

**THE CORPORATION OF THE TOWN OF BANCROFT
BY-LAW NO. 74-2025**

**Being a By-Law to Regulate, Govern and
Licence Owners and Drivers of Taxicabs
and Limousines in the Town of Bancroft.**

WHEREAS Section 151 (1) of the Municipal Act, S.O. 2001, as amended, provides that a Municipality may provide for a system of licences with respect to a business and may prohibit the carrying on or engaging in the business without a licence. It further provides that a Municipality may refuse to grant a licence or may revoke or suspend a licence;

AND WHEREAS Section 151 (1) of the Municipal Act, S.O. 2001, as amended, provides a municipality may: impose conditions as a requirement of obtaining, continuing to hold or renewing a licence, including special conditions, as a requirement of continuing to hold a licence at any time during the term of the licence; and to licence regulate or govern real and personal property used for the business and the persons carrying it on or engaged in it;

AND WHEREAS Section 156 (1) of the Municipal Act, S.O. 2001, as amended, provides a municipality may establish the rates or fares to be charged for the conveyance of property or passengers either wholly within the municipality or to any point outside the municipality; provide for the collection of rates or fares charged for the conveyance; and limit the number of Taxicabs or any class of them;

AND WHEREAS Council deems it expedient to provide a By-Law governing, regulating, and licensing taxicabs and limousines for the purposes of public safety.

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Town of Bancroft enacts as follows:

1.0 DEFINITIONS

“Applicant” means a person applying for a licence, or renewal of a licence or a person whose licence is being considered for revocation or suspension pursuant to this By-Law.

“AODA” means or references the Accessibility for Ontarians with Disabilities Act, as it may be amended, from time to time.

“By-Law Enforcement Officer” means any person appointed by the Town to enforce its By-Laws.

“Clerk” means the person appointed by By-Law of the Town of Bancroft as the Municipal Clerk, and their Deputies and designates.

“Council” means the Council for The Corporation of the Town of Bancroft.

“Driver’s Abstract” means an Ontario Ministry of Transportation Driver Record Search indicating any and/or the number of demerit points and types of offences in the previous three years.

“Fare” means the amount charged for a trip regardless of the number of persons, together with any additional charges allowed pursuant to this By-Law.

“Licence” means a licence to operate a taxicab or limousine pursuant to this By-Law.

“Licencee” means the recipient of any licence required within this By-Law.

“Licensed” means licensed under this By-Law and not in breach of the provisions hereof.

“Limousine” means a motor vehicle kept or solely used for hire for the conveyance of passengers by reservation only and solely on an hourly basis, which has seating for no more than the manufacturers specified number of passengers and a sufficient number of seatbelts for each driver and passenger, is not equipped with a Taxicab Meter and shall not include a taxicab.

“Owner” means any person owning a Taxicab or Limousine or Taxicabs or Limousines licensed as such or required to be licensed as such under this By-Law and includes a person having the possession or control of a Taxicab or Limousine under a conditional sale agreement, rental, leasing agreement or other arrangement.

“Owner’s Plate” means a metal plate, plastic plate or laminated sticker issued to a Taxicab or Limousine Owner containing the assigned and registered number.

“Passenger” means any person other than the Taxi Driver who is seated or otherwise situated within a Taxicab or Limousine.

“Person” shall include a natural individual and their heirs, executors, administrators or other legally appointed representatives, a corporation, partnership, or other form of business association.

“Criminal Record Check” means the documentation from a Police Records Search and Vulnerable Sector Screening performed by the local police service.

“Provincial Offences Officer” means a person appointed as such by Council pursuant to the authority of the Provincial Offences Act and shall also include a police officer.

“Safety Standard Certificate” means a safety standard certificate issued pursuant to the Highway Traffic Act and Regulations for a specific vehicle, which attests to the mechanical fitness of such vehicle, signed by a registered mechanic who is not the Owner or employed by the Owner of the Taxicab or Limousine.

“Tariff Card” means the card issued by the Clerk showing the tariffs for Fares as set forth in Schedule “B” of this By-Law.

