The Corporation of Loyalist Township

By-law Number 2025-59

By-law to impose fees or charges on any class of persons for services or activities provided to them by The Corporation of Loyalist Township

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WHEREAS the Municipal Act, 2001, S.O. 2001, as amended, c. 25, Part XII, Section 391(1), authorizes a municipality to pass by-laws imposing fees or charges on any class of persons for services or activities provided to them by the municipality;

WHEREAS the Municipal Act, 2001 S.O. 2001, as amended, c. 25, Part XII, Section 398(2) authorizes the treasurer of a local municipality to add fees and charges imposed by the municipality to the tax roll and to collect them in the same manner as municipal taxes;

NOW THEREFORE the Council of the Corporation of Loyalist Township hereby enacts as follows:

1. That the fees outlined on Schedules ‘A’, ‘B’, ‘C’, ‘D’, ‘E’, ‘F’, ‘G’ ‘H’ and ‘I’ attached to this by-law, shall apply to all persons to whom the specified services or activities have been provided and shall be paid in full at the time the service is requested.
2. That the Clerk be authorized to make administrative amendments to Schedule ‘E’ for the purpose of including the exact pay rate for Training Centre Technician, Instructor and Training Safety Officer fees, as approved each year.
3. Payment is received at the time of the transaction for which the fee or charge is imposed, or upon the due date specified in the terms of a contract signed by the Township or an invoice issued by the Township.
4. That any portion of a fee or charge that remains unpaid beyond the date fixed for payment shall bear interest at the rate of 1.25% (15% per annum) after thirty (30) days and each month thereafter until such fee or charge is paid in full.
5. That Loyalist Township may use a registered collection agency to collect any unpaid fee or charge, including interest charged pursuant to section 2 and the collection agency’s fees, as approved by Loyalist Township, shall be added to the unpaid amounts to become the total amount payable to the collection agency.
6. That any unpaid fees or charges may be added to the Tax Roll for any real property in the Township and shall be collected in like manner as municipal

taxes.

7. That where this by-law established a fee and charge for a fee that also exists in another by-law that predates the effective date of this by-law, the fee and charge in this by-law shall be the applicable fee and charge and the other by-law is hereby effectively amended.
8. That By-laws 2025-22 be hereby repealed on the effective date of this by-law.
9. This by-law may be referred to as the “Fees and Charges By-law”.
10. This by-law shall come into force and take effect on the date of its passing.

Enacted and passed this 11th day of November, 2025

The Corporation of Loyalist Township

Jim Hegadorn
Signed with ConsignO Cloud (2025/11/12)
Verify with verifio.com or Adobe Reader.

Jim Hegadorn, Mayor

Anne Kantharajah
Signed with ConsignO Cloud (2025/11/12)
Verify with verifio.com or Adobe Reader.

Anne Kantharajah, Clerk

Corporate Services - Schedule 'A' Fee Description		
Loyalist Township Miscellaneous Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
GENERAL ADMINISTRATION		
Information Search and record preparation (not through MFIPPA) - Per Hour (first hour free)	$75.00	$75.00
Freedom of Information Request (Legislated Rate)	$5.00	$5.00
Manually searching a record and/or preparing a record for disclosure, including severing a part of the record (Legislated Rate)	$7.50 per 15 minutes manual search and preparation time	$7.50 per 15 minutes manual search and preparation time
VITAL STATISTICS		
Death Registration - death within municipality	$25.00	$25.00
Death Registration - death outside municipality	$30.00	$30.00
Stillbirth Registration	No Charge	No Charge
Requests to commission / witness / certify documents	$20.00 per document or $40.00 for multiple documents	$20.00 per document or $40.00 for multiple documents
Notarization of Documents	$35.00 per document or $50.00 for multiple documents	$35.00 per document or $50.00 for multiple documents
Appeals	$200.00	$200.00
LOTTERY LICENCE		
Charitable Gaming Lottery License (Legislated Rate)	3% of prizes	3% of prizes
REFRESHMENT VEHICLE LICENCE		
Class 1 and 2 Refreshment Vehicle Licence fee	$350.00	$350.00
Class 3 Refreshment Vehicle Licence fee	$120.00	$120.00
Class 1 and 2 Refreshment Vehicle Renewal fee	$200.00	$200.00
Class 3 Refreshment Renewal fee	$75.00	$75.00
Park Permit with hydro	$3,000.00	$3,000.00
Park Permit without hydro	$1,600.00	$1,600.00
PUBLIC USE OF OFFICE EQUIPMENT		
Photocopier - Per page - Minimum fee is $2.00 plus HST	$0.25	$0.25
Fax Machine - Fee plus .25 per page plus HST	$5.00	$5.00
Plotter - Standard "D" sized drawing (6 sq.ft) plus HST (labour billed separately as in Development Agreements)	$3.00	$3.00
Plotter - Per Square Foot - plus HST	$0.50	$0.50
Plotter printing (labour included) - Standard "D" sized Drawing (6 sq.ft.)	$15.00	$15.00
Standard pre-printed map - Standard "D" sized Drawing (6 sq. ft)	$10.50	$10.50
Standard pre-printed map - Per Square Foot	$1.75	$1.75
Custom map production - Per Hour (Half Hour Minimum Charge)	$50.00	$50.00
RENTAL OF COUNCIL CHAMBERS		
One full day (During regular office hours if sufficient parking available)	$200.00	$200.00
One-half day (During regular office hours if sufficient parking available)	$100.00	$100.00
MARRIAGE SERVICES		
Marriage Licence	$140.00	$140.00
Civil Ceremony – Council Chambers	$300.00	$300.00
Civil Ceremony – Babcock Mills	$300.00 plus park rental	$300.00 plus park rental
Witness Fee, per witness	$25.00	$25.00
TOWNSHIP FLAGS		
Flags 18" x 36"	$45.00	$45.00
Flags 27" x 54"	$100.00	$100.00

