TOWN OF GIBBONS

Municipal Master Rates Bylaw

Bylaw PI 2-26

A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA, TO ESTABLISH RATES CHARGED FOR VARIOUS MUNICIPAL SERVICES

WHEREAS under provisions of the Municipal Government Act, being chapter M-26, Section 146.1 of the Revised Statues of Alberta 2000 or thereof amended, Council may pass bylaws for municipal purposes of establishing fees for Municipal Services;

AND WHEREAS the Council of the Town of Gibbons deems it appropriate to establish rates, fees and charges for the various goods, services. Licenses and permits provided by the Town of Gibbons;

NOW THEREFORE the Council of the Town of Gibbons, in the province of Alberta, hereby enacts as follows:

1. TITLE

This bylaw may be cited as the Municipal Master Rates Bylaw.

2. DEFINITIONS

"CAO" means the Chief Administrative Officer of the Town of Gibbons.

"COUNCIL" means the Council of the Town of Gibbons duly elected.

"FORMAL REQUEST" shall mean the request for information which is not routinely provided and requires the completion of a form in accordance with the *Freedom of Information and Protection of Privacy Act.*

"Town" means the Town of Gibbons.

3. GENERAL

2.1 The annual rates, fees and charges for various goods, services, permits and licenses shall be established as per Schedule "A", attached to and forming part of this Bylaw.

2.2 All applicable taxes shall be added to these rates at the point of sale.

4. SEVERABILITY

3.1 Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

5. ENACTMENT

Bylaw PI 3-24 is now repealed.

This Bylaw shall come into force and effect January 1st, 2025, and is duly signed thereof.

Read a first time this 23rd day of June 2026.

[ORIGINAL DOCUMENT HAS BEEN SIGNED] [ORIGINAL DOCUMENT HAS BEEN SIGNED]

Mayor Rick Henderson Interim CAO Tim Duhamel

Read a second time this 23rd day of June 2026.

[ORIGINAL DOCUMENT HAS BEEN SIGNED] [ORIGINAL DOCUMENT HAS BEEN SIGNED]

Mayor Rick Henderson Interim CAO Tim Duhamel

Read a third time this 23rd day of June 2026.

[ORIGINAL DOCUMENT HAS BEEN SIGNED]

Mayor Rick Henderson

[ORIGINAL DOCUMENT HAS BEEN SIGNED]

Interim CAO Tim Duhamel

SCHEDULE "A"

ADMINISTRATIVE – GENERAL	
Photocopying - Black and White	$0.25/page
Photocopying - Colour	$0.50/page
Tax Certificate	$50.00
Tax Certificate – RUSH SERVICE	$100.00
Maps	At Town Cost
Copy of previously issued receipts	$30.00
Landfill Tags	$10.00 + GST
Faxing – Local	$1.00/page
Faxing – Long Distance	$2.00/page
Laminating	$2.00/page
Water Meters	At Town Cost
NSF Charge	$25.00
Tax Arrears Administration Fee (includes to Register and Release Caveat)	$250.00
Tax Recovery Administration Fee	$250.00
Formal Request – FOIPP	As specified in the Freedom and Information and Protection of Privacy Regulations

ANIMAL CONTROL BYLAW PI 2-24		
LICENSING – SECTION 3		
DESCRIPTION	LICENSE FEE	AFTER JANUARY 31
Dog – Unaltered	$60.00	$90.00
Dog – Neutered Male / Spayed Female, Puppy under 1 year	$30.00	$45.00
Vicious Dog	$300.00	$450.00
Cat – Unaltered	$30.00	$45.00
Cat – Neutered Male / Spayed Female, Kitten under 1 year	$20.00	$30.00
OFFENCE		
Failure to obtain an Animal License - Section 3.1		$100.00
Keeping a Livestock Animal in a Residential District - Section 3.39		$150.00
Failure to ensure that license tag is worn when animal is off the Owner's premises -Section 3.9		$100.00
Permitting an animal to be AT LARGE -Section 3.15		$200.00

