



THE CORPORATION OF THE TOWN OF KIRKLAND LAKE

BY-LAW NUMBER 26-003

BEING A BY-LAW TO ESTABLISH FEES AND CHARGES FOR KIRKLAND LAKE FIRE SERVICES DEPARTMENT

WHEREAS Section 391 of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended (hereinafter referred to as the “*Municipal Act*”), authorizes a municipality to impose fees or charges on persons for services or activities provided or done by or done on behalf of it;

AND WHEREAS Section 398 of the *Municipal Act* provides that fees or charges imposed in accordance with this By-Law constitute a debt owed to the municipality for which the Treasurer may add the outstanding fees or charges, including interest on the unpaid balance, to the tax roll for the property owned by the persons responsible for paying the fees and charges, and the amount shall be collected in the same manner as municipal taxes;

AND WHEREAS Section 23.1(1) of the *Municipal Act* permits Council, by by-law, to delegate to an employee of the municipality any powers, duties or functions that are administrative in nature;

AND WHEREAS a Public Meeting was held on January 8, 2026 in accordance with the *Municipal Act* in the matter of the proposed amendments to fees and charges related to the Kirkland Lake Fire Services Department, etc.;

AND WHEREAS public notice was provided in accordance with the Town of Kirkland Lake’s Public Notice Policy (By-Law 25-057);

AND WHEREAS the Council of The Corporation of the Town of Kirkland Lake deems it expedient to expand on the Kirkland Lake Fire Services Department Fees and Charges for the municipality;

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF KIRKLAND LAKE ENACTS AS FOLLOWS:

1 THAT in this By-Law:

- a) **False Alarm** means an alarm signal where a fire department response, in the opinion of the Director of Emergency Services/Fire Chief, is not required.
- b) **Non-Resident** means a person who is not a resident residing within the jurisdiction of The Corporation of the Town of Kirkland Lake.
- c) **Owner means:**
 - i) **for property**, the person for the time being managing or receiving the rent of the land or premises in connection with which the word is used whether on his own account or as agent or trustee of any other person or who would so receive the rent if such land and premises were it, and shall also include a lessee or occupant of the property who, under the terms of the lease, is required to repair and maintain the property in accordance with standards for maintenance and occupancy of property;

c) Owner means:

ii) **for vehicles**, the person registered as owner.

d) Resident means a natural person whose name is included on the Town of Kirkland Lake Voters' List, pursuant to the *Municipal Elections Act*, as updated from time to time by the Municipal Clerk, in the absence of evidence satisfactory to the Municipal Clerk to the contrary.

- 2 THAT** the fees and charges for the Kirkland Lake Fire Services Department be established as Schedule "A" attached hereto and forming part of this By-Law.
- 3 THAT** All fees and charges set out in this By-Law, with the exception of the fees and charges for emergency response, shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.
- 4 THAT** All fees and charges set out in this by-law for emergency response shall be due within thirty (30) days of the issue of an invoice from The Corporation of the Town of Kirkland Lake.
- 5 THAT** where the provisions of this By-Law may conflict with any other by-law, this By-Law shall prevail.
- 6 THAT** this By-Law may be cited as the "*Fire Services Fees & Charges By-Law*".
- 7 THAT** in the event that any fee or charge imposed herein remains unpaid after provision of the service, or, is otherwise in arrears, such fees or charges may be added to the tax roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
- 8 THAT** Council does hereby provide the Chief Administrative Officer of The Corporation of Town of Kirkland Lake delegated authority to bestow upon the Director of Emergency Services/Fire Chief to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of municipal fees and charges.
- 9 THAT** this By-Law shall come into force and effect retroactively to January 1, 2026.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 8TH DAY OF JANUARY, 2026.

Lad Shaba, Acting Mayor

Jennifer Montreuil, Municipal Clerk

**FEES & CHARGES
FIRE SERVICES DEPARTMENT**

SERVICE TYPE	2026	2027
Information		
Fire Department Response Report or Summary Report	\$50.00	\$53.00
Clearance / Status Letter Applies to specific inspection results - not for property transactions.	\$50.00	\$53.00
Outside Work Order File search, Property Status Inquiry	\$100.00	\$105.00
Permits		
Municipal Residential Outdoor - Wood Burning Appliance Permit	\$15.00	\$20.00
Municipal Commercial Outdoor Burning Permit	\$105.00	\$110.00
Burning without a Permit April 1 st - Oct 31 st	Offence: 1 st - warning issued (no charge) 2 nd + Current MTO rate 25% + Admin overhead charge (min): Platoon Chief (1) & Firefighter (1)	Offence: 1 st - warning issued (no charge) 2 nd + Current MTO rate 25% + Admin overhead charge (min): Platoon Chief (1) & Firefighter (1)
Family Fireworks Sale Permit – Store	\$100.00	\$125.00
Family Fireworks Sale Permit – Trailer (Temporary)	\$150.00	\$150.00
Demolition Permit (Simple)	\$125.00	\$150.00
Demolition Permit (Complex)	\$300.00	\$325.00

