



Village of Valemount Fees & Charges Bylaw No. 869, 2023.

The amendment bylaws which are included in this consolidated version of the “Village of Valemount Fees & Charges Bylaw No. 869, 2023” are:

Bylaw No. 885, adopted on October 24th, 2023.
Bylaw No. 894, adopted on April 23rd, 2024.
Bylaw No. 901, adopted on November 26th, 2024.
Bylaw No. 902, adopted on February 11th, 2025.
Bylaw No. 909, adopted on June 24th, 2025.
Bylaw No. 910, adopted on September 9th, 2025.
Bylaw No. 916, adopted on December 9th, 2025
Bylaw No. 920, adopted on April 14th, 2026.

CONSOLIDATED FOR CONVENIENCE ONLY AS OF JUNE 6, 2026.

This consolidation of the Village of Valemount Fees & Charges Bylaw No. 869, 2023, and subsequent amendments has been prepared exclusively for the use of the Village of Valemount for convenience only.

The Village of Valemount does not represent that this consolidation is accurate or complete and anyone using this material should confirm its content by reference to the original Bylaws.



VILLAGE OF VALEMOUNT
FEES AND CHARGES BYLAW NO. 869, 2023

A Bylaw to establish fees and charges for various municipal services

The *Community Charter* authorizes municipalities by bylaw to impose fees in respect of a service of the municipality or provision of information; and,

The Council of the Village of Valemount deems it desirable to consolidate fees and charges, levied for various services, within a single bylaw for convenience;

THEREFORE, the Council of the Village of Valemount, in open meeting assembled, enacts as follows:

1. CITATION

- 1.1 This bylaw may be cited for all purposes as “Village of Valemount Fees and Charges Bylaw No. 869, 2023”.

2. REPEALS

- 2.1 Village of Valemount Fees and Charges Bylaw No. 699, 2013, and all amendments thereto are hereby repealed.

3. GENERAL PROVISIONS

- 3.1 Fees charged by the Village of Valemount for various goods and services shall be in accordance with the requirements of Schedules ‘A’ through ‘D’ attached hereto and forming part of this bylaw.

Read a First Time this 10th day of January, 2023.

Read a Second Time this 10th day of January, 2023.

Read a Third Time this 10th day of January, 2023.

Adopted this 24th day of October, 2023.



Mayor, Owen Torgerson

Corporate Officer, Eric Depenau

Certified to be a true copy of the Bylaw No. 869, 2023, as adopted by Council
Resolution #308/23, on this 24th day of October, 2023



**VILLAGE OF VALEMOUNT
FEES AND CHARGES BYLAW NO. 869, 2023**

SCHEDULE A (Amendment Bylaw No. 910, 2025)

Bylaw	Section	Description	Fee
Bylaw Notice Enforcement and Dispute Adjudication System Bylaw No. 698, 2013	7.4	Portion of the Cost of Administering the Bylaw Notice Dispute Adjudication System	\$25.00
Animal Bylaw No. 700, 2013	4	License Fees Spayed/Neutered	\$15.00
		License Fees Un-spayed/unneutered	\$20.00
		License Fees Dangerous Dog	\$50.00
		License Fees Replacement Tag	\$2.00
		License Fees Police Dog (Proof of Registration Required)	No Charge
		License Fees Guide Dog for the Blind (Proof of Registration Required)	No Charge
		License Fees Cat Registration	No Charge
	9	Impoundment Fees Per weekday Per weekend Per Stat Holiday	\$50.00 \$98.00 \$98.00
	10	Notice of Offence Fees Impoundment Fee for a Dangerous Dog	\$300.00
Sign Bylaw No. 701, 2013	6.1.a	Sign Permit Fee Per Sign	\$20.00
Street Vendor Bylaw No. 713, 2014	4.1	Street Vendor Permit I	
	3.5a	Daily Fee	\$20.00
		Street Vendor Permit I Annual Fee	\$200.00
		Street Vendor Permit II Annual Fee	\$800.00
		Street Vendor Permit II Alternative Location Application Fee Per Location	\$450.00
		Transaction Fee Change to Street Vendor Permit	\$20.00
Business License Bylaw No. 805, 2019	5.2	Regular Business	\$100.00

