



## Town of Qualicum Beach

### MISCELLANEOUS RATES BYLAW Bylaw No. 638, 2009

#### CONSOLIDATED FOR CONVENIENCE ONLY

This is a consolidation of Bylaw No. 638 with the bylaws below. The amending bylaws have been combined with the original bylaw for convenience only. This consolidation is not a legal document. The Corporation does not warrant that the information contained in this consolidation is current. Certified copies of the original bylaws should be consulted to ensure accurate, current bylaw provisions.

#### **Amending Bylaw**

Bylaw No. 638.01  
Bylaw No. 638.02  
Bylaw No. 638.03  
Bylaw No. 638.04  
Bylaw No. 638.05  
Bylaw No. 638.06  
Bylaw No. 638.07  
Bylaw No. 638.08

#### **Date of Adoption**

March 8, 2010  
November 17, 2010  
December 18, 2024  
June 25, 2025  
October 8, 2025  
January 21, 2026  
June 29, 2026  
February 11, 2026

The bylaw numbers in bold in the margin of this consolidation refer to the last bylaw that amended each section of the principal bylaw: "Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009".

**TOWN OF QUALICUM BEACH  
BYLAW NO. 638**

**A Bylaw to establish various rates, fees and charges  
within the Town of Qualicum Beach**

**WHEREAS** the *Community Charter* provides for the imposition of a fee payable in respect of all or part of the service of the municipality;

**AND WHEREAS** Council deems it advisable to set fees to defray certain administrative costs and services;

**NOW THEREFORE** the Council of the Town of Qualicum Beach, in open meeting assembled, enacts as follows:

1. The various fees and charges set out in Schedules "A", "B", "C", "D" and "E" inclusive, attached to this bylaw, are hereby imposed.

**(Bylaw No. 638.01 & 638.02)**

2. "Town of Qualicum Beach Miscellaneous Rates Bylaw No. 541.03, 2003" is repealed.

3. This bylaw may be cited for all purposes as "Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009".

**READ A FIRST TIME** this 9<sup>th</sup> day of March, 2009.

**READ A SECOND TIME** this 9<sup>th</sup> day of March, 2009.

**READ A THIRD TIME** this 9<sup>th</sup> day of March, 2009.

**ADOPTED** this 6<sup>th</sup> day of April, 2009.

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Teunis Westbroek  
Mayor

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Trudy Coates  
Corporate Administrator

**Schedule “A” – General Administration**  
**“Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009”**  
**(Bylaw No. 638.01 & 638.08)**

|    | ITEM                                                                                          | FEE                  |
|----|-----------------------------------------------------------------------------------------------|----------------------|
| a) | Burning Permits                                                                               | \$ 45.00             |
| b) | Business Licence List                                                                         | \$ 35.00             |
| c) | Print of Bylaw No. 590 - Official Community Plan (text & maps Schedules)                      | \$ 60.00             |
| d) | Bylaw No. 545 – Engineering Standards                                                         | \$ 50.00             |
| e) | Print of Bylaw No. 580 – Land Use and Subdivision (text & maps Schedules)                     | \$ 100.00            |
| f) | Print of Zoning/Subdivision (per map Schedule only)                                           | \$20.00              |
| g) | Certification of Documentation (non-residents only)                                           | \$ 10.00             |
| h) | Culvert Installation<br>-300mm – per meter<br>-450mm – per meter                              | \$ 80.00<br>\$100.00 |
| i) | Inspection Services -Daycare (Bed & Breakfast)                                                | \$ 25.00             |
| j) | List of Electors for candidates<br>(other than provided free of charge under legislation)     | \$ 35.00             |
| k) | Maps (cadastral)                                                                              | \$ 15.00             |
| l) | Mortgage listings of taxes owing (per item)                                                   | \$ 5.00              |
| m) | N.S.F. cheques                                                                                | \$ 30.00             |
| n) | Property Tax Notice – copy of original                                                        | \$ 5.00              |
| o) | Property Tax, Water & Sewer Information/Search<br>(Lawyer/Notary)                             | \$ 25.00             |
| p) | Photocopies (per page for more than 3 pages)                                                  | \$ .30               |
| q) | Refunds of prepayments for property taxes                                                     | \$25.00              |
| r) | Zoning and Property Information Inquiry for legal firms, real estate brokers (written notice) | \$200.00             |

