



TOWN OF EDSON BYLAW NO. 2330

A Bylaw of the Town of Edson, following the provisions of the *Municipal Government Act*, RSA 2000, C. M-26, and amendments thereto, to establish Fees and Charges for municipal goods and services.

Section 7 of the *Municipal Government Act* provides the statutory authority for Council to pass bylaws for municipal purposes and establishing services provided by or on behalf of the municipality.

Section 8 of the *Municipal Government Act* provides the statutory authority for Council to establish a system of licences, permits, and approvals, and to set associated fees, including those that may function as a reasonable tax or be used for the purpose of raising revenue.

Section 630.1 of the *Municipal Government Act* provides the statutory authority for Council to establish fees to charge for matters pursuant to Part 17 of the Act.

The Council of the Town of Edson, in the Province of Alberta, enacts:

1. TITLE

1.1 This Bylaw may be called the “Fees and Charges Bylaw.”

2. DEFINITIONS

2.1 In this Bylaw:

- a. “Act” means the *Municipal Government Act*, RSA 2000, c. M-26 and amendments thereto, together with any regulations made thereunder.
- b. “Chief Administrative Officer (CAO)” means the person appointed as the Chief Administrative Officer in accordance with the Act, or their designate.
- c. “Peace Officer” means a Person employed by the Town as a Community Peace Officer, a Bylaw Enforcement Officer, or a member of the Royal Canadian Mounted Police to carry out the provisions of this Bylaw.
- d. “Town” means the Municipal Corporation of the Town of Edson, its administration and staff, agents, or representatives.

3. GENERAL PROVISIONS

3.1 The Fees and Charges set out in Schedule “A” attached to and forming part of this Bylaw will be the user fees, rates and charges in effect for the provision of municipal goods and services by the Town of Edson as outlined in the Schedule.

3.2 If there are any inconsistencies between the Fees and Charges imposed pursuant to this Bylaw and those imposed by any other Bylaw of the Town of Edson, this Bylaw will take precedence.

3.3 This Bylaw will be reviewed annually by the respective department heads.

4. SEVERABILITY

4.1 If any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw will remain valid and enforceable.

5. EFFECTIVE DATE

5.1 Bylaw No. 2318, Bylaw No. 2323 and all amendments thereto are hereby repealed.

5.2 This Bylaw will come into effect on January 1, 2026.

READ a first time this 18th day of November, 2025.

READ a second time this 18th day of November, 2025.

READ a third time and finally passed this 18th day of November, 2025.

Original Signed

Mayor Kevin Zahara

Original Signed

Christine Beveridge, CAO

SCHEDULE “A” – TOWN OF EDSON FEES AND CHARGES

Description	GST Applicable <i>Exempt = E</i> <i>Included = I</i> <i>Taxable = T</i>	Unit	2026 Fee/ Charge	Effective Date
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Edson & District Leisure Centre				
Aquatics Fees				
Private Pool Rental	I	Per Hour	\$92	January 1
Lane Rentals	I	Per Lane Per Hour	\$17	January 1
Locker Rentals	I	12 Months	\$55	January 1
Extra Lifeguard (for birthday parties, etc.)	I	Per Hour	\$32	January 1
Aquatics Courses	E	Each	Based on Industry Rates and Costs Incurred	January 1
Single Admission				
Infant (Under 2)	E	Each	No Charge	January 1
Preschool (2-7 Years)	E	Each	\$2	January 1
Child (8-10 Years)	E	Each	\$3	January 1
Student (11-17 Years)	E	Each	\$5	January 1
Adult (18-59 Years)	I	Each	\$8	January 1
Senior (60+ Years)	I	Each	\$5	January 1
Family (Immediate)	I	Each	\$15	January 1

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10 Admission Pass				
Preschool (2-7 Years)	E	Each	\$15	January 1
Child (8-10 Years)	E	Each	\$26	January 1
Student (11-17 Years)	E	Each	\$41	January 1
Adult (18-59 Years)	I	Each	\$59	January 1
Senior (60+ Years)	I	Each	\$41	January 1
3 Month Membership				
Preschool (2-7 Years)	E	Each	\$24	January 1
Child (8-10 Years)	E	Each	\$40	January 1
Student (11-17 Years)	E	Each	\$69	January 1
Adult (18-59 Years)	I	Each	\$107	January 1
Senior (60+ Years)	I	Each	\$68	January 1
Family (Immediate)	I	Each	\$207	January 1
6 Month Membership				
Preschool (2-7 Years)	E	Each	\$45	January 1
Child (8-10 Years)	E	Each	\$80	January 1
Student (11-17 Years)	E	Each	\$128	January 1
Adult (18-59 Years)	I	Each	\$214	January 1
Senior (60+ Years)	I	Each	\$128	January 1
Family (Immediate)	I	Each	\$385	January 1

