



TOWN OF HINTON BYLAW No. 2001-7

Bylaw of the Town of Hinton in the Province of Alberta for the purpose of establishing rates and fees for the provision of goods and services, or on behalf of the Town of Hinton, as attached to this Bylaw as the amending schedule of fees.

WHEREAS pursuant to section 7 of the Municipal Government Act, R.S.A. 2000, Chapter M-26 as amended, a Council may pass bylaws for municipal purposes respecting the following matters:

- a) People, activities, and things in, on, or near a public place or a place that is open to the public; and
- b) Services provided by or on behalf of the Municipality.

AND WHEREAS pursuant to section 8 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, a Council may pass bylaws for municipal purposes respecting the following matters:

- a) Provide for a system of licences, permits or approvals, including any or all of the following:
 - i. Establishing fees for licences, permits and approvals, including fees for licences, permits and approvals that may be in the nature of a reasonable tax for the activity authorized or for the purpose of raising revenue.

NOW THEREFORE the Municipal Council of the Town of Hinton in session duly assembled hereby enacts as follows:

Part 1: Interpretation

1. TITLE

- 1.1 This Bylaw may be referred to as the “**Fees, Rates and Charges Bylaw**”

Part 2: Application

2. APPLICATION

- 2.1 This Bylaw establishes the rates, fees, and charges for goods and services provided by the Town of Hinton.
- 2.2 This Bylaw and the attached schedules will be reviewed as required and amendments to any of the rates and fees must be made by Bylaw of Council in accordance with Section 191(1) of the Municipal Government Act.
- 2.3 All fees, fines, rates and penalties provided for in other current Bylaws shall remain in full force and effect and may change in addition to the provisions stated in this Bylaw.

3. RATES AND FEES

3.1 The rates and fees are established in the attached Schedule A and form part of this Bylaw.

4. SEVERABILITY

4.1 If any portion of this Bylaw is found by a court of competent jurisdiction to be invalid, such portion shall be severed from the Bylaw, and the remainder is to remain valid.

5. REPEALS AND COMING INTO FORCE



5.1 Bylaw No. 2001-6 and all amendments thereto are hereby repealed upon the coming into force of this Bylaw.

5.2 This Bylaw shall take effect on the final day of passing.

Read a first time this 17 day of March 2026.

Read a second time this 17 day of March 2026.

Read a third time this 17 day of March 2026.

Mayor	Signature
Brian LaBerge	
Chief Administrative Officer	Signature
Jordan Panasiuk	

Schedule "A"
Schedule of Fees, Rates and Charges (GST included)

Description	Rates	Units
Protective Services		
Entries marked * are subject to a 15% Administrative fee.		
Fire Rescue Bylaw No. 2000 Offence		
Impede/obstruct/hinder and Member or Peace Officer	\$500.00	First offence
Damage or Destroy Fire Rescue Services property or Equipment	\$500.00	
Drive a vehicle over any Apparatus or Equipment	\$500.00	
Obstruct a Member from carrying out duties related to Fire Protection	\$1,000.00	
Falsely represent oneself as a Member	\$1,000.00	
Obstruct Access to roads/Fire Hydrant/etc. intended for Fire Protection	\$250.00	
Failure to report a Fire or Dangerous Goods leak to the Fire Rescue Services	\$500.00	
Failure to take precautions while burning	\$500.00	
Failure to take reasonable steps to control a Fire	\$500.00	
Conduct any activity that might reasonably be expected to cause a Fire	\$500.00	
Provide false or misleading information when applying for a Fire Permit	\$500.00	
Sell/possess/discharge/store Fireworks without a permit	\$1,000.00	
Light a Fire without a permit	\$500.00 \$1,000.00	First offence Second and subsequent offences
Burning Prohibited Debris	\$1,000.00	
Burning during a Fire Ban	\$1,000.00 \$2,000.00 plus full expense to extinguish the fire including costs per hour for Fire Rescue Response.	First offence Second and subsequent offences
Allow a Fire to become a running Fire / allow a running Fire to pass from own property	\$1,000.00	First offence
Contravene any provision of this bylaw where a specified penalty is not listed.	\$250.00	First offence
False Alarms		
First False Alarm (any retail/commercial/industrial/multi-family building experiencing a false alarm due to failure of the system will be given a time frame to complete repairs and a date that they will receive a compliance inspection)	Warning \$720.00*	 Per apparatus
Second False Alarm	\$720.00*	Per apparatus
Third False Alarm	\$1,500.00*	Per alarm
Subsequent False Alarms	\$720.00*	Per apparatus

Fee for lack of notification of an alarm or sprinkler system being out of service which results in a Fire Services Response	\$1,000.00*	
Permits		
Fireworks Display Letter	\$200.00*	
Occupant Load Certificate	\$150.00*	
Special Events Inspection and Occupant Load Certificate	\$200.00*	
Occupant Load Measurement and Provincial Approval Inspection	\$100.00*	
Change of Use Inspection (eg: Short Term Rentals)	\$150.00*	
Open Air Burning Permit	\$100.00*	
Cost Recovery for Fire Protection Services		
Fee for standby time or a Fire watch (Two Firefighters)	\$250.00* plus vehicle fee	Per hour
Fee to investigate a Fire	Cost to Town for providing a fire investigator(s)	
Fee for Building Occupancy Inspection (New Construction)	\$200.00*	Per inspection
Fee for annual Fire Inspection required under Quality Management Plan	No cost	
Fee for follow-up Fire Inspection required under Quality Management Plan	\$200.00*	Per inspection
Fee for third and subsequent Fire Inspections required to obtain compliance (may result in an order under the Safety Codes Act)	\$400.00*	Per inspection
Fee for demolishing premises	Cost of contractor to demolish and dispose of building remains	
Fee for securing premises	Cost of Town or contractor and/or supplies required to secure building	
Fee for removing or clearing combustible debris from property	Cost of contractor to clear or clean up debris	
Fee to provide clearance around a Fire hydrant	Cost of Town or contractor to remove obstruction	
Fee to provide clearance around a Fire hydrant	Cost of Town or contractor to remove obstruction	
Fire or Occurrence Report	\$150.00*	Per report
Other reports, information, initial occupancy inspections, short term rental inspections	\$150.00*	Per report
Fee for a Fire Safety Plan review	\$150.00*	Per hour
Fee for a Response Plan review	\$150.00*	Per hour
Fire Rescue Services Response Cost Recovery		
Response to a property within the corporate limits of Town resulting from a contravention of Fire Rescue Bylaw No. 2000.	May be charged the full cost of the response	
Response outside of the corporate limits of Town	Rates established in the agreements	

