

VILLAGE OF CANAL FLATS

BYLAW NO. 268, 2023

Being a Bylaw to establish fees and charges for municipal services and/or regulatory schemes.

WHEREAS a municipal Council may, by bylaw, impose fees and charges payable in respect of all or part of a service or regulatory scheme of the municipality, and

WHEREAS such fees and/or charges must relate to the identified costs of administering said services or regulatory schemes,

NOW THEREFORE the Council of the Village of Canal Flats, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw shall be cited for all purposes as “**Village of Canal Flats Fees and Charges Bylaw No. 268, 2023**”.
2. The fees and charges for specific administrative services or regulatory schemes shall be set as per Schedules “A” to “K” attached to and forming part of this bylaw.
3. A person may obtain an administrative work or service from the Village of Canal Flats upon payment of the appropriate fee as laid out in the schedules attached to and forming part of this bylaw.
4. “Village of Canal Flats Fees and Charges Bylaw No. 223, 2019” and all amendments thereto is hereby repealed.

INTRODUCED AND READ a first time this 11th day of September, 2023

READ a second time this 11th day of September, 2023

READ a third time this 11th day of September, 2023

RECONSIDERED AND FINALLY ADOPTED this 25th day of September, 2023

Signed: Mark Doherty

Signed: Sylvie Hoobanoff

MAYOR

CORPORATE OFFICER

CERTIFIED a true and correct copy of
“Village of Canal Flats Fees and Charges
Bylaw No. 268,2023”.

CORPORATE OFFICER

DEVELOPMENT SERVICES FEES

Development Variance Permit Application

Per each application	\$600
For review services by Professional Façade Designer/Architect	Actual
For review services by Professional Landscape Architect	Actual

Board of Variance Application

\$150

**Zoning Bylaw Amendment/Official
 Community Plan Amendment**

\$1200

Plus the following additional fee for development or creation of new parcels which an amendment would permit:

Parcels 4 – 10	\$75 per parcel
Parcels 11 – 25	\$50 per parcel
More than 25 parcels	\$25 per parcel

Subdivisions, Bare land stratas and strata conversions of existing buildings – fees as follows:

Preliminary Subdivision Application Fee

Subdivision Application	- for 1-3 lots created	\$250 plus \$50 Each lot created *Due at time of preliminary application
For first parcel created		\$1200 *Less Preliminary Application Fee
For each additional parcel created thereafter		\$100
For review services by Professional Planner and/or Engineer		Actual
For legal review services incurred by Village directly from application		Actual

Subdivision Application - for 4 or more lots created

For first parcel created		\$3000 *Less Preliminary Application Fee
For each additional parcel created thereafter		\$100
For review services by Professional Planner and/or Engineer		Actual
For legal review services incurred by Village directly from application		Actual

Strata Conversion Application

Per each application	\$500
For review services by Professional Planner and/or Engineer	Actual
For legal review services incurred by Village directly from application	

Advertising

For any of the above (two publications required)	\$600
For any of the above (one publication required)	\$300

SCHEDULE "B"

ADMINISTRATIVE AND FINANCE FEES *(Amendment Bylaw 282,2024)*

Removal of Notice on Title	Actual Cost for Land Title Fee
Temporary Use Permit Application	\$750.00
Tax Certificates (other than owner) The Tax Collector shall provide tax certificates pursuant to Section 249 <i>Local Government Act</i> <ul style="list-style-type: none">- including certificates for manufactured homes- per parcel or request	\$ 25.00
NSF or Returned Cheques - including stop payments	\$ 30.00
Print or Photocopies Black and White	\$.50
Colour	\$.50
Faxes or Emails – sending per page	\$ 1.00
- receiving if more than 5 pages – per page	\$.25
Overdue Accounts Receivable (Tax Certificates, Building Permit and DCC invoices exempt)	1.5% per month compounded to an annual rate of 19.56%
Mortgage Holder Listing Per Roll	\$10.00

BUILDING PERMIT FEES

BUILDING PERMIT FEES

Declared or Assess Value	
\$1,000 or less	\$75.00
For each additional \$1000 or fraction thereof up to \$50,000	\$11.00
For each additional \$1000	\$ 8.00

Construction, reconstruction, addition, extension, alteration and repair of any building or any other work requiring a permit and not specifically listed here.

