

THE CORPORATION OF THE VILLAGE OF POINT EDWARD

BY-LAW NUMBER 26 OF 2024

**BEING A BY-LAW TO ESTABLISH FEES AND CHARGES FOR THE
VILLAGE OF POINT EDWARD**

WHEREAS Section 391 of the Municipal Act 2001, S.O. 2001, c.25 as amended authorizes a municipality to pass by-laws imposing fees or charges on persons for services and activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and for the use of its property including property under its control; and

WHEREAS Section 69 of the Planning Act, S.O. 1990, P.13 as amended. Permits the Council of a municipality to pass by-laws to establish a tariff of fees for the processing of applications made in respect of planning matters; and

WHEREAS Section 7 of the Building Code Act, S.O. 1992 c.23, as amended, permits the Council of a municipality to pass by-laws to require the payment of fees on applications for and on the issuance of permits and prescribing the amounts thereof;

NOW THEREFORE, the Council of the Village of Point Edward enacts as follows:

THAT fees and charges be imposed in accordance to the attached;

- Schedule A – Administration
- Schedule B – Building and By-Law
- Schedule C – Fire Services
- Schedule D – Planning and Development
- Schedule E – Recreation
- Schedule F – Water and Wastewater

THAT no person shall engage in or carry on any of the occupations included within Schedules A thru F within the Village of Point Edward unless and until the person has obtained from the Clerk a licence authorizing the occupation or business, and has paid the fee set out in respect to such licence according to Schedules A thru F.

THAT the Village may charge double the established fee in cases where work commences prior to obtaining the appropriate permit or license.

THAT a transient trade shall apply for a licence no later than thirty(30) days prior to the event that the transient trader intends on holding for the sale of goods, wares or merchandise.

THAT the fees and charges established by this by-law shall be due and payable in full, without discount by cheques or cash at the time of submitting an application or prior to the request for service.

THAT all licences issued under this By-Law, unless otherwise stated, expire 30 days after the issuance of the licence.

THAT any required inspections to operate the business or occupation licenced be the sole responsibility of the person applying for the licence.

THAT prior to obtaining a licence the applicant shall provide to the Clerk a Certificate of Insurance showing that the occupation or business is covered by Insurance for public liability and property damage in the amount required by the Clerk, but not less than Two Million (\$2,000,000.00) dollars per occurrence. Said insurance shall hold harmless and indemnify the Village of Point Edward in all respects in the operation of said occupation or business should the Clerk request such insurance.

THAT the fees or charges imposed by this by-law that are unpaid as required by this by-law are subject to an additional penalty charge calculated at 1.25% per month or any part thereof

THAT the fees and charges established by this by-law shall be collectable by adding the costs to the tax roll and collecting them in the same manner as property taxes.

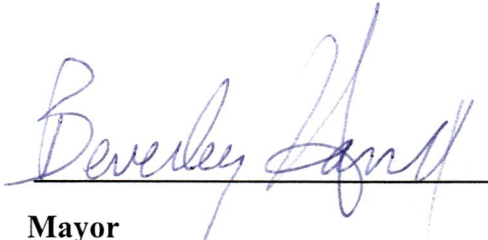
THAT this by-law shall come into force and take effect on October 22, 2024.

THAT By-Law 17 of 2023 and any other pertinent By-Laws be repealed upon passing of this By-Law.

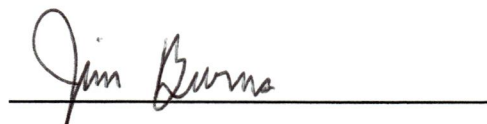
THAT the fees established in this By-Law be reviewed at the regular Finance Committee Meeting held in September of each calendar year, at a minimum and

THAT any fees may be reviewed at any other time throughout the year that Council sees fit.

THAT this By-Law be READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 22nd day of October 2024.



Mayor



Clerk

ADMINISTRATION

Dog tags		Before Jan 31	After Jan 31
1st neutered or spayed		\$30.00	\$35.00
each additional neutered or spayed		\$40.00	\$45.00
1st male or female		\$35.00	\$40.00
each additional male or female		\$45.00	\$50.00
License fees			
Auctioneer License		\$200.00	
Travelling Circus/Carnival show		\$1,000.00	
Mobile Canteen		\$150.00	
Food Service Vehicles		\$1,500.00	
Salesman		\$200.00	
Transient Trader - Sole Proprietor		\$700.00	
Transient Trader - Corporation		\$1,000.00	
Tour Boat Operator		\$1,200.00	
Lottery License	3% of prize board. \$15 minimum		
Marriage Fees			
Ceremony		\$400.00	
Commissioning Documents			
Commissioner - Resident		Free	
Commissioner - Non-resident		\$10.00	*
Miscellaneous Fees			
Photocopies		\$0.50	*
Tax Certificates		\$60.00	
Emergency Tax Certificates (less than 2 days)		\$80.00	
Change of ownership request		\$30.00	
Receipt of taxes		\$10.00	*
Fee for Arrears notice		\$5.00	
N.S.F. Cheques		amount of original cheque	
N.S.F. Service Charge		\$35.00	
Parking Fines		Set fines	
By-Law Fines		Ministry of Attorney General	
Village pins		\$3.00	*
Village Flag 36" x 72"		\$62.00	*
Village Flag 27" x 54"		\$50.00	*
Police			
False Alarm calls		\$200.00	after second false alarm
Criminal Reference Checks		As per OPP costs	
Occurrence Reports		obtained from OPP	

