

SUMMER VILLAGE OF POPLAR BAY

BYLAW #299

A BYLAW OF THE SUMMER VILLAGE OF POPLAR BAY IN THE PROVINCE OF ALBERTA TO SET FEES AND CHARGES FOR SERVICES PROVIDED BY THE MUNICIPALITY

WHEREAS the Municipal Government Act, R.S.A. 2000, c. M-26, and amendments thereto, provides that a municipality may pass bylaws for municipal purposes respecting services provided by the municipality; and

WHEREAS the Council of the Summer Village of Poplar Bay deems it desirable to establish fees and charges for the provision of certain goods and services.

NOW THEREFORE the Council of the Summer Village of Poplar Bay, duly assembled, hereby enacts as follows:

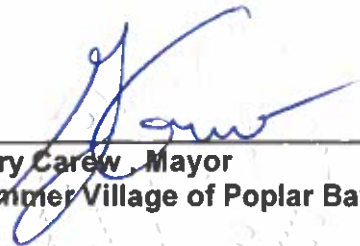
1. This Bylaw shall be known as "The Fees and Charges Bylaw"
2. The fees and charges attached as Schedule A to this bylaw represents the fees and charges applicable to the municipal services provided by the Summer Village of Poplar Bay.
3. Bylaw #295 is hereby repealed.
4. This Bylaw comes into effect upon third and final reading.

Read a first time this 16th day of April, 2026.

Read a second time this 16th day of April, 2026.

Given unanimous consent to proceed to third reading this 16th day of April, 2026.

Read a third time and finally passed this 16th day of April, 2026.



Gary Carew, Mayor
Summer Village of Poplar Bay

Sylvia Roy, Chief Administrative Officer
Summer Village of Poplar Bay

SCHEDULE A
Bylaw #299 - Summer Village of Poplar Bay

FEES & CHARGES BYLAW		
ADMINISTRATION AND PRODUCTION OF DOCUMENTS		
Description	Details	Fee
Assessment Review Board (ARB)	refundable if appeal is successful	\$100
Tax Certificates		\$50
Extra Garbage Tote		\$150 Annually plus contractors' delivery/pick-up fee
Assessment Information	Provided on the website at no charge	n/a
Copy of Assessment Roll		\$50
Returned NSF Cheques		\$50
Business License	See Business License Bylaw #298	
Administrative Late Fee	Invoices 30 days past the original invoice date	\$50
ATIA / POPA Request	Information request	\$25 per request \$6.75 per ¼ hour administrative time
Road Permit	charged for overweight or oversized loads through the Travis System	\$15
Printing	Statutory Plans, Land Use Bylaws, etc	\$0.25 per page
DEVELOPMENT		
Description	Details	Fee
Development Permit Application	Please see Development Permit Fees Bylaw #240 Schedule A & B	
Subdivision & Development Appeal (SDAB)	Non-Refundable	\$250
SDAB Fees & Charges	per Subdivision Authority Fee Schedule	
Rush Compliance	3 working days Reasonable efforts	\$300
Standard Compliance	10 working days	\$200
Amendment to the Intermunicipal Development Plan (IDP)	Municipal costs to review and advertise the amendment	\$500 minimum
Amendment to the Municipal Development Plan (MDP)	Municipal costs to review and advertise the amendment	\$500 minimum
New Area Structure Plan (ASP) or Conceptual Scheme	Municipal costs to review and advertise the amendment	\$500 minimum
Amendment to the Land Use Bylaw (LUB)	Municipal costs to review and advertise the amendment	\$500 minimum

SCHEDULE A
Bylaw #299 - Summer Village of Poplar Bay

WASTEWATER		
Description	Details	Fee
Connection Levy	Includes pump system, parts and installation within the tank. Also includes coring of the tank, link seal, and fusion of the service line. <i>Does not include excavation or landscaping</i>	\$10,000
Service Line Connection	Cost to run service line from CC valve to holding tank. Excludes coring of tank with link seal, and fusion of line.	Per Approved Contractor
Operator's Time	Applies to weekend or after hour calls, homeowner-caused issues (eg. Prohibited materials), CC valve raising or repairs, reconnections and similar tasks. <i>1 hour minimum then billed in 30-minute increments</i>	\$95 per hour
CC Operation	Seasonal closures or construction-related service <i>Includes operator time</i>	\$75 per turn
Administrative Time	For reconnections or other administrative requirements <i>1 hour minimum then billed in 30-minute increments</i>	\$50 per hour
Re-Connection	Includes parts and installation within the holding tank. <i>Operator and Administrative time per their fees</i>	Cost plus 10%
Parts and Material	For reconnections, frost plug replacements, part failures due to owner error, or CC-related work	Cost plus 10%
Road Repairs	When municipal roadways are disturbed to connect property to wastewater system.	Cost plus 10%
WASTEWATER PENALTIES		
Description	Details	Fee
Obstruction	Obstructing access to municipal infrastructure including but not limited to CC Valves and ARVs. <i>Penalty doubles each subsequent offense or if the issue is not rectified in a timely manner</i>	\$250
No Power	To high-level alarm and/or wastewater pump <i>Penalty doubles each subsequent offense or if the issue is not rectified in a timely manner</i>	\$250