**Schedule “B”**

**“Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009” (Bylaw No. 638.04)**

|    | ITEM                                                                                                                                                                                                                                                                                                                                                  | FEE                                                                                  |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| a) | Criminal Record Check                                                                                                                                                                                                                                                                                                                                 | \$ 40.00                                                                             |
| b) | Police Certificates                                                                                                                                                                                                                                                                                                                                   | \$ 40.00                                                                             |
| c) | Fingerprinting                                                                                                                                                                                                                                                                                                                                        | \$ 40.00                                                                             |
| d) | Miscellaneous photocopies (includes court order for documents)<br><br>Photocopy of entire file (i.e. court orders)<br>Photographs (35mm or digital)                                                                                                                                                                                                   | \$ 0.25 per page (black & white)<br>\$ 0.50 per page (colour)<br>\$ 30.00<br>\$ 1.00 |
| e) | Accident/Crime Scene<br>i) Field diagram<br>ii) Scale drawing<br>iii) Mechanical inspection sheets<br>iv) Photographs                                                                                                                                                                                                                                 | \$ 25.00<br>\$ 40.00<br>\$ 25.00<br>As established in the RCMP Operations Manual     |
| f) | Motor vehicle accidents reports (MV6020)                                                                                                                                                                                                                                                                                                              | \$ 25.00                                                                             |
| g) | Reports<br>i) Traffic Analyst Report<br>ii) Traffic Analyst Report with photo disk                                                                                                                                                                                                                                                                    | \$ 30.00<br>\$ 50.00                                                                 |
| h) | Insurance Letters (certification)                                                                                                                                                                                                                                                                                                                     | \$ 25.00                                                                             |
| i) | EV Charger Fees<br><br>Per Minute for First 2 Hours<br>Per Minute Every Minute thereafter                                                                                                                                                                                                                                                             | \$0.025<br>\$0.07                                                                    |
| j) | Amenities Sponsorship Fees<br>Standard Bench with one Plaque (Type 1) (10 Year Term)<br>Decorative Bench with one Plaque (Type 2) (10 Year Term)<br>Standard Picnic Table with one Plaque (10 Year Term)<br>Additional Plaque(s) requested (per Plaque) (During amenity Term)<br>Removal and installation of replacement Plaque (During amenity Term) | \$2,800<br>\$3,000<br>\$3,100<br>\$150<br>\$400                                      |

**Schedule “C” – Animal Control**

**“Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009” (Bylaw No. 638.01)**

|           | ITEM                                                                                                                                                                                                                                                                              | Fee Effective<br>April 1, 2010 | Fee Effective<br>January 1, 2011 |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|----------------------------------|
| <b>1.</b> | <b>Dog Licence Fees</b>                                                                                                                                                                                                                                                           |                                |                                  |
| a)        | Spayed female or neutered male dog                                                                                                                                                                                                                                                | \$20.00/year                   | \$25.00/year                     |
| b)        | Unspayed female or unneutered male dog                                                                                                                                                                                                                                            | \$35.00/year                   | \$45.00/year                     |
| c)        | Each licence fee above shall be subject to a discount of \$5.00 if paid on or before the 31 <sup>st</sup> day of January of the year in which the licence is effective, or if paid within 30 days of the date upon which a person becomes liable for payment of such licence fee. |                                |                                  |
| d)        | Guide Dog <b>as defined in the <i>Guide Animal Act</i></b>                                                                                                                                                                                                                        | No Charge                      | No Charge                        |
| e)        | Replacement of licence or licence tag                                                                                                                                                                                                                                             | \$5.00/each                    | \$5.00/each                      |
| <b>2.</b> | <b>Kennel Licence Fees</b> (in addition to any applicable Business Licence Fees and only where zoning permits)                                                                                                                                                                    |                                |                                  |
| a)        | Four to eight dogs                                                                                                                                                                                                                                                                | 60.00/year                     | 60.00/year                       |
| b)        | Nine to twelve dogs                                                                                                                                                                                                                                                               | 135.00/year                    | 135.00/year                      |
| c)        | More than twelve dogs                                                                                                                                                                                                                                                             | \$180.00/year                  | \$180.00/year                    |
| <b>3.</b> | <b>Impoundment Fees</b>                                                                                                                                                                                                                                                           |                                |                                  |
| a)        | The following is the prescribed fee to reclaim an impounded dog:                                                                                                                                                                                                                  |                                |                                  |
|           | First impoundment in a calendar year                                                                                                                                                                                                                                              |                                |                                  |
| i)        | Male or female dog                                                                                                                                                                                                                                                                | \$50.00                        | \$50.00                          |
| ii)       | Vicious dog                                                                                                                                                                                                                                                                       | \$500.00                       | \$500.00                         |
|           | Second and each successive impoundment in a calendar year                                                                                                                                                                                                                         |                                |                                  |
| i)        | Male or female dog                                                                                                                                                                                                                                                                | \$100.00                       | \$100.00                         |
| ii)       | Vicious dog                                                                                                                                                                                                                                                                       | \$500.00                       | \$500.00                         |
| b)        | In addition to the impound fee the following penalties, fees and charges shall be paid:                                                                                                                                                                                           |                                |                                  |
| i)        | An added penalty for unlicensed dogs plus the applicable licence fee.                                                                                                                                                                                                             | \$20.00                        | \$20.00                          |
| ii)       | A maintenance fee per day or part day of impoundment.                                                                                                                                                                                                                             | \$15.00                        | \$15.00                          |
| iii)      | Actual veterinary expenses, if any, to treat injured or sick impounded dog.                                                                                                                                                                                                       | Actual Cost                    | Actual Cost                      |
| c)        | The following is the prescribed fee to recover impounded livestock found unlawfully at large:                                                                                                                                                                                     |                                |                                  |
| i)        | Impound fee for each animal                                                                                                                                                                                                                                                       | \$30.00/each                   | \$30.00/each                     |
| ii)       | Actual transportation costs from point of impound to Pound                                                                                                                                                                                                                        | Actual Cost                    | Actual Cost                      |
| iii)      | A maintenance fee per day per animal                                                                                                                                                                                                                                              | \$10.00/day                    | \$10.00/day                      |
| iv)       | Actual veterinary expenses, if any, to treat injured or sick impounded animals.                                                                                                                                                                                                   | Actual Cost                    | Actual Cost                      |
| d)        | In addition to the Livestock and Vicious Dog Impound Fees above, when additional help is engaged by the Animal Control Officer to assist in impounding Livestock or a Vicious Dog, for every person hour or part thereof that such additional help is engaged.                    | \$25.00/hour<br>/person        | \$25.00/hour<br>/person          |

