

**TOWN OF ASSINIBOIA**

**Bylaw No. 02/16**

**A BYLAW OF THE TOWN OF ASSINIBOIA IN THE PROVINCE OF SASKATCHEWAN, TO MANAGE AND CONTROL THE CONSTRUCTION, INSTALLATION, USE, CONSUMPTION AND DISCHARGE OF A WATER AND SANITARY SEWER PUBLIC UTILITY AND TO FIX THE RATES FOR USE AND CONSUMPTION OF THE PUBLIC UTILITIES.**

The Council of the Town of Assiniboia in the Province of Saskatchewan enacts as follows:

1. This Bylaw shall be cited as "**The Water and Sewer Management Bylaw**".
2. This Bylaw is enacted pursuant to section 48 of *The Public Health Act, 1994*, and sections 8, 23 to 32 and 362 to 370, inclusive of *The Municipalities Act*.
3. i) **In this Bylaw,**
  - a) "**Authorized Person**" means an employee of the Municipality or an individual/business contracted by the Municipality to perform work on behalf of the Municipality.
  - b) "**Backflow**" or "**back siphonage**" means a flowing back or reversal of the normal direction of flow.
  - c) "**Back water valve**" means a valve in that portion of the parcel owner's plumbing system know as the building drain, which is installed downstream of any connection and which is intended to prevent reverse flow from a public sewer into the sewer portion of the building plumbing system.
  - d) "**Boundary**" means the perimeter of an Owner's Parcel of land.
  - e) "**Commercial Building**" means any principal business, trade, profession, industry, occupation, or employment carried on, and any premises from which goods and services are provided; and shall include any public building such as a school, hospital, church, etc.
  - f) "**Council**" means the Council of the Municipality.
  - g) "**Cross connection**" means any temporary, permanent or potential water connection that may allow backflow to occur and includes swivel or changeover devices, removable sections, jumper connections and bypass arrangements.
  - h) "**Curb stop**" means a control valve located on the service line for the water supply of a building, usually placed between the sidewalk and curb and used by the municipality to turn on and shut off the water supply from the main to the building.
  - i) "**Municipality**" means the Town of Assiniboia.
  - j) "**Occupant**" includes:
    - (i) a person residing on a Parcel of land or in a building on a Parcel of land;
    - (ii) a person entitled to the possession of a Parcel of land or a building on a Parcel of Land if there is no person residing on the Parcel of Land or in the building; or
    - (iii) a leaseholder of a Parcel of land.
  - k) "**Owner**" means a person who has the right, title, estate, or interest in land or improvements other than that of a mere occupant, tenant, or mortgagee.
  - l) "**Parcel of land**" means within the Municipality:
    - a. all or part of any parcel, as defined in *The Land Titles Act, 2000*, on an approved plan;
    - b. a number of parcels, as defined in *The Land Titles Act, 2000*, that are assessed together; or
    - c. any area of land used for a single assessment; and includes all buildings or other structures located on the Parcel of Land.
  - m) "**Plumbing Regulations**" shall mean the Saskatchewan *Plumbing Regulations* and amendments thereto.

- n) "**Public Utility**" means a system or works operated by the Municipality and used to provide one or more of the following for public consumption, benefit, convenience or use: water, sewage disposal, drainage, waste management, and any other system or works operated by the Municipality.
- o) "**Residential**" means the premises on a Parcel of Land containing a residential dwelling unit and includes a house used for business and residential purposes and a mobile home dwelling.
- p) "**Residential Multi-Family**" means a building comprised of two or more dwelling units located on a Parcel of Land.
- q) "**Service Connection**" means the part of the system or works of a Public Utility that runs from the main lines of the Public Utility to a building or other place on a Parcel of Land for the purpose of providing the utility service to the parcel, and includes the connection to the main line and couplings, stopcocks, meters and other apparatus inside the building or other place for the provision of the Public Utility.