Failing to confine and house a female dog or cat in heat - Section 3.16	$100.00
Permitting a dog or cat to damage Public or Private Property - Section 3.17	$200.00
Permitting a dog to be in an area where a sign prohibits the presence of dogs - Section 3.18	$100.00
Interference with Animal Control Officer - Section 3.30	$1,000.00
Remove dog from possession of Animal Control officer - Section 3.32	$1,000.00
Exceeding the number of dogs or cats on a parcel of land - Section 3.33	$200.00
Failing to immediately remove a dog's or cat's defecation from Public or Private Property – Section 3.36	$150.00
Permitting a dog or cat to howl or bark excessively - Section 4.1	$300.00
Bite, attempt to bite, bark at, any person, chase livestock or other domestic animal - Section 4.1	$1,000.00
VICIOUS DOG OFFENCE	
Fail to muzzle and control Vicious Dog on Public or Private Property - Section 5.5	$2,000.00
Fail to surrender a Vicious Dog - Section 5.5.3	$2,000.00
Fail to license a Vicious Dog - Section 5.5.4	$2,000.00
Failure to notify Animal Control Officer when "Vicious Dog" leaves Town permanently - Section 5.5.5	$500.00
Fail to post sign indicating "Vicious Dog" - Section 5.5.6	$1,000.00
Bites, attempt to bite, barks at, chases a person, domestic animal or livestock by a "Vicious Dog" - Section 5.5.7	$2,500.00
Allow Vicious Dog to be AT LARGE - Section 5.5.8	$2,000.00
Fail to notify Animal Control Officer of Vicious Dog at large -Section 5.5.9	$1,000.00
Fail to ensure license tag is worn when Vicious Dog is off Owner's premises - Section 5.5.10	$1,000.00

ASSESSMENT APPEAL FEES BYLAW ALT 1-20	
Single Family Residence – 3 or fewer dwelling units	$50.00
Multi Family Residence (4 or more dwelling units) and Non-Residential	$650.00

BUSINESS LICENSE BYLAW PI 3-23		
Resident	January 1	$30.00
	April 1	$22.50
	July 1	$15.00
	October 1	$7.50
Non-Resident or Seasonal	January 1	$150.00
	April 1	$112.50
	July 1	$75.00
	October 1	$37.50
Accessory Home Occupation (Home Based Business)	January 1	$100.00
	April 1	$75.00
	July 1	$50.00
	October 1	$25.00
Student		$15.00
Transient Trader/Hawker	Per Day	$50.00
	Per Week	$75.00
Transfer Fee		$10.00
OFFENCE		
First Offence		$100.00
Second Offence		$150.00
Third and Subsequent Offences		$250.00 + $150.00 for each additional day the offence continues

CEMETERY BYLAW PI 4-05					
	Plot	**Perpetual Care**	**Weekday Open & Close 9 am – 3 pm**	**Saturday & Holiday Additional Charges for Open & Close**	
				AM	**PM**
Regular Plot	$1,050.00	$200.00	$550.00	$200.00	$275.00
Cremation Plot – (One Plot will accommodate up to 6 Urns)					
1st Urn	$1,050.00	$200.00	$250.00	$200.00	$275.00
2nd – 6th Urn	-	$100.00	$250.00	$200.00	$275.00
Cremation Plot – Interred with previous casket (2 inurnments can be made in one site where a casket in interred)					
	-	$100.00	$250.00	$200.00	$275.00

Veterans & Indigent

The Town shall supply graves in the cemetery, or a columbarium Niche, at a charge of 50% of the current plot price, for the bodies of indigent persons or veterans. If the spouse of a Veteran is buried in the same plot/columbarium perpetual fees will apply to the spouse.