Financial Services - Schedule 'B' Fee Description		
Loyalist Township Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
GENERAL ADMINISTRATION		
Tax certificate	$80.00	$80.00
Water and Sewer Certificate	$30.00	$30.00
Tax Administration Charge - Ownership Change/New Account	$30.00	$30.00
Additional Charges Added to Tax Roll	$20.00	$20.00
Duplicate copy of tax and utility bills	$12.00	$12.00
Tax account history	$15.00	$15.00
Utility account history	$15.00	$15.00
Utility administration charge - change of occupancy	$30.00	$30.00
Refund of payment for overpaid taxes	$5.00	$5.00
Transfer of payment between tax accounts	$5.00	$5.00
Refund of recreation related program fee	$10.00	$10.00
Returned cheque fee	$35.00	$35.00
Copy of Approved Budget including Budget Highlights (Electronic version is available on Township website - free of charge)	$75.00	$75.00
Copy of audited Financial Statements (per Municipal Act, 2001 s. 295 1a) ii) - Electronic version also available on the Township website	No Charge	No Charge
Administrative Charges (Agreements and other recoveries - percentage of direct costs incurred. Billings based on established fees will not be subject to this administrative charge)	10%	10%
TAX SALE FEES		
Tax Sale Registrations	$400.00	$400.00
External Costs for Tax Sale	Full Cost Recovery	Full Cost Recovery

Public Works, Utilities and Solid Waste - Schedule 'C' Fee Description		
Loyalist Township Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
PUBLIC WORKS AND UTILITIES		
Public Works Staff Labour Rates - Per hour charge (for invoicing purposes)	$60.00	$60.00
Public Works Supervisor Staff Labour Rates - Per hour charge (for invoicing purposes)	$70.00	$70.00
Utilities Staff Labour Rates - Per hour charge (for invoicing purposes)	$60.00	$60.00
Utilities Supervisor Staff Labour Rates - Per hour charge (for invoicing purposes)	$70.00	$70.00
Vehicle Rates - Pick Up Truck (1/2 ton) - Per hour charge (for invoicing purposes)	Rates identified in Ontario Provincial Standard Specification (OPSS) 127 'Schedule of Rental Rates for Construction Equipment	Rates identified in Ontario Provincial Standard Specification (OPSS) 127 'Schedule of Rental Rates for Construction Equipment
Vehicle Rates - Dump Truck - Single Axle - Per hour charge c/w operator (for invoicing purposes)	Rates identified in Ontario Provincial Standard Specification (OPSS) 127 'Schedule of Rental Rates for Construction Equipment	Rates identified in Ontario Provincial Standard Specification (OPSS) 127 'Schedule of Rental Rates for Construction Equipment
Vehicle Rates - Dump Truck - Double Axle - Per hour charge c/w operator (for invoicing purposes)	Rates identified in Ontario Provincial Standard Specification (OPSS) 127 'Schedule of Rental Rates for Construction Equipment	Rates identified in Ontario Provincial Standard Specification (OPSS) 127 'Schedule of Rental Rates for Construction Equipment
Vehicle Rates - Loader - Per hour charge c/w operator (for invoicing purposes)	Rates identified in Ontario Provincial Standard Specification (OPSS) 127 'Schedule of Rental Rates for Construction Equipment	Rates identified in Ontario Provincial Standard Specification (OPSS) 127 'Schedule of Rental Rates for Construction Equipment
Vehicle Rates - Backhoe - Per hour charge c/w operator (for invoicing purposes)	Rates identified in Ontario Provincial Standard Specification (OPSS) 127 'Schedule of Rental Rates for Construction Equipment	Rates identified in Ontario Provincial Standard Specification (OPSS) 127 'Schedule of Rental Rates for Construction Equipment
Vehicle Rates - Sweeper - Per hour charge c/w operator (for invoicing purposes)	Rates identified in Ontario Provincial Standard Specification (OPSS) 127 'Schedule of Rental Rates for Construction Equipment	Rates identified in Ontario Provincial Standard Specification (OPSS) 127 'Schedule of Rental Rates for Construction Equipment
WASTE MANAGEMENT		
Household garbage (Pay as you Throw) - Per Bag Tag	$3.00	$3.00
Composters	$45.00	$45.00
Rates for Disposal of Material at Township Landfill Sites		
All waste in a garbage container - 1 PAYT Bag Tag per container	$3.00	$3.00
Oversized Garbage Container - 2 PAYT Bag Tags per container	$6.00	$6.00
Weighed Material		
All waste (except tires) - Per metric tonne *Minimum charge $15.00	$125.00	$125.00
Small vehicle tires (up to 40 cm {16"} rim diameter) - Per tire	$3.00	$3.00

