The Corporation of the Township of Carlow/Mayo

By-Law 17-2026

Being a By-Law to Replace By-Law- 42-2025 and Establish Certain User Fees

Whereas Section of the Municipal Act, 2001 S.O. 2001, C.25, as amended provides authority for a Council of a Municipality to pass By-Laws imposing fees or charges on any class of persons, for services or activities provided or done on behalf of them;

Now Therefore the Council of the Corporation of the Township of Carlow/Mayo enacts as follows:

That the Municipal Treasurer shall add the fees and charges imposed pursuant to this By-Law to the tax roll for any real property in the Municipality for which all of the property owners are responsible for paying fees and charges under this By-law and collect them in the same manner as municipal taxes in accordance with Section 398 of the Municipal Act, 2001 S.O. Chapter 25 as amended;

That the following schedules shall form part of the By-Law:

- Schedule "A" Administration Services
- Schedule "B" Waste Disposal Services
- Schedule "C" Building Department Services
- Schedule "D" Carlow/Mayo Public Library Services
- Schedule "E" Carlow/Mayo Community Centre Services
- Schedule "F" Fire Response Cost Recovery

The required fee shall be submitted in the form of cash, cheque, debit or credit card with the application and/or when the service or activity is provided.

That this By-Law repeals all previous By-Laws/ Resolutions/ Schedules pertaining to same.

That this bylaw shall come into force and take effect on the day it is passed.

Enacted and Passed in Council this 10 Day of February 2026.

Mayor,
Randy Wallace

Deputy Clerk,
Kayla Weichenthal

Schedule "A"
To By-Law 17-2026
Administration Services

Service or Activity	Fees
Administration Research	**$50.00 minimum + $25.00 /half hour**
Photocopies;	
Letter Size (Black & White)	$0.15 per page
Legal Size (Black & White)	$0.25 per page
Letter Size (Color)	$0.25 per page
Legal Size (Color)	$0.35 per page
Long Distance Fax	$1.00 per page
Credit Card Fee	2%
Tax Certificate	$50.00
Zoning Certificate	$75.00
Copy of Comprehensive Zoning By-Law	$25.00
Compliance Documents Issued by CBO	$75.00
NSF Returned Payments Administrative Fee	$25.00
Request for Information in regards to MFIPPA Municipal Freedom of Information & Protection of Privacy Act	Charges to be applied in accordance with MFIPPA
Entrance Permit Application	$100.00
911 Driveway Entrance – Installations and Replacements	
Blade	$20.00
Post	$30.00
Purchasing/Closing of 66ft Road Allowance	$1000.00 Legal Deposit $400.00 Application Fee $4.00 per ft.
Proceeding to View Fence Under the Line Fences Act	$250.00
Special Events License, Non-Refundable Application Fee	$100.00
Special Events Deposit, Refundable Upon Satisfactory Inspection Following Event - (Determined by Council)	$200.00 - $1500.00
Classes of Businesses Subject to Business Licensing:	
Dog Kennel License	$25.00
Salvage Wrecking Yard License	$25.00

Schedule "B"
To By-Law 17-2026
Waste Disposal Services

Only Occupants/Landowners within the Municipality are permitted entry to the Carlow and Mayo Waste Disposal Sites. Waste Disposal Cards are Mandatory upon entry to Waste Disposal Sites.

Construction/Demolition Materials	**Fees**
Small Car or SUV	**$10.00 sorted** **$30.00 unsorted**
½ Ton Truck or a Trailer	$30.00 sorted $60.00 unsorted
½ Ton Truck and Trailer	$100.00 sorted $200.00 unsorted
Single Axle Dump Truck or Dumpster	$100.00 sorted $200.00 unsorted
Tandem Axle Dump Truck or Dumpster	$150.00 sorted $300.00 unsorted
Tri-Axel Dump Truck	$200.00 sorted $450.00 unsorted
Bulky Waste	**Fees**
Large Furniture Items, Boxsprings, Mattresses, Sofas, Love Seats, Armchairs, Recliners	$30.00 per Item
Small Furniture Items, Tables & Chairs, Small Shelves, Lamps, Windows, Doors	$5.00 per Item
Carpets & Area Rugs over 8' x 8'	$30.00 per Item
Area Rugs and Mats under 8' x 8'	$5.00 per Item
Fiberglass Boats	$10.00 per lineal foot
Tires On/Off Rim	No Charge

Hazardous Waste will NOT be accepted at either Waste Disposal Site.