Double Columbaria	**Plot**	**Perpetual Care**	**Weekday Open & Close 9 am – 3 pm**	**Saturday & Holiday Additional Charges for Open & Close**	
				AM	**PM**
Double Niche – Top Row					
1st Opening	$1,250.00	$150.00	$250.00	$200.00	$275.00
2nd Opening	-	-	$250.00	$200.00	$275.00
Double Niche – 2nd Row					
1st Opening	$1,200.00	$150.00	$250.00	$200.00	$275.00
2nd Opening	-	-	$250.00	$200.00	$275.00
Double Niche – 3rd Row					
1st Opening	$1,150.00	$150.00	$250.00	$200.00	$275.00
2nd Opening	-	-	$250.00	$200.00	$275.00
Double Niche – 4th Row					
1st Opening	$1,100.00	$150.00	$250.00	$200.00	$275.00
1st Opening	-	-	$250.00	$200.00	$275.00

Veterans & Indigent

The Town shall supply graves in the cemetery, or a columbarium Niche, at a charge of 50% of the current plot price, for the bodies of indigent persons or veterans. If the spouse of a Veteran is buried in the same plot/columbarium perpetual fees will apply to the spouse.

CEMETARY – OTHER CHARGES	
Transfer of Burial Deed	$200.00
Disinterment – Casket (on production of certificate from Vital Statistics)	$600.00
Disinterment – Cremains (on production of certificate from Vital Statistics)	$300.00
Re-internments	Burial Costs
Grave Market Permit Fee	$25.00
Inscription Columbaria Doors – Double	As quoted by contractor plus $100.00 Administration Fee
Inscription Columbaria Doors – Single	As quoted by contractor plus $100.00 Administration Fee
Memory Wall – Inscription and Plate	As quoted by contractor plus $50.00 Administration Fee

COMMUNITY STANDARDS BYLAW PI 2-18	
Not cleaning sidewalks within prescribed 72-hour limit	$50.00
Placing ice, snow, etc. from private property onto a highway or other private or public property other than their own property.	$100.00
Not clearing a dangerous accumulation of snow	$100.00
Not keeping awning free of snow and ice	$100.00
Not keeping sidewalk/street from ice forming from dripping	$100.00
OFFENCE	
First Offence	$250.00
Second Offence	$500.00
Third and Subsequent Offences	$750.00
Rectify problem caused by violation by Town of Gibbons	Costs incurred by Town

DEVELOPMENT PERMITS BYLAW PI 1-18	
Residential – New Single-Family Development	
Permitted Use	$150.00
Discretionary Use or Variance	$300.00
Residential – Multi Family Dwellings	
Permitted Use	$150.00 + $100.00 per unit
Discretionary Use or Variance	$300.00 + $100.00 per unit
Commercial / Industrial / Institutional	
Development Permitted Use	$300.00 + $0.15 per $1,000 Project Value
Discretionary Use or Variance	$500.00 + $0.15 per $1,000 Project Value
Signs (Each Occurrence)	
Permitted Use	$100.00
Discretionary Use or Variance	$200.00
Temporary (3 months)	$50.00
Temporary (6 months)	$75.00
Compliance / Zoning Certificates	
Residential - Single Family Dwelling to 4 Plex	
Regular Services – within 5 Working Days	$150.00
Rush Services – within 2 working days	$200.00
Commercial, Industrial and Multi Family (Large than 4 Plex)	
Regular Service – within 5 working days	$200.00
Rush Service –within 2 working days	$250.00

Zoning Certificate, Municipal Approval of Use/Location - Letter	$150.00
Miscellaneous Development Charges	
Demolition Permit	$150.00
Realtor GIS Access	$250.00/year
Encroachment Agreement	$150.00 plus legal costs
Submission of Revised Plans, per occurrence at Development Officer's discretion	$150.00 Residential $500.00 Commercial
Development Damage Deposit	$1,000.00 ($500.00 non-refundable)
Amendments	
Land Use Bylaw	$1,500.00
Municipal Development Plan	$1,500.00
Intermunicipal Development Plan	$2,000.00
Area Structure Plan, Area Redevelopment Plan, Outline Plan (new or amended)	$2,500.00