Cost for Fire Apparatus		
Engine, Tender, Aerial, Type 3 Engine	\$720.00	Per hour
Pick Ups and Command Trucks and small vehicles	\$210.00	Per hour
Sprinkler Protection Trailers	\$3,200.00	Per day
Haz-Mat Spill Response Trailer	Cost to replace consumables	
Heavy Equipment, Private water haulers, and specialty equipment costs.	Cost to the Town for providing the services	
Wildfire Responses to other jurisdictions.	Fees are set by Mutual Aid Agreements or through Alberta Wildfire Urban Interface Guidelines as issued from time to time.	
Air Cylinder Refill	\$15.00	Per cylinder filled
Vehicle for Hire Bylaw No. 2024 Licences		
Vehicle Licence	\$80	
Chauffer Permit	\$40 \$25	First time applicant Renewal
Vehicle for Hire Bylaw No. 2024 Fines and Penalties		
Offence	\$150	First Offence
Offence	\$250	Second Offence within 36 months
Offence	\$500	Third Offence within 36 months
Late Payment Penalty	\$20	
Planning and Development		
Business Licence Fees		
If a Business with a current Business Licence closes prior to July 1 on any Licence year, a refund of 50% the Fee as set out above shall be refunded to the Business owner upon request of the Licensee.		
Home-based Business/Home Occupation	Per calendar year	\$160.00
Commercial/Industrial Business	Per calendar year	\$160.00
Regional Resident	Per calendar year	\$160.00
Non-Resident	Per calendar year	\$285.00
Short-Term Rental - Principal Residence *See Short-Term Rentals Bylaw No. 1162	Per calendar year	\$165.00
Short-Term Rental - Non-Principal Residence *See Short-Term Rentals Bylaw No. 1162	Per calendar year	\$1500.00
Hawker/Peddler	Per calendar year	\$200.00
	Three (3) consecutive months	\$50.00
Prime/Principal Contractor(+ more than 3 sub trades)	Per calendar year	\$500.00
Temporary (not to exceed 7 days)	Per day	\$25.00
Business Licence Levied As Follows		
July – September		50% of annual fees
October-December		25% of annual fees
Fines for Late Payment of Annual Renewals		
After 60 days		\$250.00
After 90 days		\$500.00

After 120 days		\$750.00
Fee Exemption		
Refer to section 5 Fee Exemption of the Business License Bylaw #1126		
Specified Penalties for Breach of Business License Bylaw #1126		
First Offence		\$250.00
Second Offence		\$500.00
Third and Subsequent Offence		\$750.00
Specified Penalties for Short Term Rental – Non-Principal Residence		
First Offence		\$2000.00
Second Offence		\$2500.00
Third and Subsequent Offence		\$3000.00

Utility Fees				
January 1, 2025 – April 30, 2026				
	Water Flat	Water Variable \$/m3	Sewer Flat	Sewer Variable \$/m3
Commercial/Industrial	\$30.00	\$3.25	\$10.00	\$2.25
Multi-Residential	\$65.00	\$0	\$22.50	\$0
Residential	\$65.00	\$0	\$22.50	\$0
Bulk Water	\$6.00 \$/m3			
Requested Paper Bill	\$2.00			
May 1, 2026 – December 31, 2026				
	Water Flat	Water Variable \$/m3	Sewer Flat	Sewer Variable \$/m3
Commercial/Industrial	\$40.00	\$3.25	\$10.00	\$2.25
Multi-Residential (Metered)	\$40.00	\$3.25	\$10.00	\$2.25
Residential (Metered)	\$40.00	\$3.25	\$10.00	\$2.25
	Water and Sewer Flat Rate			
Multi-Residential (Voluntary Unmetered Customer)	\$360.00			
Residential (Voluntary Unmetered Customer)	\$360.00			
Multi-Residential (Involuntary Unmetered Customer)	\$160.00			
Residential (Involuntary Unmetered Customer)	\$160.00			
Bulk Water	\$6.00 \$/m3			
Requested Paper Bill	\$2.00			
January 1, 2027				
	Water Flat	Water Variable \$/m3	Sewer Flat	Sewer Variable \$/m3
Commercial/Industrial	\$40.00	\$3.25	\$10.00	\$2.25
Multi-Residential (Metered)	\$40.00	\$3.25	\$10.00	\$2.25
Residential (Metered)	\$40.00	\$3.25	\$10.00	\$2.25
	Water and Sewer Flat Rate			
Multi-Residential (Unmetered)	\$360.00			

Residential (Unmetered)	\$360.00	
Bulk Water	\$6.00 /m3	
Requested Paper Bill	\$2.00	
Specified Penalties – Water Bylaw		
Provide false information	Per Occurrence	\$500.00
Refundable Deposit for new utility account Service Charge	First Utility Bill	\$153.30
Water Reconnect Fee	Per Occurrence	\$150.00
Install, modify or expand a Service Connection without prior authorization	Per Occurrence	\$500.00
Outdoor use of water contrary to Stage 1 water Restrictions	Per Occurrence	\$250.00
Outdoor use of water contrary to Stage 2 water Restrictions	Per Occurrence	\$500.00
Outdoor use of water contrary to Stage 3 water Restrictions	Per Occurrence	\$750.00
Climb, damage or tamper with Water System	Per Occurrence	\$750.00
Damage, destroy, remove, interfere with Water System	Per Occurrence	\$750.00
Interfere with another Customer's use of Water System	Per Occurrence	\$750.00
Prohibited installation upstream of Water Meter	Per Occurrence	\$750.00
Prohibited installation upstream of Premises-isolating Cross Connection Control Device	Per Occurrence	\$750.00
Prohibited installation of a take-off	Per Occurrence	\$500.00
Prohibited installation of a bleeder valve	Per Occurrence	\$500.00
Prohibited operation of a bleeder valve	Per Occurrence	\$250.00

