

THE COUNTY OF VERMILION RIVER

BYLAW 25-26

SCHEDULE OF FEES FOR GOODS AND SERVICES

BEING A BYLAW OF THE COUNTY OF VERMILION RIVER IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING THE COUNTY OF VERMILION RIVER SCHEDULE OF FEES FOR GOODS AND SERVICES (BYLAW 25-13), SCHEDULE 'A'

WHEREAS

Pursuant to the *Municipal Government Act*, R.S.A. 2000, Chapter M-26, as amended, a Council may pass bylaws for municipal purposes respecting the following matters:

- a. People, activities and things in, on or near a public place or place that is open to the public; and
- b. Services provided by or on behalf of the municipality

AND WHEREAS

the Council of the County of Vermilion River deems it desirable to amend the County of Vermilion River Schedule of Fees for Goods and Services (Bylaw 25-13), as necessary from time to time.

NOW THEREFORE

the Council of the County of Vermilion River in the Province of Alberta, duly assembled, enacts as follows:

1. That Schedule 'A' be updated to reflect the needs of the County of Vermilion River.

SHOULD any provision of this Bylaw be determined to be invalid, then such provisions shall be severed, and the remaining bylaw shall be maintained.

THIS Bylaw shall come into force and effect upon receiving Third and Final Reading and having been signed by the Reeve and Chief Administrative Officer.

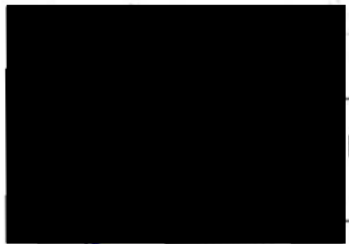
Read this First time this 25 day of November, 2025.

Read this Second time this 25 day of November, 2025.

Introduced for Third and Final Reading this 25 day of November, 2025.

Read this Third and Final time and finally passed this 25 day of November, 2025.

SIGNED by the Reeve and Chief Administrative Officer this 25th day of November 2025.



REEVE

CHIEF ADMINISTRATIVE OFFICER



BYLAW 25-26 – SCHEDULE OF FEES FOR GOODS AND SERVICES

**Unless otherwise noted, all fees are exempt from GST*

This consolidated copy includes amendments to Bylaw 25-13:

SCHEDULE 'A'	SCHEDULE 'B'
November 25, 2025 (Bylaw 25-26)	

SCHEDULE 'A' – SCHEDULE OF FEES FOR GOODS AND SERVICES

**Unless otherwise noted, all fees are exempt from GST*

DESCRIPTION	CURRENT RATES (\$)	Unit	GST
ADMINISTRATION			
1. Access to Information (ATI) Request (as per rates set by the Access to Information Act (AITA) and Protection of Privacy Act (POPA))			
Request for own personal information	No charge		
Request for general information <i>(i.e., records not containing your own personal information)</i>	\$25.00	each	-
2. Shipping of Requested Item	Actual Amount Incurred		
3. Document Provision			
a. CDs/DVDs/Flash Drives	\$15.00	each	-
c. Municipal Election Nomination Package	NO CHARGE FOR PRINTING		
4. Council Agendas and Minutes Available on County website: (www.vermilion-river.com)			
5. Flags			
a. Schools Located in the County <i>(limit one per year)</i>	NO CHARGE		
b. Public	Actual Cost to Public		
6. NSF Cheques or Stop Payment	\$48.00	each	-
7. Maps			
a. Picked Up at County Office:			
i. Folded	\$15.00	each	-
ii. Rolled	\$25.00	each	-
b. Mailed			
i. Folded	\$20.00	each	-
ii. Rolled	\$45.00	each	-
12. Land Titles Fee	\$10.00	each	+ GST
CORPORATE SERVICES			
1. Property Taxes			
a. Tax Notification Registration (<i>Land Titles</i>)	\$15.00	each	-
b. Tax Certificate (<i>Written request required</i>)	\$25.00	each	-
c. Assessment Appeal Fee (CARB)	\$650.00	each	-
d. Assessment Appeal Fee (LARB)	\$50.00	each	-
e. ATCO Franchise Fee – Hamlet of Dewberry	8% of Wire distribution revenue for the Property		

