

A Bylaw of Birch Hills County, in the Province of Alberta for the purpose of adopting a revised Schedule of Fees, Rates and Charges.

WHEREAS: The Municipal Government Act, R.S.A. 2000, c. M-26 (hereinafter referred to as "the Act") and amendments thereto, provides that Council may pass bylaws to establish fees on behalf of the municipality; and;

WHEREAS: The Act provides for the establishment of fees for licenses, permits and approvals by bylaw; and

WHEREAS: The Act provides for the provision of municipal utility services subject to the terms, costs or charges established by Council; and

WHEREAS: The Act provides that certain information may be released upon payment of a reasonable fee established by Bylaw, and Council deems it appropriate to charge a reasonable fee for the release of certain information;

NOW THEREFORE, the Council of Birch Hills County, in the Province of Alberta, duly assembled hereby enacts as follows:

1. TITLE

- a. That this Bylaw shall be known as the Birch Hills County "Fees Bylaw"

2. DEFINITIONS

- b. That definitions, for the purpose of this bylaw, include:
 - a) "Act" means the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments.
 - b) "Arable" shall mean capable of producing crops; suitable for farming; suited to the plow and for tillage.
 - c) "Chief Administrative Officer" or "CAO" means the person appointed to the position of Chief Administrative Officer by Council.
 - d) "Council" means the Council of Birch Hills County.
 - e) "The County" means "Birch Hills County".
 - f) "Drilling Rig" shall mean the machine used to drill a wellbore. In onshore operations, the rig includes virtually everything except living quarters. Major components of the rig include mud tanks, mud pumps, derrick or mast, drawworks, rotary table or topdrive, drillstring, power generation equipment and auxiliary equipment.
 - g) "Goods and Services Tax" or "GST" is the tax that is paid on most goods and services sold or provided in Canada and that Municipalities, as a GST/HST registrant, are required to and are responsible for charging and collecting.



- h) “*Service Rig*” shall mean a piece of apparatus that can be driven long spans within the well sites for servicing and maintenance purposes. Usage of service rigs becomes extremely important in productive wells when it comes to ensuing periodic maintenance. Apart from cleaning a well or replacing its components, a service rig is also required when a well shuts down.
- i) “*Taxable Supplies*” are goods and services that are made in the course of a commercial activity and are subject to the GST/HST (including zero- rated supplies).
1. That the fees, rates, and charges for Municipal licenses, permits, goods, and services are hereby established as identified in Schedule “A” which is attached to, and forming of, this Bylaw, and any applicable taxes shall be added to those rates at the point of sale.
 2. That all previous fees, rates, and charges for goods and services as delivered to the Community and NOT noted in this Bylaw, shall be deemed not changed or adjusted by Council and shall remain intact for those goods and services as delivered to the Community.
 3. That the method of payment for fees, rates, or charges to be at the discretion of Birch Hills County.
 4. That if any provision of this Bylaw is deemed invalid, then such provision shall be severed and the remaining Bylaw shall be maintained.
 5. That this Bylaw shall have force and take effect upon September 9th, 2025.

READ a first time this 9 day of Sept, 2025.

READ a second time this 9 day of Sept, 2025.

READ a third and final time this 9 day of Sept, 2025.



Reeve
Albert Poetker



Chief Administrative Officer
Larry Davidson

ATTACHMENTS: Schedule “A” – Fees, Rates, and Charges

**Schedule A
Bylaw 2025-08
Fees, Rates, and Charges**

DESCRIPTION	RATE	GST	UNITS
A. Assessment and Property Taxes			
1. Tax Certificate	\$25.00	E	Per Certificate
2. Land Titles Fee's	Cost Recovery	E	Per Registration document
3. Land Title Certificate	\$15.00	E	Per Title
B. Subdivision & Development			
1. Development Permit Application			
1.1 For the first \$50,000.00 in construction value	\$120.00	E	Per Application
1.2 For each additional \$50,000.00 in construction value to a maximum of \$2,000.00	\$20.00	E	Per Application
1.3 Discretionary Permit Application	\$100.00	E	An additional fee to be added to applications for discretionary uses.
1.4 Applications for Agriculture Minor permits	\$50.00		
2. Development Permit Appeal	\$500.00 ((\$250.00 returned to successful applicants))	E	Per Appeal
3. Development Permit Application when development commenced with no permit.	\$500.00	E	Per Application - For the first \$50,000.00 in construction value
3.1 For each additional \$50,000.00 in construction value to a maximum of \$2,000.00	\$20.00		Per Application for when development commenced with no permit
4. Land Use Bylaw Amendment Application	\$175.00	E	Per Application
5. Subdivision Application	\$150.00	E	Per Application
5.1 Subdivision Parcels – processing fee for each title created including the balance of the quarter	\$150.00	E	Per Title
6. Certificate of Compliance	\$40.00	E	Per Certificate
C. Photocopying			
1. Photocopying (Black & White)	\$0.25	T	Per Page
2. Photocopying (Colour)	\$0.45	T	Per Page
D. Access to Information under the Access to Information Act (ATIA)			
1. Fees will be charged as specified in Alberta Regulation 186/2008, Access of Information Act.			
E. Maps			
1. County Map, paper	\$40.00	T	Per Map
1.1 County Map, paper small	\$25.00	T	Per Map
2. Shipping Tubes	\$2.00	T	Per Tube
3. Shipping and Handling	Cost Recovery	T	Per Shipment

