

BEING A BY-LAW RESPECTING CONSTRUCTION, DEMOLITION, MOVING AND THE CHANGE USE OF PERMITS AND INSPECTIONS, TO PROHIBIT OR REGULATE THE ERECTION OF SIGNS AND OTHER ADVERTISING DEVICES

WHEREAS the general municipal powers of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides Council with the authority to pass by-laws to enable it to govern its affairs;

AND WHEREAS Section 7 of the Building Code Act, 1992, S.O. 2001, Chapter 23, as amended, empowers Council to pass certain by-laws respecting construction, demolition, moving and change of use permits and inspections;

AND WHEREAS Section 1 (1) of the Municipal Act, S.O. 2001, c. 25, as amended, provides that municipalities may pass by-laws respecting matters within spheres of jurisdiction;

AND WHEREAS paragraph 7 of Section 1 (1) of the Municipal Act, S.O. 2001, c.25, as amended provides that fences and signs are included in the spheres of jurisdiction;

AND WHEREAS Section 7(j) of the Building Code Act also grants permission for fences to be covered by a building by-law.

AND WHEREAS Section 99 of the Municipal Act, S.O. 2001, as amended, provides rules respecting advertising devices, including signs;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF VAL RITA-HARTY enacts as follows:

- 1. The short title for By-Law No.1010-15 shall be “Building By-Law”**
- 2. “Schedule “A” through “I” inclusive, attached hereto, are hereby made a part of this by-law as fully and to all intents and purposes as though recited in full herein.”**
- 3. Any person who contravenes this by-law is guilty of an offence and upon conviction is liable to a fine as provided for in the Provincial Offences Act.**
- 4. That by-law #911-11 be repealed**
- 5. This By-Law shall come into force and take effect on the date of its final passing.**

READ A FIRST TIME THIS 15TH DAY OF SEPTEMBER 2015

Mayor: Johanne Baril

Acting Clerk: Lise Bérubé

READ A SECOND TIME THIS 15TH DAY OF SEPTEMBER 2015

Mayor: Johanne Baril

Acting Clerk: Lise Bérubé

READ A THIRD TIME AND FINALLY PASSED THIS 22ND DAY OF OCTOBER 2015

Mayor: Johanne Baril

Clerk: Christiane Potvin

SCHEDULE “A”

SHORT TITLE BUILDING BY-LAW

Part 1 DEFINITIONS

1.1 Definitions

in this by-law:

Act :

“Act” means the *Building Code Act*, 1992, S.O. 1992, c.23 as amended.

Applicant:

“Applicant” means the owner of a building or property who applies for a permit or any person authorized by the owner to apply for a permit on the owner’s behalf, or any person or corporation empowered by statute to cause the demolition of a building or buildings and anyone acting under the authority of such person or corporation.

Architect:

“Architect” means for the purposes of the Building Code Act and the Ontario Building Code, the holder of a licence, a certificate of practice or a temporary licence under the Architect’s Act as defined in the Ontario Building Code and must possess a Ontario Building Code Identification Number.

Ontario Building Code:

“Ontario Building Code” means the regulations made under Section 34 of the Act.

Building Department Staff:

“Building Department Staff” means the Chief Building Official or his/her designate.

Chief Building Official:

“Chief Building Official” means the Chief Building Official appointed by the by-law of The Corporation of the Town of Kapuskasing for the purposes of enforcement of the Act.

Contractor:

“Contractor” means the person/business who is conducting work under contract/agreement to a structure/dwelling.

Demolish:

“Demolish” means to do anything in the removal of a building or any material part thereof.

Designer:

“Designer” means the person responsible for the design.

Owner:

“Owner” means the registered owner of the property and includes a lessee, mortgagee in possession, and the authorized agent in lawful control of the property.

Permit:

“Permit” means permission or authorization given in writing from the Chief Building Official or his/her designate to perform work, to change the use of a building or part thereof, or to occupy a building or part thereof, as regulated by the Act and the Ontario Building Code.

Permit Holder:

“Permit holder” means the owner to whom a permit has been issued or where a permit has been transferred, the new owner to whom the permit has been transferred.

Residential Site:

“Residential Site” means a construction or demolition site for a building that is used only for residential purposes and that is not more than three storeys in building height and not more than one level below grade.

Work:

“Work” means construction, renovation or demolition of a building or part thereof, as the case may be.

Professional Engineer:

“Professional Engineer” or “Engineer” means a licenced professional engineer who holds a certificate of authorization issued by the Association of Professional Engineers of Ontario or who is employed by a partnership or corporation authorized by the Association to offer professional engineering services to the public and who holds a current Ontario Building Code Identification number.

Corporation:

“Corporation” means the Corporation of the Township of Val Rita-Harty

Council:

“Council” means the Council of the Corporation of the Township of Val Rita-Harty.

Municipality:

“Municipality” means the Municipality of Val Rita-Harty

1.2 Word - term - not defined - meaning

Any word or term not defined in this by-law shall have the meaning ascribed to it in the Building Code Act, 1992.

**Part 2
CLASSES OF PERMITS**

2.1 Set out - Schedule “A”

Classes of permits with respect to the construction and demolition of buildings or structures shall be set out in Schedule “A” to this by-law.

Part 3

PERMITS

3.1 Application for permit:

To obtain a permit the applicant shall file an application for permit using form (1) of Schedule “F” to construct or demolish in accordance with the Ontario Building Code with the Building Department Staff and except as otherwise permitted by the Chief Building Official every application shall:

- a) identify and describe in detail the work and occupancy to be covered by the permit for which application is made;
- b) describe the land on which the work is to be done, by a description that will readily identify and locate the site on which the construction, demolition or change of use is to occur;
- c) be accompanied by plans, specifications, documents and other information required by this By-law;
- d) state estimated valuation of the proposed work including materials, labour and related direct costs associated with the work exclusive of the cost of the land;
- e) state the names, addresses and telephone numbers of the owner, contractor, architect or engineer, or other designer or person who will carry out the work;
- f)
 - (i) when section 2.3 of the Ontario Building Code applies, be accompanied by a signed acknowledgement of the owner on a form prescribed by the Chief Building Official that the owner has retained an architect or professional engineer or both to carry out the field review of the construction or demolition of the building;
 - (ii) when section 2.3 of the Ontario Building Code applies, be accompanied a signed statement of the architect or professional engineer, or both, on a form prescribed by the Chief Building Official, undertaking to provide general review of the construction or demolition of the building;
- g) be accompanied by a preliminary estimate of the project construction costs.
- h)
 - (i) in the case of land in respect of which an accepted area or subdivision grading plan has been filed with the Public Works Supervisor of the Municipality of Val Rita-Harty , be accompanied by a lot grading plan bearing the signature and seal of a professional engineer who certifies thereon that the plan generally conforms with the accepted area or subdivision grading plan filed with the Public Works Supervisor of the Municipality of Val Rita-Harty;