Public Works, Utilities and Solid Waste - Schedule 'C' Fee Description		
Loyalist Township Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
Truck and Equipment tires (over 40 cm [16"] rim diameter) - Per tire	$6.00	$6.00
Treated sewage sludge [Township facilities only] - Per metric tonne	$20.00	$20.00
In the event the scales are not operating or scales are not available the following fees will apply:		
Passenger Car Trunk - Per Load	$7.50	$7.50
Loose Garbage - Equivalent to a Garbage Container - Accepted at the discretion of the site operator - 1 PAYT Bag Tag	$3.00	$3.00
Other loose garbage e.g. roll of carpet etc. - 2 PAYT Bag Tags	$6.00	$6.00
Half-Ton truck or van - Per Load	$35.00	$35.00
Compacted Waste - Per Metric Tonne	$44.00	$44.00
White Goods (e.g. appliances) - Per item	$20.00	$20.00
Large items including furnaces, water heaters, water tanks, empty fuel tanks, large TV's, sofas, beds, box springs, mattresses, arm chairs, large gas barbeques - Per each item	$10.00	$10.00
Note: There is no minimum fee charged for residents using a qualifying Free Large Item Disposal Opportunity (FLIDO)		
Scrap Metal - Per Half Ton Truck Load	$20.00	$20.00
Scrap Metal - Per Load - Dump Truck - Single Axle	$125.00	$125.00
Scrap Metal - Per Load - Dump Truck - Double Axle	$250.00	$250.00
Note: Scrap Metal includes old metal fencing [all fence posts must be removed and fencing must be either cut into 1.22 meter (4 feet) pieces and bundled and tied or rolled compactly and tied.		
FEES RELATED TO HIGHWAYS UNDER LOYALIST TOWNSHIP JURISDICTION		
Encroachment By-law - By-law 2002-43		
Encroachment Permit - Application Fee	$200.00	$200.00
Encroachment Permit - Application Fee for Private Utility (e.g. waterline to a well)	$50.00	$50.00
Encroachment Permit - Annual Fee - Payable in Advance for Term of Encroachment	$25.00	$25.00
Encroachment Permit - Annual Fee for Private Utility (e.g. waterline to a well) - Payable in Advance for Term of Encroachment	$1.00	$1.00
Excavation By-law 2012-10		
Excavation Permit - plus actual inspection costs	$200.00	$200.00
Entrance Permit - By-law 98-77		
Entrance Permit - Per 6 metre culvert	$1,800.00	$1,800.00
Entrance Permit - In excess of 6 metres additional charge per metre	$150.00	$150.00
Driveway Entrance Permit	$100.00	$100.00
Inspection Fee	$50.00	$50.00
Damage Deposit - By-Law 98-77		
Refundable Deposit	$2,500.00	$2,500.00
Fill Permit - By-law 2003-22		
Fill/Alteration of grade on property (Overall maximum fee of $1,000)	$300 plus $250 per hectare or part hectare	$300 plus $250 per hectare or part hectare
Renewal (Overall maximum fee of $1000)	$300 plus $250 per hectare or part hectare	$300 plus $250 per hectare or part hectare
Fees Related to Septage Receiving Station		
Disposal of Hauled Septage - Tipping Fee Per Cubic Metre (Requires written permission from utilities Manager)	$20.00	$20.00
Compensation Rates - Road Widening - Compensation to a property owner for land required for road allowance widening shall be paid in accordance to the current rates stipulated by the County of Lennox and Addington By-law for Land Acquisition, Compensation and Road Allowance Fence Procedures		

Planning and Building - Schedule 'D' Fee Description		
Loyalist Township Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
PLANNING DIVISION		
Other Planning fees are found in By-Law 2016-003 a bylaw to prescribe a tariff of fees for processing of applications made in respect of planning matters		
Copies of Zoning By-law - Plus HST	$75.00	$75.00
Copies of Official Plan - Plus HST	$75.00	$75.00
Request for Condominium Exemption	$1,500.00	$1,500.00
MSR Request for Energy Projects		
Request for Municipal support resolution NOTE: This fee is the cost of processing this request and places Council under no obligation to approve this request	$750	$750
Telecommunication Towers		
Application for telecommunication tower	$2,000	$2,000
Renewable Energy Projects		
Review of Background Studies and the completion of Municipal Consultation Form (Fees to be paid at time of application)		
Projects greater than 12 KW and up to and including 500 KW	$150.00	$150.00
Projects greater than 500 KW and up to and including 1 MW	$1,000.00	$1,000.00
Projects greater than 1 MW - Plus $100 per MW over 10	$5,000.00	$5,000.00
Where the Township requires peer review of any study that accompanies a municipal consultation form and circulation under Section 16 of Ontario Regulation 359/09, the proponent shall reimburse to the Township the consultant's actual invoiced expenses to review the study and provide comments to the municipality.		
Planner's Opinion Review	$75.00	$75.00
BUILDING DIVISION		
Other Building fees are found in By-Law 2022-054 provides a fees and charges respecting construction, demotition and change of use permits and inspections.		

Emergency Services Division - Schedule 'E' Fee Description		
Loyalist Township Miscellaneous Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
GENERAL ADMINISTRATION FEES		
Lock Box - supplied by Fire Department - Installed by owner	$140.00	$161.00
Filling Air Cylinders - Per cylinder	$14.00	$15.00
Burn Permit Fee	$25.00	$25.00
Fire Safety Log Book	$54.00	$57.50
Battery Operated Smoke Alarm	$23.00	$23.00
Battery Operated Carbon Monoxide Alarm	$34.50	$34.50
Battery Operated Smoke/Carbon Monoxide Combination Alarm	$40.25	$40.25
FIRE PREVENTION AND PUBLIC EDUCATION FEES		
Inspection: Residential OBC Group C Occupancies – single dwelling	$100.00	$100.00
Inspection: Residential OBC Group C Occupancies – multi-unit dwelling	$100 +$25 per unit	$100 +$25 per unit
Inspection: OBC Group A, B, D, E and F Occupancies – up to 1000 square metres	$100.00	$100.00
Inspection: OBC Group A, B, D, E and F Occupancies – each additional 250 square metres	$25.00	$25.00
Follow up meeting or inspection for all occupancy types	$50/hour	$50/hour
Inspection for Liquor Licensing requests – Patios, Special Occasions & Premises	$100.00	$100.00
Inspection of tent or marquee	$100.00	$100.00
Providing a Fire Watch on a premise as required under the Ontario Fire Code	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call
Request for vehicle standby service for insurance, filming, company/ business requirements, etc.	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call
For recovery of costs invoiced to the fire department or municipality for any goods or services provided for fire inspection or prevention services	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call
Plans review to ensure compliance with the Ontario Fire Code	$50/hour	$50/hour
Fire safety plan review with written response	$50/hour	$50/hour
Fire drill attendance with written response	$100.00	$100.00
Request for fire inspection report(s)	$85.00	$85.00
Propane risk & safety management plan (PSMP) review	$50/hour	$50/hour
EMERGENCY RESPONSE		
Response to the scene of a motor vehicle collision where the fire department provided medical, extrication, fire suppression, spill mitigation, scene stabilization or site clean-up services	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call
Response to the scene of a motor vehicle collision involving dangerous goods (as defined under the Dangerous Goods Act) and/or vehicles with a gross weight over 11,000kg	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call
Response to incidents involving the release, or potential release, of dangerous goods (not covered above)	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call
Response to an incident at a property where no locate was obtained or where requirements of the locate have not been followed	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call
Response to an open-air burn by-law violation as outlined in Loyalist Township By-law 2021-070	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call
Response to preventable fire alarms from an automatic alarm system: third and subsequent fire alarm responses in any twelve-month period	Current MTO rate per Occurance	Current MTO rate per Occurance

