

**THE CORPORATION OF THE VILLAGE OF POUCE COUPE
BYLAW NO. 1061, 2025**

A Bylaw to regulate the use and protection of parks and open spaces in the Village of Pouce

THIS DOCUMENT HAS BEEN REPRODUCED FOR CONVENIENCE ONLY
and is a consolidation of “Village of Pouce Coupe Parks and Open Spaces Regulation Bylaw No.
1061, 2025” with the following amending bylaws:

Village of Pouce Coupe Parks and Open Spaces Amendment Bylaw No. 1070, 2025.

**Individual copies of any of the above bylaws are available from the Pouce Coupe Village
Office. For legal purposes, copies of the original bylaws should be obtained.**



THE CORPORATION OF THE VILLAGE OF POUCE COUPE

PARKS AND OPEN SPACES REGULATION BYLAW NO. 1061

A Bylaw to regulate the use and protection of parks and open spaces in the Village of Pouce

WHEREAS

- Section 8(3) of the **Community Charter** grants local governments authority over public places, including parks and open spaces;
- Section 46 of the **Community Charter** provides the power to **regulate, prohibit, and impose requirements on the use of municipal property**;
- The **Council of the Village of Pouce Coupe** deems it desirable to **regulate parks and open spaces to ensure public safety, protect municipal assets, and promote community enjoyment**;

NOW THEREFORE, the Council of the **Village of Pouce Coupe**, in open meeting assembled, **enacts as follows**:

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1. TITLE

This bylaw may be cited as the "**Village of Pouce Coupe Parks and Open Spaces Regulation Bylaw No. 1061, 2025.**"

2. DEFINITIONS

For the purpose of this bylaw:

- **"Bylaw Enforcement Officer"** means any person authorized to enforce municipal bylaws, including peace officers and designated Village staff.
 - **"CAO"** means the Chief Administrative Officer of the Village of Pouce Coupe.
 - **"Council"** means the elected officials of the Village of Pouce Coupe.
 - **"Facility"** means any park structure, playground, sports field, rink, picnic area, trail, or other recreational space managed by the Village.
 - **"Graffiti"** means unauthorized writing, drawing, or symbols applied to public property.
 - **"Outdoor Rink"** means a Village-managed ice rink or skating surface.
 - **"Park"** means any Village-owned public space, including trails, green spaces, recreational areas, and athletic fields.
 - **"Permit"** means written authorization issued under this bylaw for specific activities.
 - **"Public Open Space"** includes all Village-managed parks, playgrounds, and green spaces.
 - **"Skate Park"** means the designated space for skateboarding, BMX biking, rollerblading, and similar activities.
 - **"Special Event"** means any organized activity that requires exclusive or specialized use of a park or facility.
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3. APPLICATION AND SCOPE

3.1 Applicability

This bylaw applies to all **parks, trails, public spaces, and recreational areas** within the **Village of Pouce Coupe**, including but not limited to:

3.2 Parks and Facilities Covered Under this Bylaw

Community Parks & Open Spaces

1. **Pederson Park** – 4824 - 46th Avenue
2. **Office Park** – 5017 - 49th Avenue
3. **Harden Park** – 5500 - 48th Street
4. **Pouce Park** – 13274 - Highway 2

Sports and Recreation Facilities

5. **Pouce Coupe Outdoor Rink** – 5200 - 52nd Avenue
6. **McNabb Recreational Park** – 5300 - 51st Street (beside Pouce Elementary)
7. **Pouce Coupe Skate Park** – 5200 - 52nd Avenue (beside Pouce Elementary)

3.3 Exceptions

This bylaw does not apply to:

- **Emergency personnel** responding to incidents.
 - **Municipal workers** performing maintenance.
 - **Utility providers** conducting approved operations.
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4. GENERAL PARK REGULATIONS

4.1 Park Operational Hours

- **All parks shall be open from 6:00 AM to 11:00 PM daily.**
- No person shall enter or remain in a park outside of these hours unless authorized by the Village through a permit.