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1 Year Membership				
Preschool (2-7 Years)	E	Each	\$72	January 1
Child (8-10 Years)	E	Each	\$144	January 1
Student (11-17 Years)	E	Each	\$207	January 1
Adult (18-59 Years)	I	Each	\$386	January 1
Senior (60+ Years)	I	Each	\$207	January 1
Family (Immediate)	I	Each	\$620	January 1
Lifetime Membership				
Lifetime Membership (60+ Years)	I	Each	\$446	January 1
Arena Rentals				
Pre-Season*	I	Per Hour	\$156	January 1
Adult Prime*	I	Per Hour	\$200	January 1
Adult Non-Prime*	I	Per Hour	\$113	January 1
Youth Prime*	E	Per Hour	\$111	January 1
Youth Non-Prime*	E	Per Hour	\$84	January 1
*Pre-Season runs until the Tuesday after Labour Day weekend. Prime runs from 3:00 PM – midnight on weekdays, and all day on Saturdays and Sundays. Non-Prime runs from 6:00 AM – 3:00 PM on weekdays.				
Arena Summer Pad Rates (Each Arena)				
General	I	Per Hour	\$49	January 1
Community Club – Youth	E	Per Day	\$347	January 1
Community Club – Adult	I	Per Day	\$709	January 1
Private/Commercial	I	Per Day	\$1,155	January 1
Hospitality Room				
General	I	Per Hour	\$48	January 1

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Rental Rate with Facility Booking (Full Day)	I	Per Day	\$55	January 1
Inflatables (Summer)				
Rental	I	Per Hour	\$82	January 1
Advertising				
3x8 Sign in Arena of Choice	I	Per Year*	\$465	January 1
3x8 Sign in Arena of Choice, with Digital Advertising	I	Per Year*	\$620	January 1
3x8 Sign in Both Arenas, with Digital Advertising	I	Per Year*	\$825	January 1
3x8 Sign in Both Arenas, with Digital Advertising & Permanent Sign Outside below Digital Sign	I	Per Year*	\$1,035	January 1
One-Time Lexan Glass Fee for New Signs/Contracts	I	Each	\$295	January 1
Player’s Bench Advertising	I	Per Year*	\$1000	January 1
<i>*Based on a one-year contract that runs from September 1 – August 31</i>				
Outdoor Recreation				
Ball Diamond Fee (Adult)	I	Per Team	\$425	January 1
Fall Ball Diamond Fee (Adult)	I	Per Team	\$150	January 1

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Cemetery*				
Columbarium Niche				
Niche for the Cremains of Two Persons	T	Per Niche	\$1,000	January 1
First Opening & Closing	T	Each	No Charge	January 1
Second Opening & Closing	T	Each	\$140	January 1
Niche Wreath Plaque	T	Each	\$800	January 1
Secondary Name Plate	T	Each	\$80	January 1
Transfer Ownership of Reserved Plots and Niches	E	Each	\$50	January 1
Cremation Plot				
Resident Plot	T	Each	\$520	January 1
Non-Resident Plot	T	Each	\$650	January 1
Opening & Closing	T	Each	\$190	January 1
Opening & Closing (Overtime)	T	Each	\$370	January 1
Burial Plot				
Resident Plot	T	Each	\$520	January 1
Non-Resident Plot	T	Each	\$650	January 1
Opening & Closing	T	Each	\$575	January 1
Opening & Closing (Overtime)	T	Each	\$875	January 1
Veterans				
Burial Plot	T	Each	No Charge	January 1
Opening & Closing	T	Each	\$575	January 1
Opening & Closing (Overtime)	T	Each	\$875	January 1

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General

Administration Fee to Transfer Ownership of Reserved Plots & Niches	T	Each	\$25	January 1
Administration Fee for Cancellation of Ownership	T	Each	\$25	January 1
Monument Permit	T	Each	\$50	January 1
Additional Depth Burial Charge (8 feet)	T	Each	\$250	January 1

**Opening and closing costs to be paid at time of interment. 72 hours' notice is required during the winter period (October 15 – May 30), and 24 hours' notice is required otherwise. Overtime rates apply on Saturdays, Sundays, Holidays, & after 4:00 PM Monday-Friday. Disinterment cost is the same as the equivalent opening and closing cost.*