- (ii) in the case of land in respect of which no accepted area or subdivision grading plan has been filed with the Public Works Supervisor of the Municipality of Val Rita-Harty, be accompanied by a lot grading plan bearing the signature and seal of a professional engineer, a landscape architect or an Ontario Land Surveyor who certifies thereon that the drainage scheme depicted by the plan will be compatible with the existing drainage patterns;
- i) in the case of demolitions, be further accompanied by,
 - (i) proof satisfactory to the Chief Building Official, that arrangements have been made with the proper authorities for the cutting off and plugging of all services;
- j) in the case of conditional permits under subsection 8(3) of the Act, the application shall also,
 - (i) contain such other information, plans and specifications concerning the complete project as the Chief Building Official may require;
 - (ii) state the reasons why the applicant believes that unreasonable delays in construction would occur if a conditional permit is not granted;
 - (iii) state the necessary approvals which must be obtained in respect of the proposed building and the time in which such approvals will be obtained;
 - (iv) state the time in which plans and specifications of the complete building will be filed with the Chief Building Official and;
- k) in the case of a change of use permit issued under subsection 10(1) of the Act, the application shall also,
 - (i) describe the building in which the occupancy is to be changed, by a description that will readily identify and locate the building;
 - (ii) identify and describe in detail the current and proposed occupancies of the building or part of a building for which the application is made;
 - (iii) include plans and specifications which show the current and proposed occupancy of all parts of the building, and which contain sufficient information to establish compliance with the requirements of the Ontario Building Code, including floor plans, details of wall, ceiling and roof assemblies identifying required fire resistance ratings and load bearing capacities;
- l) include where applicable the registration number of the builder or vendor as provided in the Ontario New Home Warranty Plan Act, R.S.O. 1990, c). 31, as may be amended or replaced from time to time;

- m) state, for all proposed temporary buildings, the date of removal of the temporary buildings; and
- n) be signed by the applicant who shall certify the truth of the contents of the application.
- o) permits shall not be required for the following items for a single detached dwelling:
 - kitchen cupboards & counter-tops with no plumbing modifications
 - flooring on existing sub-floors not requiring modification
 - interior trim and doors
 - landscaping
 - driveways (pavement, inter-locking stone, concrete etc..)
 - washroom vanity
- p) permits required from other authorities must be presented prior to permit issuance ex. Electrical Safety Authority, Health Unit etc..

3.2 Partial permit requirements:

When, in order to expedite work, approval of a portion of the building or project is desired prior to the issuance of a permit for the complete building or project,

- a) application shall be made and all applicable fees paid for the complete project; and
- b) complete plans and specifications covering the portion of the work for which immediate approval is desired shall be filed with the Chief Building Official.

3.3 Partial permit limitations:

Where a permit is issued for part of a building or project this shall not be construed to authorize construction beyond the plans for which approval was given nor that approval will necessarily be granted for the entire building or project.

3.4 Inactive Permit Application:

Where an application for a permit remains incomplete or inactive for 1 year after it is made, the application may be deemed by the Chief Building Official to have been abandoned and notice thereof shall be given to the applicant. If an application is deemed to be abandoned, a new application must be filed for the proposed work.

3.5 Revision to Permit:

After the issuance of a permit under the Act, notice of any material change to a plan, specification, document or other information on the basis of which the permit was issued, must be given in writing, to the Chief Building Official together with the details of such change, which is not to be made without his or her written authorization.

3.6 Moving Permit:

- a) Any person desiring to move a building shall first obtain a permit and release form to be completed as per Schedule “D ” from the Building Department Staff and if the building is to be taken from one locality to another, or to temporarily encroach upon or occupy a portion of any street or lane, a permit to so encroach upon or occupy such highway or lane must be obtained from the Public Works Supervisor of the Municipality of Val Rita-Harty or his designate, and any person acting contrary to this regulation will render himself liable to the penalties of this by-law. No person shall move or cause a building to be moved without a permit
- b) Every person who proceeds under permit from the Building Department Staff to remove any building shall be responsible to the Municipality for, and shall indemnify the said Municipality against all damage or injuries thereby occasioned to any person or property by the removal of such building. No building shall be moved upon any highway so as to unreasonably block any of the streets of the Val Rita and Harty Townsites to vehicular traffic, or any of the sidewalks to pedestrians, without authority of Council by special resolution, nor until a bond of indemnity against all loss has been filed with the Township Treasurer.

3.7 Occupancy Permit:

A person may not occupy any building or part of it that has not been fully completed before the Chief Building Official, or a person designated by the Chief Building Official, has issued a Certificate of Compliance as per Schedule “G” authorizing the occupancy of the building or part of it.

The following is required prior to occupancy inspection:

- a) Electrical Safety Authority (ESA) final report;
- b) Fire Department;
- c) Health Unit Reports for well and septic bed in applicable;
- d) Wet and certification reports for fireplace and wood stove;
- e) Certificate of release from architect or consultant certifying all work has been completed as per Building Code, Drawings and Specifications.

Part 4

PLANS AND SPECIFICATIONS

4.1 Information sufficient to determine conformity:

Sufficient information shall be submitted with each application for a permit to enable the Building Department Staff to determine whether or not the proposed construction, demolition or change of use will conform with the Act, the Ontario Building Code and any other applicable law.

4.2 Two complete sets required:

Each application shall, unless otherwise specified by the Chief Building Official, be accompanied by two complete sets of the plans and specifications required under this By-law.

4.3 Plans:

Plans shall be drawn on paper and shall be legible and when possible drawn to scale. Plans must be completed by certified designer, architect or engineer unless the owner is acting as the designer and contractor. The following is a list of plans or working drawings to accompany applications for permit:

- a) Site Plan
- b) Floor Plans
- c) Foundation Plans
- d) Framing Plans
- e) Roof Plans
- f) Reflected Ceiling plans
- g) Sections and Details
- h) Building Elevations
- i) Electrical Drawings
- j) Heating, Ventilation and Air Conditioning Drawings
- k) Plumbing Drawings
- l) Fire Alarms and Sprinkler Plan

4.4 Site plans:

Site plans submitted shall be referenced to a current plan of survey certified by a registered Ontario Land Surveyor and a copy of such a survey shall be filed with and retained by the Municipality unless this requirement is waived in a circumstance where the Chief Building Official is able, without having a current plan of survey, to determine that the proposed work conforms to the Act, the Ontario Building Code, and any other applicable law. Site plans shall illustrate:

- a) Lot size and the dimensions of property lines and setbacks to any existing or proposed buildings,
- b) existing and finished ground levels or grades,
- c) existing rights-of-way, easements and municipal services, and
- d) proposed fire access routes and existing fire hydrant locations.

4.5 As constructed plans:

On completion of the construction of a building, the Chief Building Official may require a set of as constructed plans, including a plan of survey showing the location of the building.

4.6 Plans property of municipality:

Plans and specifications furnished according to this By-law or otherwise required by the Act become the property of the municipality and will be disposed of or retained in accordance with relevant legislation.

4.7 Offence:

No person shall construct, demolish or alter or repair a building or structure in a manner contrary to approved plans.