“Taxicab” or “Taxi” means a motor vehicle as defined in the Highway Traffic Act, other than a carpool vehicle, having a seating capacity of not more than six persons, exclusive of the driver, hired for one specific trip for the transportation exclusively of one person or group of persons, one fare or charge only being collected or made for the trip, that is licensed as a taxicab by a municipality and shall not include a Limousine.

“Taxi Driver” means a taxicab or limousine driver licensed or required to be licensed under this By-Law and shall include owners and operators.

“Taxicab Meter” means a device or instrument affixed to a Taxicab which measures mechanically or electronically, the distance driven and the time waiting upon which the fare is based that computes the amount of the fare chargeable for any trip for which a fare is chargeable.

“Trip” means the distance and time traveled or estimated to be traveled, measured from the time and location where the passenger/s or goods entered the Taxicab or Limousine to the time and location where the passenger/s or goods reached their destination, and left the Taxicab or Limousine.

“Trip Sheet” means the written record of the details of each trip as recorded by the taxi Driver.

2.0 LICENSING REQUIREMENTS

2.1 Administration

- 2.1.1 Administration of this By-Law shall be the responsibility of the Clerk who is hereby authorized to issue Licences in accordance with the provisions of this By-Law.
- 2.1.2 The Clerk shall keep appropriate records of all Licences issued and retain these records in accordance with any Retention By-Law(s) or policies as applicable.
- 2.1.3 The Clerk is responsible for reviewing and responding to any complaints or non-compliance issues in respect to this By-Law.
- 2.1.4 The Clerk is authorized to delegate all or a portion of their responsibilities.

2.2 General Licensing Requirements

- 2.2.1 All Taxicab or Limousine Owners and Taxi Drivers in the Town of Bancroft shall hold a valid Taxicab or Limousine Licence issued by the Municipality.
- 2.2.2 No Owner shall operate or permit operation of a Taxicab or Limousine, or accept calls in any manner for Taxicabs or Limousine within the Town of Bancroft, unless that Owner holds a valid Taxicab or Limousine Licence
- 2.2.3 No licence shall be required for the operation of a Taxicab or Limousine provided such Taxicab or Limousine holds a valid licence from another municipality and is operating for the sole purpose of discharging a passenger who was picked up outside the boundaries of the Town of Bancroft or is under contract with a school board, or government agency.
- 2.2.4 Licences shall not be leased, subleased, transferred, assigned or used by any person other than the licensee.
- 2.2.5 The term of each Licence shall, unless otherwise expressed on the Licence, be valid from the date it is issued or renewed until, and including, the 31st day of December of the same year, unless said Licence is suspended, revoked, amended, or voluntarily relinquished to the Clerk sooner.
- 2.2.6 Every application for a renewal of any Licence issued pursuant to this By-Law shall be delivered to the Clerk, in person, by November 30th prior to the Licence expiring. When an application for renewal of a Licence is delivered to the Clerk or their designate after the expiry date of the licence, the applicant shall submit an application as a new applicant.
- 2.2.7 No person shall be licensed as a Taxicab or Limousine Owner or Driver unless they:
 - i. are a citizen of Canada, or are legally able to work in Canada;
 - ii. hold a valid Driver's Licence issued by the Province of Ontario which permits the operation of a passenger vehicle;
 - iii. provide a completed application in the form required by the Clerk;
 - iv. pay the prescribed licence fee to the Clerk as set out in Schedule "B";
 - v. and otherwise agree to comply with all provisions of this By-Law.
- 2.2.8 The Clerk may require an applicant to provide additional information, which at their discretion is deemed relevant to the application.
- 2.2.9 Submission of the required fees and completed application does not entitle the applicant to a licence. The applicant shall not operate prior to obtaining an approved licence and plate.
- 2.2.10 No Person who holds a Licence shall discriminate against any person because of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status, disability or otherwise contravene the Human Rights Code.

2.3 Notice of Change of Information

- 2.3.1 If contact information for the Licensee changes during the term of the Licence issuance period, as denoted on the licence, the updated contact information shall be provided to the Clerk within five (5) business days.
- 2.3.2 If updated information is not provided in a timely manner, the Clerk may choose to revoke or suspend the licence.

