

**SUMMER VILLAGE OF CRYSTAL SPRINGS**

**BYLAW #289**

**A BYLAW OF THE SUMMER VILLAGE OF CRYSTAL SPRINGS IN THE PROVINCE OF ALBERTA TO SET FEES  
AND CHARGES FOR SERVICES PROVIDED BY THE MUNICIPALITY**

WHEREAS the Municipal Government Act, R.S.A. 2000, c. M-26, and amendments thereto, provides that a municipality may pass bylaws for municipal purposes respecting services provided by the municipality; and

WHEREAS the Council of the Summer Village of Crystal Springs deems it desirable to establish fees and charges for the provision of certain goods and services.

NOW THEREFORE the Council of the Summer Village of Crystal Springs, duly assembled, hereby enacts as follows:

1. This Bylaw shall be known as "The Fees and Charges Bylaw"
2. The fees and charges attached as Schedule A to this bylaw represents the fees and charges applicable to the municipal services provided by the Summer Village of Crystal Springs.
3. This bylaw shall be reviewed on an annual basis.
4. Bylaw #284 is hereby repealed.
5. This Bylaw comes into effect upon third and final reading.

Read a first time this 5<sup>th</sup> day of May 2026

Read a second time this 5<sup>th</sup> day of May 2026

Given unanimous consent to proceed to third reading this 5<sup>th</sup> day of May 2026

Read a third time and finally passed this 5<sup>th</sup> day of May 2026



**Ian Rawlinson, Mayor  
Summer Village of Crystal Springs**



**Sylvia Roy, Chief Administrative Officer  
Summer Village of Crystal Springs**

**SCHEDULE A**  
Bylaw #289 - Summer Village of Crystal Springs

| <b>FEES AND CHARGES BYLAW</b>                                                                                               |                                                         |                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|---------------------------------------------------------------------------------------|
| <b>ADMINISTRATION AND PRODUCTION OF DOCUMENTS</b>                                                                           |                                                         |                                                                                       |
| <b>Description</b>                                                                                                          | <b>Details</b>                                          | <b>Fee</b>                                                                            |
| Assessment Review Board (ARB)                                                                                               | Refundable if appeal is successful                      | \$100                                                                                 |
| Tax Certificates                                                                                                            |                                                         | \$50                                                                                  |
| Extra Garbage Tote                                                                                                          |                                                         | \$150 Annually<br><i>plus contractors' delivery/pick-up fee</i>                       |
| Assessment Information                                                                                                      | Provided on the website at no charge                    | n/a                                                                                   |
| Copy of Assessment Roll                                                                                                     |                                                         | \$50                                                                                  |
| Returned NSF Cheques                                                                                                        |                                                         | \$50                                                                                  |
| Business License                                                                                                            |                                                         | \$100                                                                                 |
| Administrative Late Fees                                                                                                    | Invoices 30 days past the original invoice date         | \$50                                                                                  |
| ATIA / POPA Request                                                                                                         | Information requests                                    | \$25 per request<br>\$6.75 per ¼ hour administrative time                             |
| Printing                                                                                                                    | Statutory Plans, Land Use Bylaws, etc                   | \$0.25 per page                                                                       |
| <b>USE OF MUNICIPAL PROPERTY</b>                                                                                            |                                                         |                                                                                       |
| <b>Description</b>                                                                                                          | <b>Details</b>                                          | <b>Fee</b>                                                                            |
| Development on Municipal Property                                                                                           | Penalty doubles each subsequent offence                 | \$500<br><i>plus dismantling and removal costs if performed by the Summer Village</i> |
| Camping; open fires; littering; disturbing wildlife; disruptive or abusive behaviour; and possession of firearms or weapons | Penalty doubles each subsequent offence                 | \$250                                                                                 |
| Cutting or removal of vegetation                                                                                            | Penalty doubles each subsequent offence                 | \$500<br><i>plus cost of revegetation</i>                                             |
| <b>NOISE BYLAW</b>                                                                                                          |                                                         |                                                                                       |
| <b>Description</b>                                                                                                          | <b>Details</b>                                          | <b>Fee</b>                                                                            |
| First Offence                                                                                                               | Penalty doubles each subsequent offence                 | \$250                                                                                 |
| <b>DAY PARK PAVILION RENTAL FEES</b>                                                                                        |                                                         |                                                                                       |
| <b>Description</b>                                                                                                          | <b>Details</b>                                          | <b>Fee</b>                                                                            |
| Day Use Rental                                                                                                              | If rented for a community event, the fee may be waived. | \$100                                                                                 |