Minimum Fee \$75.00

Re-inspection Fee \$75.00
As determined by the authority having jurisdiction, based on evaluation of current construction costs for the area or firm contract price.

RELATED PERMIT FEES

- | | |
|--|----------|
| 1. Separate chimney/fireplace construction | \$75.00 |
| 2. Demolition Permit | \$175.00 |
| 3. Moving Permit | \$175.00 |
| 4. Temporary building permit per unit | \$50.00 |
| 5. Modular home placement (private land) | \$500.00 |
| 6. Single-wide or double wide mobile home placement in
mobile home park | \$150.00 |
| 7. Building permit renewal (minimum) | \$75.00 |
| 8. Minimum inspection fee (insurance purposes) | \$75.00 |

*Any building either built on site or off site is to be charged at current construction values excluding only mobile homes in mobile home parks.

PLUMBING PERMIT FEES

For the first 5 plumbing fixtures	\$75.00
Each additional plumbing fixture thereafter	\$10.00 each

SCHEDULE “D”

CIVIC CENTRE FEES & CHARGES (Amendment Bylaw 282, 2024)

Bingo and Meetings not exceeding 3 hours	\$60.00
Meetings exceeding 3 hours	\$25.00/hour
Weddings, Dances, Private Parties (reunions, etc)	\$300.00/day
-includes cleaning	
Corporate training sessions/Union Meetings	\$100.00/day
Hockey Teams (in conjunction with tournaments at arena)	\$25.00/hour
Bible Study	\$20.00
Birthday Parties (not exceeding 3 hours), Church Groups, Wedding or Baby Showers, Youth Groups/	\$50.00
Community Events – (Family Dances, Halloween, Fall Fair)	\$50.00/day Plus cleaning fee
Funerals, Canal Days, Remembrance Day, Flu Clinic,	No Charge
Access to Outdoor Washroom	\$30.00/hour
Table Rentals	\$10.00/table
Chair Rentals	\$1.00/chair
Miscellaneous rentals not listed above	\$50.00/day
Additional Charges	
Damage Deposit (as required)	\$500.00
Cleaning fee	\$50.00/hour
Use of Bar Facility	\$ 75.00
Use of Kitchen	\$ 75.00
Limited use of kitchen (coffee/tea service)	\$ 35.00

SCHEDULE “E”

BALL FIELD FEES & CHARGES

Special Events (Commercial Event)	\$500.00
Adult Baseball/Soccer	\$25.00/game
Youth Baseball/Soccer	No charge
Dry Camping – per unit/per day	\$30.00
RV Clubs or groups in conjunction of special event	
(or \$20 per unit, per day, whichever is greater)	\$120.00

GST is applicable on all fees and charges.

ARENA FEES & CHARGES 2025 (Amended Bylaw 282, 2024)

ICE RENTAL RATES

Local Minor Hockey and/or Figure Skating	\$57.00 per hour
Other BC Minor Hockey	\$93.00 per hour
Out of Province Minor Hockey	\$145.00 per hour
Columbia Valley Service Area Minor Hockey Teams	\$83.00 per hour
Local Adult Hockey	\$103.00 per hour
Out of Province Adult Hockey	\$150.00 per hour
Adult Drop-in Hockey	\$5.00 Drop-in
Youth Drop-in Hockey	\$3.00 Drop-in

The Arena manager may, at his discretion, request a deposit for ice time. Cancellations of less than 45 days for tournaments and 10 days for single booking shall result in forfeiture of the deposit for tournaments. Game cancellations require 1 week notice or full ice time cost will be invoiced.

PUBLIC SKATE

Parents & Tots	\$5.00 Drop-in
Youth	\$3.00 Drop-in
Adult	\$5.00 Drop-in
Family	\$12.00 Drop-in
Youth Season Pass (per season) (17 years old & under)	\$50.00
Adult Season Pass (per season)	\$60.00
Family Season Pass (per season)	\$110.00

**ICE OUT RENTALS ARENA
 MEZZANINE**

\$50.00 per hour
 \$25.00 per hour

ADVERTISING RATES

	<u>One Year</u>	<u>Three Years</u>
2x2 signs	\$125.00	\$300.00
4x4 signs	\$325.00	\$800.00
4x8 signs	\$425.00	\$1050.00
Zamboni Sides	\$800.00	\$1925.00
Zamboni Front	\$325.00	\$800.00