PLANNING & COMMUNITY SERVICES			
1. Planning Documents Available on County website: (www.vermilion-river.com)			
2. Information Requests <i>(written request required)</i>			
a. Historical Information Request	\$75.00	each	-
b. Environmental Information Request	\$75.00	each	-
3. Development Permit Fees			
a. Permitted Use	\$150.00	each	-
b. Discretionary Use	\$350.00	each	-
c. Decks & Demolition	\$50.00	each	-
d. Agricultural Buildings	\$50.00	each	-
e. RV Campground			
i. Permitted	\$350.00	each	-
ii. Discretionary <i>(up to 10% variance)</i>	\$450.00	each	-
f. Revision to Active Development Permit – Minor <i>(BEFORE Development Completion)</i>			
i. Residential	\$250.00	each	-
ii. Non-Residential	\$450.00	each	-
g. Revision to Active Development Permit – Major	Must Re-Apply		
h. Development Permit Time Extension <i>(First extension Free)</i>	\$100.00	each	-
i. Post-Development Application <i>(Development without a permit)(Plus application fee)</i>	\$450.00	each	-
j. Compliance Letter	\$75.00	each	-
k. Certificate of Completion			
i. Residential	\$50.00	each	-
ii. Non-Residential	\$75.00	each	-
l. Variance over 10%	\$250.00	each	-
m. Natural Resource / Extraction / Ground Disturbance Operations	\$350.00	each	-
n. Towers <i>(communication, weather, etc.)</i>	\$350.00	each	-
o. Rural Address Signs	\$280.00	each	+ GST
p. Approach Permit Application / Inspection	\$300.00	each	+ GST
q. Safety Codes Permit Fees	As per Schedule 'B' Attached		
4. Subdivision Fees			
a. Cost of Complete Subdivision	As per Subdivision Authority		
b. County Administration Fee – 1 Parcel	\$200.00	parcel	+ GST

c. County Administration Fee – 2+ Parcels <i>(maximum of 4 titles per quarter section)</i>	\$400.00	parcel	+ GST
5. Appeals			
a. Subdivision and Development Appeal Board Application <i>(100% refundable if appeal is upheld)</i>	\$400.00	Each	-
6. Bylaw Amendments			
a. Land Use Bylaw Amendment <i>(Text amendment and/or Land Use bylaw map amendment)</i>	\$500.00	each	-
b. Withdrawal of Bylaw Amendment <i>(AFTER bylaw is written)</i>	NO REFUND		
c. Withdrawal of Bylaw Amendment <i>(BEFORE bylaw is written)</i>	75% REFUND		
d. Municipal Development Plan Amendment	\$500.00	each	-
e. Intermunicipal Development Plan Amendment	\$5000.00	each	-
f. Area Structure Plan Amendment	Actual cost borne by Owner/Developer		
7. Development Agreements			
a. Development Agreement – Area Structure Plan (4+ Parcels) <i>(subject to engineering systems appraisal; contractor engineering fees invoiced separately)</i>	\$2,500.00 + 2.5% of Security + legal fees		
b. Development Agreement – MINOR <i>(less than 4 parcels) (no road, drainage or water/sewer)</i>	\$50.00	each	-
c. Development Agreement – MAJOR <i>(less than 4 parcels) (may include road, drainage or water/sewer)</i>	\$500.00	each	-
d. Encroachment Agreement <i>(contractor engineering fees may apply)</i>	\$500.00	each	-
8. Statutory Plans			
a. Area Structure Plan / Site Development Plan <i>(proposals creating more than 4 parcels out of quarter section)</i>	Actual costs borne by owner/developer		
9. Enforcement			
a. Stop Order	All costs to be applied to tax roll account		
10. Transportation			
a. Approach Construction Deposit	Contractor Estimate + 25%		
b. Road Upgrade Deposit	Contractor Estimate (125% deposit)		

