



CORPORATION OF THE
DISTRICT OF TOFINO

**District of Tofino Business Licence Regulation Bylaw No.
1239, 2022**

Effective Date – June 14, 2022

Consolidated for Convenience Only

This is a consolidated version of the parent bylaw that incorporates changes made pursuant to the following amendment bylaws:

Amendment Bylaw	Effective Date
Bylaw No. 1325, 2022	November 24, 2022
Bylaw No. 1239.01, 2024	May 1, 2024
Bylaw No. 1239.02, 2024	November 12, 2024

This consolidation is for convenience and reference purposes only. Persons making use of this consolidated version of Bylaw No. 1239 are advised that it is not a legal document. For the purposes of interpreting and applying the law, the original Bylaw No. 1239 and all amending bylaws must be consulted.

Bylaw numbers appearing in the margin of this consolidated version refer to the applicable amendment bylaw.

DISTRICT OF TOFINO

BYLAW NO. 1239, 2022

A bylaw to regulate businesses within the District of Tofino.

WHEREAS under sections 8(6) and 15 of the Community Charter a municipal council may, by bylaw, regulate businesses, including by:

- A. Regulating the conduct of business within the District for municipal purposes such as minimizing nuisances and advancing consumer protection;
- B. Imposing licensing requirements for businesses; and
- C. Imposing fees with respect to regulation and the issuance of licences by the District;

AND WHEREAS the Council of the District of Tofino considers it necessary and expedient to provide for the regulation of businesses and to require that businesses be licenced;

AND WHEREAS the Council of the District of Tofino has provided notice of its intention to adopt this bylaw and an opportunity to make representations, and the Council of the District has done so in a form and manner and at times and as often as it considers reasonable.

NOW THEREFORE the Council of the District of Tofino, in open meeting, enacts as follows:

1. **Name**

The name of this bylaw for citation purposes is “District of Tofino Business Licence Regulation Bylaw No. 1239, 2022”.

2. **Definitions**

Terms in this bylaw have the same meaning as in the *Community Charter* and the **Zoning Bylaw** unless otherwise defined.

In this Bylaw:

Bed and Breakfast Business means the operation of a bed and breakfast as defined in the Zoning Bylaw.

Catering Business means that your primary focus is the preparation and service of food. You must ensure you have the personnel and equipment necessary to prepare and serve food at events hosted by others and may include Residential Events or Catered Events. This does not include the service of food to those that are not participants of the event.

Catered Events are events held anywhere other than a residence, such as a community hall, park or corporate boardroom. Types of events may include weddings, business meetings, staff parties, festivals, sporting events, concerts or grand openings.

Charter Business means the operation of a vehicle, aircraft, or marine craft for sightseeing or recreational purposes, but does not include a taxi, water taxi or scheduled airline.

Council means the District of Tofino Council;

District means the Corporation of the District of Tofino and the lands lying within its boundaries.

Enforcement Officer means the Fire Chief, or any person employed by the District as a Bylaw Enforcement Officer, or any member of the Royal Canadian Mounted Police;

Guest-House Business means the operation of a Guest-House as defined in the Zoning Bylaw.

Licence means a licence to operate a business issued under this Bylaw.

Licence Inspector means a person appointed or employed by the District as a license inspector, bylaw enforcement officer, supervisor, or manager.

Market means sell, offer for sale, promote, canvass, solicit, rent advertise, book arrange or facilitate sale or rental, and includes placing posting or erecting advertisements physically or online, but does not include the mere provision of a neutral space or location for such marketing activities in newspapers, bulletin boards or online;

Non-Profit means any incorporated or unincorporated organization formed for charitable purposes and not organized for profit or personal gain, including purposes which are of a philanthropic, benevolent, educational, health, humane, religious, cultural, artistic or recreational nature;

Pawnbroker means a person who carries on the business of taking property in pawn, or who operates a pawnbroker's premises.

Permanent Resident in respect of any dwelling or lot means a natural person who normally resides at the residential premises of a Short-Term Rental Business, and for these purposes a person cannot normally reside at more than one dwelling or location within the District of Tofino.

Person includes a natural person, corporation, partnership, or party, and the personal or other legal representatives of a person to whom the context can apply according to law.

Premises means a legal parcel, and may include more than one parcel where the parcels are within a single civic address, except in the case of a Short-Term Rental business in which case **premises** means the dwelling unit that is made available through that business;

Public Market means the operation of a market consisting of temporary stalls located on public lands.