SUBDIVISION AND DEVELOPMENT APPEAL

Subdivision and Development Appeal Fee	$300.00

FIRE INSPECTIONS FEES

Municipal Facilities	$600.00 per hour
GROUP B DIVISION 2	
Hospitals, Seniors Lodges	$250.00/inspection
GROUP C	
Apartments, Condominiums	$250.00/inspection
Residential Homes (by request)	$50.00/inspection
Bed & Breakfasts, Hotels, Motels (non-licensed, no food service)	$150.00/inspection
GROUP A DIVISION 2	
Schools and Churches	$250.00/inspection
Hotels, Motels (licensed and/or food services)	$250.00/inspection
Restaurants/Food Preparation Facilities	$250.00/inspection
GROUP E, GROUP F, DIVISION 1, 2, AND 3	
All Other Businesses	$75.00/inspection
RE-INSPECTIONS	
1st Follow-up to ensure compliance as directed by SCO	No Charge
2nd Follow-up to ensure compliance, as directed by SCO	$250.00/hour minimum 1 hour
3rd Follow-up to ensure compliance as directed by SCO	$500.00/hour minimum 1 hour
MISCELLANEOUS	
Construction Plan Review	$100.00 per set of plans (excludes family dwellings)

Occupancy Load Calculations & Certification Issuance	$150.00/certificate
Non-Profit Organization Calculations & Certification Issuance	$75.00/certificate

FIRE SERVICES

Fire Services within the Town of Gibbons	$600.00 per hour
OFFENCE	
Failing to report property damaged by fire	$100.00
Failing to report a release of dangerous goods	$1000.00 plus all associated costs to remedy the release incurred by the Town
Interference with Performance of Duties	$500.00
Move or Drive Over Apparatus or Equipment without Permission	$500.00
Obstruction or interference with the operation or use of any fire hydrant or any apparatus required for the use of the Gibbons Fire Department	$500.00
Using a fire hydrant for the purpose of obtaining or discharging water without permission	$500.00 plus estimated water costs
Intentional obstruction of access roads or streets or other apparatus used for fire suppression	$1000.00
Failing to assist when conscripted by the Fire Chief or Incident Manager	$250.00
Obstruction of a Safety Codes Officer or Inspector to enter a premise for the purpose of inspecting or investigating	$500.00
Damage or destroy Fire Department apparatus or equipment	$1000.00 plus all associated costs
Falsely representing as a member of the Fire Department	$500.00
Having in possession to wear or use any official badge, identification card, insignia, button, cap, helmet or uniform of the Gibbons Fire Department unless such person is a regular or retired member of the Fire Department.	$500.00
Having in possession keys for the Fire Hall or equipment unless authorized by the Chief	$500.00
Making of a false alarm	$600.00
Falsely soliciting on behalf of the Fire Department	$500.00
Refusal to provide or cause to provide information requested by the Gibbons Fire Department	$250.00
Entering fire boundaries without permission	$250.00
Failing to adhere to a fire ban	$500.00 plus all associated costs
Not controlling a fire and allowing it to become a running fire	$500.00 plus all associated costs
Making a false statement in a Fire Permit application	$500.00
Burning a material contrary to Federal, Provincial or Municipal legislation	$1000.00 plus all associated costs

Burning normal waste from operation of a household or commercial business	$500.00

GARBAGE AND WASTE

Weekly Curbside Garbage and Bi-weekly Curbside Recycle pickup	$20.72 /month Billed on the Utility Bill
INFRASTRUCTURE REPLACEMENT RIDER	
Weekly Curbside Garbage Rider	$0.75 per month

NOISE ABATEMENT
BYLAW PI 4-02

1ST Offence	$200.00
2ND Offence	$500.00
3RD Offence	$1000.00

TRAFFIC CONTROL
BYLAW PI 2-17

	1st Offence	2nd Offence	Additional Offence
Parking a vehicle longer than 72 hours – Part 3 (1)	$75.00	$150.00	$300.00
Living in RV parked on highway for longer than 7 days – Part 3 (2)	$100.00	$175.00	$350.00
Parking on playground, recreational area or public park – Part 3 (3)	$75.00	$150.00	$300.00
Parking a trailer not attached to a vehicle – Part 3 (4)	$100.00	$150.00	$350.00
Parking a vehicle over 4800 kg where not authorized – Part 3 (5)	$250.00	$375.00	$500.00
Parking in a “passenger loading zone” – Part 3 (6)	$50.00	$75.00	$100.00
Stopping longer than 5 minutes in a passenger loading zone – Part 3 (7)	$50.00	$75.00	$100.00
Not parking within the confines of marked space – Part 3 (8)	$50.00	$75.00	$100.00
Parking a vehicle which obstructs traffic movement – Part 3 (9)	$250.00	$375.00	$500.00
Parking on private property without permission – Part 3 (10)	$100.00	$150.00	$200.00
Parking in Town of Gibbons reserved parking area – Part 3 (11)	$50.00	$75.00	$100.00
Parking or driving on Town owned land, i.e. buffer boulevard, reserves, land held for resale without permission – Part 3 (12)	$100.00	$150.00	$300.00
Parking on a construction site when not involved in the site – Part 3 (13)	$50.00	$75.00	$150.00