Part 5

FEES, REFUNDS & FINES

5.1 Fees payable upon application:

The Building Department shall determine the required fees for the work proposed calculated in accordance with Schedule “A” of this By-law and the applicant shall pay such fees prior to permit issuance.

5.2 Work without a permit:

No person, contractor or corporation shall commence construction, renovation, demolition or changes the use of a building prior to obtaining a permit.

5.3 Refunds:

In the case of withdrawal of an application, or the abandonment of all or a portion of the work, or refusal of a permit, or the non-commencement of any project, the Chief Building Official shall determine the amount of paid permit fees that may be refunded to the applicant, if any, in accordance to Schedule “B” of this By-law.

Part 6

REVOCATION OF PERMITS

6.1 Notice of Revoke:

Prior to revoking a permit under section 8(10) of the Act, the Chief Building Official will serve a notice by personal service or registered mail at the last known address to the permit holder, following a thirty (30) day period from the date of service the Chief Building Official may revoke the permit if grounds to revoke still exist, without any further notice.

6.2 Deferral of Revocation:

A permit holder may within thirty (30) days from the date of service, request the Chief Building Official to defer the revocation by stating reasons why the permit should not be revoked. The Chief Building Official having regard to any changes to the Act, Ontario Building Code or other applicable law may allow the deferral, in writing.

Part 7

NOTICE REQUIREMENTS and INSPECTIONS

7.1 36 hours prior to each stage:

The permit holder shall notify the Building Department Staff at least 3 business days prior to each stage of construction for which notice in advance is required under the Ontario Building Code.

7.2 Notification of inspections:

The owner or his authorized agent shall notify the Building Department Staff of the following inspections and any other inspections that may be requested:

- a) the commencement of the construction of the building;
- b) the completion of excavation
- c) the completion of all formwork (before pouring concrete)
- d) the completion of footings, foundation, weeping tile, stone cover and damproofing, parging and before backfilling;
- e) the completion of structural framing;
- f) the completion of insulation and vapour barrier;
- g) the completion of duct work and piping for heating and air conditioning systems
- h) upon commencement of masonry fire places and masonry chimneys;
- i) upon commencement of the installation of factory built fire places, stoves and add-on furnaces using solid fuel and allied chimneys;
- j) the substantial completion of all required fire separations and closures and all fire protection systems including standpipe, sprinkler, fire alarm and emergency lighting systems;
- k) the substantial completion of interior finishes;
- l) FINAL INSPECTION prior to occupancy (see Section 2.4.3 of the Ontario Building Code).

7.3 Effectiveness of notice:

A notice pursuant to this Part of the by-law is not effective until written or oral notice is actually received by the Chief Building Official.

7.4 Inspection of Buildings:

The Building Department Staff shall have the right to visit, enter or inspect from time to time and all reasonable hours:

- a) Each building which is in course of erection, alteration, reconstruction, or being repaired or demolished.
- b) Any building which he/she has reason to believe is in a dangerous or defective condition in regard to its construction, or through damage by fire or accident.
- c) Any building which he/she has reason to believe is being used for a purpose for which it is not suited by reason of its construction, or which he/she has reason to believe is being altered or reconstructed without a permit having been obtained.

7.5 Building permit to be displayed:

The building permit, once issued, shall be prominently displayed on the site of work. Work at the site shall not be commenced until the permit has been so displayed.

Part 8 FENCES

8.1 Fences:

a) No person shall erect or cause a fence to be erected in the Municipality to a greater height than six (6) feet (1.8 meters). No permit is required but the owner/contractor shall contact the Building Department Staff prior to erecting the fence in order to determine height requirements for potential safety hazards.

8.1 Exception, authorization for industrial sites

(b) Notwithstanding Section 8.1, Council of the Township of Val Rita-Harty may authorize the erection of fences to a height not to exceed eight (8) feet (2.4 meters) for the purposes of enclosing commercial and industrial sites. No person shall erect or cause to be erected a fence exceeding eight (8) feet (2.4 m) without authorisation.

Part 9 SIGNS

9.1 Erection of Signs:

No person shall create a sign which is not of a permanent or mobile type, nor shall any person create a sign constructed of paper or any paper product prior to obtaining a permit.

9.2 Signs:

All signs within the municipality shall conform to By-law #1010-15

9.3 Approval:

No person shall place a sign or advertising device without approval from the municipality of Val Rita-Harty.

Part 9 A CHIMNEYS

9A.1 Section 9A shall apply only to chimneys in the urban settlement area:

- a) All chimneys (renovated and new) must be installed a minimum of 2ft higher than the present standards up to a maximum height to be determined by the Fire Chief or his/her designate.
- b) All existing chimneys, upon inspection by the Fire Chief or his/her designate, which can be proven to be posing a health hazard with smoke disturbing the neighbouring homeowners, will be required to install an extension to the existing chimney to alleviate the health hazard. The height of the additional chimney sections will be determined by the Fire Chief or his/her designate.

Part 10 NON-LIABILITY

10.1 Non-liability of the Corporation:

The Township of Val Rita-Harty or its agents shall not be liable either directly or indirectly for any loss, damage or injury to any persons or property resulting any building or structure erected under this by-law.

Part 11 COMPLIANCE

11.1 Certificate of Compliance:

No person,

- a) who has caused a building or structure to be erected, altered or repaired without having first obtained a permit to do so where such a permit is required; or
- b) who, having obtained a permit has caused a building or structure to be erected, altered or repaired contrary to the approved plans in respect of which the permit was issued, shall construct or cause a building to be constructed or altered not in accordance with approval plans.

11.2 Ontario Building Code Regulations:

The provisions of the Ontario Building Code, as amended, relating to all matters not specifically referred to in this by-law, are hereby adopted and form part of this by-law.

Part 12 PRESCRIBING FORMS

12.1 Prescribing Forms:

The forms prescribed for use as applications for permits, for order and for inspection reports shall be as set out in Schedule “F” to this By-law.

Part 13 CODE OF CONDUCT

13.1 Code of Conduct:

The Corporation of the Township of Val Rita-Harty maintains this Code of Conduct in accordance with the provisions of the Building Code Act. Building Officials undertake building certification functions that ensure quality, structural integrity and safety of buildings. Building Officials are exposed to potential conflicts of interest because of the special powers conferred on them. The conduct and behaviour of the Township of Val Rita-Harty’s Building Officials reflects the Kapuskasing Building Department’s commitment to the highest standards of professionalism, technical competence, skill, honesty, fairness and independence. Building Officials observe both the letter and the spirit of this code of conduct as it pertains to situations that bear on their responsibilities. The Code of Conduct is outlined in Schedule “G”.

14.1 Ground Solar:

The following is required for a permit application prior to issuance:

- a) Engineered plans of base and pole structure;
- b) Lot plan illustrating location of solar panels and incidental buildings on property;
- c) Information on solar panels (type, installation methods, etc.);
- d) Completed permit application form along with any other information which may be deemed pertinent to the specific installation.

At the completion of the project, a copy of electrical Safety Authority (ESA) final report must be submitted to the Municipality of Val Rita-Harty.