**Schedule "D" - Signs**

**"Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009" (Bylaw No. 638.01)**

|    | <b>ITEM</b>                                                                             | <b>FEE</b>                       |
|----|-----------------------------------------------------------------------------------------|----------------------------------|
| a) | Cost of removal of any sign unlawfully occupying a portion of a highway or public place | \$100.00<br>Plus cost of removal |
| b) | First sign permit                                                                       | \$40.00                          |
|    | For each additional sign applied for under the same permit                              | \$15.00                          |
| c) | Each sign installed or erected prior to the issuance of a sign permit                   | \$100.00                         |
| d) | Encroachment Agreement – use of encroachment area fee                                   | \$75.00                          |

**Schedule “E” – Building Permit Fees and Charges [Building Bylaw No. 903, 2024]  
“Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009” (Bylaw No. 638.03)**

|    | ITEM                                                                                                                                                                                                                                                                                                                                                         | FEE                                                                                                |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| a) | Plan Processing Fees      -Under \$10,000.00<br>- \$10,000 to \$50,000<br>-Over \$50,000                                                                                                                                                                                                                                                                     | \$ 40.00<br>\$100.00<br>\$300.00                                                                   |
| b) | Permit Fees: <i>(based on the estimated construction value as declared or assessed using the “Marshall &amp; Swift Residential Cost Handbook, whichever is greater”)</i><br><br>-Minimum and first \$10,000<br>- \$10,001 up to \$100,000 value<br>- \$100,001 up to \$500,000 value<br>-over \$500,000 value<br><br>Work commenced prior to Permit issuance | <br><br>\$75.00<br>\$10.00 per \$1,000<br>\$7.00 per \$1,000<br>\$5.00 per \$1,000<br><br>\$150.00 |
| c) | Plumbing Fixture Fee <i>(per plumbing drain)</i>                                                                                                                                                                                                                                                                                                             | \$8.00 ea.                                                                                         |
| d) | Factory Built Buildings or Components<br><i>(this fee covers the work done at the factory site only, additional construction on site will be calculated under “b”)</i>                                                                                                                                                                                       | \$3.00 per \$1,000                                                                                 |
| e) | Title Search                                                                                                                                                                                                                                                                                                                                                 | \$20.00                                                                                            |
| f) | Re-inspection Fee<br><i>(third and subsequent inspection of the same stage of work)</i>                                                                                                                                                                                                                                                                      | \$50.00                                                                                            |
| g) | Special Inspection Fee                                                                                                                                                                                                                                                                                                                                       | \$100.00                                                                                           |
| h) | Demolition Permit Fee                                                                                                                                                                                                                                                                                                                                        | \$100.00                                                                                           |
| i) | Moving Permit Fee <i>(for moving of structure only)</i>                                                                                                                                                                                                                                                                                                      | \$100.00                                                                                           |
| j) | Building Permit Renewal Fee    -Minimum <u>or</u><br>-value of remaining work to complete <i>(whichever is greater)</i>                                                                                                                                                                                                                                      | \$50.00 or<br>\$2.00 per \$1,000                                                                   |
| k) | Wood-Burning Appliance/Chimney Permit Fee<br><i>(when not included in an existing Building Permit)</i>                                                                                                                                                                                                                                                       | \$75.00                                                                                            |
| l) | Design Modification Fee                                                                                                                                                                                                                                                                                                                                      | \$75.00 per hour                                                                                   |
| m) | Transfer of Permit Fee <i>(transfer to new property owner)</i>                                                                                                                                                                                                                                                                                               | \$50.00                                                                                            |
| n) | “Note Against Land Title” Removal Fee<br><i>(as per Sec.57 and Sec.58 of the Community Charter)</i>                                                                                                                                                                                                                                                          | \$300.00                                                                                           |
| o) | Building Permit Security <i>(Cash or Irrevocable letter of credit)</i><br>-up to \$500,000 in construction value<br>-for value over \$500,000<br><i>(refundable upon request and approval by the Building Official)</i>                                                                                                                                      | \$1,000.00<br>\$1,500.00                                                                           |
| p) | Moving Permit Security<br><i>(site restoration and the correction of damage to Municipal property)</i>                                                                                                                                                                                                                                                       | \$2,000.00                                                                                         |
| q) | Demolition Permit Security <i>(based on m<sup>2</sup> of floor area)</i><br>-Single Family/Duplex Dwelling<br>-Commercial, Multi-Residential, Industrial, or Institutional                                                                                                                                                                                   | \$15.00 per m <sup>2</sup><br>\$80.00 per m2                                                       |