Residential Events are invitation-only events held at a private residence, such as a dinner party or wedding.

Residential Tourist Accommodation Business includes Bed and Breakfast, Short Term Rental, and Guest-House businesses;

Residential Tourist Accommodation Guest means the individuals staying at a Short-Term Rental, Bed and Breakfast or Guest House and includes Children of any age.

Respectful Neighbourliness Brochure means a brochure, pamphlet or PDF that provides a summary of bylaws that may have a direct impact on residents and the community including, but not limited to noise, pets, fires, fireworks and parking. This document is prepared by the District's Protective Services Department, as amended from time to time.

Short-Term Rental Business means the use of a dwelling unit to provide tourist accommodation.

Tourist accommodation property means premises in the District where accommodation of paying guests for less than 30 days is a permitted use pursuant to the Zoning Bylaw and other land use enactments.

Taxi means any road or waterborne vehicle, or vessel operated for gain or profit that carries one or more passengers to and from locations requested by the passengers.

Zoning Bylaw means the *District of Tofino Zoning Bylaw No. 770, 1997* as amended or replaced from time to time.

3. General Regulations

- (1) A person must not carry on any business within the District unless that person holds a valid and subsisting business licence issued to that person for that business.
- (2) Every business shall comply with all federal, provincial and municipal bylaws and regulations applicable to the business and the business premises.
- (3) If a person operates a business at more than one location, that person shall apply for and maintain a separate business licence for each premises.
- (4) If a person operates more than one type of business at the same premises, that person shall apply for and maintain a separate business licence for each business.
- (5) Every holder of a business licence shall display the business licence at the place of business in a location visible to customers and suppliers attending the business.

- (6) Every licence issued shall be deemed to be a personal licence to the licensee therein named and shall not be transferable to any other person or premises.
- (7) A valid licence will permit a business to conduct the specific activities to the stated extent described in the licence application. If a business entity undertakes new activities or expands those activities, it is required to obtain a new business licence for those activities.
- (8) No person operating a business within the District shall market that business or its products and services through any means of promotion unless:
 - a) the person operating that business is the holder of a valid business licence issued pursuant to this bylaw; and
 - b) the marketing offers products and services that comply with District bylaws and related enactments.
- (9) No person shall carry on a business of any kind, in any way or manner on District owned property, parks, boulevards, highways or other public property unless specifically authorized to do so by a permit under this Bylaw or another enactment.

4. Administration, Investigation and Enforcement

- (1) The Licence Inspector may:
 - (a) grant, or issue business licences if the Licence Inspector is satisfied that the applicant has complied with all the bylaws of the District that apply to the applicant's business;
 - (b) suspend, cancel or refuse to issue business licences in accordance with section 6 of this Bylaw;
 - (c) impose conditions on a license at the time of issuance, renewal, or suspension for the purposes of ensuring compliance with all applicable enactments pertaining to the business;
 - (d) inspect premises to ensure that all the regulations and provisions prescribed in this Bylaw are carried out; and
 - (e) prepare, from time to time, forms to be used for the purpose of making applications under this bylaw, including, but not limited to a form of business licence application, business information sheet, and application for changes to a business licence.
- (2) No person shall obstruct an Enforcement Officer engaged in the administration or enforcement of this Bylaw.
- (3) Every person who contravenes a provision of this Bylaw commits an offence and each day that a violation is caused or allowed to continue constitutes a separate offence.
- (4) Every person who commits an offence against this Bylaw shall be liable upon summary conviction to a fine not exceeding \$10,000.

5. Application and Renewal of Business Licenses

- (1) Every person who applies for a new business licence shall submit to the District:
 - (a) a complete business licence application form that is signed by the intended operator of the business;
 - (b) payment of the non-refundable processing fee specified in Schedule "A";
 - (c) payment of all fees specified in Schedule "A" for the type of business the applicant seeks to operate;
 - (d) proof of consent of the owner or registered leaseholder of the premises if the applicant is not the owner or registered lessee of the property on which the business is to be located;

- (e) copies of all current certificates, licenses, and approvals from federal, provincial and local government authorities necessary to lawfully operate the proposed business, which may include:
 - (i) a building inspection report by the Building Inspector;
 - (ii) a Fire Safety Certificate;
 - (iii) a Health Certificate;
 - (iv) a Provincial Liquor Licence; or
 - (v) Motor vehicle registration and insurance for any vehicles used by the business;
 - (vi) Proof of insurance naming District of Tofino as additional insured (for those doing business on public land) and

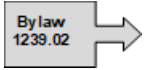
any other information the Licence Inspector may require for the purposes of ensuring compliance with the District's bylaws and related enactments.