Prohibited operation of a curb stop	Per Occurrence	\$250.00
Prohibited installation of a Curb Stop	Per Occurrence	\$750.00
Town employee afterhours call out to shut off Curb stop	Per Occurrence	\$300.00
Tamper, break or remove seal on Water Service Connection or Water Meter	Per Occurrence	\$750.00
Prohibited connection to Water System	Per Occurrence	\$1000.00
Hindrance of Town Employee or agent	Per Occurrence	\$500.00
Failure to notify of damaged Water Meter	Per Occurrence	\$250.00
Failure to notify of broken seal on bypass valve or Water Meter with 24 hours	Per Occurrence	\$500.00
Interfere or tamper with Water Meter or reading device	Per Occurrence	\$1000.00
Prohibited opening of bypass valve or metering installation	Per Occurrence	\$500.00
Failure to provide meter reading	Per Occurrence	\$250.00
Relocate, replace, alter or disconnect an existing Water Service Connection without approval	Per Occurrence	\$750.00
Failure to maintain shut-off valve	Per Occurrence	\$250.00
Unauthorized operation of Water Service Valve	Per Occurrence	\$750.00
Allow unauthorized operation of Water Service Valve	Per Occurrence	\$750.00
Unauthorized Cross Connection	Per Occurrence	\$750.00

Failure to install Cross Connection Control Device	Per Occurrence	\$750.00
Failure to test Cross Connection Control Device	Per Occurrence	\$250.00
Unauthorized opening or closing of hydrant or hydrant valve	Per Occurrence	\$500.00
Unauthorized connection to fire hydrant	Per Occurrence	\$500.00
Unauthorized use of water from fire hydrant	Per Occurrence	\$500.00
Paint or allow to be painted a fire hydrant unauthorized colour	Per Occurrence	\$100.00
Allow obstruction of fire hydrant	Per Occurrence	\$750.00
Allow anything to interfere with operation of fire a hydrant	Per Occurrence	\$750.00
Failure to comply with hydrant connection unit requirements	Per Occurrence	\$750.00
Unauthorized use of alternate source of water	Per Occurrence	\$750.00
Unauthorized connection of alternate water source to Water System	Per Occurrence	\$1000.00
Prohibited sharing of Water Supply from one premises to other eligible premises	Per Occurrence	\$1000.00
Failure to comply with Remedial Order	Per Occurrence	\$750.00
Failing to comply with a requirement of the Director of Infrastructure and Development Services	Per Occurrence	\$750.00
Failing to comply with a requirement or condition of a written approval or permit	Per Occurrence	\$750.00
Failing to comply with a requirement or condition of an agreement	Per Occurrence	\$750.00
Specified Penalties – Sewer Bylaw		
Installing or operating a wastewater treatment facility	Per Occurrence	\$1500.00
Failing to ensure that the connection and owner's plumbing system comply with Safety Codes Act	Per Occurrence	\$750.00
Failing to ensure that any required permits, inspections or other approvals required by the Safety Codes Act or EPEA or by other bylaws or legislation are valid and subsisting prior to connection to the wastewater system	Per Occurrence	\$500.00
Disposing of a substance into the wastewater system prior to connection of the plumbing system to the wastewater system	Per Occurrence	\$500.00
Uncovering, opening, breaking, altering, removing, damaging, destroying or tampering with any part of the wastewater system, or allowing same	Per Occurrence	\$750.00
Uncovering, opening, breaking, altering, removing, damaging, destroying or tampering with a monitoring access point, or allowing same	Per Occurrence	\$750.00
Obstructing or preventing access to a monitoring access point or acting in a manner that obstructs or prevents access to a monitoring access point	Per Occurrence	\$250.00

Entering into a chamber, structure or premises associated with the wastewater system without approval	Per Occurrence	\$250.00
Releasing, or allowing the release of wastewater that contains a prohibited substance into the wastewater system	Per Occurrence	\$1000.00
Releasing, or allowing the release, of wastewater that does not comply with all other requirements of the Bylaw into the wastewater system	Per Occurrence	\$1000.00
Failing to obtain approval before making, altering, disconnecting or removing a connection to the wastewater system	Per Occurrence	\$750.00
Obstructing an Officer or the Directors or their designates in the exercise of their powers or duties	Per Occurrence	\$500.00