**3.ii) Public Utility Service Connection at or near the Boundary of a Parcel of Land**

- a) A Public Utility Service Connection shall be installed at or near the Boundary on all Parcels of Land with a residential, commercial and residential multi-family building.
- b) A Public Utility Service Connection may be installed at a vacant Parcel of Land upon request by the Owner of the vacant Parcel of Land.
- c) The Municipality shall determine the location of the Public Utility Service Connection at or near the Boundary of the Parcel of Land.
- d) The Municipality shall be responsible for ensuring the construction, maintenance, repair and or replacement of a Public Utility Service Connection from the main line of the Public Utility to at or near the Boundary of a Parcel of Land meets municipal standards and may enter any land for that purpose. The owner of the Parcel of Land shall be responsible for construction, maintenance, repair and or replacement of a Public Utility Service Connection from at or near the Boundary of a Parcel of Land to anywhere on, under or above their parcel of land.
- e) As a term of supplying the Public Utility service to a Parcel of Land, the Municipality makes the Owner of the Parcel of Land responsible for the costs of the construction, maintenance, repair and or replacement of the portion of the Service Connection from the main line of the system or works to the Boundary of the street, road, or easement.
- f) The costs and expenses as noted in section 3.ii(e) above shall be and are deemed an amount owing to the Municipality by the Owner of the Parcel of Land, unless otherwise determined by the Municipality.
- g) Any costs and expenses relating to the Public Utility Service Connection referenced in this Article 3 of this Bylaw may be recovered from the Owner of the subject Parcel of Land by the Municipality by any of the following:
  - (i) a civil action for debt in a court of competent jurisdiction in accordance with section 368 of *The Municipalities Act*;
  - (ii) adding the amount to the tax roll of the Parcel of Land on which the work is done in accordance with section 369 of *The Municipalities Act*; and/or
  - (iii) any other means or methods authorized pursuant to *The Municipalities Act* or any other legislation.

**4. Public Utility Service Connection from the Boundary of the Parcel of land to a Residential/Commercial/Residential Multi-Family Building**

- a) The Owner of a Parcel of Land with a Residential, Commercial or Residential Multi-Family building on it shall connect to the Public Utility water service provided by the Municipality, shall use the Public Utility water service for all inside water and wastewater use, and shall be responsible for the costs and expenses related to the construction, maintenance, repair, and replacement of a Public Utility Service Connection located above, on or under the Owner's Parcel of Land from the main line to inside the Residential, Commercial or Residential Multi-Family building, unless otherwise determined by the Municipality. Any determination that costs and expenses are the municipal responsibility must be accompanied by a report stating the reason(s) and signed off by the Chief Administrative Officer prior to payment.

- b) Any plumber employed and designated by the owner of the parcel of land will be considered as the agent of the said owner while employed in prosecution of the work of introducing the public utility into the parcel of land, and will not be recognized as in any sense the agent of the municipality, nor will the municipality or its employees be responsible for the acts of the said plumber.
- c) The Service Connection referenced in section 4(a) above shall be approved and inspected by an Authorized Person of the Municipality, with the Service Connection work to be done in accordance with *The Plumbing Regulations*.
- d) If any Owner of a Parcel of Land fails to comply with the requirements of sections 4(a) and 4(b) above, or the Municipality is not satisfied with the construction, maintenance, repair or replacement of a Service Connection by any Owner of a Parcel of Land, the Municipality may order the Owner to construct, maintain, repair or replace the Service Connection of the Public Utility in accordance with the instructions of the Municipality within a specified time. In that regard, the Municipality shall serve the Owner with a written order in accordance with section 364 of *The Municipalities Act*.
- e) If an Owner does not comply with any order of the Municipality that may be made pursuant to section 4(d) above to the satisfaction of the Municipality within the specified time, or in an emergency, an Authorized Person of the Municipality may enter any land or building, including the Owner's Parcel of land and buildings, to construct, maintain, repair or replace the Service Connection and shall within a reasonable period of time and to the extent reasonably possible restore any Parcel of Land entered for that purpose to the same condition as existed prior to the Municipality's entry.
- f) The costs and expenses incurred by the Municipality relating to the construction, maintenance, repair or replacement of the Service Connection as contemplated by section 4(e) above shall be and are deemed to be amounts owing to the Municipality by the Owner of the Parcel of land, unless otherwise determined by the Municipality.
- g) Any costs and expenses relating to the construction, maintenance, repair or replacement of the Service Connection may be recovered from the Owner of the subject Parcel of Land by the Municipality by any of the following:
  - (i) a civil action for debt in a court of competent jurisdiction in accordance with section 368 of *The Municipalities Act*;
  - (ii) adding the amount to the tax roll of the Parcel of Land on which the work is done in accordance with section 369 of *The Municipalities Act*; and/or
  - (iii) any other means or methods authorized pursuant to *The Municipalities Act* or any other legislation.