		Home Occupation	\$50.00
		Short Term Vacation Rental – Minor	\$100.00
		Short Term Vacation Rental – Major	\$150.00
		Non-Profit	\$0.00
Administration Fees (See Schedule 'B' for FOI Fees)		Transfer of License	\$25.00
		Tax Certificates	\$20.00
		Photocopies b/w per page Letter size Legal or Ledger size	\$0.50+tax \$0.75+tax
		Photocopies color per page Letter size Legal or Ledger size *Photocopies will be provided for internal documents only	\$0.90+tax \$1.25+tax
		Printing of maps and posters 22" x 34" 34" x 44 " 40" x 50"	\$15.00+tax \$20.00+tax \$30.00+tax
		Burning Permit Yard waste piles no larger than 1 cubic meter – valid up to 30 days Land clearing piles larger than 1 cubic meter but no larger than 5 meters in diameter and 3 meters in height, valid up to 60 days	\$30.00 \$100.00
		Comfort (due diligence) letter	\$100.00
		Returned Cheques	\$30.00
		Certificate of Title Search	\$20.00
		Party Tent Rental per day Damage Deposit Short notice cancellation fee	\$350.00 + tax \$400.00 \$25.00
Facility/Equipment Rental Fees <i>(During local emergencies fees for Village facilities and equipment may be waived at the discretion of the CAO or their designate)</i>		Sound System Rental per day Rental per day (funeral) Damage Deposit Short notice cancellation fee	\$50.00+tax \$40.00+tax \$150.00 \$25.00
		LCD Projector Rental per day Rental per day (funeral) Damage deposit	\$50.00+tax \$40.00+tax \$150.00

		Short notice cancellation fee	\$25.00
		Community Hall	Rental Fee (plus Janitorial)
		Hall & Kitchen - Full Day	\$225.00+tax (\$100)
		- Hourly (1-4 hours)	\$30.00/hr+tax (\$50)
		Hall Only - Full Day	\$150.00+tax (\$50)
		- Hourly (1-4 hours)	\$25/hr+tax (\$25)
		Kitchen Rental - Full day	\$75.00+tax (\$100)
		Instructor Rate - Hourly (w/ Janitorial)	\$12.50/hr+tax
		Damage Deposit	\$250.00
		Additional Janitorial for licensed events	\$100.00+tax
		Additional Janitorial for Winter, Public events	At cost+tax
		Short notice cancellation fee	\$25.00
		Sports Plex Concession	
		Damage Deposit	\$150.00
		Short notice cancellation fee	\$25.00
		Concession Janitorial	\$50.00+tax
		Concession Propane	\$50.00+tax



**VILLAGE OF VALEMOUNT
FEES AND CHARGES BYLAW NO. 869, 2023**

SCHEDULE 'B'

Freedom of Information Bylaw No. 868, 2023.	For Applicants other than Commercial Applicants:		For Commercial Applicants:
For locating and retrieving a record	\$7.50 per ¼ hour after the first 3 hours		Actual cost
For producing a record manually	\$7.50 per ¼ hour		Actual cost
For producing a record from a machine-readable record from a server or computer	\$7.50 per ¼ hour for developing a computer program to produce the record		Actual cost
For preparing a record for disclosure	\$7.50 per ¼ hour		Actual cost
For shipping copies	actual costs of shipping method chosen by the applicant		Actual cost
For copying records			Actual cost
i)	Photocopies and computer printouts black and white	\$0.25 per page (8.5 x 11) and \$0.30 per page (11 x 17)	Actual cost
ii)	USB	\$10.00 per USB	Actual cost
iii)	Photographs (colour or black and white)	\$5.00 to produce a negative \$12.00 each for 16"x 20" \$9.00 each for 11"x 14" \$4.00 each for 8" x 10" \$3.00 each for 5"x7"	Actual cost
iv)	Photographic print of textual, graphic or cartographic record	\$12.50 each (8" x 10" black and white)	Actual cost
v)	Hard copy laser print, colour	\$1.65 each	Actual cost