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| Deposit                                                | A \$35/hour cleaning fee will be deducted from the damage deposit, if required. Any repair or replacement costs exceeding the deposit will be billed to the renter. | \$100          |
| DEVELOPMENT                                            |                                                                                                                                                                     |                |
| Description                                            | Details                                                                                                                                                             | Fee            |
| Subdivision & Development Appeal Board (SDAB)          | Non-Refundable                                                                                                                                                      | \$250          |
| SDAB Fees & Charges                                    | As per Current Subdivision Authority Fee Schedule                                                                                                                   |                |
| Compliance - Rush                                      | 3 business days – reasonable efforts                                                                                                                                | \$300          |
| Compliance - Standard                                  | 10 business days                                                                                                                                                    | \$200          |
| Amendment to the Intermunicipal Development Plan (IDP) | Municipal costs to review and advertise the amendment                                                                                                               | \$1500 minimum |
| Amendment to the Municipal Development Plan (MDP)      | Municipal costs to review and advertise the amendment                                                                                                               | \$1500 minimum |
| Amendment to the Land Use Bylaw (LUB)                  | Municipal costs to review and advertise the amendment                                                                                                               | \$1500 minimum |
| New Area Structure Plan or Conceptual Scheme           | Municipal costs to review and advertise the amendment                                                                                                               | \$1500 minimum |
| Road Bond                                              | As per Land Use Bylaw requirement, or at discretion of the Development Authority                                                                                    |                |
| DEVELOPMENT FEES                                       |                                                                                                                                                                     |                |
| Description                                            | Details                                                                                                                                                             | Fee            |
| Permitted Development                                  | Value under \$10,000                                                                                                                                                | \$250          |
| Permitted Development                                  | Value \$10,000 to \$100,000                                                                                                                                         | \$500          |
| Permitted Development                                  | Value \$100,000 to \$500,000                                                                                                                                        | \$1500         |
| Permitted Development                                  | Value over \$500,000                                                                                                                                                | \$2000         |
| Discretionary Development or Variance                  | For any development                                                                                                                                                 | \$500          |
| Already commenced/completed                            | Double the applicable development permit fee                                                                                                                        | Varies         |
| Permit Extension<br>No Revisions                       | No fee                                                                                                                                                              | \$0            |

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|                                          |                              |                                                       |
|------------------------------------------|------------------------------|-------------------------------------------------------|
| Permit Extension<br><i>Revisions</i>     | New application fee applies  | Applicable Permit Fee                                 |
| Demolition of a Building                 |                              | \$100                                                 |
| Building Relocation                      | Into the Summer Village      | Applicable Permit Fee<br><i>plus inspection costs</i> |
| Recreational Vehicle<br><i>Temporary</i> | Under two (2) weeks duration | \$0                                                   |
| Driveway and/or Culvert<br>Construction  | No fee                       | \$0                                                   |
| Hot Tub/ Outdoor Sauna                   | No fee                       | \$0                                                   |
| Tree Removal                             | No fee                       | \$0                                                   |

**DEVELOPMENT FINES**

| Description                                       | Details                                                               | Fee            |
|---------------------------------------------------|-----------------------------------------------------------------------|----------------|
| Tree clearing on a lot                            | Beyond the allowance of the LUB or conditions of a Development Permit | \$5000 minimum |
| Failure to properly display a development placard | Placard must be visibly posted at the subject site                    | \$250          |
| Stop Order                                        | Removal of Stop Order that has been posed                             | \$250          |
| Contravention of the LUB                          | Penalty doubles each subsequent offence                               | \$250          |
| Development Permit                                | Failure to obtain a development permit                                | \$500          |

In addition to a fine, any violation of the Crystal Springs Land Use Bylaw may result in an Order to Remedy as per the Municipal Government Act

**WASTEWATER**

| Description                   | Details                                                                                                                                                                                                                | Fee                     |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| Connection Levy               | Includes pump system, parts and installation within the tank. Excludes coring of the tank with link seal, and fusion of the service line.<br><i>Does not include excavation, landscaping, or service line</i>          | \$9,000                 |
| Service Line Connection       | Cost to run service line from CC valve to holding tank. Includes coring of tank with link seal, and fusion of line.                                                                                                    | Per Approved Contractor |
| Operator Time                 | Applies to weekend or after hour calls, homeowner-caused issues (eg. Prohibited materials), CC valve raising or repairs, reconnections and similar tasks.<br><i>1 hour minimum then billed in 30-minute increments</i> | \$95 per hour           |
| CC Operation                  | Seasonal closures or construction-related service<br><i>Includes operator time</i>                                                                                                                                     | \$75 per turn           |
| Administrative Time           | For reconnections or other administrative requirements<br><i>1 hour minimum then billed in 30-minute increments</i>                                                                                                    | \$50 per hour           |
| Compliance and Inspection Fee | Applied when not using Summer Village approved contractor to connect service line                                                                                                                                      | \$2500                  |

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| Re-connection               | Includes parts and installation within the holding tank.<br><i>Operator and Administrative time per their fees</i>                                                                                    | Cost + 10% |
| Parts and Materials         | For reconnections, part replacement due to homeowner error, missing frost plugs, CC raising, etc.                                                                                                     | Cost + 10% |
| Road Repairs                | When municipal roadways are disturbed to connect property to wastewater system.                                                                                                                       | Cost + 10% |
| <b>WASTEWATER PENALTIES</b> |                                                                                                                                                                                                       |            |
| <b>Description</b>          | <b>Details</b>                                                                                                                                                                                        | <b>Fee</b> |
| Obstruction                 | Obstructing access to municipal infrastructure including but not limited to CC Valves and ARVs.<br><i>Penalty doubles each subsequent offense or if the issue is not rectified in a timely matter</i> | \$250      |
| No Power                    | To high-level alarm and/or wastewater pump<br><i>Penalty doubles each subsequent offense or if the issue is not rectified in a timely manner</i>                                                      | \$250      |