**5. Water Public Utility - Water Meters, Curb Stops and Access**

- a) Water meters shall be installed in every Residential, Residential multi-Family and Commercial building where the Public Utility water service is supplied to a Parcel of land.
- b) At the discretion of the head of the Public works and Utilities department, common or individual metering and shut offs may be required for Residential Multi-Family dwellings.
- c) The water meter location shall provide sufficient space for installation and convenient access as well as protection from inclement weather conditions.
- d) In the event the meter is damaged through improper protection, or any cause whatsoever, the meter will be repaired or replaced by the municipality at the expense of the consumer.
- e) Curb Stops shall be installed for every Residential, Residential multi-family and Commercial property where the Public Utility water service is supplied to a Parcel of land.
- f) The owner or occupant shall take all measures necessary to protect the Curb Stop from damage due to day to day yard maintenance, vehicles, construction projects and any other manner. The consumer must notify the municipality immediately if the curb stop has been damaged.
- g) In the event the curb stop is damaged in any manner except due to normal deterioration or absence of regular maintenance, the curb stop will be repaired or replaced by the municipality at the expense of the consumer.
- h) Water meters and curb stops shall remain the property of the Municipality.

- i) The Municipality shall be entitled to read the water meters regularly and/or estimate the water usage.
- j) Any Authorized Person is entitled to free access at all reasonable times to all parts of any Parcel of Land to which the water Public Utility is connected for the purpose of:
  - (i) reading a meter; or
  - (ii) after making reasonable efforts to notify the Owner or Occupant, or in an emergency, for the purpose of directing and installing or sealing a meter or other related appliances, and removing, altering, or repairing such meter as circumstances require, conducting and sampling tests, inspecting any service connection, or maintenance and repair.
- k) Any person who obstructs or refuses to admit the Authorized Person to have free access to all parts of a Parcel of Land on which the water Public Utility is delivered, for the purposes identified in section 5(f) above shall be deemed guilty of an infraction of this Bylaw.
- l) Where in the opinion of the Authorized Person any water meter fixture or pipe is insufficiently protected from extreme temperature or otherwise, the Municipality may terminate the supply of water after serving written notice to the Owner of the Parcel of Land of its intention to do so.
- m) No person shall willfully tamper with any water meter connected to the Public Utility water service, either inside or outside of a building so as to alter the amount of water registered the meter.
- n) If, in the opinion of the consumer, the reading of a meter is not accurate. the municipality will conduct another read and produce any other reports that may assist in determining accuracy. If the consumer provides a written request to test the meter, said test will be conducted and if the meter is found to be accurate all costs associated with the test are the responsibility of the consumer. If the test reveals the meter is faulty, the municipality will be responsible for the cost of the test and will adjust the applicable billing(s) for usage based on an average from previous related periods or based on average usage of a similar family size.
- o) The costs and expenses incurred by the Municipality for the purpose of directing and installing or sealing water meters or other related appliances, and removing, altering, or repairing such water meters as circumstances require, conducting and sampling tests, inspecting any Service Connection, or maintenance and repair of a water meter or other related appliances shall be and are deemed to be amounts owing to the Municipality by the Owner of the subject Parcel of Land, unless otherwise determined by the Municipality.
- p) Any costs referenced in section 5(d), 5(j) and 5(k) above may be recovered from the Owner of the subject Parcel of Land by the Municipality by any of the following:
  - (i) a civil action for debt in a court of competent jurisdiction in accordance with section 368 of *The Municipalities Act*;
  - (ii) adding the amount to the tax roll of the Parcel of Land on which the work is done in accordance with section 369 of *The Municipalities Act*; and/or
  - (iii) any other means or methods authorized pursuant to *The Municipalities Act* or any other legislation.

**6. Public Utility Management and Control:**

- a) The municipality shall have the right to discontinue providing a public utility service after giving reasonable notice of its intention to do so.
- b) When a public utility service has been discontinued or turned off by the municipality for any reason, such service shall not be reconnected or turned on without approval of an Authorized Person or the Director of Finance as the case may be.
- c) In cases of emergency such as making repairs to the street mains, or in constructing new works or in connecting or repairing service connections the municipality shall have the right to shut off service to the consumers and keep it off as long as may be necessary.
- c) Whenever possible the consumers affected by situations as stated in 6(c) shall be notified by the municipality of the impending shut off to enable the consumers to prepare for the lack of service.