Parks, Recreation & Culture * Fees as of January 1, 2025*

General Mark-Up Rate	The General Mark-Up rate for inventory sold at the Breakaway is generally to be no lower than a 40% profit margin. As often as practicable, the General Mark-Up rate on items will be charged at a premium for convenience of between 50 - 80%. Considerations that deviate from this rule include ensuring competitive pricing based on vendors leasing within the Facility only as dependent upon negotiated agreements, and maintaining consistency within categories (i.e., tea and coffee cost the client the same, despite the discrepancy in price for acquisition). Complete cost recovery will always be achieved.
Statutory Holidays	Statutory holidays are considered Prime and therefore charged out at the Prime rate for all bookings. When the rental will result in additional costs (i.e. custodians, customer service clerks, lifeguards, extra set-up/take-down, etc.) these costs will be minimized where possible (by performing work before or after the stat, for example) but all extra charges will be added to the total rental fee at 100% cost recovery.
Charity Event Rate	Will be discounted at 50% of the applicable regular rate for the non-profit group. A "charity event" is considered an event organized by a registered charitable organization where the event is explicitly and solely servicing the goals of that charity and is intended to raise funds for the same charity with 100% of any proceeds going to the applicable charity.
Pre-Payment	Payment at time of facility booking will be a minimum of 50% required up front from all clients on contracts at or above \$250, not including regular programming as reflected in the Ice Map and/or Drop-In Swim Schedule. In cases where clients are either new to the facility or have not executed a new contract with the facility in the past two (2) calendar years, 100% of the booking value will be required at time of booking.
Requests for Waiving Fees	Administration will not waive fees but can work cooperatively with organizations on joint programs where there is clear proof of benefit. All requests for joint initiatives will be presented to the Parks, Recreation & Culture Manager for approval. Exceptional requests may be forwarded to Council for decision (or a designated board/committee for its recommendation to Council). Council may waive fees when a funding source that is equivalent to the total fees waived has been approved by Council through: <ul style="list-style-type: none"> • A budget amendment process; • A service area or service level reduction process; • Some other funding source as approved by Council; or • Any combination of the aforementioned.
Lease Rental Rates	Determined by the applicable Lease Agreement. *Concession rental availability is determinate upon the terms of the operating lease.

Description	Rates	Units
Room Rentals		
People's Centre/Meeting Room – Commercial/Business	\$45.00	/hour
Concession Eating Area – Commercial/Business	\$45.00	/hour
Courts 1, 2, and/or 4 – Commercial/Business	\$45/00	/hour
People's Centre/Meeting Room – Adult Non-Profit	\$35.00	/hour
Concession Eating Area – Adult Non-Profit	\$35.00	/hour
Courts 1, 2, and/or 4 – Adult Non-Profit	\$35.00	/hour
People's Centre/Meeting Room – Youth Non-Profit or Private Individual	\$18.00	/hour
Concession Eating Area – Youth Non-Profit or Private Individual	\$18.00	/hour
Courts 1, 2, and/or 4 – Youth Non-Profit or Private Individual	\$18.00	/hour
People's Centre/Meeting Room	\$200.00	/day
Concession Eating Area	\$200.00	/day
Courts 1, 2, and/or 4	\$200.00	/day
*Concession Kitchen	\$145.00	/day
Bouldering Wall	\$45.00	/hour
Individual Court Lockers	\$14.00	/month

Administrative Fees		
Printing Copying B&W	\$0.25	/side
Printing Copying Colour	\$0.50	/side
Spook Passes	\$25.00	/package
Fax	\$1.00	/first page
Fax	\$0.75	/+ pages

Refunds

Bookings:

- Seventy-two (72) hours' notice must be provided of any changes or cancellations.
- Notice of cancellations must be given at least 120 hours in advance or will be billed at 100% of the booking fee.

Tournament and Special Events:

- If less than 120 hours' (5 days) notice is received, the user/organization will be billed at 100% of the contract value.
- Fifteen (15) days' notice of changes and/or cancellations must be provided. If less than 15 days but more than 5 days' notice is received, the resultant cost will be 50% of the original contract value.

Multiple Day Special Event Rate

The rental rate for consecutive, multiple day special events may be eligible for a 20% discount if all the following conditions are met:

1. The event exceeds twenty (20) hours over any two (2) or more consecutive days; and
2. The first twenty (20) hours in any one area of the facility are booked at the regular applicable rate for the event; *then*
3. All event hours **in excess** of the twenty (20) hours in that area of the facility will be eligible for a 20% discount.

Set up and take down times are not applied to the required twenty (20) hours to trigger the discount.

Aquatic Facility

General:

- All rentals are fully exclusive unless otherwise specified
- Aquatic Lessons & Certification prices are based on full course times unless otherwise specified
- Pool rentals outside normal operating hours are negotiated individually to cover base costs and any incremental charges. Cost factors include expected service level, quantity of time booked, and proximity of booking to regular hours.

Definitions:

- **Adult Non-Profit:** rental by a non-profit organization, specifically tailored for individuals aged 18 and above.
- **Youth Non-Profit:** rental of the swimming pool facility by a non-profit organization, specifically geared towards individuals aged 17 and below.
- **Extra Lifeguard:** the provision of an extra lifeguard beyond the standard staffing level.
- **Prime Rental:** Mondays through Fridays from 3:30 p.m.-6:30 p.m. and all-day Saturday-Sunday. This charge is for booking a specific time when the pool is in high demand.
- **Non-Prime Rental:** a charge for booking a time slot that is not considered in high demand outside of 3:30 p.m.-6:30 p.m. Monday through Friday or all-day Saturday-Sunday.

Full Pool Rentals Hourly

Adult Non-Profit (One Lifeguard)	\$197.00	/hour
Adult Non-Profit (Two Lifeguards)	\$247.25	/hour
Adult Non-Profit (Three Lifeguards)	\$297.75	/hour
Youth Non-Profit (One Lifeguards)	\$98.50	/hour
Youth Non-Profit (Two Lifeguards)	\$149.00	/hour
Youth Non-Profit (Three Lifeguards)	\$199.25	/hour
Extra Individual Lifeguard	\$50.50	/hour