3.0 TAXICAB OR LIMOUSINE OWNER REGULATIONS

3.1 Taxicab or Limousine Owner Licence Application

3.1.1 At the time of submission, the following must be provided:

- i. a completed application form as provided in Schedule “D”;
- ii. the current Ontario Ministry of Transportation passenger motor vehicle ownership permit in the applicant’s name for the vehicle or vehicles to be Licensed, or a copy of a lease agreement showing the applicant as lessee of the vehicle or vehicles to be licensed;
- iii. a Safety Standards Certificate issued within 36 days of the date of the application for the vehicle or vehicles to be licenced;
- iv. a current Ontario Standards Automobile Insurance Policy to show the vehicle or vehicle to be licensed are insured;
- v. a valid Certificate of Insurance which shows compliance with the provisions of this By-Law;
- vi. an Ontario Criminal Records Check (CRC) including Vulnerable Sector Check for the applicant which shall be obtained by the Applicant at their own expense;
- vii. a valid Liquor Delivery Licence, if applicable;
- viii. the prescribed licence fees payment in full;
- ix. in addition to the provisions of this section, the vehicle to be used shall be inspected to ensure compliance with this By-Law prior to issuance of the licence. This inspection shall not serve as a replacement or an addition to a Vehicle Safety Standard Inspection; and
- x. Two (2) identical, unaltered passport photos.

3.1.2 Two licences are governed by this document, the Owner’s Licence and the Taxi Driver’s Licence. The Owner’s Licence is required for each vehicle owned for use as a Taxicab or Limousine. The Taxi Driver’s Licence is required for each individual Driver who intends to operate a licensed Taxicab or Limousine.

3.1.3 When an Owner disposes of a Taxicab or Limousine and acquires a replacement vehicle, the Owner shall submit to inspection and provide the updated documentation required under Section 3.1.1 (ii, iii, iv, v & ix) of this By-Law for the new vehicle for an Owner’s Licence. Further, they shall attend the Municipal Office to return the Owner’s Plate and to have the Owner’s Licence amended to reflect the change.

3.1.4 Up-to-date and valid documents shall be provided to the Clerk. If any document noted in Section 3.1.1 ceases to be valid and is replaced by any other document, it shall be provided within five (5) business days, this provision excludes Section 3.1.1 (i, iii, viii, ix and x).

3.2 Number of Owner Licences

3.2.1 The total number of Owner’s to be licensed in any single year shall be limited to two (2), while the total number of drivers to be licensed in any single year shall be limited to fourteen (14).

3.2.2 There shall be not more than eight (8) vehicles to be operated as taxicabs and four (4) vehicles to be operated as limousines in total in the Town of Bancroft.

3.2.3 No more than four taxicab licences and two limousine licences shall be issued to any one owner in any given year.

3.2.4 All renewal requests shall be prioritized and issued prior to any new licence. New licences shall be issued on a first-come, first-served basis.

3.3 Taxicab or Limousine Owner Licence General Provisions

3.3.1 Owners shall keep the original Ontario Ministry of Transportation passenger motor vehicle ownership permit issued for that Taxicab or Limousine in their vehicle at all times.