- (2) Any person applying for a business licence under the provisions of this bylaw shall make a true and correct statement, in writing, disclosing the nature and character of such business to be carried on by the applicant, including:
 - (a) business name for operating purposes;
 - (b) legal business name if different;
 - (c) a description of the business;
 - (d) the premises at which the business will be operated, unless
 - (i) the business is operated entirely online; or
 - (ii) the business, including associated storage, is entirely mobile;
 - (e) mailing address;
 - (f) number of persons engaged or occupied in the business; and
 - (g) any other information specified by the application form or required by the Licence Inspector.
- (3) The terms of a business licence issued under this bylaw are for a period commencing January 1 and ending December 31 of the year for which, the licence is issued.
- (4) If a person submits a business licence application for which additional information or documentation is required by the Licence Inspector, the person shall supply all required information and documentation within 30 days of the request made by the Licence Inspector, after which time the application may be refused and a new application for a business licence required.
- (5) A holder of a business licence may apply to renew a business licence for the following year by submitting to the District on or before December 31 of each calendar year:
 - (a) a complete business information form prepared by the District's Protective Services Department, as amended from time to time;
 - (b) payment of the non-refundable processing fee specified in Schedule "A"; and
 - (c) payment of all fees specified in Schedule "A" for the type of business the applicant operates.
- (6) The Licence Inspector may, after providing reasonable notice, conduct an onsite inspection to confirm the details of a business licence application, renewal application, or other license changes.
- (7) An application to renew a business licence shall be made on or before December 31 of each calendar year, after which time an application for a new business licence is required.
 - (a) a business continuing to operate after December 31 that has not submitted a business licence renewal form shall be considered operating without a licence.
 - (b) a business continuing to advertise or market after December 31 that has not submitted a business licence renewal form shall be considered advertising or marketing without a licence.
 - (c) an application to renew a business licence after December 31 will be subject to a late renewal fee specified in Schedule "A".

(8) A holder of a business licence may apply to change the name of a business specified on a business licence by submitting to the District:

- (a) a written request specifying the current name of a business and the requested new name; and
- (b) payment of the non-refundable name change fee specified in Schedule "A".

(9) Upon application for a new or renewal business licence application, if the Licence Inspector determines that false information has been provided, the application may be immediately refused.



(10) The fee amounts in "Schedule A" shall increase each year by three percent (3%), rounded to the nearest ten cents (\$0.10).

6. Suspension, Cancellation and Refusal of Business Licenses

- (1) In addition to Council's power under section 60 of the Community Charter, a Licence Inspector may suspend, cancel, or refuse to issue or renew a business licence for failure to comply with District bylaws and related enactments or a condition of a business licence.
- (2) When a Licence Inspector suspends, cancels, or refuses to issue or renew a business licence, the Licence Inspector will provide a formal letter outlining the reason(s) for the refusal.
- (3) If a Licence Inspector or Council suspends, cancels, or refuses to issue or renew the business licence for a business, the District may post a notice of suspension, cancellation or refusal on the premises of the business.
- (4) A posted notice of suspension, cancellation or refusal of a business licence shall not be removed until a Licence Inspector has issued a valid business licence.
- (5) If a business is operating without a licence required under this Bylaw, the District may post a notice describing the failure to hold a business licence on the premises of the business.
- (6) A posted notice of operating without a business licence shall not be removed until a Licence Inspector has issued a valid business licence.
- (7) An applicant or holder of a business licence may request that Council reconsider a Licence Inspector's decision to suspend, cancel or refuse to issue or renew a business licence by delivering a written request to the District's Clerk within 30 days of the License Inspector's decision being sent.
- (8) No person shall conduct any business pursuant to their business licence during a period of suspension of that business licence.
- (9) No person shall market a business during a period of suspension of that business' licence.