SCHEDULE "A"
TO BY-LAW NO. 1010-15
RESPECTING CLASSES OF PERMITS AND PERMIT FEES

FLAT RATES:

HST EXEMPT

Minimum Fee of \$58.00 for all permits except for row No. 1, 13 and 15

RESIDENTIAL

Alterations and New Construction Flat Fee			Code	2015 Fee
1	Siding		RS	\$ 63.00
	Minor Siding 400 ft² or less		MRS	\$ 50.00
	Window / Door alterations	2 windows and under	RWIN	\$ 50.00
		3 to 5 windows	RWIN2+	\$ 63.00
		6 + windows	RWIN6+	\$ 104.00
	Re-roofing		RR	\$ 63.00
	Minor re-roofing 400 ft.2 or less		SR	\$ 50.00
		Any two of the above combined	COM2	\$ 99.00
	Any three combined	COM3	\$ 127.00	
2	Residential brick and stone veneer		RBV	\$ 120.00
3	New residential roof (includes trusses, sheathing and insulation)		NRR	\$ 209.00
4	Minor foundation repairs, weeping tiles, damp-proofing		RMFR	\$ 94.00
	Sewer / Water connection		SC	\$ 72.00
	Weeping tile and Sewer / Water connection		WSW	\$ 113.00
5	Structural repairs and alterations to existing deck / balcony or new construction under 64 ft² in size		SDECK	\$ 63.00
6	New decks / balconies larger than 64 ft²		LDECKS	\$ 123.00
7	Residential sheds/garages 400 ft² and under and gazebos		SHEDS	\$ 100.00
8	Garage slab replacement / repair		GSR	\$ 100.00
9	Interior alterations (moving doors, holes , replacing beams, adding walls)		MINT	\$ 115.00
	Insulation / Vapour Barrier		IV	\$ 77.00
	Water Damage (Sub-floor, 2' drywall)		SWDR	\$ 87.00
	Water Damage (Full Height drywall, subfloor, insulation)		LWDR	\$ 99.00
10	New masonry chimney		MFP	\$ 141.00
11	Masonry chimney repairs / removal		CHIMR	\$ 63.00
12	HVAC (HWT and Furnace replacement exempt)		HVAC	\$ 62.00
13	Minor plumbing Modifications (combined with other renovation permits)		PLUMM	\$ 32.00
	Plumbing Modification		PLUMR	\$ 63.00
14	Demolition permit - Residential		DEMOR	\$ 100.00
15	Demolition permit - Garages and sheds	Less than 200 ft²	DEMOS	\$ 48.00
		More than 200 ft²	DEMOG	\$ 62.00
Alterations and New Construction Fee per SQFT				
16	Single detached Dwelling, Semi-Detached, Duplex		C2	\$ 1.27
17	New foundation		BASEF	\$ 0.29
18	Residential accessory sheds, carports greater than 400 ft² unfinished interior (includes additions)		GARNOT	\$ 0.29
19	Residential accessory garages, sheds, carports greater than 400 ft² finished interior (includes additions)		GARFIN	\$ 0.39
20	Farm Buildings			
	a) Pole Barn, Coverall building	Less than 5000 ft²	COVER	\$ 0.19
		5000 ft² - 10 000 ft²		\$ 0.18
		More than 10 000 ft²		\$ 0.16
	b) Other farm buildings (insulated)		FARMIN	\$ 0.28
	c) Other farm buildings (non-insulated)		FARMNO	\$ 0.24

SCHEDULE "A"
TO BY-LAW NO. 1010-15
RESPECTING CLASSES OF PERMITS AND PERMIT FEES

COMMERCIAL, INDUSTRIAL, INSTITUTIONAL

Alterations Flat Fee		Code	2015 Fee
21	Siding and Windows, Doors alterations Less than 2000 ft2 2000 to 5000 ft2 More than 5000 ft2	MCS	\$ 185.00 \$ 346.00 \$ 693.00
22	Re-roofing Shingles and Metal Roofing only Less than 2000 ft2 More than 2000 ft2 Membrane Roofing (Flat Roof) Less than 2000 ft2 2000 ft2 - 5000 ft2 More than 5000 ft2	CRR CMR	\$ 94.00 \$ 367.00 \$ 230.00 \$ 346.00 \$ 722.00
23	Minor foundation repairs, weeping tiles, damp-proofing, sewer/water connection Less than 3000 ft2 More than 3000 ft2	CMFR	\$ 149.00 \$ 346.00
24	Plumbing modifications	PLUMC	\$ 230.00
25	Commercial Kitchen exhaust installation	CKE	\$ 152.00
26	Fire alarm systems	FAS	\$ 110.00
27	Demolition permit Less than 2000 ft2 2000 ft2 - 5000 ft2 5000 ft2 - 10 000 ft2 More than 10 001 ft2	DEMOC	\$ 100.00 \$ 185.00 \$ 370.00 \$ 617.00
Alterations Fee per SQFT			
28	Interior alterations (commercial, industrial, institutional)	IAC	\$ 0.62
29	HVAC for existing buildings (all buildings)	HVACEX	\$ 0.18
30	Structural repairs, (new walls, stairs etc.) (Commercial, Industrial, Institutional)	SRC	\$ 0.38
31	Sprinklers (all buildings)	SPRINK	\$ 0.12

ALL BUILDINGS

Flat Fee		Code	2015 Fee
32	Moving Permit	MOVE	\$ 63.00
33	Change of use Permit	CUSE	\$ 62.00
34	Permit Renewal	RENEW	\$ 62.00
35	Occupancy Permit	OCC	\$ 62.00
36	Roof MicroFit	RSOLAR	\$ 322.00
37	Signs Less than 32 Signs More than 33 ft2	SBUS SBILL	\$ 94.00 \$ 123.00
38	Communication Towers	COMT	\$ 185.00
39	Bulk storage tanks	BST	\$ 230.00
40	Tents and mobile homes	TMH	\$ 94.00

GROUP A - ASSEMBLY BUILDINGS

Theatres, Schools, Arenas, Community Centers etc.		Code	2015 Fee
(Including all additions)			
1	Group A, Division 1 - Theaters	GRAD 1	\$ 1.73
2	Group A, Division 2 - Bowling Alleys, Day Cares, Schools, Restaurants.	GRAD 2	\$ 2.30
3	Group A, Division 3, Arena, Swimming pools, Libraries etc...	GRAD 3	\$ 2.30

SCHEDULE "A"
TO BY-LAW NO. 1010-15
RESPECTING CLASSES OF PERMITS AND PERMIT FEES

GROUP B - CARE OR DETENTION BUILDINGS

Detention Centers, Hospitals, Group Homes etc. (Including all additions)		Code	2015 Fee
1	Group B, Division 1, 2 and 3	GRB	\$ 2.30

GROUP C - RESIDENTIAL BUILDINGS

Apartments, Hotels, Shelters etc. (Including all additions)		Code	2015 Fee
1	Apartments, Motels, Hotels, Townhouses	C1	\$ 1.73