3.3.2 Owners shall keep a copy of their current Ontario Standards Automobile Insurance Policy in the vehicle.

3.3.3 Owners shall be responsible for ensuring that only those persons who hold

- a valid Taxi Driver's Licence in the Town of Bancroft operate the vehicles they licence.
- 3.3.4 All licensed taxicabs or limousines shall have the following:
- i. a current Owner's Plate firmly attached in a clearly visible location on the outside of the vehicle
 - ii. the current Schedule "B" Tariff & Fees Card in a clearly visible location inside the vehicle
 - iii. the current Owner's Licence
- 3.3.5 No owner or driver shall operate a taxicab in the Town of Bancroft without being equipped with an electronically illuminated sign which is securely attached to the top of the taxicab indicating that the vehicle is a Taxicab and showing the name and telephone number of the Owner of the Licenced Taxicab.
- 3.3.6 No owner or driver shall operate a taxicab in the Town of Bancroft without being equipped with an illuminated Taxi Meter positioned in plain view of the passengers, with a flag or light to indicate when it is engaged. The rates used by the taxi meter shall be those prescribed in Schedule "B".
- 3.3.7 The owner shall repair any mechanical defect in the Taxicab or Limousine within a reasonable time to maintain the safe operation of the vehicle.
- 3.3.8 The owner shall clearly display the business name on the exterior of the taxicab. A owner may display the business name on the exterior of the limousine.
- 3.3.9 The owner shall keep a daily Trip Sheet showing the following information, for each Taxicab or Limousine:
- i. the Provincial Motor Vehicle Permit Number for the Taxicab or Limousine;
 - ii. the name of the Taxi Driver(s);
 - iii. a record of all trips made by the Taxicab or Limousine that day;
 - iv. the date, time, and location of the beginning and the termination of each trip; and
 - v. the amount of the fare collected for each trip; and
 - vi. retain all Trip Sheets for at least twelve (12) months and make them available for inspection at the request of the Clerk, their designate, or Provincial Offences Officer.

3.4 Prohibited Taxicab or Limousine Owner Actions

- 3.4.1 Owners shall not permit a Taxicab or Limousine to be operated with mechanical defects of which the Owner is aware.
- 3.4.2 Owners shall not affix, nor permit any person to affix, an Owner's Plate to any vehicles except the vehicle for which it was issued.
- 3.4.3 Owners shall not permit Taxicabs or Limousine for which they hold a licence to be operated if the vehicle, including the interior, is in poor repair, dirty, unsanitary, significantly rusted, or has exterior body damage.

3.5 Inspections

- 3.5.1 The Clerk or their designate may request an inspection at any time, with or without cause. Upon receipt of a Notice to Inspect the Owner or a Driver shall attend the appointed time and location.
- 3.5.2 After an inspection, the Clerk or their Designate may request in writing a valid Safety Standard Certificate attesting to the mechanical fitness of the vehicle.

3.6 Transportation of Children to and from School

- 3.6.1 A Taxi Driver shall not permit a child to stand in the Taxicab while it is in motion.
- 3.6.2 A Taxi Driver must not operate a Taxicab unless every child is secured with a seatbelt.
- 3.6.3 All Taxicab vehicles shall affix a sign not less than 11" by 14" in size which clearly displays the wording "School Vehicle" in black lettering on a white or yellow background when actively engaged in transporting children to or from school.

4.0 TAXI DRIVER REGULATIONS

4.1 Taxi Driver Licence Application

4.1.1 At the time of submission, the following must be provided:

- i. a completed application form as provided in Schedule D;
- ii. a valid Ontario Driver's Licence which permits the operation of a passenger vehicle;
- iii. an Ontario Criminal Records Check (CRC) for the applicant which shall be obtained by the Applicant at their own expense in accordance with Schedule "A"
- iv. a current Driver's Abstract which shall be obtained by the applicant at their own expense in accordance with Schedule "A";
- v. in the case of renewal applications only, the applicant shall provide a commissioned affidavit declaring there are no active charges on their Driver's Record at the time of the annual renewal.
- vi. Two (2) identical, unaltered passport photos

4.2 Taxi Driver Licence General Provisions

- 4.2.1 All Licensed Taxi Drivers shall ensure that all items as listed in Section 3.3.4 are visible as required, present, in working-order as applicable, and have not been tampered with.
- 4.2.2 All Licensed Taxi Drivers shall carry a valid Ontario Driver's Licence at all times when operating a Taxicab or Limousine
- 4.2.3 Drivers may refuse to serve any person who:
 - (i) is threatening or disorderly;
 - (ii) refuses to give a destination;
 - (iii) is in possession of an animal, other than a service animal
 - (iv) is eating or drinking any food or beverage;
 - (v) has not paid a previous fare; or is, in the opinion of the Driver, unable or unwilling to pay the fare and has been unable to satisfy the Driver that he has the funds to pay the fare;
 - (vi) refuses to extinguish smoking materials;
 - (vii) is in possession of any illegal or toxic substances;
 - (viii) has in their possession any weapons or devices that may cause bodily harm in the opinion of the Driver; and/or
 - (ix) wants to be driven to a remote or isolated location;
- 4.2.4 Drivers shall not operate a taxicab or Limousine if the vehicle, including the interior, is in poor repair, dirty, unsanitary, significantly rusted, or has exterior body damage.
- 4.2.5 Drivers shall drive the Taxicab in the most direct travelled route to the point of the destination unless otherwise directed by the passenger or unless deemed the safest route by the Driver.
- 4.2.6 Drivers shall levy fares in accordance with Schedule "B".
- 4.2.7 Drivers shall issue a receipt for the fare to the passenger when one is requested.
- 4.2.8 All Drivers operating in the Town of Bancroft shall allow a Provincial Offences Officer to examine the vehicle and licence, when requested, to ensure that they are conforming to all sections of this By-law.