Emergency Services Division - Schedule 'E' Fee Description		
Loyalist Township Miscellaneous Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
Response to illicit Drug Labs and/or Marijuana Grow Operations	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call
Additional Expenses - All costs related to but not limited to retaining a private contractor, renting special equipment and/or all consumable materials other than water and medical supplies shall be charged and recovered as a fee if it is deemed necessary to suppress or extinguish a fire, preserve property, prevent a fire from spreading or otherwise control and eliminate an emergency or hazard.	Actual cost plus 15% administration fee	Actual cost plus 15% administration fee
Providing a Fire Watch following the extinguishment of a fire for scene security or scene safety.	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call	Current MTO rate per hour, per vehicle + personnel costs + any additional costs per call
TRAINING CENTRE		
SCBA Mask Fit Test	$45.00	$45.00
Training Centre Base Rate ½ Day (4 hours or less)	$300.00	$300.00
Training Centre Base Rate Full Day (more than 4 hours)	$500.00	$500.00
Classroom ½ Day (4 hours or less)	$60.00	$60.00
Classroom Full Day (more than 4 hours)	$100.00	$100.00
Training Centre Technician	First Class Paid-On-Call Firefighter pay rate + 15% administratoin fee	First Class Paid-On-Call Firefighter pay rate + 15% administratoin fee
Instructor	Paid-On-Call Captain pay rate + 15% administration fee	Paid-On-Call Captain pay rate + 15% administration fee
Training Safety Officer	Paid-On-Call Captain pay rate + 15% administration fee	Paid-On-Call Captain pay rate + 15% administration fee
Consumables	Actual cost plus 15% administration fee	Actual cost plus 15% administration fee
FIRE STATION MEETING ROOMS - RENTAL RATES		
Commercial Full Day	$317.30	$317.30
Non-Resident Full Day	$304.61	$304.61
Resident Full Day	$253.84	$253.84
Non-Profit, Child/Youth Full Day	$190.38	$190.38
Commercial up to 4 hours	$167.47	$167.47
Non-Resident up to 4 hours	$160.77	$160.77
Resident up to 4 hours	$133.97	$133.97
Non-Profit, Child/Youth up to 4 hours	$100.48	$100.48
Commercial Hourly	$44.07	$44.07
Non-Resident hourly	$42.31	$42.31
Resident hourly	$35.26	$35.26
Non-profit, Child/Youth hourly	$26.44	$26.44
Firefighter on standby, if required (per hour)	$37.43	$37.43
Refundable Deposit (no HST)	$350.00	$350.00
For fire department response fees/ Indemnification Technology®	See By-law 2023-91	See By-law 2023-91

Recreation Services Division - Schedule 'F' Fee Description		
Loyalist Township Miscellaneous Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
ARENA FEES		
Individual Ticket		
Child/Youth	$3.57	$3.68
Adult	$5.27	$5.43
Senior	$3.69	$3.80
Parent & Tot (each)	$3.57	$3.68
Family/Group (2 adults, 2 children)	$16.73	$17.23
Twoonie Skate	$2.00	$2.00
10 Ticket Pass		
Child/Youth	$33.08	$34.07
Adult	$48.80	$50.26
Senior	$34.15	$35.17
Shinny Hockey – Individual Tickets		
Child/Youth	$4.76	$4.90
Adult	$7.11	$7.32
Senior	$5.53	$5.70
Shinny Hockey – Senior Membership		
Per Season	$315.83	$325.30
Fitness		
Drop In		
Adult	$9.39	$9.67
10 Ticket Pass		
Adult	$84.54	$87.08
Membership-monthly		
Adult	$47.00	$48.41
FACILITY RENTAL FEES		
All rates are per hour unless otherwise noted. All rentals will be charged a capital improvement fee in addition to the rental fee and that the Capital Improvement Fees be allocated to a Recreation Facility Capital Improvement Reserve.		
W.J. HENDERSON RECREATION CENTRE, 322 AMHERST DRIVE, AMHERSTVIEW		
Arena, Floor		
Commercial	$92.30	$95.07
Non-resident	$88.61	$91.27
Resident	$73.84	$76.06
Non-profit	$55.38	$57.04
Child/Youth – Non-Resident	$66.45	$68.44
Child/Youth – Resident	$55.38	$57.04
Township School	$55.38	$57.04
Last Minute Rental	$40.61	$41.83
Flat Rate/day (8 hours+) – Resident	$590.70	$608.42
Flat Rate/day (8 hours+) – Non-profit, Child/Youth, School	$443.03	$456.32
Capital Improvement Fee	7%	8%
Arena, Ice Prime Time Monday to Friday 4:00pm to 11:00pm, Saturday, Sunday		
Commercial	$333.51	$343.52
Non-resident	$320.17	$329.78
Resident	$266.81	$274.81
Non-profit	$200.11	$206.11
Child/Youth – Non-Resident	$240.13	$247.33
Child/Youth – Resident	$200.11	$206.11
Township School	$200.11	$206.11
Last Minute Rental	$146.74	$151.14
Capital Improvement Fee	7%	8%
Arena, Ice Non-Prime Time Monday to Friday 6:00am to 4:00pm		
Commercial	$239.58	$246.77
Resident	$191.67	$197.42
Non-profit	$143.75	$148.06
Child/Youth	$143.75	$148.06
Township School	Per agreement	Per agreement
Early Morning (Mon-Fri before 8am)	$124.58	$128.32
Last Minute Rental	$105.42	$108.58
Capital Improvement Fee	7%	8%
Legacy Space (Frm Library Meeting Room) Staff recommend free use of the Legacy Space for Indigenous cultural programming and education. This will support the Townships steps towards Truth and Reconciliation by reducing barriers for cultural programming and educational opportunities.		