**6.1 Water Public Utility**

- a) The Municipality shall have the right to impose the rationing of water, and otherwise limit the amount of Public Utility water to be furnished to any Parcel of Land, as circumstances warrant, and the Municipality shall not be liable for damages by imposing such limits and rationing.
- b) No person shall introduce into the Public Utility water system any harmful matter, substance, or thing, whether liquid or solid, that would be injurious to health, life, or property or that may injure, pollute, or damage any stream, water course, drain sewer, sewage system, and water system, and/ or the water treatment plant.
- c) No person shall connect, cause to be connected, or permit to remain connected to the water system any piping, fixture, fitting, container or appliance, in a manner which, under any circumstances, may allow water, wastewater or any other liquid, chemical or substance to enter the public water system or the water system within the premise without installing backflow prevention devices on the water system in and upon the premise.
- d) No person shall connect, cause to be connected or permit to remain connected to the water system a cross connection that has not been approved in writing by the municipality.
- e) No person shall:
  - (i) willfully or maliciously hinder or interrupt the Municipality or Authorized Person in the exercise of any of the powers conferred with respect to the provision of the Public Utility water service;
  - (ii) willfully or maliciously discharge water so that it is wasted;
  - (iii) willfully open, close, or obstruct any water hydrant; or
  - (iv) attach any pipe or line to the Public Utility water service except for normal use.
- f) Application for a plumbing permit shall be completed by a plumber or plumbing contractor on a prescribed form.
- g) The fee for the permit shall be as specified in the Plumbing Regulations.
- h) All non-vacant parcels must be connected to the Public Utility water service and must make application to the Municipality and pay the applicable fee as per Schedule A attached to this bylaw.
- i) A Public Utility water service will only be turned on after receipt of application and applicable fees and only if a responsible representative of the consumer is present when the municipality activates the service.

**6.2 Sanitary Sewer Public Utility**

- a) Where sanitary sewer Public Utility collection system is available, all Owners of a Parcel of Land must be connected to the sewer Public Utility and must make application to the Municipality and pay the applicable fee as per Schedule A attached to this bylaw.
- b) Where sanitary sewer Public Utility collection system is not available to a parcel, the disposal system shall be connected to a private sewage disposal system complying with *The Public Health Act*. The owner shall operate and maintain the private sewage disposal system in a sanitary manner at all times at no expense to the municipality. At such time as a sanitary sewer Public Utility collection system becomes available to a parcel of land served by a private sewage disposal system, the provisions of 6.2(a) shall then apply to the parcel and a direct connection shall be made to the sanitary sewer Public Utility collection system thereby removing or abandoning the private sewage disposal system in a proper manner, or, if approved by the municipality, the private sewage disposal system may be connected and pumped into the sanitary sewer Public Utility collection system.
- c) Application for a plumbing permit for Public Utility sewer service shall be completed by the plumber or plumbing contractor on a prescribed form.
- d) After making reasonable efforts to notify the Owner or Occupant of the Parcel of Land, or in an emergency, any Authorized Person is entitled to free access at all reasonable times to all parts of any Parcel of Land to which the sewer Public Utility is connected for the purpose of:
  - (i) inspecting any sewer Service Connection, and/or
  - (ii) constructing, maintaining or repairing any sewer Service Connection.