### Schedule "F"

#### **"Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009, Amendment (Civic Centre) Bylaw No. 638.05, 2025" (Bylaw No. 638.05)**

#### **Effective January 1, 2026 QUALICUM BEACH CIVIC CENTRE Hourly Rates up to Four Hours**

**C= Commercial  
 P= Private  
 NP= Non-Profit**

|                          |                             | <b>C</b>        | <b>P</b>          | <b>NP</b>      |
|--------------------------|-----------------------------|-----------------|-------------------|----------------|
| <b>Pioneer Hall</b>      | <b>Prime Time</b>           | <b>\$150.00</b> | <b>\$102.00</b>   | <b>\$70.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$98.00</b>  | <b>\$70.00</b>    | <b>\$48.00</b> |
| <b>Pioneer Hall West</b> | <b>Prime Time</b>           | <b>\$98.00</b>  | <b>\$64.00</b>    | <b>\$49.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$72.00</b>  | <b>\$58.00</b>    | <b>\$31.00</b> |
| <b>Pioneer Hall East</b> | <b>Prime Time</b>           | <b>\$84.00</b>  | <b>\$57.00</b>    | <b>\$36.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$55.00</b>  | <b>\$40.00</b>    | <b>\$28.00</b> |
| <b>Lions Room</b>        | <b>Prime Time</b>           | <b>\$68.00</b>  | <b>\$50.00</b>    | <b>\$31.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$39.00</b>  | <b>\$31.00</b>    | <b>\$25.00</b> |
| <b>Windsor/OAP Room</b>  | <b>Prime Time</b>           | <b>\$74.00</b>  | <b>\$55.00</b>    | <b>\$33.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$51.00</b>  | <b>\$40.00</b>    | <b>\$26.00</b> |
| <b>Windsor Room</b>      | <b>Prime Time</b>           | <b>\$68.00</b>  | <b>\$50.00</b>    | <b>\$31.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$39.00</b>  | <b>\$31.00</b>    | <b>\$25.00</b> |
| <b>OAP Room</b>          | <b>Prime Time</b>           | <b>\$40.00</b>  | <b>\$33.00</b>    | <b>\$22.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$27.00</b>  | <b>\$24.00</b>    | <b>\$20.00</b> |
| <b>Booth Room</b>        | <b>Prime Time</b>           | <b>\$40.00</b>  | <b>\$33.00</b>    | <b>\$22.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$27.00</b>  | <b>\$24.00</b>    | <b>\$20.00</b> |
| <b>Full Facility</b>     | <b>Saturday</b>             |                 | <b>\$1,572.00</b> |                |
|                          | <b>Weekday &amp; Sunday</b> |                 | <b>\$1,048.00</b> |                |

**Schedule “F”**

**“Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009, Amendment (Civic Centre) Bylaw No. 638.05, 2025” (Bylaw No. 638.05)**