Protective Services**Fire Department**

Emergency & Incident Responses	E	Per Fire Department Apparatus	Charged Out at Current Alberta Transportation Rates for Emergency Vehicles	January 1
File Search and Letter Response	E	Each	\$100	January 1
Occupant Load Calculation and Permit	E	Each	\$100	January 1
Occupant Load Replacement Permit	E	Each	\$50	January 1
Fire Permit Open Air	E	Each	\$50	January 1
Fire Permit Recreational Fire Pit	E	Each	\$25	January 1

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Fire Programs and Courses	E	Each	Based on Industry Rates and Costs Incurred	January 1
False Fire Alarm – First Instance	E	Each	No Charge	January 1
False Fire Alarm – Second Instance	E	Each	No Charge	January 1
False Fire Alarm – Third Instance	E	Each	\$200	January 1
False Fire Alarm – Fourth and Subsequent Instances	E	Each	\$400	January 1
Fire Inspection (Requested)	E	Per Hour	\$100	January 1
Fire Inspection (Complaint) – Conducted by Fire Department: Initial Inspection Follow-Up Fire Department Fee	E	Each Per Hour	No Charge \$100	January 1
Fire Inspection (Complaint) – Conducted by Contract Agency: Initial Inspection Follow-Up	E	Each	No Charge Cost Recovery	January 1
RCMP				
Criminal Records Check – General Public	E	Each	\$25	January 1
Criminal Records Check – Volunteer (With Letter from Organization)	E	Each	No Charge	January 1
General Administration				
Assessment Review Board				
Residential up to 3 units	E	Per Appeal	\$50	January 1
Residential (more than 3 units)	E	Per Appeal	\$250	January 1
Non-Residential	E	Per Appeal	\$250	January 1

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Access to Information Act (ATIA)				
ATIA Request	E	Each	As per the Access to Information Act, Statutes of Alberta 2024 Chapter A-1.4.	January 1
Other Administration Fees and Charges				
Tax Recovery Notification	E	Each	\$40	January 1
Tax Certificate	E	Each	\$25	January 1
Insufficient Funds	E	Each	\$20	January 1
Finance Penalty Charge (Balances outstanding 20 days or more)	E	Per Month	1.5%	January 1

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Utilities				
Water (Invoiced Monthly)				
Administrative Service Charge	E	Per Month	\$7.30	January 1
Usage Charge	E	Per Cubic Metre	\$2.13	January 1
Meter	I	Each	Cost Recovery	January 1
Construction Water	E	Flat Fee	\$200	January 1
Bulk Water				
Bulk Water	E	Per Cubic Metre	\$8.25	January 1
Bulk Recycled Wastewater	E	Per Cubic Metre	\$3	January 1
Wastewater (Invoiced Monthly)				
Administrative Service Charge	E	Per Month	\$7.30	January 1
Usage Charge	E	Per Cubic Metre Water Consumption	\$2.13	January 1
Usage Charge Wastewater Connection Only	E	Per Month	\$18.50	January 1
Non-Connection Wastewater Charge Septic Field or Holding Tank Only	E	Per Month	\$5.75	January 1
Wastewater Treatment Plant Capital Contribution	E	Per Month	\$14.25	January 1

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Wastewater Lagoon Dumping Fee – Town of Edson Residents	E	Each	No Charge	January 1
Wastewater Lagoon Dumping Fee – All Other Users	E	Each	\$100	January 1
Wastewater Lagoon Dumping Fee – After Hours	E	Each	\$200	January 1
Stormwater Management				
Stormwater Management Flat Fee	E	Per Month	\$4	January 1
Solid Waste Management				
Base Rate (Solid Waste & Organics)	E	Per Month	\$19.17	January 1
Recycling Base Rate (Residential)	E	Per Month	\$11.23	January 1
Recycling Base Rate (Commercial)	E	Per Month	\$19.16	January 1
Additional Organics Container (Green)	E	Per Month	No Charge	January 1
Additional Solid Waste Container (Grey)	E	Per Month	\$7.50	January 1
Utility Penalties				
Penalty Charge (Balances outstanding 20 days or more)	E	Per Month	2.5%	January 1
Other Utility Services and Inspections				
Water Connection – After Hours	E	Each	\$200	January 1
Water Disconnection – After Hours	E	Each	\$200	January 1
Waterline Tracing	E	Each	\$100	January 1
After Hours Callout (Minimum 3 Hour Charge)	E	Per Hour	\$80	January 1
Data Log Water Meter Request	E	Each	\$25	January 1
Wastewater Camera for Service Line	E	Each	\$350	January 1
Wastewater Camera Main Line	E	Per Hour	\$435	January 1
Wastewater Line Flushing – Truck, Vacuum and Water Truck, Labour	E	Each	Cost Recovery	January 1