GROUP D - BUSINESS AND PERSONAL SERVICES BUILDINGS

Banks, Offices, Small Tool and Appliance etc. (Including all additions)		Code	2015 Fee
1	Offices etc.	GRD	\$ 1.33

GROUP E - MERCANTILE BUILDINGS

Department Stores, Retail, Plaza's, Big Box Stores, Supermarkets etc. (Including all additions)		Code	2015 Fee
1	Department stores, Retail, Plazas etc.	E1	\$ 1.33
2	Big Box Stores (open concept)	E2	\$ 1.15

GROUP F - INDUSTRIAL BUILDING

Bulk Warehouses, Dry Cleaners, Repair Garages, etc. (Including all additions)		Code	2015 Fee
1	Open Concept type building (Shell only)	F0	\$ 0.86
2	Partitioned type building (Multiple interior compartments)	FP	\$ 1.33

PROPERTY STANDARDS / BY-LAW

		Code	2015 Fee
1	Temp Structures	TEMP	\$ 34.00
2	less than 100 sqft Building	SQFT	\$ 34.00
3	Swimming Pools:		
	a) Inflatable above ground	IFP	\$ 62.00
	b) Hard shell above ground	HSP	\$ 99.00
	c) In-ground	IGP	\$ 186.00
4	Ground MicroFit	GSOLAR	\$ 162.00
5	Fit <1MW	<1MW	\$ 1,379.00
	1MW to 5MW	<5MW	\$ 2,760.00
	5MW to 10 MW	5-10 MW	\$ 5,520.00
	10MW to 15MW	10-15MW	\$ 8,199.00
6	Inspection Request Commercial	IRC	\$ 68.00
7	Inspection Request Residential	IRR	\$ 39.00

SCHEDULE “B”

TO BY-LAW NO. 1010-15

RESPECTING REFUND OF PERMIT FEES

- (a) The fees that may be refunded shall be a percentage of the fees payable under this by-law, as follows:**
 - (i) 80 per cent if administrative functions only have been performed;**
 - (ii) 70 per cent if administrative and zoning functions only have been performed;**
 - (iii) 45 per cent if administrative, zoning and plan examination functions have been performed;**
 - (iv) 35 per cent if the permit has been issued and no field inspections have been performed subsequent to permit issuance;**
 - (v) The amount of any refund payable under article (iv) above shall be reduced by 5 percentage points for each field inspection that has been performed after the permit has been issued. Thus, the refund shall be:**
 - 30 per cent if there has been one field inspection after the permit has been issued;**
 - 25 per cent if there have been two field inspections after the permit has been issued;**
 - 20 per cent if there have been three field inspections after the permit has been issued;**
- (b) Notwithstanding paragraph (a) above, no refund shall be made of an amount less than \$20.00**

SCHEDULE “C”

TO BY-LAW NO. 1010-15. Building By-Law Part 1 Provincial Offences Act

SET FINE SCHEDULE

Item	Column 1 Short Form Wording	Column2 Provisions creating or defining offence	Column 3 Set Fine
1	Performing work without a permit	Sch. A, section (5.2)	\$ 300.00
2	Placing a sign or advertising device Without approval	Sch. A, section (9.3)	\$ 200.00
3	Causing a building to be altered not in accordance with approved plans	Sch. A, section (11.1)	\$ 200.00
4	Erecting a fence over 6 feet (1.8m)	Sch. A, section (8.1) (a)	\$ 200.00
5	Erecting a fence over 8 feet (2.4 meters)	Sch. (8.1) (b)	\$ 200.00
6	Moving a building without a permit	Sch. (3.6) section 3.6 (a)	\$ 200.00

****Note: The general penalty section for the offences listed above section 61 of the Provincial Offences Act, R.S.O., 1990 c.p. 33**

SCHEDULE “D”
TO BY-LAW NO. 1010-15 as amended
MOVING PERMIT

MOVING PERMIT APPLICATION FORM

Roll No: From _____ Permit No.: _____
 Roll No: To: _____ Date: _____
 To the Chief Building Official, I, _____ do hereby apply to
 move a building pre-used as _____ located at
 on Lot _____ Plan _____ or Concession _____ to
 on Lot _____ Plan _____ or Concession _____ to _____ be used as
 a _____ at the new location.

THE MOVING ROUTE IS SHOWN IN COLOUR ON THE MAP

The building height from the center line of road when placed on float is _____ Ft _____ Inches.
 The buildings width is _____ Ft _____ Inches. The contractor moving the building is:
 _____ The building will be moved starting at _____ on _____.

I, the undersigned hereby apply for permission to move the building above described through or in the Township of Val Rita-Harty on a float, wooden or steel skids are forbidden, and agree to comply with all the rules, orders and regulations of the said Township, it being expressly understood that the issuance of this permit does not relieve me from complying with other By-laws and Provincial and Municipal regulations and I further agree to indemnify and save harmless at all time the Corporation of the Township of Val Rita-Harty from all claims for damages that may arise by reason of any work permitted under said permit. I will if requested by the Municipality bond myself for a sum to be named and in a form approved by the Town Administrator to Council.

I, _____ of the _____ In the District of Cochrane
 solemnly declare that all the above statements contained within this application are true, and I make this solemnly
 declaration conscientiously believing to be true, and knowing that it is of the same force and effect as if made under
 oath, and by virtue of "The Canada Evidence Act".

Declared before me at the Town of Kapuskasing in the District of Cochrane this _____ day of _____ 201

 Chief Building Official/Inspector

 Applicant

The following utilities; Municipal and Provincial Departments must be notified and their signatures obtained
 as approving the route to be taken and the applicant is warned that he must comply with their requirements.

Ontario Northland (272-5455) _____ Date: _____ 201

Recommended ☐ Not Recommended ☐ Remarks _____

Township of Val Rita-Harty Public Works Supervisor (335-6146) _____ Date: _____ 201

Recommended ☐ Not Recommended ☐ Remarks _____

Township of Val Rita-Harty Fire Chief (335-6146) _____ Date: _____ 201

Recommended ☐ Not Recommended ☐ Remarks _____

Ontario Provincial Police Sergeant (335-2238) _____ Date: _____ 201

Recommended ☐ Not Recommended ☐ Remarks _____

Northern Ontario Wires (1-800-619-6722) _____ Date: _____ 201

Recommended ☐ Not Recommended ☐ Remarks _____

Ministry of Transportation (272-4333) _____ Date: _____ 201

Recommended ☐ Not Recommended ☐ Remarks _____

Northern Telephone Cust. Service Manager (335-6097) _____ Date: _____ 201

Recommended ☐ Not Recommended ☐ Remarks _____

Hydro One Area Manager (335-2334) _____ Date: _____ 201

Recommended ☐ Not Recommended ☐ Remarks _____

Ambulance Services (337-6111) _____ Date: _____ 201

Recommended ☐ Not Recommended ☐ Remarks _____

Town of Kapuskasing Chief Bldg Official/Inspector _____ Date: _____ 201

Recommended ☐ Not Recommended ☐ Remarks _____

SCHEDULE “E”
TO BY-LAW NO. 1010-15
CERTIFICATE OF COMPLIANCE



TOWNSHIP OF VAL RITA-HARTY CERTIFICATE OF COMPLIANCE

**PLEASE BE ADVISED THAT THE CONSTRUCTION/RENOVATION
COMPLETED AT _____ IS IN
CONFORMANCE WITH BUILDING BY-LAW No. 1010-15 and
THE ONTARIO BUILDING CODE.**

Dated this _____ of _____ 20 .