**VILLAGE OF VALEMOUNT
FEES AND CHARGES BYLAW NO. 869, 2023
SCHEDULE 'C'**

<u>Bylaw</u>	<u>Section</u>	<u>Description</u>	<u>Fee</u>
Solid Waste Collection Bylaw No. 697, 2013	8	Solid Waste Collection per each pick up - 35 Gallon	\$140.76
		Solid Waste Collection per each pick up - 65 Gallon	\$203.87
		Solid Waste Collection per each pick up - 95 Gallon	\$299.19
		Solid Waste Collection per each pick up - Dumpster	\$1,376.12
		Other Fees Transaction Fee	\$20.00
Water Supply and Regulations Bylaw No. 709, 2014	11.2	Water Rates Lounge (per seat)	\$23.34
		Water Rates Restaurant (per seat)	\$27.30
		Water Rates Hotel (per room)	\$151.67
		Water Rates Motel (per room)	\$188.19
		Water Rates Vacant Residential Property	\$207.23
		Water Rates Vacant Commercial Property	\$255.30
		Water Rates Vet Clinic	\$511.96
		Water Rates Residential	\$519.08
		Water Rates Recreation/Campground Site	\$259.54
		Water Rates Service Clubs	\$515.31
		Water Rates Church	\$515.31



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	Water Rates	
	School (per room)	\$533.75
	Water Rates	
	Commercial	\$639.26
	Water Rates	
	Bank	\$746.93
	Water Rates	
	Dental Clinic	\$768.63
	Water Rates	
	Railway	\$732.79
	Water Rates	
	Legion	\$781.08
	Water Rates	
	Cement Plant	\$966.60
	Water Rates	
	Grocery Store (< 5,000 sq.ft.)	\$1,068.63
	Water Rates	
	Curling Club	\$1,104.68
	Water Rates	
	Medical Clinic	\$1,280.63
	Water Rates	
	RCMP	\$1,334.26
	Water Rates	
	Ambulance Station	\$1,334.26
	Water Rates	
	Grocery Store (> 5,000 sq.ft.)	\$1,601.54
	Water Rates	
	Car Wash	\$1,656.78
	Water Rates	
	Grocery Store (> 10,000 sq.ft.)	\$2,135.73
	Water Rates	
	Arena	\$2,209.36
	Water Rates	
	Bulk Truck (per m3)	\$11.40
	Water Service Connection Fee	
	Water Service up to & including 19mm	\$1,750.00
	Water Service Connection Fee	
	Water Service greater than 19mm to 38mm	\$2,300.00
	Water Service Connection Fee	\$3,000.00



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		Water Service greater 38mm	
		Basic Water Inspection Fee (at time of Building Permit Issuance) <19 mm (To inspect water service connection to curb stop shut off valve and/or its connection to the privately owned water line)	\$75.00
		Basic Water Inspection Fee (at time of Building Permit Issuance) >19 mm (To inspect water service connection to curb stop shut off valve and/or its connection to the privately owned water line)	\$125.00
		Additional Water Inspection Fee (at time of Building Permit Issuance) (If multiple inspections are required)	\$50.00
		Basic Water Service Connection Installation Fee For Village to install water service connection from water main to curb stop shut off valve.	At Cost
		Additional Road Crossing Water Installation Fee For Village to install water service connection from water main on opposite side of the road, including pavement costs.	At Cost
		Contractor Water Installation Supervision Fee If Public Works supervision is required for contracted works.	\$100.00 Min/ At Cost
		Water On/Off Fee Summer Business Hours Winter Business Hours Equipment Usage	\$25.00+tax \$50.00+tax At Cost
		Water Service Locate Fee Summer Business Hours Winter Business Hours Equipment Usage	\$25.00+tax \$50.00+tax At Cost
		After Hours Call Out Min 2 Hours	\$131.00+tax



VILLAGE OF VALEMOUNT

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		Additional hours	\$66.00+tax
		After Hours Call Out on Stat	
		Min. 2 Hours	\$175.00+tax
		Additional Hours	\$77.00+tax
		Water Capping	\$25.00+tax
		Additional Winter Water Installation Fee (November 1 – April 30)	At Cost
		Anomalies For any fees related to services/circumstances/materials related to water installation/ inspection/ connection not covered elsewhere.	At Cost
Sewer Connections and Regulation Bylaw No. 710, 2014	12.2	Sewer Rates Lounge (per seat)	\$20.03
		Sewer Rates Restaurant (per seat)	\$24.50
		Sewer Rates Hotel (per room)	\$142.92
		Sewer Rates Motel (per room)	\$142.92
		Sewer Rates Vacant Residential Property	\$258.62
		Sewer Rates Vacant Commercial Property	\$274.34
		Sewer Rates Vet Clinic	\$350.28
		Sewer Rates Residential	\$646.57
		Sewer Rates Recreation/Campground Site	\$323.30
		Sewer Rates Service Clubs	\$159.23
		Sewer Rates Church	\$159.23
		Sewer Rates School (per room)	\$526.64
		Sewer Rates Commercial	\$685.84