Property Standards

Property Standards enforcement

Costs plus 15% administration fee

* fee may be waived at discretion of Clerk,
Chief Administrative Officer, Treasurer or
Mayor

BUILDING AND BY_LAW	
Single Family Dwelling Includes:	
Residential, including attached garage	\$1,520
Duplex, semi-detached (per unit)	\$1,646
Row, Cluster, Condominiums, Apartments (per unit)	\$1,646
Attached Garage(if built at different time than house)	\$1,017
Detached Accessory Building (Residential)	\$771
Residential Additions	\$1,394
Residential Alterations/Repairs	\$1,143
Fireplaces	\$450
Decks, Porches, Verandas	\$450
Commercial/Industrial/Institutional - Deposit System	\$0.50 per square foot
Commercial/Industrial/Institutional Renovations/Alterations - Deposit System	\$0.50 per square foot
Demolitions	\$150
Building Relocations	The issuance of permits and setting of fees in this instance shall be at the discretion of Council
Renewal of Cancelled, Expired or Abandoned Permits	\$514
Swimming Pool Fencing	\$150
Change of Use Permit	\$640
Minimum Charge for other Permit	\$389 plus inspection and mileage costs
Wind Turbines	\$14,000
Other designated structures as follows:	\$640
a) retaining wall exceeding 1,000 mm in exposed height adjacent to public property, access to a building or private property to which the public is admitted	
b)a pedestrian bridge appurtenant to a building	
c)a crane runway	
d)an exterior storage tank and its supporting structure that is not regulated by the Technical Standards and Safety Act.	
e)signs regulated by Section 3.15 of Division B of the Building Code that are not structurally supported by a building.	
f)a solar collector that is mounted on a building and has a face equal to or greater than 5 square meters	
g)a dish antenna that is mounmtd on a building and has a face area equal to or greater than 5 square meters	
h)a communication tower exceeding 16.6 meters above ground level	
i)an outdoor pool that has a water depth greater than 3.4 meters at any point	
j)a public pool and/or a public spa	

WATER AND WASTEWATER		
Water	\$1.61	per cubic meter
Sewage	\$1.10	per cubic meter
Reserves	\$1.13	per cubic meter
Cost to purchase water meter determined at time of purchase (cost plus 15%)		
Water Connection/Shutoff Fee		\$50
Monthly Service Charge	5/8" Commercial	\$ 33.26
	3/4" Commercial	\$ 42.74
	1" Commercial	\$ 66.54
	1 1/2" Commercial	\$ 133.00
	2" Commercial	\$ 245.86
	3" Commercial	\$ 475.14
	4" Commercial	\$ 736.45
	5/8" Residential	\$ 33.26
	3/4" Residential	\$ 42.76

RECREATION		
Arena		
Prime Time Ice rental	\$220.00	Per hour
Non Prime Ice rental	\$90.00	Per hour
Floor time hourly rental	\$90.00	Per hour
Daily arena rental	\$1,250.00	Per day
Parks		
Waterfront Park Rental	\$1,000.00	Per day
Pergola Rental Fee - 1 hour maximum *	\$100.00	during business hours
	\$200.00	during non-business hours
Memorial Benches/tables	Cost to be determined at time of purchase	
*fee may be waived at CAO's discretion for charitable and religious organizations		

PLANNING AND DEVELOPMENT

OFFICIAL PLANS Acct #65-50-0040	\$ 50.00	
ZONING BY-LAWS Acct #65-50-0040	\$ 50.00	
HOME OCCUPATION PERMIT	\$ 100.00	
OFFICIAL PLAN AMENDMENT	\$ 2,500.00	*
ZONING BY-LAW AMENDMENT	\$ 2,500.00	*
SITE PLAN APPROVAL	\$ 750.00	*
MINOR VARIANCE APPLICATION	\$ 500.00	
CONSENT APPLICATION	\$ 500.00	
ZONING REPORT - COUNTY OF LAMBTON	\$ 75.00	

* Agreement to pay all costs above fee

FIRE SERVICES

Fire investigation report	\$150.00	
Letters to Lawyers	\$150.00	
Fire Investigations	\$75.00	
Requested Plan Reviews	\$75.00	
False Alarms	\$200.00	Hourly rate after warning - per truck, per hour
Spills/Releases		replacement cost of materials used plus \$75 minimum or 15%
Calls to 402	\$400.00	per truck, per hour
Open Burns	\$400.00	per truck, per hour
Nuisance Calls	\$400.00	per truck, per hour
Miscellaneous Fees		replacement cost of materials used plus \$75 minimum or 15%