

VILLAGE OF GRANISLE
POLICY PROCEDURE MANUAL

APPROVED BY: COUNCIL
Motion 2021/128

SUBJECT: SNOW REMOVAL & ICE CONTROL

ORIGINAL POLICY DATE: November 7, 2012 AMENDED DATE: October 6, 2021

PREPARED BY: CAO & MANAGER PUBLIC WORKS

POLICY STATEMENT:

The employees and/or contractors of the Village of Granisle shall be responsible for the removal of snow, ice and other debris from Village streets, roads and Village owned parking lots as directed by Council through this Policy.

PURPOSE:

The purpose of this policy is to ensure that snow removal is managed in a prompt, orderly and consistent manner.

OBJECTIVE:

1. To ensure that the public transportation routes are maintained in order to meet the general health and safety needs of the municipality and provide for reasonable ability for movement of vehicles and pedestrians.
2. Snow removal will be provided in an efficient manner endeavouring to minimize carbon emission.

PROCEDURES:

1. During and immediately after any snowfall or freezing rain, the Village of Granisle Public Works Department shall inspect all streets, roads and Village owned parking lots for any accumulation of ice or snow which will represent a hazard to vehicular traffic. This inspection shall be conducted as early as possible in the morning.
2. Should any accumulation of snow or ice be identified as a hazard to vehicular traffic, the Public Works Manager shall utilize the personnel, equipment and materials required to remove the snow and/or ice.
3. If snow is in excess of one inch, it must be ploughed before sand is applied.

4. In a Call Out situation, one employee shall plough and sand. However, if the situation is serious, the employee, with authorization from the manager, may call in additional workers.
5. Recommended priority of snow removal is as follows:
 - McDonald Ave.
 - Morrison Street
 - Fulton Street
 - Hagen Street
 - Fire Hall
 - School Parking area
 - Village office Parking Lots
 - Post Office
 - Remaining streets
6. Driveway entrances shall be cleared of snow windrows left by the plough as expeditiously as possible following street clearing.

ATTENTION TO RESIDENTS:

1. After a snowfall, crews are often hampered by vehicles parked on streets, which blocks access for snow clearing equipment. This creates time delays and can be hazardous. Residents are required to keep the roadways clear of parked vehicles to allow the snow clearing crews to do their work safely and efficiently.
2. No long-term parking on roadways.
3. Snow removal from individual's private driveways/property must be placed within their own property.
4. The placing of snow on the travelled portion of the roadway is not permitted.
5. Visibility must not be hampered by placement/piling of snow at end of driveways/property.

(MOTION 2021/128)