**Effective January 1, 2026  
 QUALICUM BEACH CIVIC CENTRE  
 FLAT RATES**

**C= Commercial  
 P= Private  
 NP= Non-Profit**

|                          |                             | <b>C</b>          | <b>P</b>        | <b>NP</b>       |
|--------------------------|-----------------------------|-------------------|-----------------|-----------------|
| <b>Pioneer Hall</b>      | <b>Prime Time</b>           | <b>\$928.00</b>   | <b>\$778.00</b> | <b>\$561.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$798.00</b>   | <b>\$531.00</b> | <b>\$374.00</b> |
| <b>Pioneer Hall West</b> | <b>Prime Time</b>           | <b>\$786.00</b>   | <b>\$595.00</b> | <b>\$486.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$655.00</b>   | <b>\$454.00</b> | <b>\$361.00</b> |
| <b>Pioneer Hall East</b> | <b>Prime Time</b>           | <b>\$634.00</b>   | <b>\$487.00</b> | <b>\$391.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$499.00</b>   | <b>\$380.00</b> | <b>\$249.00</b> |
| <b>Lions Room</b>        | <b>Prime Time</b>           | <b>\$384.00</b>   | <b>\$331.00</b> | <b>\$249.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$315.00</b>   | <b>\$241.00</b> | <b>\$174.00</b> |
| <b>Windsor/OAP Room</b>  | <b>Prime Time</b>           | <b>\$480.00</b>   | <b>\$381.00</b> | <b>\$273.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$355.00</b>   | <b>\$259.00</b> | <b>\$178.00</b> |
| <b>Windsor Room</b>      | <b>Prime Time</b>           | <b>\$384.00</b>   | <b>\$331.00</b> | <b>\$249.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$315.00</b>   | <b>\$241.00</b> | <b>\$174.00</b> |
| <b>OAP Room</b>          | <b>Prime Time</b>           | <b>\$301.00</b>   | <b>\$226.00</b> | <b>\$170.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$235.00</b>   | <b>\$194.00</b> | <b>\$117.00</b> |
| <b>Booth Room</b>        | <b>Prime Time</b>           | <b>\$301.00</b>   | <b>\$226.00</b> | <b>\$170.00</b> |
|                          | <b>Non-Prime Time</b>       | <b>\$235.00</b>   | <b>\$194.00</b> | <b>\$117.00</b> |
| <b>Full Facility</b>     | <b>Saturday</b>             | <b>\$1,572.00</b> |                 |                 |
|                          | <b>Weekday &amp; Sunday</b> | <b>\$1,048.00</b> |                 |                 |

## Schedule "F"

### "Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009, Amendment (Civic Centre) Bylaw No. 638.05, 2025" (Bylaw No. 638.05)

#### 2026 RATES MISCELLANEOUS CHARGES

|                                                               |            |
|---------------------------------------------------------------|------------|
| <b>Portable Staging</b>                                       | \$124.00   |
| <b>Portable Stage Extensions</b>                              | \$62.00    |
| <b>Risers</b>                                                 | \$1,248.00 |
| <b>Ceiling Fabric Installation – Pioneer Hall</b>             | \$374.00   |
| <b>Ceiling Fabric Installation – Pioneer Hall East</b>        | \$249.00   |
| <b>Ceiling Lantern/balls installation – Pioneer Hall</b>      | \$374.00   |
| <b>Ceiling Lantern/balls installation – Pioneer Hall East</b> | \$249.00   |
| <b>Band Stand enclosure - set-up &amp; breakdown</b>          | \$187.00   |
| <b>LCD Projector</b>                                          | \$62.00    |
| <b>Sound System – up to four hours</b>                        | \$39.00    |
| <b>Sound System – Flat Rate</b>                               | \$80.00    |
| <b>Skirting</b>                                               |            |
| 5 to 10 tables                                                | \$100.00   |
| 10 or more tables                                             | \$175.00   |
| <b>Event set-up / breakdown – Under 50 people</b>             | \$50.00    |
| <b>Event set-up / breakdown – Over 50 people</b>              | \$100.00   |
| <b>Cleaning – Food Involved</b>                               | \$200.00   |

\*A Food Service Cleaning Charge will be levied to all events where food is served.

|                                         |                                  |
|-----------------------------------------|----------------------------------|
| <b>Piano</b>                            | <b>Fee to be based on tuning</b> |
| <b>invoice - Available Upon Request</b> |                                  |

#### Kitchen

|                                                                  |          |
|------------------------------------------------------------------|----------|
| <b>Kitchen for full use:</b> to include all equipment and dishes | \$249.00 |
|------------------------------------------------------------------|----------|

|                                                                                        |          |
|----------------------------------------------------------------------------------------|----------|
| <b>Caterers' Rate:</b> does not include use of any dishes and/or use of the dishwasher | \$187.00 |
|----------------------------------------------------------------------------------------|----------|

|                                                                                                                                |         |
|--------------------------------------------------------------------------------------------------------------------------------|---------|
| <b>Service Kitchen:</b> use of the kitchen only to serve food; does not include use of any dishes and/or any kitchen equipment | \$93.00 |
|--------------------------------------------------------------------------------------------------------------------------------|---------|

|                        |          |
|------------------------|----------|
| <b>Coffee Service:</b> |          |
| up to 25 people        | \$43.00  |
| 25 – 50 people         | \$70.00  |
| 50 – 100 people        | \$130.00 |
| 100 - 150 people       | \$193.00 |
| 150 – 200 people       | \$255.00 |

**Schedule “F”**

**“Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009, Amendment (Civic Centre) Bylaw No. 638.05, 2025” (Bylaw No. 638.05)**

**RATES EFFECTIVE January 1, 2026  
 QUALICUM BEACH COMMUNITY HALL  
 Hourly Rates up to Four Hours**

**C= Commercial**  
**P= Private**  
**NP= Non-Profit**

|               |                | <b>C</b> | <b>P</b> | <b>NP</b> |
|---------------|----------------|----------|----------|-----------|
| Full Facility | Prime Time     | \$62.00  | \$48.00  | \$33.00   |
|               | Non-Prime Time | \$45.00  | \$31.00  | \$26.00   |