4.2 Park Use Restrictions

No person shall:

- **Damage, alter, or remove** trees, plants, shrubs, grass, or any part of the natural environment.
- **Litter or deposit waste** anywhere other than designated bins.
- **Start fires** except in Village-approved fire pits or BBQ areas.
- **Set up unauthorized tents, shelters, or encampments** in any park.

4.3 Restricted Activities

No person shall, without Village approval:

- Operate **amplified sound systems, musical instruments, or loudspeakers.**
- Engage in **commercial activity, vending, or advertising.**
- Install **temporary structures such as stages, tents, inflatables, or fences.**
- Conduct **organized sports, fitness classes, or large gatherings** without a permit.

4.4 Alcohol and Smoking Prohibition

- **Alcohol consumption** is prohibited in all parks unless expressly permitted.
 - **Smoking, vaping, and cannabis use** are strictly prohibited in all park areas.
 - **The use, possession, or distribution of illicit substances** is strictly prohibited in all park areas.
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5. SPECIAL USE REGULATIONS

5.1 Outdoor Rink Rules

- The rink is open during posted hours only and is subject to weather conditions.
- **Helmets are mandatory** for all skaters under 18 years of age.
- **Hockey activities** may only take place in designated hours as posted by the Village.
- **Unauthorized equipment** such as chairs, sleds, or hockey nets outside designated hockey times is prohibited.

5.2 Skate Park Use Regulations

- The skate park is open to users of all ages and skill levels.
- **Helmets are mandatory** for all skaters under 18 years of age.
- The use of **helmets, knee pads, and elbow pads** is strongly recommended.
- **BMX bikes, scooters, and inline skates** are permitted. Motorized vehicles are strictly prohibited.

5.3 Graffiti and Public Art

- Graffiti is only allowed in **designated skate park areas** with prior Village approval.
 - Unauthorized graffiti or vandalism will result in **finest and cleanup costs**.
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6. OUTDOOR RINK AND SKATE PARK REGULATIONS

6.1 Outdoor Rink Use

- The rink is open during posted hours only.
- **Helmets are required** for all minors under 18 years of age.
- **Hockey activities** are only allowed during designated hours.
- **Unauthorized equipment** such as sleds, chairs, and hockey nets outside designated activities are prohibited.

6.2 Prohibited Conduct at the Outdoor Rink

- Reckless skating, including but not limited to racing, body-checking, or other dangerous behaviors.
- Use of **sticks, pucks, or other hockey equipment** outside designated hours.
- **Consumption of alcohol or drugs** on or near the rink.
- **Unauthorized maintenance or flooding** of the rink surface.

6.3 Skate Park Use Regulations

- The skate park is open for **skateboarding, BMX biking, and rollerblading**.

- **No motorized equipment** allowed.
- **Helmets required** for minors under 18.

6.4 Prohibited Conduct at the Skate Park

- Reckless or dangerous behavior that may endanger users.
 - Unauthorized graffiti or tagging outside the designated art zones.
 - Alteration or damage to ramps, rails, or other park infrastructure.
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7. PARK AND FACILITY USE PERMITS

7.1 General Permit Requirements

A permit is required for:

- Special events, festivals, and organized gatherings.
- Exclusive use of picnic areas, sports fields, or community spaces.
- Business or commercial activities, including vending or filming.

7.2 Permit Application Process

Applicants must:

- Submit **at least 14 days in advance**.
- Provide a **detailed site map** and an **event description**.
- Submit **proof of insurance** with a minimum of **\$2,000,000 liability coverage** listing the **Village of Pouce Coupe as additional insured**.
- If applicable, submit a **noise management plan, emergency response plan, and traffic accommodation plan**.

7.3 Special Provisions for Events with Alcohol

- A **Liquor and Cannabis Regulation Branch (LCRB) permit** is required.
- An **Alcohol Management Plan** must be submitted.
- The event organizer must ensure a **"Serving It Right" certified supervisor** is present at all times.