- Ice Areas as per sign areas

GST is applicable on all fees and charges

WATER USER RATES (Amended Bylaw 282, 2024)

ANNUAL USER RATES PER YEAR IN DOLLARS

DOMESTIC USERS		2025	2026	2027	2028	2029
1.	All private residences, apartments, duplexes, manufactured homes or houses containing one or more suites – <i>per dwelling unit</i>	340.00	350.00	360.00	370.00	380.00
2.	Lodging and boarding houses, bed and breakfast business	540.00	550.00	560.00	570.00	580.00
3.	Hotels, motels, neighbourhood pubs	766.00	780.00	790.00	800.00	810.00
	- Plus per rental unit for item 3 above	103.00	105.00	107.00	109.00	111.00
4.	Campgrounds, RV parks – per campsite	20.00	20.00	20.00	20.00	20.00
NON-METERED COMMERCIAL & INDUSTRIAL USERS						
5.	Church or club room	Exempt	Exempt	Exempt	Exempt	Exempt
6.	Industries	1,102.00	1,122.00	1,142.00	1,162.00	1,182.00
7.	Offices, shops and stores	340.00	350.00	360.00	370.00	380.00
8.	Laundromats (coin-operated) – per washing unit	199.00	203.00	207.00	211.00	215.00
9.	Schools – per classroom	262.00	268.00	274.00	280.00	286.00
	- Playground irrigation per ½ year	623.00	634.00	645.00	657.00	669.00
10.	Community halls	1,465.00	1,480.00	1,495.00	1,510.00	1,525.00
11.	Garage or service station	540.00	550.00	560.00	570.00	580.00
12.	Restaurants, cafes	340.00	350.00	360.00	370.00	380.00
13.	Grocery stores – per square meter	1.75/m ²	1.75/m ²	1.80/m ²	1.80/m ²	1.80/m ²
14.	All other commercial users not itemized	340.00	350.00	360.00	370.00	380.00
15.	Arena	2,840.00	2,890.00	2,940.00	2,990.00	3,040.00
WATER SERVICE FEES						
	Service Connection Inspection Charge	750.00	800.00	850.00	900.00	950.00
	Service Lateral Connection Charge	600.00	650.00	700.00	750.00	800.00
OTHER WATER SERVICE CHARGES						
1.	Water Shut-off and Turn-on for emergency purposes – during <i>regular working hours</i> - outside <i>regular working hours</i>	60.00	60.00	65.00	65.00	70.00
		90.00	90.00	95.00	95.00	100.00
2.	Water Shut-off and Turn-on for non-emergency purposes during <i>regular working hours</i>	60.00	60.00	65.00	65.00	70.00

Village of Canal Flats
Fees and Charges Bylaw No. 268, 2023

CROSS CONTAMINATION CONTROL FEE						
1.	Backflow Prevention Assembly Test Tag	10.00	10.00	15.00	15.00	20.00
2.	Backflow Prevention Assembly Report Form Fee/Administrative Fee	20.00	20.00	25.00	25.00	30.00
3.	Turn On	60.00	60.00	65.00	65.00	70.00
4.	Turn Off	60.00	60.00	65.00	65.00	70.00

*Water shut-off and turn-on for non-emergency situations will only be carried out during regular working hours.

**Water shut-off valves must be located at the property owners cost prior to turning water off or on.

BULK WATER SALES	
100-1,000 gallons	\$30.00 per fill
1,001-2,000 gallons	\$60.00 per fill
2,001-4,000 gallons	\$80.00 per fill
4,001-6,000 gallons	\$120.00 per fill
6,001-10,000 gallons	\$175.00 per fill

SCHEDULE "H"

SEWER USER RATES (Amended Bylaw 282, 2024)