4.3 Prohibited Taxi Driver Actions

- 4.3.1 Taxi Drivers shall not carry liquor, wine or beer in any Taxicab or Limousine at any time provided that this paragraph shall not be intended to exclude the carrying of the liquor, wine or beer of any passenger in the Taxicab or Limousine or as otherwise permitted by a valid "Liquor Delivery Service Licence" obtained from the Alcohol and Gaming Commission of Ontario (AGCO).
- 4.3.2 Taxi Drivers shall not smoke, or permit anyone to smoke, any pipe, cigar, cigarette, or any nicotine product, in any Taxicab or Limousine.
- 4.3.3 Taxi Drivers shall not carry any passenger, other than paying passengers, while the vehicle is being used as a Taxicab or Limousine or while on duty, or carry in a Taxicab or Limousine a greater number of passengers than is

- set out in the vehicle manufacturer's rating of seating capacity for such vehicle.
- 4.3.4 Taxi Drivers shall not obstruct or interfere in any way with the normal use of the Taxicab stand or interfere with the surrounding traffic including parking in any signed and/or prohibited 'no parking' or 'no stopping' zones.
 - 4.3.5 Driving a Taxicab or Limousine with luggage or any object placed in, hung on, or attached to the vehicle in such a manner as will obstruct the Driver's view of the highway is strictly prohibited.
 - 4.3.6 Taxi Drivers shall not take, consume, or have in the Driver's possession any alcohol, drugs, or intoxicants while they are in charge of a Taxicab or Limousine. This shall result in revocation of their Taxi Drivers Licence immediately and indefinitely.
 - 4.3.7 Taxi Drivers shall not engage in soliciting their passengers for any purpose whatsoever.
 - 4.3.8 Taxi Drivers shall not be required to provide change for any note larger than fifty (50) dollars unless the Fare is at least one-half (½) of the value of the note.
 - 4.3.9 Taxi Drivers shall not charge any fare for the time elapsed due to early arrival of the Taxicab in response to a call for the vehicle to arrive at a fixed time.

5.0 INSURANCE

5.1 Requirement to Hold Insurance

- 5.1.1 A licensed Owner shall hold at all times, and further shall provide proof of, current and valid Ontario standard automobile insurance in the amount of \$2,000,000.00 per occurrence (exclusive of interest and costs) against loss or damage resulting in bodily injury to or the death of one or more persons, or from loss or damage to property resulting from any one incident; and the said policy shall make provision for passenger hazard in an amount of not less than \$2,000,000.00.
- 5.1.2 The insurance policy shall clearly acknowledge that the vehicle is being used for purposes of a Taxicab or Limousine and shall include all necessary coverages as are reasonable for the transportation of persons and/or property.
- 5.1.3 When a Licensed Owner ceases to hold a current and valid insurance policy, as described in 5.1.1, the Licence shall be deemed to be suspended as of the date of cessation of insurance.

5.2 Cessation of Insurance

- 5.2.1 When a Licence is suspended due to invalid insurance, whether through cancellation by the policy holder, or insurance company, the Owner shall immediately remove and return the Owner's Plate to the Municipal Office.
- 5.2.2 All insurance renewal policies or certificates of insurance shall be filed with the Clerk five (5) days prior to the expiry date of the current insurance policy.