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F. Miscellaneous			
1. Non-Sufficient Funds (NSF) or Dishonored Cheques	\$40.00	E	Per Cheque
2. Penalty on Overdue Accounts, per month (With the exception of Law Firms and Oil & Gas Companies)	2%	E	Per Account
G. Road Closure or Lease			
1. Application Fee	\$300.00		Per Application
2. County work to ensure compliance	Cost Recovery + 10%		Per cost incurred
3. Lease, annual fee per acre (1/2 mile of 66 foot wide road allowance = 4 acres)	\$40.00	T	Per Acre, annually
H. Cash Lease Agreements			
1. Lease Agreements for land.	\$40.00	T	Per Acre
I. Cemetery Plots			
1. County Owned Cemeteries	\$150.00	T	Per Plot
2. Perpetual Care	\$500.00	T	Per Plot
J. Industrial Approvals			
1. Drilling Rig Moves			
1.1 Pre-Inspection of Roads (rig in)	\$495.00	T	Per Inspection
1.2 Post-Inspection of Roads (rig out)	\$495.00	T	Per Inspection
2. Service Rig Moves & Well Completions			
2.1 Pre-Inspection of Roads (rig in)	\$495.00	T	Per Inspection
2.2 Post-Inspection of Roads (rig out)	\$495.00	T	Per Inspection
2.3 Well Site Lease Approvals	\$495.00	T	Per Approval
2.4 Pipeline Crossing/Tie in Approvals	\$495.00	T	Per Approval
2.5 Pipeline Crossing Road Inspection	\$495.00	T	Per Inspection
2.6 Seismic Survey Notification Approval	\$175.00	T	Per Approval
3. Seismic Surveys			
3.1 Pre-Inspection of Roads	\$495.00	T	Per Inspection
3.2 Post-Inspection of Roads	\$495.00	T	Per Inspection
<i>All non-permitted moves will be charged double the regular cost. Permits with less than 24 hours' notice may be charged double the regular cost.</i>			

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K. Water, Wastewater and Solid Waste (Monthly)			
1. Residential			
1.1 Residential Public Utility System			
1.1.1 Residential and Agricultural	\$7.53	E	Per Cubic Meter
1.1.2 Commercial/Industrial	\$15.05	E	Per Cubic Meter
1.1.3 Seniors Apartments	\$202.51	E	Per Location per Month
1.2 Capital Utility Reserve (Water)	\$12.00	E	Per Line per Month
1.3 Renters Deposit Fee	\$500.00	E	One Time Charge
1.4 Connection/Reconnection Fee	\$60.00	E	Per Connection
2. Bulk Water			
2.1 Residential and Agricultural	\$7.53	E	Per Cubic Meter
2.2 Commercial/Industrial	\$15.05	E	Per Cubic Meter
2.3 Capital Utility Reserve (Bulk Water)	\$1.00	E	Per Cubic Meter
2.4 Bulk Water Deposit	\$100.00	E	Per Account Set-Up
3. Wastewater			
3.1 Residential	\$27.81	E	Per Line per Month
3.2 Seniors Apartments	\$202.51	E	Per Location per Month
3.3 Schools/Motels/Hotels	\$112.35	E	Flat Rate per Month
3.4 Capital Utility Reserve	\$5.00	E	Per Line per Month
3.5 Sewer Line Inspection	\$500.00	T	Flat Rate
3.6 Thawing of Frozen Lines	Cost Recovery	T	Per Line
3.7 Sewage Lagoon Dumping (Wanham only)	\$5.90	T	Per Cubic Meter
3.8 Capital Utility Reserve (Wastewater)	\$5.00	E	Per Line per Month
4. Solid Waste			
4.1 Hamlet Collection			
4.1.1 Residential	\$13.91	E	Flat Rate per Month
4.1.2 Seniors Apartments	\$13.91	E	Per Four (4) Unit Structure per Month
4.2 Garbage Cans			
4.2.1 Purchase	\$100.00	T	Per Can
4.2.1 Rental	\$3.00	E	Flat Rate
4.3 Shut Off/Door Notices			
4.3.1 First Notice	\$25.00	E	Per Notice
4.3.2 Second Notice	\$30.00	E	Per Notice
4.3.3 Over Two Notices	\$35.00	E	Per Notice