Partial Pool Rentals Hourly

Lane Rental (Prime)	\$17.00	/hour
Lane Rental (Non-Prime)	\$11.50	/hour
Play Pool (1 Lifeguard)	\$50.50	/hour
Additional Rental Amenities		
Wibit Adult Rental	\$297.75	/hour
Wibit Youth Rental	\$199.25	/hour
Walk on Water	\$25.00	/hour
Miscellaneous		
Locker Rental	\$13.65	/each
Towel Rental	\$3.15	/each
Swim Cap	~50%	Mark Up
Nose Clip	~50%	Mark Up
Adult Goggles	~50%	Mark Up
Child Goggles	~50%	Mark Up
Swim Diaper	\$3.15	/each
Aquatic Lessons & Training		
National Lifeguard	\$390.00	/course
National Lifeguard Recertification	\$105.00	/course
Swim & Lifesaving Instructor	\$390.00	/course
Swim & Lifesaving Instructor Recertification	\$105.00	/course
Intermediate First Aid	\$160.00	/course
Intermediate First Aid Recertification	\$80.00	/course
Bronze Star	\$170.00	/course
Bronze Cross	\$170.00	/course
Bronze Medallion	\$200.00	/course
Parent & Tot Lessons 1-3	\$46.50	/course
Preschool Lessons 1-5	\$46.50	/course
Swimmer 1-6	\$52.00	/course
Swimmer 7-9 (Canadian Swim Patrol)	\$52.00	/course
Private Lessons	\$178.00	/course
Competitive Junior Lifeguard Club (JLC) Hourly	\$9.50	/hour
Recreational JLC Hourly	\$9.50	/hour
Program Withdrawal Guidelines		
7+ Days Before Program	Eligible for refund, a credit on account, or a transfer.	
2 – 6 Days Before Program	Eligible for a 50% refund, a 100% credit on account, or a full transfer.	
Day of Program Start, or After Commencement	Ineligible for a refund or credit on account unless a medical note is provided. Transfer is always permitted. As applicable, the program fee is prorated based on attendance.	
Online Registration	At time of online registration, the third-party provider charges an additional percentage on top of the program fee that is non-refundable and determined by the third party.	
Arena Facilities		
<u>General:</u>		
<ul style="list-style-type: none"> • Rates are valid from Sept. 1st, 2024, until August 31st, 2025 • All Arena Ice Season Rental costs include one (1) Dressing Room for Practice, and two (2) Dressing Rooms for Games • All Arena Floor Season Rental costs include one (1) Dressing Room 		
<u>Definitions:</u>		
<ul style="list-style-type: none"> • Adult Rate: will be initially calculated considering direct costs for the provision of service(s) and form the base rate for all other calculations. 		

- **Youth Group Rate:** will be set at approximately 50% of the Adult Rate.
- **Youth Group:** any sporting group, or organization that is registered as a non-profit organization with at least 75% of the participants under age 18.
- **Junior:** players between 16 and 20 years old, who play in leagues below the professional hockey level where fees are contract based.
- **Last Minute Ice:** reserving arena ice with less than one week's notice before the timeframe of the booking.
- **Arena Lockers:** storage lockers available for rent meant for team equipment and personal sporting equipment located off the Bill Thomson Arena (BTA) and Steve Hotchkiss Arena (SHA).
- **Dressing Room Bond:** a \$250 deposit to ensure there are no damages to the facility.
- **Dressing Room:** off the BTA and SHA, available 60 minutes before the booking, through the booking, and then 45 minutes after the booking ends.
- **Storage Room:** place where items are stored away.
- **Office:** a room used as a place for work and to undertake operations/administration.
- **Games:** competitive sport played between two teams on a specifically marked and usually ice-covered surface.
- **Local:** belonging, registered, and/or resident of the Hinton and proximate area, including Yellowhead County.
- **Non-Prime:**
 - Sept. 1st – May 31st annually, M – F from 6 a.m. – 4 p.m.
- **Practice:** structured session where players are engaging in various drills and exercises to improve their skills, teamwork, and overall performance.
- **Prime:**
 - Sept. 1st – May 31st annually; M – F from 4 p.m. – 12 a.m. and S – S All Day
 - All Day April 1st – 15th (end of season), August 1st (TBD start) – 31st
- **Private Individual:** is an individual that rents the ice for a private event or initiative such as a birthday party.

Arena Ice Season

Last Minute Ice	\$67.75	/hour
New Arena User Bond	\$250	/per

Youth Non-Profit Organizations & Private Individuals

Prime	\$107.50	/hour
Prime Non-Local	\$180.50	/hour
Non-Prime	\$70.75	/hour
Non-Prime Non-Local	\$129.00	/hour
Summer Prime	\$180.50	/hour

Adult Non-Profit & Commercial Organizations

Prime	\$214.75	/hour
Prime Non-Local	\$289.75	/hour
Non-Prime	\$140.00	/hour
Non-Prime Non-Local	\$257.75	/hour
Summer Prime	\$289.75	/hour

Junior Hockey

Prime	\$145.25	/hour
Prime Non-Local	\$196.25	/hour
Non-Prime	\$95.50	/hour
Non-Prime Non-Local	\$174.25	/hour
Summer Prime	\$196.25	/hour

Storage Rental Rates

Office	\$487.25	/year
Storage Room	\$420.00	/year
Equipment Lockers (LG)	\$221.25	/year
Equipment Lockers (SM)	\$111.00	/year