**FEES & CHARGES
FIRE SERVICES DEPARTMENT**

SERVICE TYPE	2026	2027
Inspections		
Residential - Buildings with 2 dwellings	\$75.00	\$85.00
Residential - Buildings 3-6 units, no more than 3 stories	\$200.00	\$225.00
Multi-Residential - More than 6 units	\$200.00 + \$25.00 per story	\$225.00 + \$30.00 per story
Group Homes, including Foster Care Homes	\$85.00	\$90.00
Bed & Breakfast, Lodging House	\$125.00	\$150.00
Daycares - Private Home	\$75.00	\$75.00
Daycare - Licensed (not private)	\$200.00	\$225.00
Commercial, Industrial, Mercantile, Professional Office - up to 1000 sq. ft.	\$75.00	\$100.00
Commercial, Industrial, Mercantile, Professional Office - 1000 to 3000 sq. ft.	\$150.00	\$175.00
Commercial, Industrial, Mercantile, Professional Office - Greater than 3000 sq. ft.	\$200.00	\$225.00
Inspection of AGCO / LLBO Licence Requests	\$150.00	\$175.00
Inspection of AGCO / LLBO Licence Requests – Previous Inspection completed within 11 months	\$50.00	\$55.00
Business Licence Renewal	\$40.00	\$45.00
Business Licence Renewal – 1 st Application	\$75.00	\$85.00
Business Licence Renewal – Restaurant Applicant with a Commercial Hood System	\$150.00	\$175.00
Vulnerable Occupancy - Small	\$75.00	\$85.00

**FEES & CHARGES
FIRE SERVICES DEPARTMENT**

SERVICE TYPE	2026	2027
Inspections		
Vulnerable Occupancy - Large	\$300.00	\$325.00
Smoke Alarm / CO Alarm - Single Family Residence	No Charge	No Charge
Mobile Food Vendors (Trailers)	\$85.00	\$90.00
Mobile Food Vendors (Cart)	\$50.00	\$55.00
Propane Facilities	\$200.00	\$225.00
SCBA Refill (Breathing Air Cylinder)	\$15.00	\$16.00
Fire Prevention / Education Fees		
Fire Safety Plan Review - signature for a building without an alarm system	\$75.00	\$80.00
Fire Safety Plan Review - signature for a building with an alarm system)	\$150.00	\$160.00
Training of outside agencies, public, etc. (including Fire Extinguisher Training)	\$75.00	\$85.00
Emergency Response		
Non-Resident Motor Vehicle Response	Current MTO rate	Current MTO rate
Motor Vehicle Response – Provincial Highways	Current MTO rate	Current MTO rate

**FEES & CHARGES
FIRE SERVICES DEPARTMENT**

SERVICE TYPE	2026	2027
Emergency Response		
False Automatic Monitored Alarms (time period resets every January)	<p>Offence:</p> <p>1st – No charge</p> <p>2nd – Current MTO rate for 1 apparatus</p> <p>3rd – Current MTO rate per apparatus responding per hour</p>	<p>Offence:</p> <p>1st – No charge</p> <p>2nd - Current MTO rate for 1 apparatus</p> <p>3rd – Current MTO rate per apparatus responding per hour</p>
Hazardous Material Response	Current MTO rate + consumable materials, replacement staff, & 20% overhead charge	Current MTO rate + consumable materials, replacement staff, & 20% overhead charge
Exceptional Use Items (foam, chemical suit, etc.)	Cost of consumable materials + 25% administrative overhead charge	Cost of consumable materials + 25% administrative overhead charge
Emergency Response to Utilities as a result of Others Actions (natural gas line struck by contractor, contractor influenced calls, etc.)	Actual costs + 25% administrative overhead charge (min): Platoon Chief (1) & Firefighter (1)	Actual costs + 25% administrative overhead charge (min): Platoon Chief (1) & Firefighter (1)
<p>Elevator Rescue - Non-Emergency</p> <p>When Fire and Emergency Services attends a property in response to a stalled / malfunction elevator and determines the confined individual (s) do not require medical attention, KLFS will assist in patient (s) evacuation. If KLFS is not successful in the evacuation of patient(s), KLFS will remain on scene until the arrival of a responsible elevator representative/company. The property owner shall be charged the fees as stipulated in this schedule.</p>	Current MTO rate + 25% administrative overhead charge (min): Platoon Chief (1) & Firefighter (1)	Current MTO rate + 25% administrative overhead charge (min): Platoon Chief (1) & Firefighter (1)

**FEES & CHARGES
FIRE SERVICES DEPARTMENT**

SERVICE TYPE	2026	2027
Emergency Response		
Fire Watch: Post-Fire Property Security/Safety	Actual costs + 25% administrative overhead charge (min): Platoon Chief (1) & Firefighter (1)	Actual costs + 25% administrative overhead charge (min): Platoon Chief (1) & Firefighter (1)
Fires On or Beside the Railroad (as a result of the railroad left unattended in tie burning or otherwise, out of control fires, and failure to attempt to extinguish those fires that impinge on private or public properties)	Actual costs + 25% administrative overhead charge (min): Platoon Chief (1) & Firefighters (2)	Actual costs + 25% administrative overhead charge (min): Platoon Chief (1) & Firefighters (2)
Emergency Control / Protection Costs (such as demolition, boarding, fencing, making area safe, security, other agencies cost ie. MNRF)	Actual costs + 25% administrative overhead charge	Actual costs + 25% administrative overhead charge
Illegal Burning of Hazardous Materials or Burning Regarding Open Air Burning Permits Under the Ontario Fire Code	Current MTO rate + additional cleanup costs, including 25% administrative overhead charge	Current MTO rate + additional cleanup costs, including 25% administrative overhead charge
Fire Response Fees - Indemnification Technology - Insured Perils	Current MTO rate per truck + any additional cost to KLFS or TKL for each & every call*	Current MTO rate per truck + any additional cost to KLFS or TKL for each & every call*

* If the insurer pays the coverage to the property owner, the property owner is liable to remit these funds to the municipality or its representative