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Landfill

Construction/Demolition Material (Edson/YHC)	E	Per Tonne	\$64	January 1
Construction/Demolition Material (Outside Region)	E	Per Tonne	\$80	January 1
Penalty for Mixed Loads	E	Per Tonne	\$200	January 1
Wet Waste	E	Per Kilogram	\$0.25	January 1
Refrigerators and similar Products	E	Per Unit	\$25	January 1
All Other White Metals	E	Per Unit	\$7	January 1
Oversize Tires	E	Per Tonne	\$10	January 1
Mattress	E	Each	\$20	January 1
Leaves, Tree Branches, and Tree Stumps – Over 250 kg	E	Per Tonne	\$10	January 1
Leaves, Tree Branches, and Tree Stumps – Under 250 kg	E	Per Tonne	No Charge	January 1
Propane Tanks (Valves Off Only)	E	Each	No Charge	January 1
Tires (Intended for Highway Use)	E	Each	No Charge	January 1
Clean Fill	E	Each	No Charge	January 1
Weigh Scale Fee	E	Each	\$20	January 1
Minimum Charge	E	Each	\$10	January 1

Planning & Development**Development Permit Applications**

Permitted Uses/Signs/Fences - Residential	E	Each	\$100	January 1
Permitted Uses/Signs/Fences- Non-Residential	E	Each	\$300	January 1
Dwelling Units Beyond 1 Per Parcel (Suites)	E	Per Dwelling Unit	\$50	January 1
Discretionary Uses - Residential	E	Each	\$300	January 1

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Discretionary Uses - Non-Residential	E	Each	\$500	January 1
Home Based Business/Home Occupation	E	Each	\$100	January 1
Change of Use Permit – Non-Residential Discretionary	E	Each	\$250	January 1
Change of Use Permit – Non-Residential Permitted	E	Each	\$150	January 1
Demolition Permit - Residential	E	Each	\$75	January 1
Demolition Permit - Non-Residential	E	Each	\$150	January 1
Accessory Building - Residential (Permitted or Discretionary)	E	Each	\$75	January 1
Accessory Building - Commercial	E	Each	\$100	January 1
Addition to Dwelling (Including Decks)	E	Each	\$50	January 1
Multi-Unit Housing	E	Each	DP fee + \$25/unit, apartments require Engineering Review Fee of \$2,500	January 1
Multi-Unit Commercial	E	Each	DP fee + \$50/unit + \$2,500 Engineering Review Fee	January 1

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Other Development Fees

Statement of Compliance – Residential – Standard 3-5 Days	E	Each	\$100	January 1
Statement of Compliance – Residential – Rush 1-2 Days	E	Each	\$200	January 1
Statement of Compliance – Non-Residential – Standard 3-5 Days	E	Each	\$150	January 1
Statement of Compliance – Non-Residential – Rush 1-2 Days	E	Each	\$300	January 1
Minor (1 Hour or Less Search) Environmental Site Assessment Search Request	E	Each	\$100	January 1
Major (More than 1 Hour Search) Environmental Site Assessment Search Request	E	Each	\$300	January 1
Landowner Record Search (Minimum 1 Hour)	E	Per Hour	\$50	January 1
Variance Prior to Development	E	Each	\$150 + DP Fee	January 1
Variance Post Development	E	Each	\$300 + DP Fee	January 1
Land Use District Confirmation Letter	E	Each	\$25	January 1
Subdivision Applications				
Subdivision Application	E	Each	\$450 + \$100/Parcel	January 1
Subdivision/Condominium Endorsement	E	Per Parcel or Unit	\$100	January 1
Condominium Conversion	E	Per Unit	\$40	January 1
Subdivision Separation of Title	E	Each	\$400 + \$100/Lot	January 1
Building Condominium Certificate (Compliance)	E	Per Unit	See Statement of Compliance Fees	January 1