Additional Arena Charges		
Additional Dressing Rooms, as available	\$30.00	/each
Additional Arena Staff, events/games requiring more than two staff	\$30.00	/each
Ice Patching, where required	\$25.00	/booking
Extra Cleaning, retroactively applied for additional DR cleaning	\$25.00	/hourly
Additional Floods, as required and/or requested by user	\$25.00	/each
Late Charge, applied when DR timelines are superseded	\$25.00	/each
Arena Advertising		
SHA Board, BTA Board/Wall Installation at Start of Term	\$80.00	/each
Board Advertising 1- & 3-Year Term, SHA 96 x 34	\$419.00	/term
Board Advertising 1- & 3-Year Term, BTA 96 x 34 3/8	\$512.50	/term
Wall Advertising, New Customer, 1- & 3- Year Term BTA	\$186.00	8 X 2
Wall Advertising, New Customer, 1- & 3- Year Term BTA	\$371.75	8 X 4
Wall Advertising, New Customer, 1- & 3- Year Term BTA	\$743.50	8 X 8
Wall Advertising, New Customer, 1- & 3- Year Term BTA	\$559.75	16 X 3
Wall Advertising, Existing Customer, 1- & 3- Year Term BTA	\$139.75	8 X 2
Wall Advertising, Existing Customer, 1- & 3- Year Term BTA	\$279.25	8 X 4
Wall Advertising, Existing Customer, 1- & 3- Year Term BTA	\$371.75	8 X 8
Wall Advertising, Existing Customer, 1- & 3- Year Term BTA	\$419.00	16 X 3
In Ice Advertising, 1- & 3- Year Term	\$1,266.50	15 X 10
In Ice Advertising, 1- & 3- Year Term – Centre Line	\$1,022.75	15 X 6
In Ice Advertising, 1- & 3- Year Term – Blue Line	\$889.25	15 X 6
In Ice Advertising, 1- & 3- Year Term	\$73.50	1" dia.
Olympia, 3-Year Term	\$860.00	/side
Arena Floor Season		
Youth Non-Profit Organizations & Private Individuals		
Local	\$44.75	/hour
Non-Local	\$60.50	/hour
Local	\$402.75	/day
Non-Local	\$543.75	/day
Adult Non-Profit Organizations		
Local	\$89.25	/hour
Non-Local	\$120.50	/hour
Local	\$714.00	/day
Non-Local	\$964.00	/day
Junior Non-Profit Rentals		
Local	\$60.50	/hour
Non-Local	\$81.75	/hour
Local	\$484.00	/day
Non-Local	\$653.50	/day
Commercial/Business Rentals		
Local	\$136.75	/hour
Non-Local	\$184.75	/hour
Local	\$1,366.75	/day
Non-Local	\$1,845.00	/day
Facility Admission, Memberships and Punch Cards		
<u>Definitions:</u>		
<ul style="list-style-type: none"> • Low Income Recreation Access Program - LIRAP: will adhere to the same eligibility requirements as the LITP (FCSS), offering 50% off the established fee rate for punch passes or monthly passes. <ul style="list-style-type: none"> ○ Attendant Caregivers: any primary health aid who accompanies a person with a disability to minimize potential barriers to their direct participation has their admission waived for the duration of the applicable visit. 		

- **Toonie Swim:** each user category is charged \$2.00 for aquatic admission during the timeframe of the programmed Toonie Swim. Does not include access to other facility amenities.
- **Base Rate:** Adult, 100%
- **Preschool Rate:** 25% of the Base
- **Child Rate:** 60% of the Base
- **Youth/Student, & Senior Rates:** 75% of the Base
- Student rate allocated with provision of a current ID issued from an accredited post-secondary institution
- **Family Rate:** 1 Base and 2 Child Rates
- Defined as up to two adults and up to four youth and/or children living in the same residence
 - For larger Families, the Toonie Swim Rate will apply for each subsequent child and/or youth living in the same residence.

Amounts rounded to the nearest \$0.25.

- **10 Punch Pass:** Equivalent to 9 Daily Admissions
- Punch cards are transferable to other users in the same or lower category and do not expire
- **1 Month:** Equivalent to 10 Daily Admissions
- **3 Month:** Equivalent to 15 Daily Admissions
- **6 Month:** Equivalent to 28 Daily Admissions
- **Annual:** Equivalent to 50 Daily Admissions

Facility Daily Admission		
Family	\$19.75	/family
Adult (18+)	\$9.00	/person
Youth (13-17)/Student, Senior (60+),	\$6.75	/person
Child (6-12)	\$5.50	/person
Preschool (3-5)	\$2.25	/person
Infant (under 2)	Free	/person
Facility Punch Pass		
Family	\$177.75	/family
Adult (18+)	\$81.00	/person
Youth (13-17)/Student, Senior (60+)	\$60.75	/person
Child (6-12)	\$49.50	/person
Preschool (3-5)	\$20.25	/person
Infant (under 2)	Free	/person
One Month Pass		
Family	\$197.50	/family
Adult (18+)	\$90.00	/person
Youth (13-17)/Student, Senior (60+)	\$67.50	/person
Child (6-12)	\$55.00	/person
Preschool (3-5)	\$22.50	/person
Three Month Pass		
Family	\$296.25	/family
Adult (18+)	\$135.00	/person
Youth (13-17)/Student, Senior (60+)	\$101.25	/person
Child (6-12)	\$82.50	/person
Preschool (3-5)	\$33.75	/person
Six Month Pass		
Family	\$553.00	/family
Adult (18+)	\$252.00	/person
Youth (13-17)/Student, Senior (60+)	\$189.00	/person
Child (6-12)	\$154.00	/person
Preschool (3-5)	\$63.00	/person

Annual Pass

Family	\$987.50	/family
Adult (18+)	\$450.00	/person
Youth (13-17)/Student, Senior (60+)	\$337.50	/person
Child (6-12)	\$275.00	/person
Preschool (3-5)	\$112.50	/person

Membership Extensions & Refunds

A membership extension will only be considered a maximum of once annually or once per pass type. Subsequent extensions may be considered with the submission of a medical note. Refunds will only be considered in extenuating circumstances and may require explanatory documentation. Refunds will be prorated based on the usage of the applicable pass.

Extension	1 month passes ineligible 3-month passes extended by 1 week 6 month passes extended by 2 weeks Annual passes extended by 1 month, not including Shutdown
Refund	Eligible for a prorated refund based on quantity of uses.
Change of Pass Type	Request must be made within 7 days of purchase. The adjustment cost will be prorated based on current pass use.

Parks Facilities & Open Spaces

- **Serviced:** refers to the maintenance of fields to ensure they are ready for play and includes the hourly rate plus employee rate.
- **Open Spaces:** includes playgrounds, excludes the Green Square.