6.0 REVOCATION, SUSPENSION AND CANCELLATION OF LICENCE

6.1 Clerk's Right to Revoke, Cancel or Suspend a Licence

- 6.1.1 The Clerk may revoke, suspend, cancel or refuse to issue or renew a licence where the Clerk believes there has been a breach or lack of compliance with any provision in this By-Law, or any other law as it may apply.
- 6.1.2 In the event any of the documents required in section 2.2.7 or section 3.1.1, as applicable to each type of licence, become suspended, cancelled, or otherwise invalid the Licence as issued by the Clerk shall be suspended immediately.
- 6.1.3 A Licence in suspension shall be cancelled without any refund of licence fees, after 60 days, unless otherwise determined by the Clerk, or their designate.
- 6.1.4 Notice of a Decision to Revoke, Cancel or Refusal to Issue/Renew shall be provided to the Applicant by registered mail.

6.2 Surrender of a Licence

- 6.2.1 When a licence issued under this By-Law has been suspended, cancelled, or revoked, the holder of the Licence shall return their Licence, and if applicable, their Owner Plate, to the Clerk within five (5) business days of receipt.
- 6.2.2 Upon failure to renew a Licence, or in the event of revocation, cancellation, or suspension, the Licencee shall not refuse to deliver, obstruct, or prevent the By-Law Enforcement Officer from obtaining the Licence or Owner Plate.

7.0 ACCESSIBILITY STANDARDS

7.1 Compliance with Accessibility Requirements

- 7.1.1 All Licencee's shall comply with any Accessibility Policies as enacted by the Town of Bancroft.
- 7.1.2 Taxicab or Limousine Owners and Drivers shall not:
- i. charge a higher fee or additional fee for persons with disabilities than a person without a disability for the same service provided;
 - ii. charge a fee for the storage or transportation of mobility aids or mobility devices.
- 7.1.3 All signage used in and on the taxicab or limousine shall comply with AODA regulations as set out by the Province of Ontario.
- 7.1.4 Vehicle registration and identification information shall be provided in an accessible format for persons with disabilities who may use taxicab or limousine services and includes the ability to provide information in large print format and braille.
- 7.1.5 It is the responsibility of the Taxicab or Limousine Owners and Drivers to maintain their compliance with accessibility standards as they may be enacted by the Town of Bancroft or through AODA legislature.
- 7.1.6 Contravention of AODA requirement is cause for immediate revocation of all licences issued to Owners and Drivers.

8.0 SCHEDULES

- 8.1 All schedules referred to in this By-Law and attached hereto are deemed to be part of this By-Law.

9.0 ENFORCEMENT PROVISIONS

- 9.1 This By-Law shall be enforced by the Municipal By-Law Enforcement Officer or their designate.

10.0 ADMINISTRATIVE PENALTIES

- 10.1 An Officer who finds that a person has contravened any provision of this By-Law may issue a penalty notice addressed to that person.
- 10.2 Any person who contravenes any provision of this By-Law, upon issuance of a penalty notice pursuant to Section 5 of the Administrative Penalty System By-Law 93-2022, shall be liable to pay to the Municipality an administrative penalty as set out in Schedule "C"
- 10.3 The penalty notice shall be given to the person to whom or to which it is addressed as soon as reasonably practicable and shall include the following information:
- i. Particulars of the contravention, including to which property it applies;
 - ii. The amount of the administrative penalty; and
 - iii. A statement advising that an administrative penalty will constitute a debt to the Municipality.
- 10.4 A person who has been issued a penalty notice shall pay the administrative penalty within fifteen (15) days from the date the notice was issued.
- 10.5 An administrative penalty that is deemed to be confirmed constitutes a debt to the Municipality and may be added to the tax roll of the owner's property.

11.0 SERVICE OF DOCUMENTS

- 11.1 The Municipality may serve any document under this By-Law, including but not limited to a penalty notice, personally to the person named on the notice, by registered or regular mail addressed to the person to whom the document is to be given at the person's last known address.
- 11.2 Service by registered or regular mail under subsection 10.1 shall be deemed to have been made on the fifth day after the day of mailing.
- 11.3 A person's last known address includes the address provided by the person to the Municipality as identified in the property tax file.