7. Specific Regulations

7.1 Public Markets

- (1) An operator of a public market shall apply for a Special Events Permit and provide a site plan describing the location of parking, storage, washrooms, and signage and specifying the proposed hours of operation.
- (2) An operator of a public market shall ensure that all annual vendors within the public market have obtained and conspicuously display their own Public Market Vendor business licences.
- (3) Every vendor at a public market must have a public market vendor business license and must display that license when operating.
- (4) Walk In vendors with no reserved space will not be subject to the requirement set out in section 7.1(3)

7.2 General Contractor

- (1) A general contractor shall:

- (a) ensure that a subcontractor has obtained a business licence under this Bylaw prior to allowing a subcontractor to work on a site; and
- (b) visibly display at each work site a copy of his or her business licence.

7.3 Residential Tourist Accommodation Businesses

(1) An operator of a Residential Tourist Accommodation Business shall:

- (a) only operate on a tourist accommodation property;
- (b) have a separate business license for each premises that it operates;
- (c) comply with all applicable requirements in the Zoning Bylaw and related enactments;
- (d) display the business licence number on any marketing, advertisements, or promotions for the business;
- (e) display the business license for that premises on the business premises;
- (g) provide a PDF copy of the most recent Respectful Neighbourliness Brochure to each guest at the time of reservation confirmation.
- (h) provide and maintain a copy of the most recent Respectful Neighbourliness Brochure in a conspicuous location available upon guest check in.
- (i) display the most recent Water Conservation information sheet in the kitchen of each unit during Water Conservation Stages, 1, 2, and 3.
- (j) include the most recent Water Conservation information on all websites, and digital platforms associated with the rental of the unit during Water Conservation Stages 1, 2, and 3.



(2) A Short-Term Rental or Guest-House shall only be operated within a single dwelling unit on a lot.

(3) Each bedroom intended to be in use for Residential Tourist Accommodation Business shall be clearly identified at the time of a new or renewal business licence application process through the provision of a floor plan showing:

- (a) the location of each bedroom;
- (b) the type(s) of bed in each bedroom; and
- (c) the location of any sofa beds on the premises.

(4) The License Inspector shall calculate the number of guests that can be accommodated under the license as follows: beds with a single or twin mattress can accommodate one guest, and all other beds and sofa beds can accommodate two guests. The License Inspector shall not license any Residential Tourist Accommodation Business where the sleeping capacity of the premises exceeds the permitted number of guests.

(5) Any changes to the number, configuration or location of beds or bedrooms shall be provided to the License Inspector through a change in license application, prior to those bedrooms being used by the business.

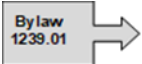
(6) An operator of a Residential Tourist Accommodation Business must not:

- (a) rent out any sleeping units or provide any sleeping accommodation within any vehicle, tent, or accessory building other than that which is permissible under the zoning bylaw.
- (b) allow to be used as bedrooms any rooms that are not identified on the business licence application for that premises as bedrooms;

- (c) permit more than three (3) bedrooms to be made available for bed and breakfast or Short-Term rental use; or
 - (d) permit more than six (6) overnight guests at one time at a bed and breakfast or Short-Term rental, including children and visitors of booked guests.
- (7) In addition to the above requirements for a residential tourist accommodation business, an applicant for a Short-Term Rental business shall provide:
- (a) proof that they are a Permanent Resident on the premises; or
 - (b) the name of the Permanent Resident(s) on the premises and a copy of a one-year tenancy agreement, or other proof satisfactory to the Licence Inspector of an existing and ongoing principle residential use, at the time of a new or renewal application.
 - (c) A minimum of one (1) onsite parking space for use by the Permanent Resident.
- (8) An operator of a Short-Term Rental shall ensure that:
- (a) a Permanent Resident is on the premises; or
 - (b) a licensed property manager responsible for responding to guest and neighbour concerns;
 - (c) is always present and available within the District while guests are staying on the premises and can respond to concerns raised by guests, neighbours, or the License Inspector within 2 hours.
- (9) An operator of a Short-Term Rental Business shall provide to each guest and the License Inspector the telephone number of the person who is present or available to respond to concerns pursuant to (7) above:

7.4 Property Management Businesses

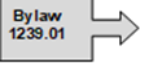
- (1) Any business that provides any property management services, including marketing premises not occupied by that property management business for residential or tourist accommodation rentals, shall:
- (a) display a list of addresses of all the properties for which property management services are provided; and
 - (b) provide to the License Inspector, at the time of any new or renewal business licence application, or upon request, a list of the names and addresses of all the properties for which management services are provided for residential tenancies of 30 days or more; and
 - (c) provide to the License inspector, at the time of any new or renewal business licence application, or upon request, a list of the names and addresses of all the properties for which management services are provided for rentals of less than 30 days, together with the business license number for each of those properties if known; and
 - (d) include the most recent Water Conservation information on all websites, and digital platforms associated with the rental of the unit during Water Conservation Stages 1, 2, and 3.
- (2) Any business that provides property management services shall not market, represent, advertise, promote or operate any Short-Term rental business or property for which a business licence has not been issued to the owner, occupant or property management business for each such property.