- e) No person shall discharge into any drain, sewer, or sewerage system operated by the Municipality anything of a harmful matter, substance or thing, whether liquid or solid, that may be injurious to health, life or property or that would injure, pollute, or damage any stream, watercourse, drain, sewer, sewerage system or sewage treatment plant.
- f) Every owner or occupant shall take every precaution not to cause a blockage in the sewer service line between the building and the sanitary sewer main. Commercial operations that have wastewater that contains fats, oils and grease are required by law to have a properly installed and maintained grease interceptor. If a blockage occurs, it shall be the responsibility of the owner or occupant to have the material blocking the line removed and the owner or occupant shall be responsible for the cost of unplugging the sewer line.
- g) Every sanitary sewer service connection shall provide backflow prevention measures where a building drain or branch may be subject to backflow, in accordance with the *Public Health Act*, regulations made there under and standards adopted by the municipality.
- h) Every owner or occupant that makes a claim or demand, takes any action or alleges that they have a cause of action, claim or demand against the municipality for or by reason of loss of whatsoever kind or nature arising out of any incident of sewer back-up and or flooding shall install a back water valve on the premises at the cost of the owner or occupant.
- i) No person shall discharge private system septic sludge or effluent into the sanitary sewer Public Utility collection system without first obtaining a permit to do so from the municipality and paying fees in accordance with the fees on Schedule "A".
- j) No person shall discharge hauled septic sludge or effluent into the sanitary sewer Public Utility collection system without first obtaining a permit to do so from the municipality and paying fees in accordance with the fees on Schedule "A".
- k) No person shall discharge wastewater from weeping tile and/or sump pumps or any storm drainage into the Public Utility sanitary sewer system unless approved by the municipality. Where such discharge or drainage is directed into or connected to the sanitary sewer Public Utility collection system, the owner of that parcel shall forthwith, upon being so directed by the municipality, disconnect the discharge or drainage from the sanitary sewer Public Utility collection system and shall dispose of the wastewater in a manner satisfactory to the municipality.

**7. Public Utility Service - Financial**

- a) The collection of the revenue derived from the Public Utility services and the payment of all disbursements connected therewith and the supervision and control of all records and accounts shall be under the direction and control of the Director of Finance.
- b) All monies collected under the provisions of this bylaw for water and sanitary sewer public utility service shall be recorded as revenue for the water and sanitary sewer public utility service and shall be used solely for payment of capital and operational costs for the water and sanitary sewer public utility service.
- c) The owner of the parcel of land receiving the provision of a public utility service is responsible for payment of all rates and charges applicable to the service.
- d) All monies collected for deposits under the provisions of this bylaw shall be credited to the "Utilities Deposit Account".
- e) When a consumer discontinues use of the public utility services and all rates and charges are paid in full, the deposit, without interest, shall be refunded to the consumer.
- f) When a consumer discontinues use of the public utility services and rates and charges remain unpaid, the municipality has the right and is hereby granted the right to apply the deposit to the unpaid account and the remaining deposit balance if any without interest shall be refunded to the consumer.
- g) If a consumer discontinues use of the public utility services and any rates and charges remain unpaid after application of the deposit, the amount outstanding may be added to and thereby form part of the taxes on the parcel of land with respect to which the public utility service was provided, as per Section 369 of *The Municipalities Act*.
- h) The rates and charges to be paid for connection and consumption of Public Utility services are as

set out in Schedule "A" attached to and forming part of this bylaw.

- i) The deposits to be paid for Public Utility services are as set out in Schedule "A" attached to and forming part of this bylaw.
- j) The late payment penalties added to unpaid Public Utility service accounts are as set out in Schedule "A" attached to and forming part of this bylaw.

**8. Enforcement of Bylaw**

**8.1 Payment of Public Utility Service Accounts**

- a) Whether the consumer is the owner or other than the owner of the parcel of land receiving the provision of the Public Utility service, the sum payable for the utility use, all rates, costs and charges made shall be a preferential lien and charge on the parcel or part of the parcel serviced and may be levied and collected in like manner as municipal rates and taxes are collected in accordance with Section 369 of *The Municipalities Act*.
- b) Payment is due within thirty (30) days of billing date, after which late payment penalties are charged. Service may be discontinued if account remains unpaid fourteen (14) days after due date.

**8.2 Inspection**

- a) The inspection of any Parcel of Land by an Authorized Person to determine if any provision of this Bylaw is being complied with is hereby authorized.
- b) Inspections under this Bylaw shall be carried out in accordance with section 362 of *The Municipalities Act*.
- c) No person shall obstruct an Authorized Person who is authorized to conduct an inspection under this section.

**8.3 Order to Remedy Contravention**

- a) If an Authorized Person has reason to believe that a person is contravening any provision of this Bylaw, the Authorized Person may, by written order, require the Owner or Occupant of the Parcel of Land to which the contravention relates to remedy the contravention in accordance with section 364 of *The Municipalities Act*.
- b) If an order is issued pursuant to section 8.3(a) above, the Municipality may, in accordance with section 364 of *The Municipalities Act*, give notice of the existence of the order by registering an interest against the title to the Parcel of Land that is subject of the order.
- c) A person may appeal an order referenced in this section 8.3 in accordance with section 365 of *The Municipalities Act*.
- d) The Municipality may, in accordance with section 366 of *The Municipalities Act*, take whatever actions or measures are necessary to remedy a contravention of this Bylaw.
- e) In an emergency, the Municipality may take whatever actions or measures are necessary to eliminate the emergency in accordance with section 367 of *The Municipalities Act*.