Recreation Services Division - Schedule 'F' Fee Description		
Loyalist Township Miscellaneous Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
Commercial Full Day	$275.29	$283.55
Non-Resident Full Day	$264.28	$272.21
Resident Full Day	$220.24	$226.85
Non-Profit, Child/Youth Full Day	$165.18	$170.14
Commercial up to 4 hours	$145.29	$149.65
Non-Resident up to 4 hours	$139.48	$143.66
Resident up to 4 hours	$116.24	$119.73
Non-Profit, Child/Youth up to 4 hours	$87.18	$89.80
Commercial Hourly	$38.24	$39.39
Non-Resident hourly	$36.71	$37.81
Resident hourly	$30.59	$31.51
Non-profit, Child/Youth hourly	$22.94	$23.63
Minor Executives (1 weekday evening meeting/month)	$0.00	$0.00
Indigenours cultural programming & education - Staff approved free use	$0.00	$0.00
Capital Improvement Fee	7%	8%
Multi-purpose Room – A or B		
Commercial Full Day	$326.82	$336.62
Non-Resident Full Day	$313.75	$323.16
Resident Full Day	$261.46	$269.30
Non-Profit, Child/Youth Full Day	$196.09	$201.97
Commercial up to 4 hours	$172.49	$177.66
Non-Resident up to 4 hours	$165.59	$170.56
Resident up to 4 hours	$137.99	$142.13
Non-Profit, Child/Youth up to 4 hours	$103.49	$106.59
Commercial Hourly	$45.39	$46.75
Non-Resident hourly	$43.58	$44.89
Resident hourly	$36.31	$37.40
Non-profit, Child/Youth hourly	$27.24	$28.06
Capital Improvement Fee	7%	8%
Multi-purpose Room FULL		
Commercial Full Day	$620.96	$639.59
Non-Resident Full Day	$596.13	$614.01
Resident Full Day	$496.77	$511.67
Non-Profit, Child/Youth Full Day	$372.58	$383.76
Commercial up to 4 hours	$327.73	$337.56
Non-Resident up to 4 hours	$314.62	$324.06
Resident up to 4 hours	$262.18	$270.05
Non-Profit, Child/Youth up to 4 hours	$196.64	$202.54
Commercial Hourly	$86.24	$88.83
Non-Resident hourly	$82.80	$85.28
Resident hourly	$69.00	$71.07
Non-profit, Child/Youth hourly	$51.75	$53.30
Capital Improvement Fee	7%	8%
Parking Lot (upper) Area to be defined by the Township		
Commercial Full Day	$86.24	$88.83
Non-Resident Full Day	$82.80	$85.28
Resident Full Day	$69.00	$71.07
Non-Profit Full Day	$51.75	$53.30
Capital Improvement Fee	7%	8%
AMHERSTVIEW COMMUNITY HALL, 177 UPPER PARK ROAD, AMHERSTVIEW		
Commercial - Banquet (Fri 7pm-Sun 1pm)	$1,122.70	$1,156.38
Non-Resident – Banquet (Fri 7pm-Sun 1pm)	$1,077.79	$1,110.12
Resident - Banquet (Fri 7pm-Sun 1pm)	$898.16	$925.10
Non-Profit – Banquet (Friday 7pm-Sun 1pm)	$673.62	$693.83
Commercial – Full Day	$716.59	$738.09
Non-Resident – Full Day	$687.93	$708.57
Resident – Full Day	$573.27	$590.47
Non-Profit – Full Day	$429.95	$442.85
Commercial – Up to 8 hours	$358.30	$369.05
Non-Resident – Up to 8 hours	$343.96	$354.28
Resident – Up to 8 hours	$286.64	$295.24
Non-Profit – Up to 8 hours	$214.98	$221.43
Commercial – Up to 4 hours	$201.54	$207.59
Non-Resident – Up to 4 hours	$193.48	$199.28
Resident – Up to 4 hours	$161.23	$166.07
Non-Profit – Up to 4 hours	$120.92	$124.55
Commercial – hourly	$55.98	$57.66
Non-Resident – hourly	$53.74	$55.35
Resident – hourly	$44.79	$46.13

