

City of Chilliwack

Bylaw No. 2750

A bylaw to establish various rates, fees and charges

The Council of the City of Chilliwack in open meeting assembled enacts as follows:

1. This bylaw may be cited as "**Miscellaneous Rates Bylaw 2001, No. 2750**".
2. "Miscellaneous Rates Bylaw 2000, No. 2724", and amendments thereto, are hereby repealed.
3. There are hereby imposed the several rates and charges for the provision of copies of information, maps and other materials as set out in Schedule "A" attached hereto and forming part of this bylaw.
4. There are hereby imposed, pursuant to Section 363 of the *Local Government Act*, Incinerator User charges for the use of the Pathological Incinerator situate at the Water Pollution Control Centre, and the prescribed fees shall be in accordance with the rates set out in Schedule "B" attached to and forming part of this bylaw.
5. There are hereby imposed, pursuant to Section 266 of the *Local Government Act*, interest and other charges for outstanding trade accounts and returned "Non Sufficient Fund" cheques in accordance with those charges specified in Schedule "C" attached to and forming part of this bylaw.
6. There are hereby imposed, pursuant to Section 939 (8) of the *Local Government Act* charges to owners using or connecting to excess or extended services which shall include interest at a rate of 5% compounded at December 31 of each year, calculated on their proportion of the cost of the excess or extended services for the period commencing when the excess or extended services were completed, up to the date that the connection is made or the use commences.
7. There are hereby imposed interest rate provisions with respect to the Manufactured Home Act as set out in Schedule "D" attached hereto and forming part of this bylaw.
8. There are hereby imposed charges for services provided by the Chilliwack Detachment of the R.C.M.P., as set out in Schedule "E" attached to and forming part of this bylaw.
9. There are hereby imposed rates for Sani-Dump Charges as set out in Schedule "F" attached to and forming part of this bylaw.
10. There are hereby imposed rates for Potable Water Filling Station usage as set out in Schedule "G" attached to and forming part of this bylaw.

11. There are hereby imposed rates for Serviced Food Truck Vending Location Permit Fees as set out in Schedule “H” attached hereto and forming part of this bylaw.
12. There are hereby imposed rates for Crime Prevention Services as set out in Schedule “I” attached hereto and forming part of this bylaw.
13. There are hereby imposed rates for Municipal Electric Vehicle Charge Stations User Fees as set out in Schedule “J” attached hereto and forming part of this bylaw.

“Miscellaneous Rates Bylaw 2001, No. 2750” adopted on the 5th day of March, 2001.

Amendment Bylaw No. 2762 adopted on the 17th day of April, 2001.

Amendment Bylaw No. 2765 adopted on the 14th day of May, 2001.

Amendment Bylaw No. 2817 adopted on the 11th day of March, 2002.

Amendment Bylaw No. 2820 adopted on the 8th day of April, 2002.

Amendment Bylaw No. 2829 adopted on the 6th day of May, 2002.

Amendment Bylaw No. 2960 adopted on the 20th day of October, 2003.

Amendment Bylaw No. 3010 adopted on the 19th day of April, 2004.

Amendment Bylaw No. 3326 adopted on the 6th day of November, 2006.

Amendment Bylaw No. 3568 adopted on the 2nd day of September, 2008.

Amendment Bylaw No. 3655 adopted on the 21st day of December, 2009.

Amendment Bylaw No. 3841 adopted on the 6th day of March, 2012.

Amendment Bylaw No. 3975 adopted on the 7th day of January, 2014.

Amendment Bylaw No. 4023 adopted on the 3rd day of June, 2014.

Amendment Bylaw No. 4328 adopted on the 18th day of April, 2017.

Amendment Bylaw No. 4710 adopted on the 2nd day of July, 2019.

Amendment Bylaw No. 4799 adopted on the 7th day of April, 2020.

Amendment Bylaw No. 5029 adopted on the 15th day of December, 2020.

Amendment Bylaw No. 5289 adopted on the 15th day of August, 2023.

Amendment Bylaw No. 5333 adopted on the 26th day of September, 2023.

Amendment Bylaw No. 5496 adopted on the 15th day of July, 2025.

“Clint Hames”

Mayor

“D.W. Hampson”

Clerk

SCHEDULE "A"

INFORMATION CHARGE AND FEES

1. For the provision of information, the following charges or fees (including G.S.T.) shall apply:

(1)	Photocopies of minutes and bylaws	\$ 0.25 per page
	Except for the following:	
	• Zoning Bylaw	\$ 20.00 per copy
	• Official Community Plan Bylaw	\$ 20.00 per copy
	• Development Cost Charge Bylaw (including background data)	\$ 20.00 per copy
	• Subdivision & Development Control Bylaw	\$ 75.00 per copy
(2)	(a) Photocopies of correspondence or other (8½ x 11) or (8½ x 14)	\$ 0.25 per page
	(b) Black & white prints, as follows:	
	11" x 17"	\$ 0.50
	24" x 36"	\$ 4.00
	30" x 36"	\$ 4.00
	34" x 44"	\$ 4.00
	36" x 48"	\$ 4.00
	(c) Vector colour prints of standard GIS products, as follows:	
	8½" x 11"	\$ 5.00
	11" x 17"	\$ 6.00
	24" x 36"	\$ 8.00
	36" x 48"	\$ 10.00
	(d) Raster colour prints of standard GIS products, as follows:	
	8½" x 11"	\$ 10.00
	11" x 17"	\$ 20.00
	24" x 36"	\$ 35.00
	36" x 48"	\$ 50.00
(3)	Print from 35mm colour negative	\$ 3.00
(4)	Certificate of Taxes Outstanding requested by other than the owner of the property (Section 383)	
	- by facsimile, info-net service, or mail	\$ 35.00
	- by BC Online	\$ 30.00

