: Commercial	\$53.00 per month
Solid Waste Levy: Industrial	\$53.00 per month
Solid Waste Levy: Institutional	\$53.00 per month
Garbage Dumpster – Pick Up, Rental	\$110.00 per month
Garbage Dumpster – Pick Up, Client-Owned	\$53.00 per month
Garbage Dumpster – Additional Pickups	\$53.00 per dumpster
Dumpster Removal – Failure to Pay	\$53.00 per dumpster
Non-Resident Solid Waste Fee – Residential	\$26.00 per use
Non-Resident Solid Waste Fee – Commercial / Industrial / Institutional	\$53.00 per use
Annual Cleanup Fee	\$50.00 per registered household
Snow Dump Access Fee	\$250.00 per year, per contractor

SCHEDULE J: WATER AND SEWER⁴

Security Deposit ⁵	\$125.00
Connection / Disconnection Fee	\$56.02
Disconnection due to Non-Payment	\$56.02
Disconnection Notice	\$25.00
Service Interruption Insurance	\$4.00
Water & Sewer Installation ⁶	\$3000.00 deposit

⁴ This schedule is applied to all municipalities for which the Town of Fort Smith holds an MSA or MOU addressing water service.

⁵ Security Deposits will not be refunded but will be applied as credit to the accounts after 12-months of no late payments. Any security deposits or credits on the utility account will be refunded when the account is closed and in good standing.

⁶ Domestic sized property services with maximum 1 inch water line and or 4 inch sewer lines (damage to municipal infrastructure)

Water and Sewer - continued

Water & Sewer Damage	
Sidewalk	\$1500.00 fee + cost of work
Road	\$3000.00 fee + cost of work
Public Piped Water Access Fee	\$5.00 per month
Residential Piped Water Consumption Fee	
Up to 18,000 L	\$57.87
Per 1000 L More	\$3.07
Government Piped Water Consumption Fee	\$169.02 per month for first 18,000 liters then \$8.91 per 1,000 litres thereafter
Commercial / Industrial Piped Water Consumption Fee	\$59.28 per month for first 18,000/litres then \$3.15 per 1,000 litres thereafter
Unmetered Residential Water Users	\$140.84 per month
Unreadable Meters Residential Water Users	\$140.84 per month
Unmetered / Unreadable Meter – Commercial	\$211.26
Unmetered / Unreadable Meter – Government / Institutional	\$242.00
Residential Trucked Water	\$25.00 per month access fee + \$0.00851 per litre
Commercial Trucked Water	\$50.00 monthly access fee plus \$0.0126 per litre up to 17,000 litres and \$3.15 per litre thereafter
Government / Institutional Trucked Water	\$50.00 monthly access fee plus \$0.0132 per litre up to 17,000 litres and \$3.30 per litre thereafter
All Clients Outside Town	\$0.0174 per litre up to 17,000 litres and \$3.07 per litre thereafter plus a \$50.00 flat rate delivery fee

**Delivery requests outside of normal delivery day,
but during normal business hours**

within Town boundaries	\$133.38 charge
outside Town boundaries	\$50.00 delivery charge in addition to outside client cost

Delivery outside normal business hours

within Town boundaries	\$186.73 charge
outside Town boundaries	\$50 delivery charge in addition to outside client cost
FOB: Water Tower	\$50.00
FOB: Replacement	\$10.00
FOB: Water Charge	\$0.00851 per litre
Sewer Pump-Out: Scheduled	\$82.16 per pump out
Sewer Pump-Out: callout during normal business hours	\$140.05 additional fee
Sewer Pump-Out: callout after normal business hours	\$193 .15 additional fee
Sewage Pump Out outside municipal boundaries	\$50.00 additional flat fee
Commercial Sewage Dumping: Truck 4500L or less	\$25.00
Commercial Sewage Dumping: Truck 4501 L to 9000L	\$50.00
Commercial Sewage Dumping: Trucks over 9000L	\$100.00