MINUTES - COUNCIL MEETING November 19, 2025

The Council of the Township of Hilliard met at the hour of 4:30 p.m., for a meeting.

Attendance:

Mayor	Laurie Bolesworth (LB)
Councillors	Betty Carleton (BC)
	Dan Lane (DL)
	Karen Peckover (KP)
	Phil Veley (PV)
Clerk-Treasurer	Wendy Belanger
Roads Superintendent	Ross Martin

1. Call to Order:

Mayor Bolesworth called the meeting to order at 4:30 p.m.

2. Declarations of Pecuniary Interest:

None

3. Agenda:

2025-118
KP
BC

THAT we, the Council of the Corporation of the Township of Hilliard, approve the Agenda.

"carried"

4. Minutes:

2025-119
KP
PV

THAT we, the Council of the Corporation of the Township of Hilliard, adopt the meeting minutes of October 15, 2025.

"carried"

5. Guests:

Members of the public

6. Roads Department Business and Report:

6.1 Attached "Road Report"
2025-120
BC
PV

THAT we, the Council of the Corporation of the Township of Hilliard, approve the Road Report.

“carried”

6.2 Tile Drainage Loan
2025-121
KP
PV

THAT we, the Council of the Corporation of the Township of Hilliard, approve Debra Garner of the property described as 5434-000001-05600 for a tile drainage loan not to exceed $19,500 pending approval and funding from the Ontario Ministry of Agriculture Food and Agribusiness.

“carried”

6.3 Bridge and Culvert Inspections
2025-122
PV
KP

THAT we, the Council of the Corporation of the Township of Hilliard, hereby award the 2025 Bridge and Culvert Inspections to Art Engineering for the fee of $5,000 plus HST.

“carried”

7. Clerks Department Business and Report:

7.1 Attached “Clerk Report”
2025-123
BC
KP

THAT we, the Council of the Corporation of the Township of Hilliard, approve the Clerk Report.

“carried”

7.2 By-Law 2025-22 Establish and Appoint TDCAC
2025-124
PV
KP

THAT we, the Council of the Corporation of the Township of Hilliard, approve By-Law 2025-22 being a by-law to establish and appoint a 2026-2030 Timiskaming District Joint Compliance Audit Committee.

“carried”

7.3 By-Law 2025-23 Adopting TDCAC Terms of Reference
2025-125
KP
PV

THAT we, the Council of the Corporation of the Township of Hilliard, approve By-Law 2025-23 being a by-law to adopt the Timiskaming District Joint Compliance Audit Committee 2026-2030 Terms of Reference.

“carried”

7.4 By-Law 2025-24 “Lame Duck” Council
2025-126

KP
PV

THAT we, the Council of the Corporation of the Township of Hilliard, approve By-Law 2025-24 being a by-law to authorize the delegation of authority to the Clerk-Treasurer for certain acts during a “Lame Duck” period.

“carried”

7.5 By-Law 2025-25 Council Remuneration
2025-127
BC
KP

THAT we, the Council of the Corporation of the Township of Hilliard, approve By-Law 2025-25 being a by-law to provide remuneration, allowance and regulate expenses for Mayor and Council.

“carried”

7.6 By-Law 2025-26 TMSA Bylaw Building Permit Fees Municipal Version-251107
2025-128
BC
KP

THAT we, the Council of the Corporation of the Township of Hilliard, approve By-Law 2025-26 being a by-law respecting construction, demolition and change of use permits and inspections.

“carried”

7.7 Timiskaming OPP Detachment Board 2 – North End – Community Representative
2025-129
KP
BC

WHEREAS the Township of Hilliard is a member municipality of the Temiskaming OPP Detachment Board 2 – North End (the Board);

AND WHEREAS the Board requires membership of two Community Representatives;

AND WHEREAS the Board has declared a vacancy due to the resignation of Community Representative Paul Chipperton;

AND WHEREAS the Board instructed the vacant position be offered to a previous applicant who had applied for the position of Community Representative;

NOW THEREFORE the Council of the Corporation of the Township of Hilliard hereby resolves to appoint **Brittney Smart** to the position of Community Representative to the Board.

“carried”

8. Financials and Accounts:

8.1 Financial Reports and Payment of Accounts
2025-130
KP
PV

THAT we, the Council of the Corporation of the Township of Hilliard, receive the Financial Report and approve payment of accounts in the amount of $87,974.44 for October 2025.

"carried"

9. Correspondence:

9.1 Letters / Resolutions / General and Information:

9.2 Grants:
-Ontario Trillium Foundation Playground Equipment and Benches - $43,000
-Enhancing Access to Spaces for Everyone (EASE) Accessible Washrooms
-Library Grant
-Pothole Prevention and Repair Program 2025-26

9.3 Recreation Committee
-Rink, Fishing Derby, Community Garden updates

9.4 Earlton-Temiskaming Regional Airport
-Minutes / Financials / Manager's Report

9.5 Temiskaming Health Unit
-Minutes and general information

9.6 Temiskaming Municipal Association / Building Dept
-Minutes and general information

9.7 Temiskaming Mayors Action Group
-None

9.8 Waste Disposal Site Committee
-Update and general information

9.9 Hilliardton Marsh Research and Education Centre
-None

9.10 Community Policing
-Minutes and general information

9.11 DTSSAB
-None

2025-131
BC
KP

THAT we, the Council of the Corporation of the Township of Hilliard, receive and file all correspondence, reports, and minutes.

"carried"

10. New Business:

-10.1 Closed Session
2025-132
KP
PV

THAT we, the Council of the Corporation of the Township of Hilliard, enter into closed session at 5:01 pm.

"carried"

2025-133
BC
KP

THAT we, the Council of the Corporation of the Township of Hilliard, rise from closed session at 5:25 pm.

“carried”

11. By-Law:

2025-134
PV
KP

THAT we, the Council of the Corporation of the Township of Hilliard, give By-Law 2025-27, being a by-law to confirm certain proceedings of the Council of the Corporation November 2025.

“carried”

12. Adjournment:

2025-135
BC
KP

THAT we, the Council of the Corporation of the Township of Hilliard, do now adjourn to the next meeting on December 17, 2025 at 4:30pm or at the call of the Mayor.

“carried”

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Mayor

_____

Clerk