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Bylaw Review and Amendment				
Land Use Bylaw Amendment – Textual	E	Each	\$800 + Legal Review Cost	January 1
Land Use Bylaw Amendment – Land Use Designation of a Property	E	Each	\$500	January 1
Statutory Plan Amendment or ASP Review	E	Each	\$1,500 + \$2,500 Engineering Review	January 1
Road Closure Bylaw	E	Each	\$500	January 1
Subdivision Plan Cancellation Bylaw (Full or Partial)	E	Each	\$1,000	January 1
Miscellaneous Fees (Development or Subdivision)				
One (1) Year Time Extension – First Instance	E	Each	\$100	January 1
One (1) Year Time Extension – Second Instance	E	Each	\$200	January 1
One (1) Year Time Extension – Third Instance	E	Each	\$500	January 1
Subdivision or Development Appeal (50% Refund if Appeal Successful)	E	Each	\$300	January 1
WebMap Annual Subscription	E	Per Contract Per Year	\$300	January 1
Development Agreement – Minor (1-2 Items)	E	Each	\$1,500	January 1
Development Agreement – Major (3+ Items)	E	Each	\$2,500	January 1
Applicant-Requested Revision of Application	E	Each	50% of Initial Cost	January 1
<i>Refunds for Voluntary Withdrawal of Applications are determined at 50% subject to the approval of the General Manager, Corporate Services or Designate</i>				

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Maps – Small (11x17 or Smaller)	E	Each	\$15	January 1
Maps – Large (Plotter)	E	Each	\$30	January 1
Portable & Inflatable Sign Licensing*				
Licence for 1-5 Portable/Inflatable Signs	E	Per Year	\$25	January 1
Licence for 6-25 Portable/Inflatable Signs	E	Per Year	\$125	January 1
Licence for 26 or More Portable/Inflatable Signs	E	Per Year	\$250	January 1
Cost of Removal of a Portable/Inflatable Sign by the Town	E	Per Sign	\$150	January 1

** A landowner shall be ultimately responsible for all fees outlined above. A Licence for any year may be purchased after November 1st of the prior year.. For Licences purchased after June 30 of any year, the purchaser shall pay 50% of the fees.*

Business Licencing				
Resident Business Licence Annual	E	Per Calendar Year	\$100	January 1
Non-Resident Business Licence Annual	E	Per Calendar Year	\$200	January 1
New Resident Business Licence*	E	Per Calendar Year	\$100	January 1
New Non-Resident Business Licence*	E	Per Calendar Year	\$200	January 1
Resident Business Licence Transfer*	E	Each	\$50	January 1
Non-Resident Business Licence Transfer*	E	Each	\$100	January 1
Temporary Business Licence – must not exceed 7 consecutive days, and can only be obtained once per calendar year	E	Each	\$25	January 1
Seasonal Business (Mobile Business Units/Hawkers and Peddlers- must not exceed 4 consecutive months and can only be obtained once per calendar year.	E	Each	\$50	January 1

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Business Licence Amendment	E	Each	No Charge	January 1
Business Licence Replacement	E	Each	\$10	January 1
* Fee to be pro-rated based on payment date as follows: January 1 – March 30: 100% of fee is payable April 1 – June 30: 75% of fee is payable July 1 – September 30: 50% of fee is payable October 1 – December 31: 25% of fee is payable				

Rural Renewal Stream				
Employer Application Fee	E	Each	\$500	January 1
Employer Application Fee (Non-Profit)	E	Each	\$250	January 1

Animal Licencing & Pound Fees*				
Licence Paid Prior to and Including February 28				
Non-Altered Animal (Renewal)	E	Each	\$35	January 1
Altered Animal (Renewal)	E	Each	\$20	January 1
Licence Paid After February 28				
Non-Altered Animal (Renewal)	E	Each	\$70	January 1
Altered Animal (Renewal)	E	Each	\$40	January 1

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Other Fees				
Replacement for Lost Licence Tag	E	Each	\$10	January 1
Impoundment Fee	I	Each	\$25	January 1
Daily Pound Fee	I	Per Day	\$10	January 1
Service Dog	E	Each	No Charge	January 1

Airport				
Landing Fees*				
Minimum Fee (20,000 kg or less)**	T	Each	\$15	January 1
Over 20,000 kg	T	Per 1000 kg of Gross Take-Off Weight (GTOW)	\$4	January 1
* Includes daily parking and power.				
** Privately registered aircraft with a weight less than 2000 kg are exempt from this fee.				
Aircraft Storage – 2,000 Kg and Under (Includes Power)				
Monthly Parking Fee	T	Per Month	\$100	January 1
Yearly Parking Fee	T	Per Year	\$600	January 1
Aircraft Storage – 2,001 Kg and Over (Includes Power)				
Monthly Parking Fee	T	Per Month	\$100	January 1
Yearly Parking Fee	T	Per Year	\$750	January 1
General Terminal Charges				
Aircraft Seating Capacity 0-5	T		No Charge	January 1
Airport Seating Capacity 6 or More	T	Per Seat	\$2	January 1

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Secure Vehicle Parking (Includes Power)				
Daily Fee	T	Per Day	\$5	January 1
Monthly Fee	T	Per Month	\$100	January 1
Yearly Fee	T	Per Year	\$500	January 1