12.0 OFFENCE & PENALTY PROVISIONS

- 12.1 Every person who contravenes any provision of this By-Law is guilty of an offence and on conviction is liable to a fine as provided for in the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended.
- 12.2 If this By-Law is contravened and a conviction entered, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may, in addition to any other remedy and to any penalty that is imposed, make an order prohibiting the continuation or repetition of the offence by the person convicted.

13.0 SEVERABILITY

- 13.1 If a court of competent jurisdiction should declare any section or part of a section of this By-Law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the By-Law and it is hereby declared that the remainder of the By-Law shall be valid and shall remain in force.

14.0 SHORT TITLE

- 14.1. This By-Law shall be referred to as the "Taxi By-Law"

15.0 INTERPRETATION

- 15.1. Any reference in this By-Law to any statutes, regulations or By-Laws shall be deemed to be a reference to such statutes, regulations, or By-Laws, as amended, restated, or replaced from time to time.

16.0 GENDER

- 16.1 In this By-Law any words imparting the masculine gender shall include the feminine gender and neutral gender and vice versa and words imparting the singular shall include the plural where the context requires.

17.0 HEADINGS

- 17.1 The headings used in this By-Law are included solely for the convenience of reference and are not to be considered part of this By-Law and are not intended to be full or accurate descriptions of the contents of any section, clause or provision of this By-Law.

18.0 EFFECTIVE DATE

THAT this By-Law is enacted upon the third and final reading hereof and that all former By-Laws governing such allowance are hereby repealed.

19.0 AUTHORIZATION

THAT the Mayor and Acting Clerk be and are hereby authorized to sign this By- Law and affix the corporate seal thereto.

Read a first, second and third time, and be finally passed, signed, sealed, and numbered By-Law 74-2025, on this 10th day of November 2025.

Original Signed Copy on File

PAUL JENKINS, MAYOR

Original Signed Copy on File

MICHELLE MANTIFEL, ACTING CLERK

**Schedule “A” - By-Law 74-2025 Criminal and
Driver Record Screening Policy**

A.1. For all Taxicab or Limousine Owners a Criminal Record Check and Vulnerable Sector Screening shall be obtained and provided. For all Taxi Drivers a Criminal Record Check and Vulnerable Sector Screening and Driver's Abstract shall be obtained and provided.

A. 2. Every Licensed Taxicab or Limousine Owner or Driver is obliged to immediately inform the Clerk if they are charged, tried, convicted, or involved in any way in a police-investigated matter under the Criminal Code, or under other provincial or federal statutes. A declaration of this must be completed every year at the time of renewal. A copy of a Criminal Record Check shall be supplied by the Licencee with all applications for Taxicab or Limousine Owners or Drivers Licences and will be kept on record in accordance with the Municipal Freedom of Information and Protection of Privacy Act.

A. 3. In general, individuals with past Criminal Code convictions for certain offences will not be granted a Licence under this By-Law.

A. 4. Any Owner convicted of a criminal offence shall have their Taxicab or Limousine Licence revoked upon conviction.

A. 5. Applicants may also be rejected as a result of other information gained during the Driver's Abstract screening process as a whole, or as a consequence of other factors which are directly relevant to the requirements of the position, and to the ability of the applicant to carry out their duties in an effective safe manner.

Schedule “B”- By-Law 74-2025
Tariffs & Fees

Except as otherwise provided in this By-Law, no Taxi Driver licensed under this by-law shall charge a rate or fare for the conveyance of goods or passengers, in excess of the following:

Every Taxi Driver licensed under this By-Law shall compute the rate or fare as set out in this Schedule from the time of the engagement of the Taxicab or Limousine to the time the goods or passengers are discharged from the Taxicab.