Ball Diamonds

Adult per Diamond	\$13.50	/hour
Adult per Diamond	\$168.00	/day
Adult Serviced per Diamond	\$28.50	/hour
Adult Serviced per Diamond	\$239.50	/day
Adult Tournament – Local	\$314.00	
Adult Tournament – Non-Local	\$339.75	
Youth per Diamond	\$7.00	/hour
Youth per Diamond	\$84.00	/day
Youth Serviced per Diamond	\$14.75	/hour
Youth Serviced per Diamond	\$124.00	/day
Youth Tournament – Local	\$162.75	
Youth Tournament – Non-Local	\$176.00	

Football/Soccer Fields

Adult	\$13.50	/hour
Adult – Special Community Events	\$168.00	/day
Adult Tournament – Local	\$314.00	
Adult Tournament – Non – Local	\$339.75	
Youth	\$7.00	/hour
Youth – Special Community Events	\$84.00	/day
Youth Tournament – Local	\$162.75	
Youth Tournament – Non-Local	\$176.00	

Community Parks & Open Spaces

Adult – Special Community Events	\$13.50	/hour
Adult – Special Community Events	\$168.00	/day
Youth – Special Community Events	\$7.00	/hour
Youth – Special Community Events	\$84.00	/day
Profit/Commercial/Business Use	\$42.50	/hour
Profit/Commercial/Business Use	\$357.25	/day

Outdoor Courts

Adult	\$13.50	/hour
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Adult – Special Community Events	\$168.00	/day
Adult Tournament	\$314.00	
Youth	\$7.00	/hour
Youth – Special Community Events	\$84.00	/day
Youth Tournament	\$162.75	
Additional Charges		
Picnic Tables	\$10	/each
Rope Stanchion Barricades	\$5	/each
Pipe Barricades	\$5	/each
Traffic Barricades	\$10	/each
Event Rentals		
Special Event: a large event requiring multiple resources including but not limited to sporting tournaments and competitions, prom/convocation ceremony, trade shows, music festivals, and performances.		
Staging		
Small Staging – Up to 6 platforms with legs and stairs	\$75.00	/two days
Medium Staging – 7-15 platforms with legs and stairs	\$150.00	/two days
Large Staging – 15 or more platforms with legs and stairs	\$200.00	/two days
Showmobile	\$650.00	/day
Showmobile	\$500.00	/+ days
Showmobile	\$2.50	/km
Lighting		
Small Lighting Package, < 6 instruments, controller, dimmers, cables	\$125.00	/two days
Medium Lighting Package, 7-12 instruments, controller, dimmers, cables	\$175.00	/two days
Large Lighting Package, 13< instruments, controller, dimmers, etc.	\$250.00	/two days
Audio		
Small Portable Sound A, StagePas400, 2 speakers, stands, mic	\$125.00	/two days
Small Portable Sound B, StagePas600, 2 speakers, stands, mic	\$150.00	/two days
Medium Sound, YamahaYSL10 speakers, mixer, stands, mics	\$175.00	/two days
Large Sound, Yamaha YSL12 speakers, mixer, stands, mics	\$250.00	/two days
Dual Wireless Mic Package, Shure Dual Receiver Wireless Mic System	\$75.00	/two days
Single Wireless Mic Package, Shure or AKG Wireless Mic System	\$35.00	/two days
Pipe & Drapery		
Small Curtain Pkg., Up to 75' running feet, black panels	\$100.00	/two days
Medium Curtain Pkg., 75' – 150' running feet, black panels	\$150.00	/two days
Large Curtain Pkg., 150' running feet or more, black panels	\$200.00	/two days
Soft Goods – Linens		
Tablecloths Round, each, 90" Round – white or black	\$8.50	/two days
Tablecloths Rectangular, each, 54w" x 96l" – white or black	\$6.50	/two days
Tablecloths Fitted, each, 72"l (6ft table) – black or white	\$8.50	/two days
Napkins, each, 18"x18", black, white	\$1.00	/two days
Community Tents		
Non-Profit Pop Up, each – Daily	\$50.00	/day
Non-Profit 10x20 Marquis, each – Daily	\$100.00	/day
Private, Corporate Pop Up, each – Daily	\$75.00	/day
Private, Corporate 10x20 Marquis, each – Daily	\$150.00	/day
Video		
Epson Projector – Epson Projector, remote, HDMI adaptor	\$75.00	/day
Screen – Portable desktop projector screen	\$15.00	/day
Recreation Equipment		
Skater Boards	\$1.00	/ea./use
Floor Hockey Sticks	\$0.50	/ea./use
Giant Vinyl Soccer Ball – Inflatable, qty: 1, 6' size	\$5.00	/ea./use

Hula Hoops – Quantity: 12; 32' inch diameter	\$1.00	/ea./use
Ring Toss Game – Qty: 1 set, 4 players at a time, 16 rings, carry bag	\$4.00	/use
Medium Size Soft Soccer Ball – Inflatable, qty: 1	\$4.00	/use
Bean Bag Toss Corn Hole Set – 2 platforms, bean bags	\$5.00	/use
Large Connect Four Game – Qty: 1, 2 players at a time	\$5.00	/use
Toss & Catch Set – Qty: 1, 4 players	\$2.50	/use
Large Yardzee Game – Qty: 1 set, 6 dice, reuseable scorecard, bag	\$5.00	/use
Large Tic Tac Toe Frisbee Toss – Qty: 1 set, with storage bag	\$5.00	/use
Trampoline Ping Pong Table – Qty: 1, 2 rackets, 6 balls, storage bag	\$5.00	/use
Large Inflatable Football – Qty: 1	\$4.00	/use
Additional Tables & Chairs		
Folding Tables, 30" w x 72" l, 6' rectangular table	\$8.00	/two days
Folding Chairs, Folding plastic	\$1.25	/two days
Folding Chairs, Folding metal	\$1.00	/two days