7.4 Grounds for Permit Denial or Revocation

The Village may deny or revoke a permit if:

- The applicant provides **false or incomplete information**.
- The event **poses a safety risk** or violates existing bylaws.
- The applicant **fails to comply** with required insurance, safety, or security measures.

8. USER FEES AND RENTAL RATES

BL1070 8.1 General Fees

- All rental and user fees are outlined in Schedule “H” of the Village of Pouce Coupe Consolidated Municipal Fees & Charges Bylaw No. 1062, 2025.
- Fees apply to:
 - Facility rentals (e.g., community hall, picnic shelters).
 - Sports field reservations and private event space use.
 - Park maintenance and post-event cleaning fees.

8.2 Damage Deposits and Additional Fees

- A **refundable damage deposit** is required for facility and event rentals.
- Events that require **special services such as garbage collection or security** may be subject to additional fees.
- Fees for **waste management and post-event clean-up** will be charged if the applicant fails to return the site to its original condition.

9. MUNICIPAL ENFORCEMENT AND PENALTIES

9.1 Enforcement Authority

- Bylaw Enforcement Officers, the RCMP, and designated Village staff have the authority to **monitor, investigate, and enforce** compliance with this bylaw.
- Officers may issue **warnings, tickets, or orders for compliance** as necessary.
- The Village may **temporarily close** any park, public space, or facility for safety reasons, maintenance, or public interest concerns.

9.2 Offenses and Prohibited Conduct

The following actions constitute violations of this bylaw:

- Failure to comply with **posted regulations, signs, and Village instructions**.
- Engaging in **prohibited activities** such as unauthorized fires, littering, unauthorized alcohol or drug use, or damaging municipal property.
- Operating vehicles or engaging in motorized activities **outside designated areas**.
- Conducting commercial activities or events **without a valid permit**.
- Harassing, interfering with, or obstructing enforcement officers or Village staff in the performance of their duties.

9.3 Fines and Penalties

- **All fines and penalties** for violations of this bylaw are established in the **Municipal Ticket Information Bylaw No. 1052**.
- Offenders may be subject to:
 - **Fines ranging from \$100 to \$2,500** per offense.
 - The **immediate revocation of permits** or use privileges.
 - The requirement to **pay restitution or costs for damage caused** to municipal property.

9.4 Repeat Offenders and Escalation of Fines

- If an individual **commits a second offense within 12 months**, fines **may be increased by 50%**.
- A third or subsequent offense within 12 months may result in **double the standard fine** and a **ban from using parks and facilities for up to 6 months**.
- The Village may take **legal action** against repeat offenders for serious violations.

9.5 Appeals and Dispute Resolution

- Any person issued a fine under this bylaw may submit a **written appeal to the CAO within 10 business days**.
- The CAO or a designated official will **review the appeal** and may:
 - Reduce or waive the fine if **mitigating circumstances exist**.
 - Uphold the fine if the violation is deemed **intentional or negligent**.
- The decision of the CAO is **final and binding**.

10. ADOPTION AND EFFECTIVE DATE

10.1 Repeal of Previous Bylaws

- Upon adoption, this bylaw **repeals and replaces** all previous bylaws regulating parks, open spaces, and public facility use in the Village of Pouce Coupe.

10.2 Severability Clause

- If any section, clause, or provision of this bylaw is found to be **invalid or unenforceable** by a court of law, the remainder of the bylaw **shall remain in full force and effect**.

10.3 Adoption and Implementation

This bylaw shall come into force and take effect on the **date of adoption by the Council of the Village of Pouce Coupe**.

10.4 Readings and Council Approval

- Read a first time this 26th of February 2025.
- Read a second time this [DATE].
- Read a third time and adopted this [DATE].

Mayor Danielle Veach: _____
CAO Matthew Cybulski: _____

SCHEDULE A – VILLAGE OF POUCE COUPE EVENT/PARK PERMIT APPLICATION

(Attached per uploaded document – for reference to permit processes and required documents.)