**Over 4 Hour/Flat Rate  
 9 am – 2 am**

|               |                | <b>C</b> | <b>P</b> | <b>NP</b> |
|---------------|----------------|----------|----------|-----------|
| Full Facility | Prime Time     | \$448.00 | \$375.00 | \$280.00  |
|               | Non-Prime Time | \$336.00 | \$284.00 | \$142.00  |

- Rates include the kitchen
- Rates do not include HST

*\*Users are responsible for ensuring the space is left in a clean and sanitary condition*

**Schedule “G”**  
**“Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009, Amendment**  
**(Cemetery) Bylaw No. 638.06, 2025” (Bylaw No. 638.06)**

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The fees established herein are subject to an annual increase of 3%.

|                                                                                                           | <b>Qualicum<br/>Beach<br/>Resident</b> | <b>Care Fund<br/>Contribution</b>                                                                                                                                                | <b>Subtotal</b> | <b>SD69<br/>Resident</b> | <b>Care Fund<br/>Contribution</b> | <b>Subtotal</b> |
|-----------------------------------------------------------------------------------------------------------|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------------------|-----------------------------------|-----------------|
| <b><u>GRAVE<br/>SPACE</u></b>                                                                             |                                        |                                                                                                                                                                                  |                 |                          |                                   |                 |
| <b>Burial Plot</b>                                                                                        | \$1200.00                              | \$300.00                                                                                                                                                                         | \$1500.00       | \$1800.00                | \$450                             | \$2250.00       |
| <b>Cremation<br/>Plot</b>                                                                                 | \$450.00                               | \$100.00                                                                                                                                                                         | \$550.00        | \$675.00                 | \$169.00                          | \$844.00        |
| <b>Columbarium<br/>Niche</b>                                                                              | \$1300.00                              | \$325.00                                                                                                                                                                         | \$1625.00       | \$1950.00                | \$488.00                          | \$2438.00       |
| <b>Columbarium<br/>Niche<br/>(Bottom Row)</b>                                                             | \$1,040.00                             | \$260.00                                                                                                                                                                         | \$1300.00       | \$1560.00                | \$390.00                          | \$1950.00       |
| <b>Scattering<br/>Board</b><br>(including<br>memorial<br>marker and<br>installation and<br>use of garden) | \$325.00                               | \$82.00                                                                                                                                                                          | \$407.00        | \$488.00                 | \$122.00                          | 610.00          |
| <b><u>SERVICES</u></b>                                                                                    |                                        |                                                                                                                                                                                  |                 |                          |                                   |                 |
| <b><u>Opening &amp;<br/>Closing<br/>Grave for<br/>burial</u></b>                                          |                                        |                                                                                                                                                                                  |                 |                          |                                   |                 |
| Adult Size                                                                                                | \$1000.00                              |                                                                                                                                                                                  |                 | \$1000.00                |                                   |                 |
| Cremated<br>Remains Size                                                                                  | \$400.00                               |                                                                                                                                                                                  |                 | \$400.00                 |                                   |                 |
| Columbarium<br>Niche                                                                                      | \$240.00                               |                                                                                                                                                                                  |                 | \$240.00                 |                                   |                 |
| Grave Liner<br>(Concrete)                                                                                 | \$415.00                               |                                                                                                                                                                                  |                 | \$415.00                 |                                   |                 |
| Cremated<br>Remains Liner                                                                                 | \$120.00                               |                                                                                                                                                                                  |                 | \$120.00                 |                                   |                 |
| <b><u>Opening &amp;<br/>Closing<br/>Grave for<br/>Exhumation</u></b>                                      |                                        | Burial plot exhumation to be conducted by contract and will not be done by Town of Qualicum Beach staff.<br>Actual contract costs to be paid by person(s) requesting exhumation. |                 |                          |                                   |                 |
| Cremated<br>Remains<br>Exhumation                                                                         | \$400.00                               |                                                                                                                                                                                  |                 | \$400.00                 |                                   |                 |
| Columbarium<br>Niche<br>Exhumation                                                                        | \$240.00                               |                                                                                                                                                                                  |                 | \$240.00                 |                                   |                 |