Family and Community Support Services and Transportation			
Administrative Fees			
Price to charge for NOT-FOR-PROFIT groups or organizations. No charge for 50 copies or less.			
Size	Type of Copy	Black & White	Colour
8.5" x 11"	One page, single-sided	\$0.10	\$0.20
8.5" x 11"	One page, double-sided	\$0.20	\$0.30
8.5" x 14"	One page, single-sided	\$0.10	\$0.20
8.5" x 14"	One page, double-sided	\$0.20	\$0.30
11" x 17"	One page, single-sided	\$0.10	\$0.20
	One page, double-sided	\$0.30	\$0.40
Price to charge the General Public. No charge for 10 copies or less.			
Size	Type of Copy	Black & White	Colour
8.5" x 11"	One page, single-sided	\$0.15	\$0.25
8.5" x 11"	One page, double-sided	\$0.30	\$0.40
8.5" x 14"	One page, single-sided	\$0.15	\$0.25
8.5" x 14"	One page, double-sided	\$0.15	\$0.40
11" x 17"	One page, single-sided	\$0.15	\$0.25
11" x 17"	One page, double-sided	\$0.30	\$0.40
Programming Fees			
Description	Cost	Unit	
Compass for the Caregiver	\$30.00	Per participant	
Home Alone Course	\$25.00	Per participant	
Babysitter Course	\$50.00	Per participant	
Out of School Care – Hinton Kids for Success			
Full time enrollment	\$400.00	Per child, per month	
Part time enrollment (10 days in a month or less)	\$250.00	Per child, per month	
Part time enrollment (Over the 10 days a month fee)	\$25.00	Per child, per day	
Drop-in care (regular after-school days)	\$25.00	Per child, per day	
Full day care (non-school days) for part-time enrolled children	\$25.00	Per child, per day	
Full day care (non-school days) for drop-in children	\$40.00	Per child, per day	
Additional Charges			
Late payment – incurred if payment is not received in full before the fifth day of the month	1.5% of amount overdue		
Late pick-up – incurred if child is not picked up before 6:00 p.m. during HKFS school-year care	\$1.00 per minute, per child		
Non-School Day cancellation – incurred if less than five	\$20.00		

business days' notice is given for children registered for non-school day care			
Summer Care - Discovery Camp			
Full Day - Regular	\$40.00	Per child, per day	
Full Day - Trip	\$50.00	Per child, per day	
Penalty, late pick-up: incurred if child is not picked up before 5:30 p.m. during Discovery Camp summer care	\$1.00	Per minute, per child	
Home Support Services			
Income level, from line 150 of Notice of Assessment, will be used to determine how much client pays			
Income Level	Fee	Unit	
\$13,200 and under	\$8.00	Per hour	
\$13,201-\$26,000	\$15.00	Per hour	
\$26,201-\$39,999	\$20.00	Per hour	
Over \$40,000	\$25.00	Per hour	
Freedom Express			
Approval must be given prior to using this service (cognitive/mobility impairments)			
Description	Rate	Unit	
Punch card: 10 rides, one-way, no expiry date	\$30.00	Per person	
Punch card: 30 rides, one-way, no expiry date	\$70.00	Per person	
Public Transit			
<u>General:</u>			
<ul style="list-style-type: none"> • Transfer available with cash fare or punch card • Transit passes cannot be used on Freedom Express, but Freedom Express passes can be used on Public Transit • Low Income Transit Pass Program (LITP) will adhere to the same eligibility requirements as the LIRAP (Recreation), offering 50% off the established fee rate for punch passes or monthly passes. • Student eligibility would be current public school or post-secondary enrollment (student ID) • Youth and Student 3-month passes are available for Sept-Nov, Dec-Feb, Mar-May and Jun-Aug 			
Description	Rate	Unit	Validity
Adult (18+) - Cash fare	\$3.00	Per person	One ride
Adult (18+) - Day pass	\$8.00	Per person	One day
Adult (18+) - Monthly pass	\$70.00	Per person	One month
Adult (18+) - Punch card	\$30.00	Per person	12 rides, no expiry date
Adult (18+) - LITP day pass	\$30.00	Per person	One month
Adult (18+) - LITP punch card	\$15.00	Per person	12 rides, no expiry date
Seniors (65+) - Quarterly pass	\$50.00	Per person	Three months
Youth (7-17) - Cash fare	\$2.00	Per person	One ride
Youth (7-17) - 3-Month pass	\$50.00	Per person	Three months
Youth (7-17) - Punch card	\$25.00	Per person	12 rides, no expiry date
Student - Cash fare	\$2.00	Per person	One ride
Student - 3-Month pass	\$50.00	Per person	Three months
Student - Punch card	\$25.00	Per person	12 rides, no expiry date
Child (0-7)	Free		

Corporate Services		
Access To Information Initial Request Fees		
Description	Rates	Units
an initial fee when an access to information request is made	\$25.00	
an initial fee for a continuing access to information request is made	\$50.00	
a request for personal information	Free	
Access To Information Fees		
The Access To Information Fees will ONLY be charged if they exceed the following Total Amount:		
For Personal Requests if they exceed \$10.00		
For Access To Information Requests if they exceed \$150.00		
For searching for, locating and retrieving a record	\$6.75	per 1/4 hour
converting a record into a redactable format	\$0.25	per page
reformatting audiovisual files into a redactable format	\$6.75	per 1/4 hour
photocopies and computer printouts: black and white up to 8 1/2" x 14"	\$0.25	per page
photocopies and computer printouts: other formats	\$0.50	per page
For producing a paper copy from microfiche or microfilm	\$0.50	per page
For producing a paper copy of plans and blueprints	Actual Cost	
For producing a copy by duplication of microfiche and microfilm	Actual Cost	
For producing a copy of a record by duplication of computer disks	\$5.00	per CD
For producing a copy of a record by duplication of computer tapes	Actual Cost	
For producing a copy of a record by duplication of slides	\$2.00	per slide
For producing a copy by duplication of audio and video tapes	Actual Cost	
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image:		
4" x 6"	\$3.00	per photo
5" x 7"	\$6.00	per photo
8" x 10"	\$10.00	per photo
11" x 14"	\$20.00	per photo
16" x 20"	\$30.00	per photo
For producing a copy of a record by any process or in a medium or format not listed in the above Access to Information Fees.	Actual Cost	
For preparing and handling a record for disclosure	\$6.75	per 1/4 hour
For supervising the examination of a record	\$6.75	per 1/4 hour
For shipping a record or a copy of a record	Actual Cost	