ANNUAL USER RATES PER YEAR IN DOLLARS

DOMESTIC USERS		2025	2026	2027	2028	2029
1.	All private residences, apartments, duplexes, manufactured homes or houses containing one or more suites – <i>per dwelling unit</i>	210.00	214.00	218.00	222.00	226.00
2.	Lodging and boarding houses, bed and breakfast business	280.00	284.00	285.00	292.00	296.00
3.	Hotels, motels, neighbourhood pubs	280.00	284.00	288.00	292.00	296.00
	- Plus per rental unit for item 3 above	69.00	70.00	71.00	72.00	73.00
4.	Campgrounds, RV parks – per campsite	43.00	44.00	45.00	46.00	47.00
NON-METERED COMMERCIAL & INDUSTRIAL USERS						
5.	Church or club room	Exempt	Exempt	Exempt	Exempt	Exempt
6.	Industries - with toilet	770.00	780.00	790.00	800.00	810.00
7.	Offices, shops and stores	149.00	152.00	155.00	158.00	161.00
8.	Laundromats (coin-operated) – per washing unit	68.00	69.00	70.00	71.00	72.00
9.	Schools – per classroom	68.00	69.00	70.00	71.00	72.00
10.	Community halls	775.00	790.00	805.00	820.00	835.00
11.	Garage or service station – with septic service	149.00	152.00	155.00	158.00	161.00

Village of Canal Flats
Fees and Charges Bylaw No. 268, 2023

12.	Restaurants, cafes	210.00	214.00	218.00	222.00	226.00
13.	Grocery stores – per square meter	1.50/m ²	1.50/m ²	1.50/m ²	1.50/m ²	1.50/m ²
14.	All other commercial users not itemized	149.00	152.00	152.00	158.00	162.00
15.	Arena	2,140.00	2,180.00	2,220.00	2,260.00	2,280.00
SEWER SERVICE FEES						
Service Connection Inspection Charge		750.00	800.00	850.00	900.00	950.00
Service Lateral Connection Charge		600.00	650.00	700.00	750.00	800.00

SANI-DUMP KEY (ARENA)

\$25.00 for two year term (\$5 credit with key return)

SCHEDULE “I”

FIRE DEPARTMENT RATES

RAILWAY FIRE ASSISTANCE

\$400.00 per hour

INDUSTRIAL FIRES

\$100.00 per hour

SCHEDULE “J”

BEACH PARK USER FEES

June 15th to September 15th

PARKING PASSES

Daily Parking Pass

\$5.00 per person to a maximum of \$15.00 per car (5 years and under free)

Season Parking Pass

\$80.00

LAUNCH & PARKING PASSES

Daily Boat Launch/Parking Pass

\$25.00

Season Launch/Parking Pass (non-property owner)

\$160.00

Season Launch/Parking Pass (property owner)

Exempt

LOST BEACH PASS REPLACEMENT

\$5.00

(property & non-property owner)

BEACH PARK RENTAL – (special event)

\$150.00

(June 15th to September 15th)

SCHEDULE “K”

1. DOG LICENSE FEES

a) Female/Male/unaltered dog	\$ 30.00
b) Female/Male dog/spayed or neutered	\$ 10.00
c) License transfer to new owner	\$ 5.00
d) License transfer to new dog	\$ 5.00
e) Replacement of lost license tag	\$ 5.00
f) Group license for kenneled dogs	\$150.00

2. IMPOUNDMENT FEES

	<u>Licensed</u>	<u>Unlicensed</u>
(a) Dogs – spayed or neutered		
1 st offence	\$ 25.00	\$ 50.00
2 nd offence within one year	50.00	75.00
3 rd offence within one year	100.00	125.00
4 th and each subsequent offence within one year of prior offence	150.00	175.00
(b) Dogs – unaltered		
1 st offence	\$ 40.00	\$ 65.00
2 nd offence within one year	65.00	90.00
3 rd offence within one year	115.00	140.00
4 th and each subsequent offence within one year	165.00	190.00
(c) Pups – under six months of age		\$ 20.00

The owner shall pay the full amount of any cost incurred by the Village of Canal Flats for an examination and treatment by a licensed veterinarian if the dog is injured or sick.

The owner of any dog unlicensed at the time of impoundment shall pay impoundment fees in addition to the applicable license fees as per this Schedule.

3. POUND BOARD FEES

\$ 10.00 per day

4. DISPOSAL FEES

a) Dog turned over to pound for destruction	\$ 75.00
b) Pickup and disposal	\$100.00
c) Pickup carcass upon request	\$ 75.00

5. KENNEL LICENSE FEE

\$ 100.00 per year

Pursuant to the Excise Tax Act (Canada), the above Impoundment Fees and Board Fees are subject to the Goods and Services Tax.

SCHEDULE “L”

BUSINESS LICENSE FEES *(Amended Bylaw 282, 2024)*

BUSINESS LICENCE FEES

New Application	\$75.00
Renewal Fee	\$75.00
Discount for renewal prior to January 31 st of each year	\$25.00