|                                                                                                                                                                                                                                        |          |                                                                                                |          |          |          |          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------------------------------------------------------------------------------------------|----------|----------|----------|----------|
| <b><u>After Hours Charges</u></b>                                                                                                                                                                                                      |          |                                                                                                |          |          |          |          |
| Burials after 3:00 p.m. Monday to Friday and on Saturday, Sunday or a Statutory Holiday and Cremation Interments after 3:00 p.m. Monday to Friday and on Saturday, Sunday or a Statutory Holiday charged additional fee as stipulated. |          | <p>\$675 Monday-Friday after 3:00pm</p> <p>\$1000.00 Saturday, Sunday or Statutory Holiday</p> |          |          |          |          |
| <b><u>Other Charges</u></b>                                                                                                                                                                                                            |          |                                                                                                |          |          |          |          |
| Transfer of Licence                                                                                                                                                                                                                    | \$50.00  |                                                                                                |          | \$50.00  |          |          |
| Installation of Memorial Marker                                                                                                                                                                                                        | \$175.00 | \$44.00                                                                                        | \$219.00 | \$175.00 | \$44.00  | \$219.00 |
| Purchase and installation of Columbarium Niche memorial marker                                                                                                                                                                         | \$430.00 | \$108.00                                                                                       | \$538.00 | \$430.00 | \$108.00 | \$538.00 |
| Purchase and Installation of in-ground vase (burial plot)                                                                                                                                                                              | \$75.00  |                                                                                                |          | \$75.00  |          |          |
| <b><u>Late arrivals at cemetery</u></b> – to be charged to company conducting funeral for each half hour, or part thereof, after the scheduled time                                                                                    |          | \$50.00/half hour                                                                              |          |          |          |          |

**Fees listed exclude applicable taxes.**

**“Schedule “H”**

**Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009,  
Amendment Bylaw No. 638.07, 2026” (Bylaw No. 638.07)**

1. **Leases**

A square foot lease fee shall be levied for all non-terminal leases, per annum, as follows:

| <b>Effective Date:</b>                      | <b>July 1,<br/>2026</b> | <b>Jan. 1,<br/>2027</b> | <b>Jan. 1,<br/>2028</b> | <b>Jan. 1,<br/>2029</b> | <b>Jan. 1,<br/>2030</b> |
|---------------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Row ‘A’                                     | \$0.46                  | \$0.47                  | \$0.49                  | \$0.50                  | \$0.52                  |
| Row ‘B’                                     | \$0.40                  | \$0.42                  | \$0.43                  | \$0.44                  | \$0.46                  |
| Row ‘C’                                     |                         |                         |                         |                         |                         |
| Occupied (as at the adoption of this Bylaw) | \$0.33                  | \$0.34                  | \$0.35                  | \$0.36                  | \$0.37                  |
| Vacant (as at the adoption of this Bylaw)   | \$0.33                  | \$0.34                  | \$0.35                  | \$0.36                  | \$0.37                  |

**Table 1**

2. **Tie-Down Fees**

(a) A fee shall be levied for each aircraft parked at the Airport on either the grass or paved ramp areas under an Aircraft Accommodation Agreement. The daily tie-down fee will serve as the minimum rate charged for aircraft parking.

Commercial air carrier tenants leasing office and counter space in the terminal are entitled to park two aircraft on the paved ramp at no cost. Additional commercial air carrier aircraft will be charged at the current rate.

Commercial tenants leasing office and counter space in the terminal are entitled to park one aircraft on the paved ramp at no cost.

| <b>Effective Date:</b> | <b>July 1, 2026</b> | <b>Jan. 1, 2027</b> | <b>Jan. 1, 2028</b> | <b>Jan. 1, 2029</b> | <b>Jan. 1, 2030</b> |
|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Grass Tie-Down</b>  |                     |                     |                     |                     |                     |
| Per Day                | \$11.75             | \$12.00             | \$12.50             | \$12.75             | \$13.25             |
| Per Month              | \$85.00             | \$87.75             | \$90.25             | \$93.00             | \$95.75             |
| Per Year               | \$681.50            | \$702.00            | \$723.25            | \$745.00            | \$767.50            |
| <b>Paved Parking</b>   |                     |                     |                     |                     |                     |
| Per Day                | \$18.00             | \$18.75             | \$19.25             | \$19.75             | \$20.50             |
| Per Month              | \$127.75            | \$131.50            | \$135.50            | \$139.50            | \$143.75            |
| Per Year               | \$1,022.50          | \$1,053.00          | \$1,084.75          | \$1,117.50          | \$1,150.75          |

**Table 2**

### **Reserved Tie-Down Fees**

(b) Every pilot who wishes to reserve tie down space (grass or paved; as per section 7. Aircraft Parking of “Town of Qualicum Beach Airport Establishment and Operation Bylaw No. 457.05, 1998”) shall be charged \$40.00 for the initial purchase of a marker cone from the Town and pay an annual fee of \$40.00 to retain the reserved space, in addition to the current rate defined in Table 2.

### **3. Transient Aircraft Parking Fee**

All transient aircraft parked in the designated tie-down areas (grass or paved) will be billed based on the daily tie-down fee for the area in which they are parked, as defined in Table 2.