Chief Building Official

SCHEDULE “F”

TO BY-LAW NO. 1010-15

PRESCRIBING FORMS

Form 1	Application for Permit
Form 2	Order to Comply
Form 3	Order Not to Cover or Enclose
Form 4	Order to Uncover
Form 5	Stop Work Order
Form 6	Order Requiring Tests and Samples
Form 7	Designer information
Form 8	Energy Efficiency Design Summary

Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the Building Code Act.

For use by Principal Authority

Application number:	Permit number (if different):
Date received:	Roll number:

Application Submitted to: The Town of Kapuskasing

A. Project Information			
Building Number, Street Name:		Unit Number:	Lot/Con:
Municipality:	Postal Code:	Plan number/other description:	
Project Value est. \$	Area of work (ft ²)		
B. Purpose of Application			
☐ New construction ☐ Addition to an existing building ☐ Alteration/repair ☐ Demolition ☐ Conditional Permit			
Proposed use of building:		Current use of building:	
Description of proposed work:			
C. Applicant Applicant is: ☒ Owner or ☒ Authorized agent of owner or ☒ Builder			
First and Last name (Corporation or partnership):			
Street address:		Unit Number:	Lot/Con:
Municipality:	Postal Code:	Province:	Email:
Telephone No.:	Fax No.: ()	Cell No.: ()	
D. Owner (if different from applicant)			
Last name/First name (Corporation or partnership):			
Street address:		Unit Number:	Lot/Con:
Municipality:	Postal Code:	Province:	Email:
Telephone No.:	Fax No.: ()	Cell No.: ()	
E. Builder			
Last name/First name (Corporation or partnership):			
Street address:		Unit Number:	Lot/Con:
Municipality:	Postal Code:	Province:	Email:
Telephone No.:	Fax No.: ()	Cell No.: ()	
F. Taron Warranty Corporation (Ontario New Home Warranty Program)			
i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G. ☐ Yes ☐ No			
ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ? ☐ Yes ☐ No			
iii. If yes to (ii) provide registration number(s)			
G. Required Schedules			
i. Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.			
ii. Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.			
H. Completeness and Compliance with applicable law			
i. This application meets all requirements of clauses 1.3.1.3 (5)(a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted to be paid when the application is made) ☐ Yes ☐ No			
ii. This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> . ☐ Yes ☐ No			
iii. This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law. ☐ Yes ☐ No			
iv. The proposed building, construction or demolition will not contravene any applicable law. ☐ Yes ☐ No			
I. Declaration of applicant			
I _____ (print name) certify that:			
1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.			
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.			
Date _____		Signature of applicant _____	
Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the Building Code Act, 1992, and will be used in the administration and enforcement of the Building Code Act, 1992. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing, 777 Bay St., 2nd Floor, Toronto, Ontario M5S 2E5 (416) 595-9585.			

ORDER TO COMPLY

pursuant to Section 12(2) of the Building Code Act, 1992 and amendments thereto

ISSUED TO: _____ PERMIT/APPLICATION NO.: _____

DATE ISSUED: _____ WORK: _____

LOCATION: _____

The inspection on or about _____ at the above-referenced address found the following contravention(s) with the Building Code Act, 1992 or the Ontario Building Code. You are hereby ordered to correct the contraventions itemized below immediately, by the dates listed below, or by _____:

Item	Description and Location	Required action and comply date
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Order issued by: _____ BCIN _____

Telephone No. 337-4262 or 337-4263

Signature: _____

Note:

- It is illegal to obstruct the visibility of a posted Order. It is also illegal to remove a posted Order unless authorized by an inspector (Building Code Act, 1992 s.20)
- An Order may be appealed to The Superior Court of Justice (Building Code Act, 1992 s.25). It may also be appealed to the Building Code Commission concerning the sufficiency of compliance with the technical requirements of the Ontario Building Code. (Building Code Act, 1992 s.24)
- Failure to comply with this order is an offence which could result in a Stop Work Order. (Building Code Act, 1992 s.14)
- Failure to comply with this order is an offence which could result in a fine. (Building Code Act, 1992 s.36)
- No construction affected by this order is to be covered until inspected and approved. (Building Code Act, 1992 s. 13)

FAILURE TO COMPLY WITH THIS ORDER IS A CONTRAVENTION OF THE BUILDING CODE ACT, 1992, AND AMENDMENTS THERETO, AND MAY RESULT IN A FINE UPON CONVICTION OF NOT MORE THAN \$ 25,000. A FINE OF \$10,000 PER DAY UPON WHICH WORK ON THIS BUILDING/STRUCTURE CONTINUES AFTER THE DATE OF ISSUANCE OF THIS ORDER, MAY ALSO BE IMPOSED UPON CONVICTION.

ORDER NOT TO COVER OR ENCLOSE

pursuant to Section 13(1) of the Building Code Act, 1992 and amendments thereto

ISSUED TO: _____ PERMIT/APPLICATION NO.: _____

DATE ISSUED: _____ WORK: _____

LOCATION: _____

The above-reference building was inspected on or about _____.

You are hereby prohibited from covering or enclosing the parts of the building described below, pending an inspection. Please arrange for an inspection when the part of the building identified below is ready for inspection.

Item	Description of area not to cover or enclosed:
------	---

Order issued by: _____ BCIN _____

Telephone No. 337-4262 or 337-4263

Signature: _____

Note:

- It is illegal to obstruct the visibility of a posted Order. It is also illegal to remove a posted Order unless authorized by an inspector (Building Code Act, 1992 s.20)
- An Order may be appealed to The Superior Court of Justice (Building Code Act, 1992 s.25). It may also be appealed to the Building Code Commission concerning the sufficiency of compliance with the technical requirements of the Ontario Building Code. (Building Code Act, 1992 s.24)
- Failure to comply with this order is an offence which could result in an Order to uncover and / or a Stop Work Order. (Building Code Act, 1992 s.14)
- Failure to comply with this order is an offence which could result in a fine. (Building Code Act, 1992 s.36)

FAILURE TO COMPLY WITH THIS ORDER IS A CONTRAVENTION OF THE BUILDING CODE ACT, 1992, AND AMENDMENTS THERETO, AND MAY RESULT IN A FINE UPON CONVICTION OF NOT MORE THAN \$ 25,000. A FINE OF \$10,000 PER DAY UPON WHICH WORK ON THIS BUILDING/STRUCTURE CONTINUES AFTER THE DATE OF ISSUANCE OF THIS ORDER, MAY ALSO BE IMPOSED UPON CONVICTION.