	Sewer Rates Bank	\$685.84
	Sewer Rates Dental Clinic	\$531.51
	Sewer Rates Railway	\$1,371.62
	Sewer Rates Legion	\$685.84
	Sewer Rates Grocery Store (< 5,000 sq.ft)	\$979.74
	Sewer Rates Curling Club	\$685.84
	Sewer Rates Medical Clinic	\$795.22
	Sewer Rates RCMP	\$771.61
	Sewer Rates Ambulance Station	\$771.61
	Sewer Rates Grocery Store (> 5,000 sq.ft.)	\$1,224.69
	Sewer Rates Car Wash	\$685.84
	Sewer Rates Grocery Store (> 10,000 sq.ft.)	\$1,469.60
	Sewer Rates Arena	\$1,469.60
	Sewer Service Connection Fee Gravity Service of 100mm	\$1,750.00
	Sewer Service Connection Fee Gravity Service greater than 100mm	\$2,300.00
	Basic Sewer Inspection Fee (at time of Building Permit Issuance) Up to 100 mm (To inspect sewer service connection)	\$75.00
	Basic Sewer Inspection Fee (at time of Building Permit Issuance) >100 mm (To inspect sewer service connection)	\$125.00



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		Additional Sewer Inspection Fee (at time of Building Permit Issuance) (If multiple inspections are required)	\$50.00
		Basic Sewer Service Connection Installation Fee For Village to install water service connection from water main to curb stop shut off valve.	At Cost
		Additional Road Crossing Sewer Installation Fee For Village to install sewer service connection from sewer main on opposite side of the road, including pavement costs.	At Cost
		Contractor Sewer Installation Supervision Fee If Public Works supervision is required for contracted works.	\$100.00 Min/ At Cost
		Additional Winter Sewer Installation Fee (November 1 – April 30)	At Cost
		Anomalies For any fees related to services/circumstances/materials related to sewer installation/ inspection/ connection not covered elsewhere.	At Cost
		Sewer Service Locate Fee Summer Business Hours Winter Business Hours Equipment Usage	\$25.00+tax \$50.00+tax At Cost
		Sewer Capping	\$100.00
		Septic Truck	\$200.00+tax/hr
		Bulk Truck (per m3)	\$40.00
		After Hours Call Out Min. 2 Hours Additional Hours After Hours Call Out on Stat Min. 2 Hours Additional Hours	\$131.00 \$66.00 \$175.00 \$88.00



VILLAGE OF VALEMOUNT
FEES AND CHARGES BYLAW NO. 869, 2023
SCHEDULE 'D'
(BUILDING BYLAW NO. 892, 2024)

D1 - PERMIT APPLICATION FEE

Except for Solid Fuel Burning Appliances, upon Application for any Permit, a non-refundable Application Fee shall be paid to the Village of Valemount	\$100
Upon Application for any Solid Fuel Burning Appliance	\$25

D2 - PERMIT FEES AND CHARGES

Permit fees and charges shall be paid to the Village of Valemount at issuance of the Permit and shall be calculated on the *total value of the work* as follows;

Building Permit Fees:

i. For each \$1,000.00 value or fraction thereof	\$6.00
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Plumbing Fees:

i. For each plumbing fixture	\$10.00
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Other Permit Fees:

i. For the installation of a mobile or manufactured home designated to CAN/CSA Standard	\$200
ii. For a solid fuel burning appliance unit and chimney	\$200
iii. For a masonry fireplace and chimney	\$400
iv. For a temporary building	\$200
v. For a permit to demolish a building	\$100
vi. For a permit to move a building (Additional Permit may be required for new foundation or any new construction or alterations.)	\$100
vii. For a change in use or occupancy (Additional Permit may be required for new construction or alterations.)	\$300
viii. For a retaining wall	\$100

D3 – INSPECTION AND OTHER FEES

i. For each re-inspection after 2 nd failed inspection	\$100
ii. For special inspection (10.43 b)	\$200
iii. After hours inspection rate per hour	\$120
iv. For Permit Extension:	
a. 1 st extension for twelve (12) months	\$300
b. 2 nd extension for twelve (12) months	\$600



v.	For change in ownership on open permit file	\$100
vi.	For additional plan review due to change in design	
	a. Simple Building Permit	\$100
	b. Complex Building Permit	\$300
vii.	Occupancy load calculations	\$300
viii.	Renewal of expired permit	\$600