### **4. General Airport User Fees**

A fee shall be levied per aircraft for all users of the Airport as follows:

#### **General User Fee | On-site (Per Aircraft)**

(a) The General User Fee – On-site is applied to those user’s whose base of operations is from the Qualicum Beach Airport being that the tenant either leases office, terminal space or a parcel of land at the Airport or has entered into an Aircraft Accommodation Agreement with the Town at the Airport. On-site users will be required to register with the Qualicum Beach Airport to be eligible for General User Fees – On-site.

| <b>Effective Date:</b>                   | <b>July 1, 2026</b> | <b>Jan. 1, 2027</b> | <b>Jan. 1, 2028</b> | <b>Jan. 1, 2029</b> | <b>Jan. 1, 2030</b> |
|------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Commercial/or For-Profit Entities</b> |                     |                     |                     |                     |                     |
| Per Month (*)                            | \$362.00            | \$373.00            | \$384.00            | \$395.50            | \$407.50            |
| Per Year (*)                             | \$2,897.00          | \$2,984.00          | \$3,073.50          | \$3,165.50          | \$3,260.25          |

**Table 3**

\*Two aircraft of a commercial carrier are exempt from the General User Fee - On-site. Additional commercial aircraft will be charged at the current rate.

#### **General User Fee – Off-site (Per Aircraft)**

(b) The user’s base of operations is outside the Qualicum Beach Airport.

| <b>Effective Date:</b>                   | <b>July 1, 2026</b> | <b>Jan. 1, 2027</b> | <b>Jan. 1, 2028</b> | <b>Jan. 1, 2029</b> | <b>Jan. 1, 2030</b> |
|------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Commercial/or For-Profit Entities</b> |                     |                     |                     |                     |                     |
| Per Week                                 | \$234.25            | \$241.25            | \$248.50            | \$256.00            | \$263.75            |
| Per Month                                | \$468.50            | \$482.50            | \$497.00            | \$512.00            | \$527.25            |
| Per Year                                 | \$3,749.75          | \$3,861.25          | \$3,977.00          | \$4,096.50          | \$4,219.50          |

**Table 4**

5. **Airport Passenger Fee**

- (a) Every Operator of a scheduled air passenger service shall pay to the Town the following Airport Passenger Fee for each passenger on every flight of the Operator commencing at the Qualicum Beach Airport:

| <b>EFFECTIVE DATE</b> | <b>AIRPORT PASSENGER FEE</b>  |
|-----------------------|-------------------------------|
| July 1, 2026          | \$5.00 per enplaned passenger |
| January 1, 2027       | \$5.25 per enplaned passenger |
| January 1, 2028       | \$5.50 per enplaned passenger |
| January 1, 2029       | \$5.75 per enplaned passenger |
| January 1, 2030       | \$6.00 per enplaned passenger |

**Table 5**

- (b) (i) The Operator shall remit to the Town of Qualicum Beach within fifteen (15) days of the end of each calendar month the total amount of Airport Passenger Fees which the Operator was liable under this Bylaw to pay to the Town for that month, less twenty-five cents (\$.25) for each Airport Passenger Fee charged in consideration of the administrative costs of the Operator.
- (ii) If the Operator does not remit to the Town the Airport Passenger Fee within fifteen (15) days of the end of a calendar month, the Operator shall remit the total Airport Passenger Fees payable for that month to the Town within thirty (30) days of the end of that calendar month, and shall not withhold any percentage of that total amount.
- (c) (i) The Operator shall provide the Town, with each payment of the fees required under this Bylaw; a statement of the numbers of all passengers commencing and terminating flight at the Qualicum Beach Airport for each day; a total for the applicable month, and the total number of flights for the applicable month; showing in sufficient detail the information necessary to calculate exactly the fees payable under this Bylaw.
- (ii) The Operator shall keep proper books of account of passengers commencing and terminating flights at the Qualicum Beach Airport in a form satisfactory to the Town and shall keep all books of account and aircraft journey logbooks available for inspection by any municipal official of the Town at all reasonable times.

6. **Meeting Room Rental Fee**

The Airport Terminal meeting room is available for rent at the following rates:

- \$25.00 per hour
- \$150.00 per day

7. **Vehicle Parking Fee**

The Airport Terminal metered parking lot space will be set at \$8.00 per day, subject to annual review and increase by the Airport Manager or designate to ensure that vehicle parking fees remain comparable.

Passengers flying with a commercial air carrier will be exempt from the vehicle parking fee above. Passengers must display a valid parking voucher, provided by the commercial air carrier for the vehicle parking fee exemption to apply.

8. **Fuel Services**

Airport Fuel Services will charge an additional \$0.27 per litre for AvGas and JetA Fuel.

9. **Gate Card Fee**

New or Replacement Gate Card: \$25.00 each.

10. **Advertising Fee**

Requests for advertising in the Qualicum Beach Airport Terminal will be charged at the following rates:

- Brochure Rack: \$80.00 per year
- Electronic Display: \$300.00 per year

- Applicable taxes are not included in the fees listed