ORDER TO UNCOVER

Pursuant to Section 13(6) of the Building Code Act, 1992 and amendments Thereto

ISSUED TO: _____ PERMIT/APPLICATION NO.: _____

DATE ISSUED: _____ WORK: _____

LOCATION: _____

The inspection on or about _____ at the above-referenced address found the following contravention(s) with the Building Code Act, 1992 or the Ontario Building Code.

- ☐ The part was covered or enclosed contrary to an Order Not to Cover No. _____
Dated _____.
- ☐ The notice was not given in the time prescribed by local by-law or regulation made under clause 7.(e) of the Building Code Act, 1992
- ☐ A reasonable time was not allowed after the notice was given for an inspection to be carried out; or
- ☐ The part has been constructed without a permit being issued.

You are hereby ordered to uncover or have uncovered, at your own expense, and make available for inspection the parts of the building described below immediately, or by _____.

Order issued by: _____ BCIN _____
Telephone No. 337-4262 or 337-4263

Signature: _____

Note:

- It is illegal to obstruct the visibility of a posted Order. It is also illegal to remove a posted Order unless authorized by an inspector (Building Code Act, 1992 s.20)
- An Order may be appealed to The Superior Court of Justice (Building Code Act, 1992 s.25). It may also be appealed to the Building Code Commission concerning the sufficiency of compliance with the technical requirements of the Ontario Building Code. (Building Code Act, 1992 s.24)
- Failure to comply with this order is an offence which could result in a Stop Work Order. (Building Code Act, 1992 s.14)
- Failure to comply with this order is an offence which could result in a fine. (Building Code Act, 1992 s.36)
- No construction affected by this order is to be covered until inspected and approved. (Building Code Act, 1992 s. 13)
-

FAILURE TO COMPLY WITH THIS ORDER IS A CONTRAVENTION OF THE BUILDING CODE ACT, 1992, AND AMENDMENTS THERETO, AND MAY RESULT IN A FINE UPON CONVICTION OF NOT MORE THAN \$ 25,000. A FINE OF \$10,000 PER DAY UPON WHICH WORK ON THIS BUILDING/STRUCTURE CONTINUES AFTER THE DATE OF ISSUANCE OF THIS ORDER, MAY ALSO BE IMPOSED UPON CONVICTION.

STOP WORK ORDER

pursuant to Section 14(1) of the Building Code Act, 1992 and amendments thereto

ISSUED TO: _____ PERMIT/APPLICATION NO.: _____

DATE ISSUED: _____ WORK: _____

LOCATION: _____

WORK ON THIS BUILDING/STRUCTURE IS HEREBY ORDERED STOPPED FORTHWITH.

The inspection on or about _____ at the above-referenced address found the following contravention(s) with the Building Code Act, 1992 or the Ontario Building Code. You are hereby ordered to immediately cease construction and/or demolition as specified below:

Item	Details
_____	_____
_____	_____
_____	_____
_____	_____

☐ Order to Comply number _____, Dated _____

☐ Order Not to Cover number _____, Dated _____

☐ Order to Uncover number _____, Dated _____

Order issued by: _____ BCIN _____

Telephone No. 337-4262 or 337-4263

Signature: _____

Note:

- It is illegal to obstruct the visibility of a posted Order. It is also illegal to remove a posted Order unless authorized by an inspector (Building Code Act, 1992 s.20)
- An Order may be appealed to The Superior Court of Justice (Building Code Act, 1992 s.25). It may also be appealed to the Building Code Commission concerning the sufficiency of compliance with the technical requirements of the Ontario Building Code. (Building Code Act, 1992 s.24)
- Failure to comply with this order is an offence which could result in an Order to uncover and / or a Stop Work Order. (Building Code Act, 1992 s.14)
- Failure to comply with this order is an offence which could result in a fine. (Building Code Act, 1992 s.36)
- When a Stop Work Order is issued, no person shall perform any act in the construction or demolition of the building in respect of which the order is made other than work necessary to carry out an Order to Comply, the Order Not to Cover, or the Order to Uncover. (Building Code Act, 1992 s.14)

FAILURE TO COMPLY WITH THIS ORDER IS A CONTRAVENTION OF THE BUILDING CODE ACT, 1992, AND AMENDMENTS THERETO, AND MAY RESULT IN A FINE UPON CONVICTION OF NOT MORE THAN \$ 25,000. A FINE OF \$10,000 PER DAY UPON WHICH WORK ON THIS BUILDING/STRUCTURE CONTINUES AFTER THE DATE OF ISSUANCE OF THIS ORDER, MAY ALSO BE IMPOSED UPON CONVICTION.

ORDER REQUIRING TESTS & SAMPLES

pursuant to Section 18(1) of the Building Code Act, 1992 and amendments thereto

ISSUED TO: _____ PERMIT/APPLICATION NO.: _____
DATE ISSUED: _____ WORK: _____
LOCATION: _____

This inspection on or about _____ at the above-referenced address found the need for the following tests and samples.

You are hereby ordered at your expense to take and supply to the undersigned the tests and samples described below by _____.

Item	Test and sample required
------	--------------------------

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Order issued by: _____ BCIN _____
Telephone No. 337-4262 or 337-4263

Signature: _____

Note:

- It is illegal to obstruct the visibility of a posted Order. It is also illegal to remove a posted Order unless authorized by an inspector (Building Code Act, 1992 s.20)
- An Order may be appealed to The Superior Court of Justice (Building Code Act, 1992 s.25). It may also be appealed to the Building Code Commission concerning the sufficiency of compliance with the technical requirements of the Ontario Building Code. (Building Code Act, 1992 s.24)
- Failure to comply with this order is an offence which could result in a fine. (Building Code Act, 1992 s.36)

FAILURE TO COMPLY WITH THIS ORDER IS A CONTRAVENTION OF THE BUILDING CODE ACT, 1992, AND AMENDMENTS THERETO, AND MAY RESULT IN A FINE UPON CONVICTION OF NOT MORE THAN \$ 25,000. A FINE OF \$10,000 PER DAY UPON WHICH WORK ON THIS BUILDING/STRUCTURE CONTINUES AFTER THE DATE OF ISSUANCE OF THIS ORDER, MAY ALSO BE IMPOSED UPON CONVICTION.