Recreation Services Division - Schedule 'F' Fee Description		
Loyalist Township Miscellaneous Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
Non-Profit – hourly	$33.59	$34.60
Capital Improvement Fee	7%	8%
Refundable Deposit	$350.00	$350.00
AMHERSTVIEW PUBLIC SCHOOL, 5955 FRONT ROAD, STELLA, ON K0H 2S0		
AMHERST ISLAND PUBLIC SCHOOL GYM, GENERAL PURPOSE ROOM, KITCHEN		
Resident - Banquet (Fri 7pm-Sun 1pm)	$476.20	$495.25
Non-Profit – Banquet (Friday 7pm-Sun 1pm)	$357.15	$371.44
Resident – Full Day	$303.95	$316.11
Non-Profit – Full Day	$227.96	$237.08
Resident – Up to 8 hours	$151.97	$158.05
Non-Profit – Up to 8 hours	$113.98	$118.54
Resident – Up to 4 hours	$85.49	$88.91
Non-Profit – Up to 4 hours	$64.12	$66.68
Resident – hourly	$23.75	$24.70
Non-Profit – hourly	$17.81	$18.52
Refundable Deposit	$300.00	$350.00
AMHERST ISLAND PUBLIC SCHOOL GYM		
Resident - Banquet (Fri 7pm-Sun 1pm)	$287.63	$299.13
Non-Profit – Banquet (Friday 7pm-Sun 1pm)	$215.72	$224.35
Resident – Full Day	$183.58	$190.93
Non-Profit – Full Day	$137.69	$143.20
Resident – Up to 8 hours	$91.79	$95.46
Non-Profit – Up to 8 hours	$68.84	$71.60
Resident – Up to 4 hours	$51.63	$53.70
Non-Profit – Up to 4 hours	$38.73	$40.27
Resident – hourly	$14.34	$14.92
Non-Profit – hourly	$10.76	$11.19
Refundable Deposit	$300.00	$350.00
AMHERST ISLAND PUBLIC SCHOOL GENERAL PURPOSE ROOM		
Resident - Banquet (Fri 7pm-Sun 1pm)	$149.87	$155.86
Non-Profit – Banquet (Friday 7pm-Sun 1pm)	$112.40	$116.90
Resident – Full Day	$95.66	$99.48
Non-Profit – Full Day	$71.74	$74.61
Resident – Up to 8 hours	$47.83	$49.74
Non-Profit – Up to 8 hours	$35.87	$37.31
Resident – Up to 4 hours	$26.90	$27.98
Non-Profit – Up to 4 hours	$20.18	$20.99
Resident – hourly	$7.47	$7.77
Non-Profit – hourly	$5.61	$5.83
Refundable Deposit	$300.00	$350.00
AMHERST ISLAND PUBLIC SCHOOL GENERAL PURPOSE ROOM & KITCHEN		
Resident - Banquet (Fri 7pm-Sun 1pm)	$188.57	$196.12
Non-Profit – Banquet (Friday 7pm-Sun 1pm)	$141.43	$147.09
Resident – Full Day	$120.36	$125.18
Non-Profit – Full Day	$90.27	$93.88
Resident – Up to 8 hours	$60.18	$62.59
Non-Profit – Up to 8 hours	$45.14	$46.94
Resident – Up to 4 hours	$33.85	$35.21
Non-Profit – Up to 4 hours	$25.39	$26.41
Resident – hourly	$9.40	$9.78
Non-Profit – hourly	$7.05	$7.34
Refundable Deposit	$300.00	$350.00
SOFTBALL FIELDS		
Willie Pratt A, Willie Pratt B (Unlit – until 8pm)		
Commercial	$26.65	$27.45
Non-resident	$25.58	$26.35
Resident	$21.32	$21.96
Non-profit	$15.99	$16.47
Child/Youth – Non-Resident	$19.18	$19.76
Child/Youth - Resident	$13.41	$14.62
Township School	Per agreement	Per agreement
Capital Improvement Fee	7%	8%
Willie Pratt A, Willie Pratt B (Lit – as of 8pm)		
Commercial	$43.42	$46.03
Non-resident	$38.21	$41.69
Resident	$34.74	$36.82
Non-profit	$26.05	$27.61
Child/Youth – Non-Resident	$31.26	$34.07

Recreation Services Division - Schedule 'F' Fee Description		
Loyalist Township Miscellaneous Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
Child/Youth - Resident	$21.95	$23.93
Township School	$26.05	$26.83
Capital Improvement Fee	7%	8%
Kilminster Park, J Earl Burt Memorial Park (Unlit – until 8pm)		
Commercial	$20.61	$21.23
Non-resident	$19.78	$20.37
Resident	$16.49	$16.98
Non-profit	$12.36	$12.73
Child/Youth – Non-Resident	$14.84	$15.29
Child/Youth - Resident	$8.49	$8.74
Township School	Per agreement	Per agreement
Capital Improvement Fee	7%	8%
Kilminster Park, J Earl Burt Memorial Park (Lit – as of 8pm)		
Commercial	$41.20	$43.67
Non-Resident	$36.26	$39.55
Resident	$32.96	$34.94
Non-profit	$24.72	$26.20
Child/Youth – Non-Resident	$29.67	$32.34
Child/Youth - Resident	$17.49	$19.06
Township School	$24.72	$25.46
Capital Improvement Fee	7%	8%
SOCCER FIELDS		
Willie Pratt (large), WJ Henderson (Unlit – until 8pm)		
Commercial	$26.10	$26.88
Non-resident	$25.00	$25.75
Resident	$20.88	$21.51
Non-profit	$15.66	$16.13
Child/Youth – Non-Resident	$18.79	$19.35
Child/Youth – Resident	$11.87	$12.23
Township School	Per agreement	Per agreement
Capital Improvement Fee	7%	8%
Willie Pratt (large), WJ Henderson (Lit – As of 8pm)		
Commercial	$43.42	$46.03
Non-resident	$37.96	$41.69
Resident	$34.74	$36.82
Non-profit	$26.05	$27.61
Child/Youth – Non-Resident	$31.26	$34.07
Child/Youth - Resident	$22.83	$24.88
Township School	$26.05	$26.83
Capital Improvement Fee	7%	8%
Willie Pratt (small, unlit)		
Commercial	$24.21	$24.94
Non-resident	$23.24	$23.94
Resident	$19.37	$19.95
Non-profit	$14.53	$14.97
Child/Youth – Non-Resident	$17.43	$17.95
Child/Youth – Resident	$14.53	$14.97
Township School	Per agreement	Per agreement
Capital Improvement Fee	7%	8%
Sk8er Park		
Commercial	$46.51	$47.91
Non-resident	$44.65	$45.99
Resident	$37.21	$38.33
Non-profit	$33.49	$34.49
Child/Youth – Non-resident	$27.91	$28.75
Child/Youth	$27.91	$28.75
Township School	Per Agreement	Per Agreement
Capital Improvement Fee	7%	8%
Tennis & Pickleball Courts (per court per hour)		
** for organized leagues and events only, per allocation policy*		
Commercial	$3.78	$3.89
Non-resident	$3.63	$3.74
Resident	$3.03	$3.12
Non-profit	$2.72	$2.80
Child/Youth – Non-resident	$2.27	$2.34
Child/Youth	$2.27	$2.34
Township School	Per Agreement	Per Agreement
Capital Improvement Fee	7%	8%
PRIMARY PARKS		