Schedule "C"
To By-Law 17-2026
Building Department Services

An Administration Fee of $150.00 will be added to all Permit Fees except Demo Permits

Minimum Permit Fee for All Permits except Demo Permits - $150.00

Class of Permit	Fees
Residential Dwelling, Seasonal Dwelling, Hunt Camp	**$1.00 per sq. ft. per floor** **$0.75 per sq. ft. of basement**
Occupancy Permit (added to permits requiring occupancy)	$100.00
Woodstove, Chimney, and Plumbing Permits	$150.00
Renovations	$100.00 + 1% of construction cost
Accessory Buildings, Garages, Deck Permits	$0.50 per sq. ft.
Farm Buildings	$0.50 per sq. ft.
Commercial, Industrial, Institutional Buildings	$0.50 per sq. ft.
Change of Use Permit	$50.00 + 1% of construction cost
Demolition Permit Fee	$100.00
Residential Sewage System Permit **Class II, III Permit Fee** **Class IV, V Permit Fee** **Sewage System Repair Permit Fee**	 $150.00 $450.00 $200.00
Swimming Pool Permit	$100.00
Work Started Without Obtaining a Permit	2 x Permit Fee
Issuing Stop Work Order/Order to Comply	$50.00
Re-Inspections When Work Not Complete	$100.00
Other Structures (Towers, etc.)	$8.00 per $1000.00 construction value
Designated Structures (Retaining Walls)	$100.00
Bi-Annual Renewal Fee (All Open Permits)	$100.00

Schedule "D"
To By-Law 17-2026
Carlow/Mayo Public Library Services

Service or Activity	Fees
Charge for Non-Residents of Carlow/Mayo to join Carlow/Mayo Public Library	**$10.00 per family** **$5.00 per senior or single person**
Photocopies/Faxes Black & White	$0.10 per copy
Photocopies/Faxes Colour	$0.25 per copy
Computer Print Out	$0.10 per sheet
Replacement of Lost, Stolen, Damaged Materials	$10.00 minimum $75.00 maximum

Schedule "E"
To By-Law 17-2026
Carlow/Mayo Community Centre Services

Service or Activity	Fees
Deposit Required Upon Signed Rental Contract	**$100.00**
Hall Rental Fee: **Carlow Community Centre** **Mayo Community Centre**	 $275.00 $275.00
Family Reunion, Birthday, Anniversary, Wedding (NO BAR)	$100.00
Wedding or Baby Shower	$100.00
Meeting Rate for 1 Hour – Mayo Community Centre only	$25.00
Meeting Rate for 2 Hour – Mayo Community Centre only	$50.00
Senior's Events	No Charge
Children's Events	No Charge
Church Events	No Charge
Funeral Luncheons & Memorials	No Charge
Booth Rental – Mayo Community Centre only	$25.00 (Bring your own propane)
Ball Field Rental – Mayo Community Centre only	$75.00 (Refundable if left clean)

Schedule "F"
To By-Law 17-2026
Fire Response Services

Cost Recovery (Fees) With Respect to Fire Department Specific Response

1. Fire Department Specific Response Fees

   The Fire Department Specific Response Fees shall be the total of:

a. **Current MTO* rate per unit per hour or portion thereof for each unit

b. rate per person per hour or portion thereof for each firefighter

c. *other costs including but not limited to; Foam, Metered Water, Air Tank Re-filling, Cleaning Equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs such as Water Bomber Drops*

*The MTO rate per unit per hour is set by the Ministry of Transportation. This rate is adjusted periodically in accordance with the consumer price index.

Such fees shall be charged and calculated on the basis of each Fire Department vehicle attending, resources consumed in attendance to the property incident. The time shall be measured from the time of departure of each unit from the Fire Department's facilities to the time the unit is cleared for the next call out.