(5)	Mortgage Company – property tax listing	\$ 10.00 per folio
(6)	Duplicate of a tax roll microfiche	\$ 65.00 per microfiche
(7)	Copy of the City of Chilliwack's statement of financial information by fiscal year (pursuant to the Financial Information Act and applicable regulations)	\$ 5.00
(8)	Microfilm print:	
	• on City file	\$ 5.00
	• accessed through B.C. Online	\$ 11.00
(9)	Commercial Trade Area and Market Analysis	\$ 5.00
(10)	Heritage Building Inventory	\$ 10.00
(11)	Heritage Resources Management Strategy	\$ 10.00
(12)	Comprehensive Municipal Plan	\$ 75.00
(13)	Digital GIS Data in BCGS 1:2500 area in DXF or SHP format:	
	Compiled Cadastral and Right of Ways	\$ 50.00
	With additional themes add:	
	• Zoning	\$ 10.00
	• OCP	\$ 10.00
	• ALR	\$ 10.00
	• Watercourse	\$ 10.00
	• Water Lines	\$ 10.00
	• Water Symbols	\$ 5.00
	• Sewer Lines	\$ 10.00
	• Sewer Symbols	\$ 5.00
	• Drain Lines	\$ 10.00
	• Drain Symbols	\$ 5.00
	• Center Lines	\$ 10.00
	• Contour Lines	\$ 25.00

Digital Image Data in BCGS 1:2500 area as

BMP format one meter pixel in JPG or
\$ 100.00

Note: All digital data must have a license agreement signed with the City of Chilliwack.”

(15)	Customized Computer Services	\$ 110.00 per hour (minimum)
(16)	Fire Department Letter of Compliance	\$ 100.00
(17)	Fire Department Inspections other than those required under the Fire Services Act	\$ 100.00

2. The applicant who, in person, requests any information contained in this schedule shall, prior to receiving the documentation, satisfy the charges for same.

3. The applicant who, by telephone, written correspondence or facsimile machine, requests the forwarding of information contained in this schedule via mail or facsimile machine, shall be forwarded the information along with an invoice for same. In the event the applicant does not satisfy the invoice, the provisions of Section 2 hereof shall apply to the applicant with respect to future information requests.
 - (1) Mailing costs will be added to the charges for information when more than the standard letter postage is required.
 - (2) Facsimile costs (G.S.T. included) will be added to the charges for information on the following basis:
 - (a) for transmitting information to a destination \$ 0.50 per page
within the Chilliwack Telephone Exchange (\$ 1.00 minimum)
 - (b) for transmitting information to a destination \$ 0.50 per page
for which long distance telephone charges (\$ 10.00 minimum)
would be incurred
4. No charge shall be imposed for the provision of information, or for postage or facsimile transmission costs, with respect to the requests of other government offices/agencies for information.
5. Any person wishing to inspect or obtain copies of correspondence or other information, pursuant to the Freedom of Information and Protection of Privacy Bylaw in force from time to time, shall pay to the City the fees and charges as set out in the Regulations to the *Freedom of Information and Protection of Privacy Act*, in force from time to time.

SCHEDULE "B"

INCINERATOR USER CHARGES

1. User charges shall be billed monthly and are due and payable to the Collector of the City of Chilliwack within 30 days from the date shown on the billing.
2. The rates and charges shall be as follows:
 - (1) All materials which are capable of being weighed on the City’s weigh scales, and which are not incompatible with the incinerator or operation schedule. \$ 1.50 per kilogram
 - (2) All other materials which are not incompatible with the incinerator or operation schedule \$ 150.00 per hour

SCHEDULE "C"

INTEREST AND NON-SUFFICIENT FUNDS CHEQUE CHARGES

1. The Collector for the City of Chilliwack is hereby empowered to administer the collection of interest and other charges pursuant to the provisions of this schedule, and to adjust or cancel charges where in the opinion of the Collector, such charges were improperly assessed.
2. For all cheques returned because of Non-Sufficient Funds, a charge of \$25.00 shall be assessed, and such charge will be established as an Account Receivable.
3. All accounts that are outstanding beyond 30 days shall be assessed an interest charge at the rate set pursuant to Section 11(3) of the *Taxation (Rural Area) Act*.
4. All accounts that are referred to a Collection Agency shall have added to the account an administration fee of \$50.00.
5. An administration fee of \$25.00 per Folio will be charged on all property tax overpayment refunds.