Recreation Services Division - Schedule 'F' Fee Description		
Loyalist Township Miscellaneous Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
Finkle's Shore Park, Centennial Park North (Bath), Bath Park, Fairfield Park, Loyalist Park		
Commercial/Public Event		
Less than 50 people per hour	$35.10	$36.15
50+ people per hour	$48.42	$49.87
Less than 50 people per day	$226.96	$233.77
50+ people per day	$348.61	$359.07
Capital Improvement Fee	7%	8%
Private Event/Non-Profit		
Less than 50 people per hour	$17.55	$18.08
50+ people per hour	$24.21	$24.94
Less than 50 people per day	$113.48	$116.88
50+ people per day	$174.31	$179.54
Capital Improvement Fee	7%	8%
SECONDARY PARKS		
Township parks that are not Primary Parks		
Commercial/Public Event		
Less than 50 people per hour	$26.33	$27.12
50+ people per hour	$36.31	$37.40
Less than 50 people per day	$170.23	$175.34
50+ people per day	$261.45	$269.29
Capital Improvement Fee	7%	8%
Private Event/Non-Profit		
Less than 50 people per hour	$13.16	$13.55
50+ people per hour	$18.16	$18.70
Less than 50 people per day	$85.11	$87.66
50+ people per day	$130.73	$134.65
Capital Improvement Fee	7%	8%
OTHER		
Commemorative Park Bench	$2,983.20	2027 rates TBD
Commemorative Park Bench 10-year renewal	$984.46	2027 rates TBD
Commemorative Tree	$1,412.50	2027 rates TBD
Operator	As per schedule C	As per schedule C
Vehicle	As per schedule C	As per schedule C
Recreation Card Replacement	$25.00	$25.00
Administrative Fee	$25.00	$25.00
Information Search and Record Preparation (not through MFIPPA) – per hour (first hour free)	$75.00	$75.00

Resident: Adult who either resides in or pays property taxes to Loyalist Township, including adult resident sports organizations

Child/Youth (Non-resident): Participants 17 years of age or younger, groups or individuals who do not live in or pay property taxes to Loyalist Township (minor groups who do not service Loyalist residents)

Child/Youth (Resident): Participants 17 years of age or younger, groups or individuals who do pay property taxes to Loyalist Township (minor groups who service Loyalist residents)

Non-profit: Organizations, associations, societies or charities that are organized and operated exclusively for any other purpose except profit

Township Schools: Schools located in Loyalist Township

Last Minute Rental: Must be booked within 5 days of the rental date/time. Not applicable to bookings that are being cancelled or rescheduled. Payment is due immediately. No “holds” are permitted, no cancellation permitted, 100% of rate will be charged if cancelled, no credits will be provided.

Early Morning Ice: Monday to Friday, no holidays, ice rentals completed before 8:00am

Capital Improvement Fee: Fee charged on all rentals, per hour unless otherwise indicated

Banquet Rental: Community Hall Rental, Friday 7:00pm to Sunday 1:00pm

Full Day Rental: Community Hall Rental, 7:00am to 11:00pm

Heritage, Culture and Tourism Services - Schedule 'G' Fee Description		
Loyalist Township Miscellaneous Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
ADMISSION FEES		
All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.		
Fairfield Gutzeit House Tour (Ages 14+) Per Person	$2.66	$2.66
"Culture Talks" Speaker Series Admission at the Bath Museum (Ages 14+) Per Person	$4.42	$4.42
Miscellaneous Gift Shop Items at the Bath Museum, Babcock Mill and Fairfield Gutzeit House	Variable	Variable
Bath Canada Day Vendor Fee (Per Vendor)	$66.37	$66.37
Miscellaneous merchandise sales at the Bath Canada Day event	Variable	Variable
Fairfield Gutzeit House Signature Events Admission (Ages 14+) per person, excluding concerts on the lawn	$8.85	$8.85

