



Town of Woody Point

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Tel: (709) 453-2273 Fax: (709) 453-2270 Open 8:30-12:30, 1:00-4:00 Daily

Email: townofwoodypoint@live.com Web: www.woodypoint.ca

Regular Council Meeting Monday January 19th, 2026

Councillors Present: Irene Martin, Tom Cochrane, Carol Ann Wilton, John Gillam

Councillors Absent: Terry Young, Joey Young, Roger Coates

In Attendance: Sherry Avery, Town Manager/Clerk

Outside Attendees:

Mayor Martin called meeting to order at 7:00 pm

Delegations –

Adoption of Minutes from December 8th, 2025

Motion 2601-001 Councillor C. Wilton / Deputy Mayor T. Cochrane
Resolved to adopt the agenda as circulated.

In Favour: Mayor I. Martin, Deputy Mayor T. Cochrane
Councillors: C. Wilton, J. Gillam

Absent: T. Young, J. Young, R. Coates

Opposed: 0 Abstaining: 0 Absent: 3

Motion Carried

Mayor Martin asked if there were any errors or omissions to the minutes of the regular meeting of December 8th, 2025, which had been circulated.

Motion 2601-002 Deputy Mayor T. Cochrane / Councillor C. Wilton
Be it so moved that the minutes be adopted as circulated.

In Favour: Mayor I. Martin, Deputy Mayor T. Cochrane
Councillors: C. Wilton, J. Gillam

Absent: T. Young, J. Young, R. Coates

Opposed: 0 Abstaining: 0 Absent: 3

Motion Carried

Business Arising from minutes. –

- TM to request more salt/sand applied to Lodge Lane to assist the bus
- Grease traps – monitor the lift station for build up and see if it starts to come back. The recent fire may have cleaned out the system. ON HOLD until further information is available.

Committee Reports- Nil

Public Works-

Permit 2026-001 council reviewed the application and plot plan that was submitted and gave approval based on the plot plan and the following conditions:

- Location of the house is as stated on the plot plan
- Resident is responsible to ensure that the building codes, energy codes, plumbing codes and fire codes are all followed.

Motion 2601-003 Councillor J. Gillam / Councillor C. Wilton

Resolved to approve permit 2026-001 under the noted conditions.

In Favour: Mayor I. Martin, Deputy Mayor T. Cochrane
Councillors: C. Wilton, J. Gillam

Absent: T. Young, J. Young, R. Coates
Opposed: 0 Abstaining: 0 Absent: 3

Motion Carried

Correspondence - Review of Correspondence

1. Municipal Affairs – Mandatory Training
2. Info Note Dec 10
3. Activate Community Day
4. Supplemental Schedule 2026 – Assessment Agency
5. Info Note Dec 17
6. Assessment Agency – 2026 Assessment Service fee
7. Assessment Agency – Board Election
8. Dept of Justice Fire Skid Units and Wildland Coveralls
9. Tourism Accommodation Tax
10. Info Note Jan 7
11. Water and Wastewater Workshop
12. Recovery & Resilience Planning Workshop
13. TA Application Update
14. Info Note Jan 14
15. Update on Legal Matters

1. Municipal Affairs Mandatory Training – all council members have been informed of the requirement and deadlines for training - **FILE THIS CORRESPONDENCE**
2. Info Note Dec 10 - **FILE THIS CORRESPONDENCE**
3. Activate Community Day – was a success. GMIST will follow up with a donation to the town and the things learned through the day.
4. Supplemental Schedule 2026 – provides the dates that changes can be made to the Assessment Roll - **FILE THIS CORRESPONDENCE**
5. Info Note Dec 17. - **FILE THIS CORRESPONDENCE**
6. Assessment Agency 2026 Assessment Service Fee for budgeting - **FILE THIS CORRESPONDENCE**
7. Assessment Agency Board Election – Mr. Ball has been elected as the representative for this area. - **FILE THIS CORRESPONDENCE**
8. Dept of Justice – Fire Skid Units and Wildland Coveralls – application has been submitted on behalf of Southside Fire Department.
9. Tourism Accommodation Tax – this tax may be considered in the future when there is more guidance provided. - **FILE THIS CORRESPONDENCE**
10. Info Note Jan 7 - **FILE THIS CORRESPONDENCE**
11. Water and wastewater workshop upcoming in March – motion made to send both maintenance personnel if available.

Motion 2601-004 Councillor J. Gillam / Councillor C. Wilton

Resolved to send both maintenance personnel to Water / Wastewater convention in Gander.