D4 – SECURITY DEPOSIT

i.	For a single-family dwelling parking structure, combination parking structure/accessory building or an accessory building	\$250
ii.	For a single-family dwelling addition, alteration or renovation	\$500
iii.	For a demolition or moving of <i>building</i> or <i>structure</i>	\$2000
iv.	For a new single-family dwelling or simple building	\$1000
v.	For a temporary building	\$1000
vi.	For a temporary building	\$2000
vii.	For the installation of a mobile or manufactured home designated to CAN/CSA Standard	\$500

A5 – OTHER FEES AND CHARGES

i.	If a Stop Work order is issued and remains outstanding for 30 days of being issued, and for each additional 30-day period thereafter.	\$200
ii.	For the discharge of a Community Charter Section 57 Notice on Title	\$500

If a *building permit* is issued for a *construction* of a *complex building* or where letters of assurance are provided for the entire *simple building*, the permit fee shall be reduced by 5% of the fees payable under Fees & Charges Bylaw No. 869, 2023, up to a maximum reduction of \$500.00 (five hundred dollars).

An *application fee* and a *permit fee* for a *temporary building* or *structure* is not refundable.



VILLAGE OF VALEMOUNT
FEES AND CHARGES BYLAW NO. 869, 2023
AMENDMENT BYLAW NO. 909, 2025
SCHEDULE 'E'

Grave Space

The fees for all grave spaces include a contribution to the Cemetery Care Fund (50% to Care Fund)
All prices are subject to applicable taxes.

	FEE	CARE FUND CONTRIBUTION
Adult Size	\$700.00	\$(350.00)
Adult Size Non-Resident	\$1400.00	\$(700.00)
Child Size	\$300.00	\$(150.00)
Child Size Non-Resident	\$600.00	\$(300.00)
Infant Size	\$200.00	\$(100.00)
Infant Size Non-Resident	\$300.00	\$(150.00)
Cremated Remains	\$400.00	\$(200.00)
Cremated Remains Non-Resident	\$800.00	\$(400.00)
Columbarium Niches	\$1000.00	\$(250.00)
Columbarium Niches Non-Resident	\$1500.00	\$(375.00)

Opening & Closing Grave for Burial

Adult/Child	\$960.00
Infant	\$300.00
Double Depth burial (additional fee)	\$200.00
Cremated Remains	\$300.00
Columbarium	\$150.00

Opening & Closing for Exhumation

Adult/Child/Infant	\$1000.00
Cremated Remains	\$300.00

Memorial Markers

Memorial Markers	Owners expense	
Memorial Plaques (Memorial Wall & Columbarium)	Owner's expense	
Installation of Memorial Markers Including Base	\$420.00	\$(220.00)
Installation of Memorial Plaque	\$60	\$(30.00)

Additional Costs

Burials/Grave Closures	
After 3:00 pm on Weekdays (1-hour minimum charge)	\$100.00 per hour
Burial on Weekend/Stats	\$270.00 Extra cost over above rates
Liner Costs (Supplied by Village)	Owner's expense, will be billed at cost
Cribbing Cost (Supplied by Village)	Owner's expense, will be billed at cost



**VILLAGE OF VALEMOUNT
FEES AND CHARGES BYLAW NO. 869, 2023**

SCHEDULE 'F'

Planning and Development Fees

Planning and Development	Fee:
Development Permit	\$200
Development Variance Permit	\$450
Temporary Use Permit	\$650
Zoning Amendment	\$450
Official Community Plan Amendment	\$650
Combined Official Community Plan and Zoning Amendment	\$1000
Subdivision Fees:	Fee:
Preliminary Application Fee for a Fee Simple or Bare Land Strata	\$500 plus \$50 per each new lot created.
Final Subdivision Approval	\$200
Preliminary Layout Review Extension or Amendment	\$200
Other Planning and Development Fees:	Fee:
Encroachment Application	\$250
Municipal Consultation & Recommendation to Liquor and Cannabis Regulation Branch	\$750
Land Use Development & Servicing Legal and Engineering Fees	At Cost
Parking in Lieu	\$1500 per space not provided