c. Road Closure Application <i>(plus all subdivision and survey costs)</i>	\$250.00	each	-
11. Other			
a. Caveat Discharge	\$110.00	each	-
PUBLIC WORKS			
1. Dust Suppression			
a. MG30 Application	\$5.50	linear meter	+ GST
b. Administration Fee	25% of annual dust suppression charges calculated as per Road Protection Maintenance Agreement		
i. Commercial			
ii. Industrial			
2. Snowplow Flags <i>(waiver required)</i>			
a. Seniors / Disabled	\$50.00	year	-
b. Ratepayer	\$200.00	year	-
c. Buffalo Trail Public School Bus Route			
i. Parental Choice	\$200.00	year	-
ii. End of Route	NO FEE		
iii. Essential	NO FEE		
3. Permits			
a. Heavy Truck Permits	NO FEE		
4. Inspections			
a. Undeveloped Road Allowance	\$250.00	each	-
5. Beaver Dam Removal			
a. Beaver Dam Removal on Private Land <i>(dam not affecting County infrastructure)</i>	Actual costs incurred by the County of Vermilion River, and charged directly to the Property Owner		
6. Industry Agreements			
a. Seismic Inspection	\$250.00	each	-
b. General Inspection	\$250.00	each	-
c. Pipeline Crossing Right-of-Way	\$250.00	each	-
d. Two Week Special Road Use Agreement <i>(First 5 per year FREE)</i>	\$350.00	each	-
7. Approach			
a. Approach Construction Approval	\$250.00	each	-
b. Utilize / Alter Existing Approach	\$250.00	each	-
c. Request to Leave Approach In Place	\$250.00	each	-
NATURAL GAS UTILITY (as per Natural Gas Utility Fees)			
AGRICULTURE & ENVIRONMENT			

PROTECTIVE SERVICES			
1. Tower Space Rental <i>(excluding electrical cost)</i>			
a. Towers Over 100 feet	\$3,000.00	year	+ GST
b. Towers Over 100 feet	\$750.00	quarterly	+ GST
c. Towers Less Than 100 feet	\$1,800.00	year	+ GST
d. Towers Less Than 100 feet	\$450.00	quarterly	+ GST
e. Towers That Provide Benefit to the Public to a Large Portion of the County <i>(i.e. internet)</i>	\$900.00	year	+ GST
f. Towers That Provide Benefit to the Public to a Large Portion of the County <i>(i.e. internet)</i>	\$225.00	quarterly	+ GST
g. Towers Owned by the County but Constructed by Lessor	Actual Power Consumption Cost		



SCHEDULE 'B' - SAFETY CODES PERMITS FEES

BUILDING PERMIT FEE SCHEDULE

Residential Installations	
Description of Work	Permit Fee (*SC Levy not included)
New Single Family Dwelling	\$5.78 per \$1000 construction value (**see Minimum Construction Value Factors)
Relocation of a Building <i>(on crawlspace or basement)</i>	\$0.32/sq.ft. Minimum fee \$126.00
Relocation of a Building <i>(on piles or blocking only)</i>	\$126.00
Garage, Addition, Renovation, Basement Development <i>(not at time of new home construction)</i>	\$0.32/sq.ft. Minimum fee \$126.00
Deck, Solid Fuel Burning Appliance, Demolition	\$126.00
Minimum Residential Building Permit Fee	\$126.00

Non-Residential Installations	
Description of Work	Permit Fee (*SC Levy not included)
New, Addition, Renovation, Alteration	\$5.78 per \$1000 construction value
Minimum Building Permit Fee	\$262.50

Project Value is based on the actual cost of material and labour.

Verification of cost may be requested prior to permit issuance.

***SC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

**Minimum Construction Value Factors	Per Square Foot
RESIDENTIAL HOUSING	
Single Family	\$157.50
Single Family (2 nd storey)	\$89.25
Multi-Family (3 storeys or less)	\$178.50
Multi-Family (more than 3 storeys)	\$162.75
Townhouses or Rows	\$178.50
Garage (attached or detached)	\$36.75
Carport	\$36.75
Renovations	\$78.75
APARTMENTS	
Concrete Construction	\$141.75
Masonry and Wood Construction	\$141.75
Basement Parkade	\$94.50
Above-Ground Parkade	\$94.50
COMMERCIAL (Offices, Restaurants, Services Stations, Warehouses)	
Concrete Construction	\$141.75
Masonry Construction	\$141.75
Masonry and Wood or Steel Construction	\$141.75
Steel Construction	\$141.75
Wood Construction	\$126.00
Renovations	\$84.00
CHURCHES, HOTELS, SCHOOLS	
Concrete Construction	\$141.75
Masonry or Wood	\$141.75
Wood Construction	\$126.00
HOSPITALS	
Concrete Construction	\$283.50
Masonry and Wood or Steel Construction	\$257.25
Wood Construction	\$225.75
INDUSTRIAL	
<i>For further information, please contact a County approved Safety Codes Agency</i>	