**8.4 Recovery of Expenses and Costs**

- a) Any expenses and costs incurred by the Municipality in remedying a contravention of this Bylaw shall be and are deemed amounts owing to the Municipality by the Owner of the subject Parcel of Land, unless otherwise determined by the Municipality. Such expenses and costs may be recovered from the Owner of the subject Parcel of Land by the Municipality by any of the following:
  - (i) a civil action for debt in a court of competent jurisdiction in accordance with section 368 of *The Municipalities Act*;
  - (ii) adding the amount to the tax roll of the Parcel of Land on which the work is done in accordance with section 369 of *The Municipalities Act*; and/or
  - (iii) any other means or methods authorized pursuant to *The Municipalities Act* or any other legislation.

**8.5 Offences and Penalties**

- a) No person shall:
  - (i) fail to comply with an order made by the Municipality pursuant to this Bylaw, or
  - (ii) obstruct or interfere with any Authorized Person or any other person acting under the authority of this Bylaw; or
  - (iii) fail to comply with any other provision of this Bylaw.
  
- b) An Authorized Person who has reason to believe that a person has contravened any provision of this Bylaw may serve on that person a Notice of Violation, which Notice of Violation shall indicate that the Municipality will accept voluntary payment in the sum of \$100 to be paid to the Municipality within 14 days of provision of the Notice of Violation. In the case of a continuing violation of any provision of this Bylaw, the Notice of Violation may in addition also set out the period of time during which the violation is continuing and then shall indicate that the Municipality will accept voluntary payment of the sum of \$ 2.50 for each day during which the violation has continued, such to be paid to the Municipality within 14 days of the provision of the Notice of Violation.
  
- c) Where the Municipality receives voluntary payment of the amount(s) prescribed in section 8.5 b) above within the time specified the person receiving the Notice of Violation shall not be subject to prosecution for the alleged contravention in respect of the violations identified in the Notice of Violation. The voluntary payment may be paid:
  - (i) in person, during regular office hours, to the cashier at the municipal office;
  - (ii) by deposit, at the drop slot at the municipal office; or
  - (iii) by mail, a cheque or money order payable to "Town of Assiniboia".
  - (iv) Electronically, through internet or telephone banking
  
- d) Voluntary payment of any Notice of Violation only renders the person not subject to prosecution as noted in section 8.5 (c) above, but does not exempt or preclude them or the subject Parcel of Land from the application of any other provisions of this Bylaw, including other means of enforcement.
  
- e) Except as otherwise provided for in this Bylaw, every person who contravenes any provision of this Bylaw shall be guilty of an offence and liable on summary conviction to the following penalties:
  - (i) in the case of an individual, to a fine of not more than \$10,000 and, in the case of a continuing offence, to a further fine not exceeding \$2,500 for each day during which the offence continues; and
  - (ii) in the case of a corporation, to a fine of not more than \$25,000 and, in the case of a continuing offence, to a further fine not exceeding \$2,500 for each day during which the offence continues.
  
- f) If a person is found guilty of an offence or infraction pursuant to this Bylaw, the court may, in addition to any other penalty imposed, order the person to comply with this Bylaw.
  
- g) Notwithstanding any penalties or payments imposed upon a person pursuant to the provisions of this Bylaw:
  - (i) where a contravention of any provision of this Bylaw shall be of a continuing or ongoing nature, the Municipality may terminate the water and/or sewer Public Utility from the Parcel of Land after providing reasonable notice to the Owner or Occupant of the Parcel of Land;
  - (ii) where the Municipality incurs costs and expenses as a result of any person committing an offence hereunder, such expenses and costs may be recovered from the person by the Municipality by any of the following:
    - 1) a civil action for debt in a court of competent jurisdiction in accordance with section 368 of *The Municipalities Act*;
    - 2) adding the amount to the tax roll of the Parcel of Land on which the work is done in accordance with section 369 of *The Municipalities Act*; and/or
    - 3) any other means or methods authorized pursuant to *The Municipalities Act* or any other legislation.
  