7.5 Marine, Air and Land Charters

- (1) In addition to all other information required under this Bylaw, a person submitting a business licence application or renewal for a charter business shall:
- (a) submit a fleet specification form;
 - (b) specify the number of vessels, aircraft and vehicles used by the charter business in the application; and

(c) provide a civic address of the premises on land from which the business is operated with local contact information; and



(d) display publicly the most recent Water Conservation information sheet in the booking office during Water Conservation Stages, 1, 2, and 3.

(2) During the term of a business licence, if the operator of a charter business increases the number of vessels used, the operator of the charter business shall amend their business licence with the form.

7.6 Taxis

(1) An operator of more than one taxi shall obtain a separate business licence for each taxi vehicle.

7.7 Non-Profit Business

(1) An operator of a Non-Profit shall obtain a separate business licence for each location that the business operates.



7.8 Commercial Accommodation Providers

(1) display the most recent Water Conservation information sheet in each unit during Water Conservation Stages, 1, 2, and 3.

(2) include the most recent Water Conservation information on all websites, and digital platforms during Water Conservation Stages 1, 2, and 3.



7.9 Restaurants and Cafes

(1) display the most recent Water Conservation information sheet at each table during Water Conservation Stages, 1, 2, and 3.

(2) include the most recent Water Conservation information on all websites, and digital platforms during Water Conservation Stages 1, 2, and 3



7.10 Retail Businesses

(1) display publicly the most recent Water Conservation information sheet at each cash register during Water Conservation Stages, 1, 2, and 3.”

(2) include the most recent Water Conservation information on all websites, and digital platforms during Water Conservation Stages 1, 2, and 3

8. Severability

If any provision of this Bylaw is held to be invalid by any court of competent jurisdiction, that provision shall be severed, and its severance shall not affect the validity of the remainder of the Bylaw.

9. Repeal

District of Tofino Business Licence Regulation Bylaw No. 858, 2000, and subsequent amendment bylaws are hereby repealed.

10. Schedules

All Schedules Attached to this Bylaw form part of this Bylaw.

11. Effective Date

This Bylaw shall come into force and effect on June 14, 2022.

READ A FIRST TIME on April 26, 2022

READ A SECOND TIME on April 26, 2022

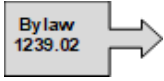
READ A THIRD TIME on May 24, 2022

ADOPTED on June 14, 2022

Daniel Law, Mayor

Nikki Best, Deputy Corporate Officer

APPENDIX 1
District of Tofino Business License Regulation Bylaw No. 1239.02, 2024



Schedule 'A'
 Business License Regulation Bylaw No. 1239, 2022

**ATTACH TO AND FORMING PART OF
 BYLAW NO. 1239, 2022
 CLASSIFICATION AND FEE SCHEDULE**

CLASS 1 – Food Services

	Type	2025 Fee	2026 Fee	2027 Fee
1-1	Non-Licensed - Full Service	\$151.30	\$155.80	\$160.50
1-2	Licensed - Full Service	\$378.20	\$389.60	\$401.20
1-3	Non-Licensed - Snack Bar	\$113.50	\$116.90	\$120.40
1-4	Liquor Outlet	\$605.10	\$623.30	\$642.00

CLASS 2 – Professional/Contractor Services

	Type	2025 Fee	2026 Fee	2027 Fee
2-1	Professional Services	\$226.90	\$233.70	\$240.70
2-3	Financial Services - Bank or Financial Institution	\$1,210.30	\$1,246.60	\$1,284.00
	Financial Services - Bank Machine	\$252.10	\$259.70	\$267.50
2-4	Contractor - General Contractors	\$226.90	\$233.70	\$240.70
	Contractor - Sub Contractors	\$151.30	\$155.80	\$160.50

CLASS 3 – Commercial Retail

	Type	2025 Fee	2026 Fee	2027 Fee
3-1	Commercial Retail <300sq. Meters	\$226.90	\$233.70	\$240.70
3-2	Commercial Retail >300sq. Meters	\$605.10	\$623.30	\$642.00