ELECTRICAL PERMIT FEE SCHEDULE

RESIDENTIAL			
New Single Family Dwellings and Additions			
Square Footage	Permit Fee	SC Levy	Total Fee
Up to 1200	\$126.00	\$5.04	\$131.04
1201 – 1500	\$136.50	\$5.46	\$141.96
1501 – 2000	\$173.25	\$6.93	\$180.18
2001 – 2500	\$189.00	\$7.56	\$196.56
Over 2500	\$189.00 plus \$0.11 per square foot over 2500 square feet		

Garages / Renovations / Basement Development			
Installation Cost	Permit Fee	SC Levy	Total Fee
\$0 - \$500	\$78.75	\$4.50	\$83.25
\$501 - \$1000	\$94.50	\$4.50	\$99.00
\$1001 - \$2000	\$110.25	\$4.50	\$114.75
\$2001 - \$3000	\$126	\$5.04	\$131.04
\$3001 - \$4000	\$141.75	\$5.67	\$147.42
\$4001 - \$5000	\$157.50	\$6.30	\$163.80
Installation costs greater than \$5000 refer to the square footage fee schedule			

Service Connections			
Installation Cost	Permit Fee	SC Levy	Total Fee
Permanent Service Connection Only	\$89.25	\$4.50	\$93.75
Temporary Power / Underground Service	\$89.25	\$4.50	\$93.75
Solar / Alternative Energy	\$120.00	\$4.80	\$124.80

***SC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**



ELECTRICAL PERMIT FEE SCHEDULE

NON-RESIDENTIAL			
Installation Cost	Permit Fee	SC Levy	Total Fee
\$0 - \$1000	\$89.25	\$4.50	\$93.75
\$1001 - \$1500	\$94.50	\$4.50	\$99.00
\$1501 - \$2000	\$99.75	\$4.50	\$104.25
\$2001 - \$2500	\$110.25	\$4.50	\$114.75
\$2501 - \$3000	\$120.75	\$4.83	\$125.58
\$3001 - \$3500	\$131.25	\$5.25	\$136.50
\$3501 - \$4000	\$136.50	\$5.46	\$141.96
\$4001 - \$4500	\$141.75	\$5.67	\$147.42
\$4501 - \$5000	\$147.00	\$5.88	\$152.88
\$5001 - \$5500	\$152.25	\$6.09	\$158.34
\$5501 - \$6000	\$157.50	\$6.30	\$163.80
\$6001 - \$6500	\$162.75	\$6.51	\$169.26
\$6501 - \$7000	\$168.00	\$6.72	\$174.72
\$7001 - \$7500	\$173.25	\$6.93	\$180.18
\$7501 - \$8000	\$178.50	\$7.14	\$185.64
\$8001 - \$8500	\$183.75	\$7.35	\$191.10
\$8501 - \$9000	\$189.00	\$7.56	\$196.56
\$9001 - \$9500	\$194.25	\$7.77	\$202.02
\$9501 - \$10,000	\$199.50	\$7.78	\$207.48
\$10,001 - \$11,000	\$204.75	\$8.19	\$212.94
\$11,001 - \$12,000	\$210.00	\$8.40	\$218.40
\$12,001 - \$13,000	\$215.25	\$8.61	\$223.86
\$13,001 - \$14,000	\$220.50	\$8.82	\$229.32
\$14,001 - \$15,000	\$225.75	\$9.03	\$237.75
\$15,001 - \$16,000	\$231.00	\$9.24	\$240.24
\$16,001 - \$17,000	\$236.25	\$9.45	\$245.70
\$17,001 - \$18,000	\$241.50	\$9.66	\$251.16
\$18,001 - \$19,000	\$246.75	\$9.87	\$256.62
\$19,001 - \$20,000	\$252.00	\$10.08	\$262.08
Over \$20,000	\$252.00 plus \$5.25 per \$1000 (or portion of) over \$20,000		