- h) Nothing in this Bylaw limits or restricts any other remedies the Municipality has available at law.

- i) The Plumbing Regulations shall apply to and govern all plumbing and drainage within the Municipality.

**9. Bylaw Repealed**

Bylaw No. 10/08 and Bylaw 05/16 are hereby repealed.  
Rates as shown in Bylaw 02/13 are hereby repealed effective July 15<sup>th</sup>, 2016.

**10. Effective Date**

This bylaw shall take effect on the date it is given third and final reading and upon approval of the Saskatchewan Municipal Board with the exception of the rates shown in Schedule "A" which shall take effect July 16<sup>th</sup>, 2016.

READ A FIRST TIME this 7th day of March A.D. 2016

READ A SECOND TIME this 7<sup>th</sup> day of March A.D. 2016

UNANIMOUS CONSENT for THIRD READING given 7<sup>th</sup> day of March A.D. 2016

READ A THIRD TIME this 7th day of March A.D. 2016

\_\_\_\_\_  
Mayor

SEAL

\_\_\_\_\_  
Chief Administrative Officer

Certified to be a true copy of Bylaw No. 02/16 adopted by the Council of the Town of Assiniboia on the 7th day of March 2016.

\_\_\_\_\_  
CAO, Carol White

SEAL

**SCHEDULE "A"**

**1. Connection Fees**

- a. Sanitary Sewer:  
\$50.00

All new services being connected to the sanitary sewer system shall be charged a flat rate, one time sewer connection inspection fee to be paid by the applicant/contractor/property owner/plumber/excavator requesting the connection. The Application for Sewer Service shall be made on the applicable form as approved by the Director of Finance and Administration.

b. Water  
\$50.00

All new services being connected to the water distribution system shall be charged a flat rate, one time water connection inspection fee to be paid by the applicant/contractor/property owner/plumber/excavator requesting the connection. The Application for Water Service shall be made shall be made on the applicable form as approved by the Director of Finance and Administration.

**2. Deposits**

\$100.00 - Owner

\$150.00 - Non owner

Prior to service being turned on, new account application form as approved by the Director of Finance and Administration must be completed and both deposit and On fee (see below) received.

**3. On/Off Fees**

\$ 25.00 – New account Turn On Fee – Regular hours only

\$ 50.00 – Turn On/off Fee - Regular work hours only

\$200.00 – Turn On/off Fee - After hours and weekend/holidays

\$200.00 - Temp Vacancy On/Off fee (inactivate and reactivate same account)-regular work hours only

**4. Base Administration Fee**

\$ 0.36/day

Applicable to All Active Accounts (includes Wood River Utility Board and other Rural consumers)

The purpose of this fee is to cover general administration costs related to the provision of Public Utility water and sanitary sewer services.

**5. Infrastructure Fee**

\$ 1.00/day

Applicable to All Active Accounts (includes Wood River Utility Board and other Rural consumers)

The purpose of this fee is to provide funding for future capital costs of Public Utility water and sanitary sewer infrastructure.

**6. Water Consumption Rate**

Consumption based on water meter readings

\$ 2.98/m<sup>3</sup> consumed - Applicable to All Active Accounts (except Wood River Utility Board)

\$ 7.15/m<sup>3</sup> consumed – Applicable to Wood River Utility Board (2.4 times regular rate per agreement)

\$ 4.98/m<sup>3</sup> consumed - Applicable to Bulk Fill Station

No minimums, No overage charge

**7. Sanitary Sewer Collection System Service Charge**

a. Systems connected to Public Utility Sanitary Sewer Collection System

Service charge based on metered water consumption

\$ 0.99/m<sup>3</sup> of water consumed – Applicable to All Active Accounts

\$ 0.99/m<sup>3</sup> of water consumed - Applicable to all Private Sewage disposal systems pumped into Public Utility Sanitary Sewer Collection system

No minimums, No overage rates

b. Use of system for disposal of septic tank sludge or effluent

\$ 5.50 per cubic meter of truck volume - Applicable to Commercial Septic Truck Service

Annual Permit must be issued by municipality, signed by Service provider and available at all times for inspection by Authorized Person

**8. Late Payment Penalty**

2% per month, compounded monthly (26.82% per annum)