CLASS 4 – Industrial/Manufacturing Use

	Type	2025 Fee	2026 Fee	2027 Fee
4-1	Industrial/Manufacturing Use >400sq. Meters	\$529.50	\$545.40	\$561.70
4-2	Industrial/Manufacturing Use <400sq. Meters	\$1,059.00	\$1,090.80	\$1,123.50

CLASS 5 – Transportation

	Type	2025 Fee	2026 Fee	2027 Fee
5-1	Transportation - Miscellaneous	\$226.90	\$233.70	\$240.70
5-2	Marine Transportation	\$226.90	\$233.70	\$240.70
5-3	Motor Vehicle/Equipment/Machinery	\$226.90	\$233.70	\$240.70

CLASS 6 – Vendors

	Type	2025 Fee	2026 Fee	2027 Fee
6-1	Vendor – Market	\$126.10	\$129.80	\$133.70
6-2	Vendor – Street	\$1,512.90	\$1,558.20	\$1,605.00
6-3	Vendor – Public Market	\$64.30	\$66.20	\$68.20

CLASS 7 – Assembly Uses

	Type	2025 Fee	2026 Fee	2027 Fee
7-1	Assemblies	\$226.90	\$233.70	\$240.70

CLASS 8 – Rental Accommodation

	Type	2025 Fee	2026 Fee	2027 Fee
8-1	Rental Accommodation	\$226.90	\$233.70	\$240.70

CLASS 9 – Tourist Commercial

	Type	2025 Fee	2026 Fee	2027 Fee
9-1	Bed & Breakfast based on One (1) Room	\$519.70	\$535.30	\$551.40
	Guest House based One (1) Sleeping Unit	\$519.70	\$535.30	\$551.40
	Short Term Rental based on One (1) Sleeping Unit	\$519.70	\$535.30	\$551.40
	Temporary Accommodation based on One (1) Sleeping Unit	\$519.70	\$535.30	\$551.40
	Each Additional Sleeping Unit	\$171.40	\$176.60	\$181.90
9-2	Charter Operations	\$226.90	\$233.70	\$240.70
9-3	Ticket Agent	\$226.90	\$233.70	\$240.70
9-4	Resort/RV Campground with No Adjunct Services	\$340.40	\$350.60	\$361.10
	Resort/RV Campground with 1 to 2 Adjunct Services	\$756.40	\$779.10	\$802.50
	Resort/RV Campground with 3 to 5 Adjunct Services	\$1,134.60	\$1,168.70	\$1,203.70
	Additional Fee Per Each Room	\$15.10	\$15.60	\$16.00
	Additional Fee Per Each RV/Campsite	\$7.60	\$7.80	\$8.00

CLASS 10 – Artists and Artisans

	Type	2025 Fee	2026 Fee	2027 Fee
10-1	Artists and Artisans I - No Employees or Retail Space	\$113.50	\$116.90	\$120.40
10-2	Artists and Artisans II – Retail Space and No Employees	\$226.90	\$233.70	\$240.70
10-3	Artists and Artisans III – Retail Space and Employees	\$529.50	\$545.40	\$561.70

CLASS 11 – Additional Parking Space Fee

	Type	2025 Fee	2026 Fee	2027 Fee
11-1	Annual Additional Parking Fee For One (1) Space	\$378.20	\$389.60	\$401.20
11-2	Annual Additional Parking Fee For Two (2) Spaces	\$756.40	\$779.10	\$802.50
11-3	Annual Additional Parking Fee For Three (3) Spaces	\$1,134.60	\$1,168.70	\$1,203.70
11-4	Annual Additional Parking Fee For Four (4) Spaces	\$1,512.90	\$1,558.20	\$1,605.00
11-5	Annual Additional Parking Fee For Five (5) Spaces	\$1,891.10	\$1,947.80	\$2,006.20

CLASS 12 – Non-Profit

	Type	2025 Fee	2026 Fee	2027 Fee
12-1	Non-Profit	\$64.30	\$66.20	\$68.20

Other Fees, Fines, and Penalties

	Type	2025 Fee	2026 Fee	2027 Fee
	Processing Fee	\$75.60	\$77.90	\$80.20
	Changes or Alterations to Business License	\$37.80	\$39.00	\$40.10

Late Renewal Fee	\$75.60	\$77.90	\$80.20
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