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L. Eaglesham Hall			
1. Full Hall Rental	\$200.00	T	Per Day
2. Rotunda & Kitchen Rental	\$60.00	T	Per Day
3. Rotunda Only Rental	\$40.00	T	Per Day
4. Damage Deposit	\$125.00	T	Per Deposit
5. Key Deposit	\$50.00	T	Per Deposit
6. Cleaning	\$30.00	T	Per Hour
*Both the damage deposit and key deposit are required, however if there are no damages and the keys are returned within the time specified by the office administration, both deposits will be paid back in full, within 30 days of host function.			
M. Wanham Camping Fees (Open May 1st - October 31st)			
1. Per Stall - Daily	\$25.00	T	Per Day
2. Per Stall - Monthly	\$525.00	T	Per Month
N. Informational Signs			
1. Signage / Rural Address	Cost Recovery	T	Per Account
2. Installation	\$150.00	T	Per Installation
O. Fire Services			
1. From Section 8.3.2.a Bylaw 2020-09 Regional Fire Services	\$650.00	E	Per Hour for Ladder & Pumper Trucks & Light & Medium Rescue Vehicles
2. From Section 8.3.2.b Bylaw 2020-09 Regional Fire Services	\$190.00	E	Per Hour Tender – Water Tanker Truck
3. From Section 8.3.2.c Bylaw 2020-09 Regional Fire Services	\$190.00	E	Per Hour Command Vehicles (Only Contracted Fire Chief Unit)
4. Burn Notification/Inspection	No Fee	E	
P. Dangerous Dogs			
1. Dangerous Dog kills another Animal	\$1000	E	
2. Dangerous Dog bite/chase/attack person or animal	\$750	E	
3. Dangerous Dog threatens human	\$500	E	
4. Dangerous Dog taken to Shelter	Cost Recovery + 15% Admin	T	
5. Legal Fees incurred	Cost Recovery + 15% Admin	T	
6. Veterinarian care/ Euthanasia	Cost Recovery + 15% Admin	T	

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Q. Enforcement of Weed Notice			
Description	Base Rate		Conditions
1. Weed Control Enforcement Administration <i>*Applied to all enforcement Debt recovery notices</i>	\$150.00		Administration flat fee. Applied to all enforcement actions.
2. Director of Agriculture Services or designated supervision of enforcement <i>*Applied to all enforcement Debt recovery notices</i>	\$300.00 +		Plus \$100.00 per person per hour or part thereof from departure and return to main shop. Applied to all Enforcement Actions. <i>Must be appointed as an inspector under the Weed Control Act by Council.</i>
3. Labourer – hand picking weeds.	\$150.00 +		Plus \$50.00 per person per hour or part thereof from departure and return to main shop
4. Labourer with gas powered trimmer	\$150.00 +		Plus \$50.00 per person per hour or part thereof from departure and return to main shop
5. Labourer with backpack sprayer	\$150.00 +		Plus \$60.00 per person per hour or part thereof from departure and return to main shop.
6. ATV sprayer with operator	\$150.00 +		Plus \$100.00 per person per hour or part thereof from departure and return to main shop
7. Spray Truck with operator	\$150.00 +		Plus \$150.00 per person per hour or part thereof from departure and return to main shop
8. Trailers Daily fee	\$120 +		Per day per trailer. Includes equipment trailers and dump trailer.
9. Hiring custom applicator	Cost + 10%		
10. Herbicides	Cost + 10%		
11. Rental of specialized equipment	Cost + 10%		
<i>*Hiring a custom applicator when applicable will be the preferred enforcement action. Administration and Supervision of enforcement fees will apply to all enforcements. Debt recovery notices (Invoices) shall be itemized.</i>			