Schedule 1 : Designer Information

A. Project Information		
Building no., Street name:	Unit no.:	Legal Description:
Municipality:	Postal code:	
B. Individual who reviews and takes responsibility for design activities		
Name:	Firm:	
Street address:	Unit no.	
Municipality:	Postal Code:	Province:
Telephone no.:	Cell no.:	
C. Design activities undertaken by individual identified in Section B. [Building Code Table 2.20.2.1]		
☐ House ☐ Small Buildings ☐ Large Buildings ☐ Complex Buildings	☐ HVAC – House ☐ Building Services ☐ Detection, Lighting and Power ☐ Fire Protection	☐ Building Structural ☐ Plumbing - House ☐ Plumbing – All Buildings ☐ On-Site Sewage Systems
Description of designer's work:		
D. Declaration of Designer		
I declare that: ☐ I review and take responsibility for the design work on behalf of a firm registered under subsection 2.17.4 of the Building Code. I am qualified, and the firm is registered in the appropriate classes / categories. Individual BCIN: Firm BCIN: ☐ I review and take responsibility for the design work and am qualified in the appropriate category as an "other designer" under subsection 2.17.5 of the Building Code. Individual BCIN: Basis for exemption from registration: ☐ The design work is exempt from the registration and qualification requirements of the Building Code. Basis for exemption from registration I certify that: 1. The information contained in this schedule is true to the best of my knowledge. 2. I have authority to bind the corporation or partnership (if applicable) Date: _____ Signature of Designer: _____		

FORM 8
Energy Efficiency Design Summary
(Part 9 Residential)

This form to be completed & signed by the person who reviews and takes responsibility for the energy efficiency design of the project
Information on completing this form is contained on the reverse

For use by Principal Authority	
Application No:	Model/Certification Number

A. Project Information

Building number, street name		Unit number	Lot/Con
Municipality	Postal code	Reg. Plan number / other description	

B. Compliance Option

☐ <i>SB-12 Prescriptive</i> [SB-12 - 2.1.1.]	Table: _____ Package: _____
☐ <i>SB-12 Performance*</i> [SB-12 - 2.1.2.]	* Attach energy performance calculations using an approved software
☐ <i>Energy Star®*</i> [SB-12 - 2.1.3.]	* Attach BOP form. House must be labeled on completion by Energy Star
☐ <i>EnerGuide 80®*</i>	* House must be evaluated by NRCan advisor and meet a rating of 80

C. Project Design Conditions

Climatic Zone (SB-1):	Heating Equipment Efficiency	Space Heating Fuel Source
☐ Zone 1 (< 5000 degree days)	☐ ≥ 90% AFUE	☐ Gas ☐ Propane ☐ Solid Fuel
☐ Zone 2 (≥ 5000 degree days)	☐ ≥ 78% < 90% AFUE	☐ Oil ☐ Electric ☐ Earth Energy
Windows+Skylights+Glass Doors		Other Building Conditions
Gross Wall Area = _____ m ²	% Windows+ _____ %	☐ ICF Basement ☐ Walkout Basement ☐ Log/Post&Beam
Gross Window+ Area = _____ m ²		☐ ICF Above Grade ☐ Slab-on-ground

D. Building Specifications

Building Component	RSI / R values	Building Component	Efficiency Ratings
Thermal Insulation		Windows & Doors¹	
Ceiling with Attic Space		Windows/Sliding Glass Doors	
Ceiling without Attic Space		Skylights	
Exposed Floor		Mechanicals	
Walls Above Grade		Space Heating Equip. ²	
Basement Walls		HRV Efficiency (%)	
Slab (all >600mm below grade)		DHW Heater (EF)	
Slab (edge only ≤600mm below grade)		NOTES	
Slab (all ≤600mm below grade, or heated)		1. Provide U-Value in W/m2.K, or ER rating 2. Provide AFUE or indicate if condensing type combined system used	

E. Performance Design Verification [complete applicable sections if *SB-12 Performance*, *Energy Star* or *EnerGuide80* options used]

SB-12 Performance:	
The annual energy consumption using Subsection 2.1.1. SB-12 Package _____ is _____ GJ (1 GJ =1000MJ)	
The annual energy consumption of this house as designed is _____ GJ	
The software used to simulate the annual energy use of the building is: _____	
The building is being designed using an air leakage of _____ air changes per hour @50Pa.	
<i>Energy Star</i> . BOP form attached. The house will be labeled on completion by:	
<i>Energy Star</i> and <i>EnerGuide80</i> : Evaluator/Advisor/Rater Name:	Evaluator/Advisor/Rater Licence #:

F. Declaration [by the person who reviews and takes responsibility for the energy efficiency design]

I certify that I have reviewed the design documents submitted with the permit application, that the information contained on this form is consistent with the design documents, and that information used in any annual energy use calculations, if applicable, is a true representation of the design documents.		
Name	Signature	Date:

SCHEDULE “G”
TO BY-LAW NO. 1010-15
CODE OF CONDUCT
OF THE MUNICIPALITY OF VAL RITA-HARTY

Purpose

The purposes of this code of conduct are:

- a) To promote appropriate standards of behavior by building officials in the exercise of their powers and performance of their duties.
- b) To prevent practices that may constitute an abuse of power, and
- c) To promote appropriate standards of honesty and integrity.

Standards of Conduct and Professionalism

The Corporation of the Town of Kapuskasing Building Officials undertake at all times to:

- a) Act in the public interest, particularly with regard to the safety of building works or structures;
- b) Maintain their knowledge and understanding of the best building practice, the building laws and regulations relevant to their building certifying functions;
- c) Commit themselves to a process of continuous education so as to constantly be aware of developments in building design, practice and law relevant to their duties;
- d) Comply with the provisions of Building Code Act, the Ontario Building Code and any other Act or Law that regulates or governs Building Officials or their functions;
- e) Avoid situations where there may be, or where there may reasonably appear to be, a conflict between their duties to their clients, their profession, their peers and the public at large and their personal interests;
- f) Not act beyond their level of competence or outside their area of expertise;
- g) Apply all relevant building laws, regulations and standards strictly and without favour and independent of influence of interested parties;
- h) Perform their inspections and certifying duties impartially and in accordance with the highest professional standards;
- i) Not divulge any confidential or sensitive information or material, that they became privy to in the performance of their duties, except in accordance with the laws governing freedom of information and protection of privacy;
- j) To avoid any conduct that could bring Building Officials or the Municipality of Val Rita-Harty into disrepute;
- k) Extend professional courtesy to all;
- l) Accept responsibility for the conduct of their subordinate employees;
- m) Maintain current accreditation to perform functions assigned to them;
- n) Take all reasonable steps to ascertain and document all available facts relevant to the performance of their duties;
- o) Exemplify compliance with all regulations and standards that govern building construction, health and safety or other matters related to their status as a Building Official.

Guideline for responding to misconduct allegations

The Building Code Act provides that the performance of Building Officials will be measured against this code of conduct. In response to any allegation of a breach of this code, the Chief Building Official shall direct an investigation and where appropriate, recommend disciplinary action against any Building Official who fails to comply with this code of conduct. Where the allegation is against the Chief Building Official, Council will direct the investigation and make such recommendations as are reasonable.

In determining the appropriate discipline, the Chief Building Official or Council will have regard to the relevance of the conduct to the official's powers and responsibilities as well as severity of any misconduct.

Disciplinary Action arising from the violations of this code of conduct is the responsibility of the Municipality of Val Rita-Harty administration and is subject to relevant employee agreements, employment law and standards.

CONCESSION ROAD 4 & 5

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CHEMIN DE LA FRONTIERE 1-29

7
COUTURE

AVE.

HIGHWAY

330	328	326	324
TRANS-CANADA			

NO.

Harty

TOWNSITE