Parking in non-conformance to temporary signs – Part 3 (14)(b)	$100.00	$150.00	$300.00
Parking longer than 12 hours after placement of temporary signs– Part 3 (14)(c)	$125.00	$175.00	$350.00
Parking contrary to a traffic control device – Part 3 (14)	$125.00	$175.00	$350.00
Exceeding Posted Parking maximum time – Part 3 (16)	$50.00	$75.00	$150.00
Exceeding non-emergency parking time in Restricted parking areas – Part 3 (19)	$150.00	$300.00	$500.00
Parking along designated/active snow routes– Part 3 (21)	$150.00	$300.00	$500.00
Parking or driving to block, obstruct, impede, or hinder traffic – Part 4 (1)	$250.00	$375.00	$500.00
Not taking measures to promptly remove a vehicle obstructing traffic due to mechanical failure – Part 4 (2)(a)	$250.00	$375.00	$500.00
Leaving a vehicle unattended while it is on jacks or part of the vehicle has been raised – Part 4 (2)(b)	$300.00	$400.00	$600.00
Placing or permitting of an obstruction upon or above any highway without permission for the Town– Part 4 (3)	$200.00	$250.00	$300.00
Loading or unloading of goods, etc. where proper facilities have been provided or where access is from a lane – Part 4 (6)	$75.00	$100.00	$150.00
Holding of an unlawful parade – Part 5 (1)	$100.00	$150.00	$200.00
Riding a bicycle whereby the wheel diameter exceeds 50 cm, drive or park any vehicle on any sidewalk - – Part 6 (1)	$100.00	$150.00	$200.00
Not operating a vehicle in conformance to traffic control devices – Part 7 (1)(2)(3)	$100.00	$150.00	$200.00
Removal or tampering with Town signs – Part 7 (4)	$150.00	$250.00	$500.00
Unlawful parking in a “Handicapped Parking” stall – Part 8 (1)	$150.00	$250.00	$500.00
Parking of dangerous goods on a highway – Part 9 (1)	$500.00	$750.00	$1000.00
Parking of dangerous goods closer than 15 meters from a building – Part 9 (2)	$500.00	$750.00	$1000.00
Operating a vehicle of 4800 kg where not authorized – Part 10 (1)	$200.00	$250.00	$300.00
Speeding – Part 11 (1)	Offences Act	Offences Act	Offences Act
Operating a tracked vehicle – Part 12 (2)	$300.00	$400.00	$500.00
Pass beyond a traffic control device when an emergency exists – Part 12 (3)	$300.00	$450.00	$650.00
Depositing mud, ice, etc. on a highway due to washing a vehicle – Part 12 (4)	$100.00	$150.00	$175.00
Placing ice, snow, etc. from private property onto a highway – Part 12 (5)	$200.00	$350.00	$500.00