In Favour: Mayor I. Martin, Deputy Mayor T. Cochrane
Councillors: C. Wilton, J. Gillam

Absent: T. Young, J. Young, R. Coates
Opposed: 0 Abstaining: 0 Absent: 3

Motion Carried

12. Recovery and Resilience Planning Workshop – we have been accepted into the cohort to work through this process. It will facilitate some guidance on how to return to normal should an emergency occur.

13. TA Application Update – TA (transitional authorization) has been completed and approved. We have until 2040 to determine how to reduce the amount of outfall going into the bay. This will decrease the amount of monitoring and sampling and will save us money in the short term.

14. Info Note Jan 14 - **FILE THIS CORRESPONDENCE**

Council stepped into a privileged meeting at 8:15 pm

TM updated the council on the movement of legal matters that are in process.

Council moved back to public meeting at 8: 25 pm

Finance & Administration

1. Weekly payables

Motion 2601-005 Councillor C. Wilton / Deputy Mayor T. Cochrane

Resolved that the payables for November 27th, 2025, \$2,695.58; December 4th, 2025, \$4,395.18; December 11th, 2025, \$4,940.58; December 18th, 2025, \$7,310.02; December 25th, 2025, \$1,940.58; January 8th, 2026, \$4,996.23; and January 15th, 2026, \$1,836.60 be paid

In Favour: Mayor I. Martin, Deputy Mayor T. Cochrane
Councillors: C. Wilton, J. Gillam

Absent: T. Young, J. Young, R. Coates

Opposed: 0 Abstaining: 0 Absent: 3

Motion Carried

2. Weekly Revenue Reviewed.
3. Weekly Financials Reviewed.

Regulations – NIL

New Business

- **Voyent** – a request has been made for a quote and demo of the system. Deputy Mayor Cochrane will be heading this initiative and will report back at the next meeting.

- Council reviewed the meeting schedule combined with the holiday schedule, the tax structure and the budget. The Following motions have been made.

Motion 2601-006 Councillor J. Gillam / Deputy Mayor T. Cochrane

I move that the town council accept the 2026 schedule of meetings and list of government holidays as proposed and circulated. On these holidays the town office will be closed and the employees paid for the holiday.

In Favour: Mayor I. Martin, Deputy Mayor T. Cochrane
Councillors: C. Wilton, J. Gillam

Absent: T. Young, J. Young, R. Coates
Opposed: 0 Abstaining: 0 Absent: 3

Motion Carried

Motion 2601-007 Councillor J. Gillam / Deputy Mayor T. Cochrane

I move that the town council accept the 2026 tax structure as presented.

In Favour: Mayor I. Martin, Deputy Mayor T. Cochrane
Councillors: C. Wilton, J. Gillam

Absent: T. Young, J. Young, R. Coates
Opposed: 0 Abstaining: 0 Absent: 3

Motion Carried

Motion 2601-008 Deputy Mayor T. Cochrane / Councillor C. Wilton

Be it resolved that the Town Council accept the 2026 budget as presented for submission to the Department of Provincial and Municipal Affairs.

In Favour: Mayor I. Martin, Deputy Mayor T. Cochrane
Councillors: C. Wilton, J. Gillam

Absent: T. Young, J. Young, R. Coates
Opposed: 0 Abstaining: 0 Absent: 3

Motion Carried

Regular Automatic Withdrawal Payments

Monthly bill payments for the following accounts are deducted from our general bank account:

Moneris debit machine fees
BMO deposit edge fee

Insurance
Mastercard
TRIO Health benefits

Regular monthly payments manually entered include:
Bell (phones + internet)
Payroll Deductions
Wages
Hydro

All other payments are approved by a motion of council.

Motion 2601-009 Councillor J. Gillam / Councillor C. Wilton

Be it resolved that the Town Council accept the regular automatic withdrawal payments as well as the regular monthly manual payments as listed.

In Favour: Mayor I. Martin, Deputy Mayor T. Cochrane
Councillors: C. Wilton, J. Gillam

Absent: T. Young, J. Young, R. Coates
Opposed: 0 Abstaining: 0 Absent: 3

Motion Carried

- TM has been informed of a curb stop that has been broken by a resident hitting it with a plow personally. Who is responsible for cost of replacement? TM was given guidance to reach out to surrounding municipalities and see what other councils are doing?
- TM presented findings regarding the water issue on Lee Lane. Guidance was provided on notification to be prepared and presented back to council at next meeting.

Motion 2601-010 Councillor J. Gillam

Resolved to adjourn this regular council meeting at 9:02 pm and reconvene February 9th, 2026 @ 7:00 pm

In Favour: Mayor I. Martin, Deputy Mayor T. Cochrane
Councillors: C. Wilton, J. Gillam

Absent: T. Young, J. Young, R. Coates
Opposed: 0 Abstaining: 0 Absent: 3