Public Transportation - Transit and Ferry - Schedule 'H' Fee Description		
Loyalist Township Fees and Charges By-law 2025-59 HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
TRANSIT		
The following categories will apply to Kingston Transit Fares - Child Ages 14 and under ride for free - Youth Ages 15-24 - Adult Ages 25-64 - Senior Ages 65+		
Transit Fares - Cash - Adult	$3.50	$3.50
Transit Fares - Cash - Youth/Senior	$3.50	$3.50
Transit Fares - Cash - CNIB Cardholder	$0.10	$0.10
Multi-Ride		
6 Ride Card - Adult	$17.15	$17.15
6 Ride Card - Youth/Senior	$14.00	$14.00
Passes		
Weekly - 7 Consecutive Days - Adult	$30.50	$30.50
Weekly - 7 Consecutive Days - Youth/Senior	$30.50	$30.50
Employer Transpass Program	$61.75	$61.75
Monthly Commuter	$71.50	$71.50
Monthly Pass - Adult	$83.00	$83.00
Monthly Pass - Youth/Senior	$61.75	$61.75
Affordable Transit Pass - Adult	$20.00	$20.00
Affordable Transit Pass - Youth/Senior	$14.88	$14.88
Day Pass Single	$10.00	$10.00
Conference and Event Pass - up to 5 days	$15.00	$15.00
Annual Pass - CNIB Holder	$25.00	$25.00
Post Secondary - Semester (Fall, Winter, Spring/Summer)	$220.00	$220.00
Field Trip - Annual	$40.00	$40.00
Newcomer - 30 Days	$83.00	$83.00
Smart Cards - reloadable	$3.00 Initial & Replacement	$3.00 Initial & Replacement
AMHERST ISLAND - FERRY RATES		
Note: **One Ticket** entitles a driver to one round trip passage for a Car, Truck (under 1 ton), Van, Farm Tractor or Small School Bus. **Two Tickets** entitle a driver to one round trip passage for RV or car with trailer, large vehicles requiring up to two vehicle spaces, large school bus. **Three Tickets entitle a driver to one round trip passage for Large vehicles and trailers requiring more than two vehicle spaces.**		
Bulk Tickets – 25 ticket package	$110.00	$110.00
Individual Rate Tickets - Car, truck (under 1 ton, Van, Farm Tractor or Small School Bus - One Round Trip Passage	$11.00	$11.00
Individual Rate Tickets - RV or car with trailer, large vehicles requiring up to two vehicle spaces, large school bus - One Round Trip Passage	$22.00	$22.00
Individual Rate Tickets - Large vehicles and trailers or equipment requiring more than two vehicle spaces ($10.00 Fee per space used) - One Round Trip Passage	$11.00 Per Space Used	$11.00 Per Space Used
Individual Rate Tickets - Motorcycle - One Round Trip Passage	$4.00	$4.00
Individual Rate Tickets - Bicycle - One Round Trip Passage	$2.00	$2.00
An administration charge (for costs incurred to prepare an invoice) will be added to the fare for any motorist with insufficient funds to pay fare.	$50.00	$50.00
New Account Setup Fee	$50.00	$50.00
Fare Difference - Salmon Ticket	$1.00	$1.00
Fare Difference - White Ticket	$0.50	$0.50

Recreation Services Division - Schedule 'I' Aquatic Fee Description		
Loyalist Township Miscellaneous Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
AQUATIC FEES		
Individual Ticket		
Child/Youth	$3.57	$3.68
Adult	$5.27	$5.43
Senior	$3.69	$3.80
Parent & Tot (each)	$3.57	$3.68
Family/Group (2 adults, 2 children)	$16.73	$17.23
Toonie Swim	$2.00	$2.00
10 Ticket Pass		
Child/Youth	$33.08	$34.07
Adult	$48.80	$50.26
Senior	$34.15	$35.17
Aquatic Programs		
Program fees are calculated based on cost, including but not limited to instructor(s), material & supplies, advertising, facility rental (if applicable), and number of participants.		
All rates are per hour unless otherwise noted. All rentals will be charged a capital improvement fee in addition to the rental fee and that the Capital Improvement Fees be allocated to a Recreation Facility Capital Improvement Reserve.		
Lap Pool - Full (Includes 2 Lifeguards)		
Commercial	$268.75	$276.81
Non-Resident	$258.00	$265.74
Resident	$215.00	$221.45
Child/Youth Non-Resident	$193.50	$199.31
Child/Youth Resident	$161.25	$166.09
Non-Profit	$161.25	$166.09
Township Schools		Per agreement
Other Schools	$161.25	$166.09
Swim to Survive		Staff Costs Only
Capital Improvement Fee	7%	8%
Lap Pool - 1/2 Pool (Includes 2 Lifeguards)		
Commercial	$134.38	$138.41
Non-Resident	$129.00	$132.87
Resident	$107.50	$110.73
Child/Youth Non-Resident	$96.75	$99.65
Child/Youth Resident	$80.63	$83.04
Non-Profit	$80.63	$83.04
Township Schools		Per agreement
Other Schools	$80.63	$83.04
Swim to Survive		Staff Costs Only
Capital Improvement Fee	7%	8%
Lap Pool - Per Lane (Lifeguards Extra)		
Commercial	$33.59	$34.60
Non-Resident	$32.25	$33.22
Resident	$26.88	$27.68
Child/Youth Non-Resident	$24.19	$24.91
Child/Youth Resident	$20.16	$20.76
Non-Profit	$20.16	$20.76
Township Schools		Per agreement
Other Schools	$20.16	$20.76
Capital Improvement Fee	7%	8%
Leisure Pool (Lifeguards Extra)		
Commercial	$134.38	$138.41
Non-Resident	$129.00	$132.87
Resident	$107.50	$110.73

Recreation Services Division - Schedule 'I' Aquatic Fee Description		
Loyalist Township Miscellaneous Fees and Charges By-law 2025-59 (HST if applicable, included unless otherwise noted)	**2026 Rates**	**2027 Rates**
Child/Youth Non-Resident	$96.75	$99.65
Child/Youth Resident	$80.63	$83.04
Non-Profit	$80.63	$83.04
Township Schools		Per agreement
Other Schools	$80.63	$83.04
Swim to Survive		Staff Costs Only
Capital Improvement Fee	7%	8%
Wibits		
Wibits Add-on Fee	$50.00	$51.50
Staff Recovery		
Lifeguard	$24.71	$25.45
Swimming Instructor	$31.29	$32.23
Wet Classroom		
Commercial	$39.00	$40.17
Non-Resident	$37.44	$38.56
Resident	$31.20	$32.14
Child/Youth Non-Resident	$28.08	$28.92
Child/Youth Resident	$23.40	$24.10
Non-Profit	$23.40	$24.10
Township Schools		Per agreement
Other Schools	$23.40	$24.10