SCHEDULE "D"

MANUFACTURED HOME COLLECTOR'S DEPOSIT

WHEREAS Section 34(1)(d) of the *Manufactured Home Act*, R.S.B.C., 1996 and amendments thereto provides that the Collector shall issue a certificate if a person making the request to move the mobile home has paid to the Collector a deposit in the prescribed amount;

AND WHEREAS Section 34(3) of the *Manufactured Home Act* aforesaid provides that payment accepted under subsection (1)(d) shall bear interest at the prescribed annual rate;

1. All deposits for prepayment of taxes on mobile homes shall bear interest as prescribed in the City's Tax Prepayment Plan Bylaw in force from time to time, from the date of payment to the first tax penalty date established by bylaw for the current year.
2. Where it is subsequently determined that the deposit paid to the Collector with the interest thereon, exceeds the difference between the total amount of taxes levied on the mobile home and the grant under the *Provincial Home-Owner Grant Act*, the Collector shall, on request, pay the excess to the person who paid the deposit.

SCHEDULE “E”

R.C.M.P. SERVICES – CHILLIWACK DETACHMENT

Motor Vehicle Traffic Accident Police Investigation Report (MV6020)	\$ 50.00
Police Reports (includes Break and Enter, and reports to outside agents)	\$ 50.00
Measurements at Accident Scene	\$ 25.00
Analyst Report	\$500.00
Mechanical Check on Vehicle Involved in Accident	\$ 50.00
Field Drawing at Accident Scene	\$ 30.00
Photographs	\$ 50.00 (Shipping Included)
Planned Drawing	\$ 35.00
Fingerprinting	\$ 55.00*
Police Information Check	\$ 55.00*
Police Information Check (Crime Free Multi-Housing)	\$ 0.00**
Police Certificate for Visa Application	\$ 30.00
Criminal Injury Cost	\$ 35.00
Court Orders	\$ 45.00/hour
Electronic Vetting (Audio/Video)	\$ 55.00/hour
Photocopies	\$ 0.25/page
R.C.M.P. Security Clearance (enhanced)	\$300.00*
City Identification Badge (photo)	\$ 25.00

* Bona fide volunteers as determined by the Officer in Charge, R.C.M.P. or designate, shall be exempt from fees charged under this bylaw for a “Police Information Check”, “R.C.M.P. Security Clearance (enhanced)” and “Fingerprinting” where the service is directly related to an approved volunteer service.

** Persons applying for occupancy in properties registered in the Crime Free Multi-Housing Program shall be exempt from fees charged under this bylaw for a “Police Information Check” with a letter of authorization from the Crime Free Multi-Housing Program.

SCHEDULE “F”

SANI-DUMP USER CHARGES

1. For the provision of information, the following charges (plus applicable taxes) shall apply:

(1) Heritage Park Sani-Dump (payment onsite)	\$	10.00
(2) Yale Road West Sani-Dump (payment onsite)	\$	10.00

SCHEDULE “G”

POTABLE WATER FILLING STATION USER CHARGES

1. User charges shall be as follows:

(1) An annual fee is due and payable to the Collector of the City of Chilliwack prior to the issuance of a Potable Water Filling Station access card.

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|---------------------------------|-----------|
| (a) Residential User Annual Fee | \$ 25.00 |
| (b) Commercial User Annual Fee | \$ 100.00 |

(2) Commercial User Dispensing Fee \$ 5.00

SCHEDULE “H”

SERVICED FOOD TRUCK VENDING LOCATION PERMIT FEE

- 1.** A monthly permit fee for food truck vending locations at Vedder Park, which are serviced with water and power hook ups shall apply:
 - (1) Monthly fee \$50.00
- 2.** Permits for serviced food truck vending locations shall only be issued for a full 12 month period.
- 3.** Permit fees must be paid in advance to avoid cancellation of permit.

SCHEDULE “I”

CRIME PREVENTION SERVICES

1. For the provision of a Crime Prevention Through Environmental Design (CPTED) Assessment and Report, the following charges shall apply as follows, for existing development only:*

a.	Business establishments 4000 sq. ft or less	\$100
b.	Business establishments 4001 sq. ft or greater	\$150
c.	Parks and schools	\$600
d.	Non – Profit Organizations	No charge
e.	Referrals made by Victim Services	No charge
f.	Referrals made by the RCMP	No charge

* CPTED services are not provided for new building projects. These services can be found in the community by other authorized CPTED licensed organizations.

2. Fees for participation in the Crime Free Multi-Family Housing Program shall apply as follows:

a.	Multi-Family Residential Housing with 30 units or less	\$450
b.	Multi-Family Residential Housing with 31 units or more	\$600

SCHEDULE "J"

MUNICIPAL ELECTRIC VEHICLE CHARGE STATIONS USER FEES

1. For the provision of information, the following charges or fees (including G.S.T.) shall apply:

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|-----|-------------------------|----|-----------------|
| (1) | Level 2 Chargers | \$ | 2.10 per hour |
| (2) | Level 3 (fast) Chargers | \$ | 0.32 per minute |