Type of Rate - Taxicab	Rate (including applicable taxes)
Starting Rate (First 100m)	\$4.25
Cost Per Kilometre	\$2.25
Stops during the trip or for the purposes of loading or unloading	No charge for the first 5 minutes, \$5.00 for every 5 minutes stopped thereafter
Other Waiting	\$60.00 / hour
Delivery Calls	Charged at the same rate as a passenger trip, plus an additional \$5.00 if paid by cash or an additional \$10.00 if paid by debit or credit card
Type of Rate - Limousine	Rate (including applicable taxes)
Limousine Fare	\$120.00 / hour or part hour Minimum Charge \$ 240.00
<u>Flat Rate Charge</u> To Belleville: To Peterborough To Kingston To Toronto To Ottawa	\$300.00 \$300.00 \$400.00 \$700.00 \$500.00

Type of Licence	New Applicant Licence Fee	Renewal Licence Fee
Taxicab Owner’s Licence	\$200.00 per vehicle	\$150.00 per vehicle
Limousine Owner’s Licence	\$200.00 per vehicle	\$150.00 per vehicle
Taxi Driver’s Licence	\$75.00 per driver	\$50.00 per driver

Other	Fee
Replacement of Licence Card	\$20.00
Replacement of Lost or Damaged Plate	\$50.00
Replacement of Tariff Card	\$20.00
Fee to Appeal a Decision under this By-Law	\$50.00

Schedule “C” - By-Law 74-2025
Administrative Monetary Penalty System Penalties

Item	Short Form Wording	Provision Creating or Defining Offence	Set Fine
1.	Operating an Unlicensed Taxicab or Limousine Vehicle	Section 2.2.1	\$500.00
2.	An Unlicensed Driver operating a Taxicab or Limousine	Section 2.2.1	\$500.00
3.	Failure to Return Plates(s)	Section 3.1.3 Section 5.2.1 Section 6.2.1	\$100.00
4.	Charging Fees or Tariffs Not Outlined in Schedule “B”	Section 4.2.6	\$100.00
5.	Failure to Provide Notice of Change of Information	Section 2.3.1	\$50.00
6.	Failure to Maintain Accurate Trip Sheet Records	Section 3.3.9	\$250.00
7.	Operating a Taxicab or Limousine under Unsafe Conditions	Section 3.4.1 Section 3.4.3 Section 4.2.4	\$500.00
8.	Failure to Adhere to Accessibility Requirements	Section 7.1	\$250.00

Town of Bancroft
 8 Hastings Heritage Way
 PO Box 790
 Bancroft ON, K0L 1C0



Attn: Clerks Department
 Phone: 613-332-3331
 Fax: 613-332-0384
 info@bancroft.ca

Taxicab/Limousine Licence Application

Name			
Mailing Address			
Home Phone		Cell Phone	
Business Name			
Business Address			
Business Phone		Business Fax	
Email Address			

☐ **I am applying for an Owner's Licence**

- ☐ New Applicant: Items to Provide
- ☐ Vehicle Ownership in the Applicants Name
 - ☐ Valid Safety Standards Certificate
 - ☐ Valid Certificate of Insurance
 - ☐ Valid Criminal Record & Vulnerable Sector Check
 - ☐ Valid AGCO Liquor Delivery Licence (if applicable)
 - ☐ Licence Fee
 - ☐ Two Identical Passport Photos
- ☐ Renewal (Before November 30th)
- ☐ A Commissioned Affidavit
 - ☐ Licence Fee

☐ **I am applying for a Taxi Driver's Licence**

- ☐ New Applicant: Items to Provide
- ☐ Your Valid Driver's Licence
 - ☐ Valid Criminal Record & Vulnerable Sector Check
 - ☐ A Current Driver's Abstract
 - ☐ Licence Fee
 - ☐ Two Identical Passport Photos
- ☐ Renewal (Before November 30th)
- ☐ Your Valid Driver's Licence
 - ☐ A Commissioned Affidavit
 - ☐ Licence Renewal Fee

I certify that:

- ☐ I am a Canadian Citizen, legally able to work in Canada;
- ☐ I have been provided with a copy of the Taxi By-Law and I have read, understood and will abide by all provisions in the Taxi By-Law, as it may be amended;
- ☐ All of the information provided herein is accurate, true and complete;
- ☐ I understand that all information collected herein is part of the application process and is used to assess the application.

Name	
Date	
Signature	

OFFICE
USE

Date Received		Issued Date	
Issued By		Expiry Date	
Fee Amount		Paid Date	
Date Refused			
Refusal Reason			