***SC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**



PLUMBING PERMIT FEE SCHEDULE

ALL INSTALLATIONS			
Number of Fixtures	Permit Fee	SC Levy	Total Fee
1	\$89.25	\$4.50	\$93.75
2	\$94.50	\$4.50	\$99.00
3	\$99.75	\$4.50	\$104.25
4	\$105.00	\$4.50	\$109.50
5	\$110.25	\$4.50	\$114.75
6	\$115.50	\$4.62	\$120.12
7	\$120.75	\$4.83	\$125.58
8	\$126.00	\$5.04	\$131.04
9	\$131.25	\$5.25	\$136.50
10	\$136.50	\$5.46	\$141.96
11	\$141.75	\$5.67	\$147.42
12	\$147.00	\$5.88	\$152.88
13	\$152.25	\$6.09	\$158.34
14	\$157.50	\$6.30	\$163.80
15	\$162.75	\$6.51	\$169.26
16	\$168.00	\$6.72	\$174.72
17	\$173.25	\$6.93	\$180.18
18	\$178.50	\$7.14	\$185.64
19	\$183.75	\$7.35	\$191.10
20	\$189.00	\$7.56	\$196.56
Over 20	\$189.00 plus \$4.73 per fixture over 20		

***SC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**



GAS PERMIT FEE SCHEDULE

RESIDENTIAL INSTALLATIONS			
Number of Outlets	Permit Fee	SC Levy	Total Fee
1	\$89.25	\$4.50	\$93.75
2	\$94.50	\$4.50	\$99.00
3	\$99.75	\$4.50	\$104.25
4	\$120.75	\$4.83	\$125.58
5	\$141.75	\$5.67	\$141.42
6	\$162.75	\$6.51	\$169.26
7	\$183.75	\$7.35	\$191.10
8	\$204.75	\$8.19	\$212.94
9	\$225.75	\$9.03	\$234.78
10	\$246.75	\$9.87	\$256.62
Over 10	\$246.75 plus \$10.50 per outlet over 10		

OTHER GAS INSTALLATIONS (Residential & Non-Residential)			
Description	Permit Fee	SC Levy	Total Fee
Propane Tank Set	\$105.00	\$4.50	\$109.50
Additional Tanks	\$50.00	\$4.50	\$54.50
Temporary Heat	\$105.00	\$4.50	\$109.50
Grain Dryers	\$250.00	\$10.00	\$260.00
Propane Cylinder Refill Center	\$157.50	\$6.30	\$163.80

NON-RESIDENTIAL INSTALLATIONS			
BTU Input	Permit Fee	SC Levy	Total Fee
0 – 150,000	\$105.00	\$4.50	\$109.50
150,001 – 250,000	\$131.25	\$5.25	\$136.50
250,001 – 350,000	\$157.50	\$6.30	\$163.80
350,001 – 500,000	\$183.75	\$7.35	\$191.10
500,001 – 750,000	\$210.00	\$8.40	\$218.40
750,001 – 1,000,000	\$236.25	\$9.45	\$245.70
Over 1,000,000	\$236.25 plus \$5.25 per 100,000 (or portion of) over 1,000,000 BTU		

***SC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**



PRIVATE SEWAGE PERMIT FEE SCHEDULE

RESIDENTIAL INSTALLATIONS			
Description	Permit Fee	SC Levy	Total Fee
Holding Tank, Open Discharge	\$210.00	\$8.40	\$218.40
Field, Mound, Sand Filter, Treatment Tank	\$262.50	\$10.50	\$273.00

Note: Non-Residential permit fees will be quoted after a detailed review of application

ADDITIONAL CHARGES FEE SCHEDULE

(charge may be directed to or invoiced from applicable Agency)

Description	Total Fee
Compliance	\$125.00/hour
Emergency Services	\$125.00/hour
Investigation Services	\$125.00/hour
Appeal	\$125.00/hour
Enforcement	\$125.00/hour

***SC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**



ADMINISTRATIVE FEE SCHEDULE

Disciplines	Fee Description
Building	A minimum cancellation fee of \$25.00 will be retained when a permit is cancelled or 25% of the fee if a drawing review has been completed or an inspection has been carried out
Electrical, Gas, Plumbing & Septic	A minimum cancellation fee of \$25.00 will be retained when a permit is cancelled. No fee will be returned when an inspection(s) is carried out

PENALTIES FEE SCHEDULE

Description	Fine Amount
First Offence	\$100.00
Second and any subsequent offence	\$200.00

Note: Each day that is a breach of the Bylaw has occurred may be considered a separate offence