WATERWORKS AND SEWER BYLAW PI 1-19

Utility Account Setup	$25.00

Purchase of a Water Meter	At Town cost plus $100.00 Administration Fee
Water Meter Deposit – Manufactured Home 100% Refundable	Town Cost plus $100.00 Administration Fee
Water Deposit – Manufactured Home	$200.00 to be used against outstanding or final water bill
METERED SERVICES – WATER RATES	
Residential – Basic	$49.10 /month
Residential – Usage	At the Water Commission rate per cubic meter used
Commercial and Institutional – Basic	$54.50 /month
Commercial and Institutional – Usage	At the Water Commission rate per cubic meter used
High Density Residential (Apartments & Condominiums) – Basic	$49.10 per unit per month
High Density Residential (Apartments & Condominiums) – Usage	At the Water Commission rate per cubic meter used
INFRASTRUCTURE REPLACEMENT RIDER	
Residential, Commercial, and Institutional –Basic Rider	$1.00 per month
Residential, commercial, and Institutional – Usage Rider	3% of commission rate per cubic meter used
BULK WATER	
Bulk Water Customers - purchased through the Town of Gibbons	January 1, 2025 – $6.30/cubic meter adjusted annually in Bulk Water Rates for the Water Commission plus previous year's CPI for the Greater Edmonton Region
Bulk Water Customers - purchased through Online Program	10% discount on cubic meter rate $5.67/cubic meter as of January 1, 2025, adjusted annually in Bulk Water Rates for the Water Commission plus previous year's CPI for the Greater Edmonton Region)
Hydrant Rate	$8.67/cubic meter
SEWER RATES	
Residential – Basic	$28.84/month
Residential – Usage	At the Sewer Commission rate per cubic meter of water used
Commercial and Institutional – Basic	$51.33/month
Commercial and Institutional – Usage	At the Sewer Commission rate per cubic meter of water used
High Density Residential (Apartments & Condominiums) – Basic	$28.84 per unit per month
High Density Residential (Apartments & Condominiums) – Usage	At the Sewer Commission rate per cubic meter used
INFRASTRUCTURE REPLACEMENT RIDER	
Residential, Commercial, and Institutional – Basic Rider	$1.00 per month

Residential, commercial, and Institutional – Usage Rider	3% of commission rate per cubic meter used
OTHER CHARGES	
Damage to Meter	Replacements or Minimum of $100.00 whichever is greater
Application to use well other than water mains	$250.00
Application to use well for purpose of watering lawns, gardens, flowers, shrubs or trees	$25.00
Reconnection Fee	$100.00 per connection to be paid prior to connection
Meter Test up to 1"	$300.00
Meter Test over 1"	Cost of Test
Frost Plate	$35.00

All Basic Rates for Water, Sewer and Waste will be adjusted annually based on previous years CPI for the Greater Edmonton Region, however, not to be adjusted lower based on CPI.

Other than where the Town has entered into a Development Agreement with private developers, every developer or Property Owner within the Town which will require a water service connection or sewer service connection shall pay to the Town, prior to the Town issuing a Building Permit (under the regulation of the Building Permit Bylaw) an offsite cost contribution for the extension of the water supply and distribution system relating to reservoir, pumping and supply of capacity of the system, for extension of oversizing of sewer lines, sewage treatment facilities or upgrading or existing on the following basis $1,500.00 for each individual unit.

PENALTIES			
		1st Offence	**2nd & Consecutive Offence**
Section 3.5/3.7	Tampering with meter, meter reading equipment or water shut off	$250.00	$500.00
Section 5.2	Tampering with any of the backflow protection equipment	$250.00	$500.00
Section 7.1	Not obtaining permission to make connection to the public pipes or mains	$250.00	$500.00
Section 7.4	Making additional connections between the property line and meter	$500.00	$1,000.00
Section 8.1	Unauthorized opening/closing or operation of valve, hydrant, fire plug	$500.00	$1,000.00
Section 8.1	Illegally drawing water from hydrant	$500.00	$1,000.00
Section 10.1	Disposing of water	$250.00	$500.00
Section 11.2	Not following water restrictions	$250.00	$500.00
Section 14.1	Release of any matter not in accordance with Schedule "C"	$500.00	$1,000.00
Section 14.2	Release of any matter not in accordance with Schedule "D"	$500.00	1,000.00
Section 21.1	Connection of storm water, roof drains etc. to sanitary sewer	$300.00	$500.00

Section 14.4	Tampering with the manhole covers or appliances	$500.00	$1,000.00
Section 14.5	Cutting or tapping into Town Sewers	$500.00	$1,000.00
Section 14.6	Obstructing flow of sewage	$500.00	$1,000.00
Section 14.8	Diluting wastewater	$500.00	$1,000.00
Section 15.2	Unauthorized use of the Gibbons RV Dumping Station	$250.00	
Section 25.13	Making the curb stop inaccessible	$100.00	$200.00